

Maintenance position job posting:

The Harper Woods Department of Public Works is accepting applications for a full-time maintenance person. Applicants with prior Public Works experience will be considered for level 2 placement if they meet the existing job requirements. Pay rates and benefits are collectively bargained per union contracts.

Nature of Work: Employees in this class perform work of a manual nature which does not require a high degree of manipulative skill or previous experience to do an effective job. Work is normally performed under close supervision, but many types of work assigned may be routine and repetitive in nature and after learned, can be carried on with only general supervision.

Examples of work performed:

- Loads / unloads rubbish and debris into trucks
- Operates pickup trucks, tractors, and other light vehicular equipment
- Performs various labor tasks
- Periodically washes and performs simple routine lubrications and cleaning of equipment, vehicles and or building facilities
- Performs related work as required

Desirable Knowledge, Skills, and Abilities:

- Some experience in performing manual work and ability to read and write
- Ability to understand and follow specific written and or oral instructions
- Ability to get along well with fellow employees
- Physical strength and agility sufficient to do strenuous laboring tasks
- Ability to obtain (if applicant does not currently possess) Commercial Drivers License Class B w/air brakes endorsement within 6 months of hire
- Participate in “on-site” safety, equipment, and human resources trainings

Applications can be picked up at the Harper Woods City Hall, or you can download a copy of the application by clicking on the job application link. Completed applications should be returned to the City Clerk’s office. (19617 Harper Ave.) The position will remain open until it is filled.