



**CITY OF HARPER WOODS  
REGULAR CITY COUNCIL MEETING**

**APRIL 20, 2026**

**7:00 P.M.**

**19617 HARPER AVENUE, HARPER WOODS, MI 48225  
CITY COUNCIL CHAMBERS**

**MEETING AGENDA**

- A. CALL TO ORDER - MOMENT OF SILENCE - PLEDGE OF ALLEGIANCE:**
- B. ROLL CALL:**
- C. APPROVAL OF MINUTES:**
- 1) Regular City Council meeting held on March 16, 2026
  - 2) Beautification Commission meeting held on October 27, 2025
  - 3) Board of Review meetings held on March 9, 2026, March 23, 2026 and March 25, 2026
  - 4) Planning Commission meeting held on March 25, 2026
- D. PUBLIC COMMENTS ON AGENDA ITEMS:**
- E. CONSENT AGENDA:**
- 1) Approval of Accounts Payable Listing. (\$1,007,158.43)
  - 2) Payment to Anderson, Eckstein & Westrick, Inc. (\$60,786.15)
  - 3) Payment to Drive Creative Services LLC. (\$8,894.50)
  - 4) Payment to WCA Assessing. (\$6,703.33)
  - 5) Payment to Michigan Municipal League. (\$6,159.00)
  - 6) Payment to State of Michigan - EGLE. (\$7,481.85).
  - 7) Payment to SAFEBuilt. (\$40,106.72).
  - 8) Payment to Command Communications. (\$42,418.74)
  - 9) Payment to Motorola Solutions. (\$6,401.25).
  - 10) Payment to Turf & Timber. (\$7,750.00)
  - 11) Payment to Guardian Sewers. (\$21,273.80)
  - 12) Payment to Blue Water Solutions LLC. (\$7,383.13)
  - 13) Payment to Nu Appearance Maintenance Inc. (\$10,449.50)
  - 14) Appointment to Board/Commission
- F. OLD BUSINESS:**
- G. NEW BUSINESS - CITY MANAGER'S REPORTS:**
- 1) Appeal Hearing - Fly Social LLC - Revocation of Business License
  - 2) Action on Revocation of Business License
  - 3) Public Hearing - Continuation of Special Assessment District
  - 4) Adopt Resolution - Continuation of a Special Assessment District
  - 5) Employment Agreement - Deputy City Manager
  - 6) Employment Agreement - General Municipal Law Services

**CONTINUED . . .**

- 7) Legal Services Agreement - Perkins Law Firm
  - 8) Proposal for Rate Increase for Engineering Service - Anderson, Eckstein & Westrick, Inc.
  - 9) Water Service Contract Amendment - Great Lakes Water Authority (GLWA)
  - 10) Progress Payment No. 3 (Final) - 2025 Sanitary Sewer Rehabilitation by FCIPP Lining, #180-364.
  - 11) Detroit Water and Sewerage - Bluehill Pump Station
  - 12) Michigan Department of Environment, Great Lakes and Energy (EGLE) - Violation
  - 13) Resolution - Support of Protecting Local Decision Making and Community Led Housing Solutions
  - 14) Schedule Public Hearing - Zoning Ordinance Amendment

H. CALL TO AUDIENCE:

I. CALL TO COUNCIL:

J. OTHER BUSINESS:

K. ADJOURNMENT:



John Szymanski, City Manager

**This meeting is open to all members of the public under Michigan's Open Meetings Act. The City of Harper Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities at the meeting upon a 72-hour advance notice by contacting the clerk's office at 313-343-2510 or [lfrank@harperwoods.net](mailto:lfrank@harperwoods.net)**

CITY OF HARPER WOODS  
CITY COUNCIL MEETING OF APRIL 20, 2026

AGENDA EXPLANATION

CONSENT AGENDA ITEMS: 1-14

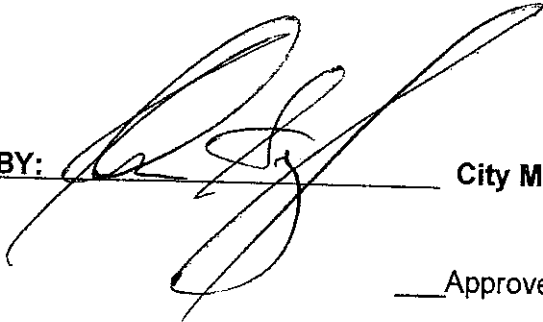
EXPLANATION / SUMMARY

See attached listing

RECOMMENDED ACTION:

By RESOLUTION, approve the Consent Agenda Items 1 through 14 .

SUBMITTED BY:



City Manager, John Szymanski

\_\_\_ Approved \_\_\_ Vote

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF APRIL 20, 2026**

**AGENDA EXPLANATION**

**CONSENT AGENDA**

The following items are presented under the Consent Agenda for your review and approval.

**1. ACCOUNTS PAYABLE LISTING / PAYROLL VENDOR LISTING**

**Recommended Action:** approve the Accounts Payable/Payroll Vendor listing for Check Numbers 134749 through 134913 in the amount of \$1,007,158.43 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

**2. PAYMENT TO ANDERSON, ECKSTEIN & WESTRICK, INC.**

**Recommended Action:** to approve payment to Anderson, Eckstein & Westrick Inc. in the amount of \$60,786.15 for professional services performed during the month of March 2026 for the following projects: NG911 GIS updates #180-393; Temp Water Operator #180-303; 2026 Misc. Concrete Rep. #180-388; 2026 Joint Crack/Seal #180-392; FY2029 Federal Aid, Call for Projects, #180-394; GLWA Water Contract, #180-386; FDCVT Grant App #180-387; DWRF Lead Water Svc Repl #180-331; 2025 Sanitary Sewer Lining #180-379; 2026 San. Sewer Clean CCTV #180-391; 2025 San. Sewer Rep. #180-365; 2026 San. Sewer FCIPP #180-390; 2025 San. Sewer FCIPP #180-364; 2026 Storm Sewer Rep. #180-389; CWSRF Sewer Rehab #180-382; CWSRF FCIPP Sewer Rehab #180-383, and the CWSRF SCIPP Sewer Rehab #180-384.

**3. PAYMENT TO DRIVE CREATIVE SERVICES LLC**

**Recommended Action:** approve payment in the amount of \$8,894.50 to Drive Creative Services, LLC for the printing of the Jan/Mar Newsletter.

**4. PAYMENT TO WCA ASSESSING**

**Recommended Action:** approve payment to WCA Assessing in the amount of \$6,703.33 for the contractual assessing services to be performed during the month of March 2026.

**5. PAYMENT TO MICHIGAN MUNICIPAL LEAGUE**

**Recommended Action:** approve payment to Michigan Municipal League Workers' Compensation Fund in the amount of \$6,159.00 for the annual payroll audit.

**6. PAYMENT TO STATE OF MICHIGAN - EGLE**

**Recommended Action:** approve payment to the State of Michigan - EGLE in the amount of \$7,481.85 for the city's annual water supply fee.

**7. PAYMENT TO SAFEUILT**

**Recommended Action:** approve payment to SafeBuilt, Inc. in the amount of \$40,106.72 for the contractual building department services performed during the month of March 2026.

**8. APPROVAL OF RADIO ENCRYPTION UPDATE; COMMAND COMMUNICATIONS**

**Recommended Action:** approve the quote provided by Command Communications to perform the encryption updates to the City's police/fire and vehicle radios to remain compliant with federally

mandated encryption standards in the amount of \$42,418.74. This invoice represents the updates to be made only to the radios.

**9. APPROVAL OF RADIO ENCRYPTION UPDATE: MOTOROLA SOLUTIONS**

**Recommended Action:** approve the quote provided by Motorola Solutions to perform the encryption updates to the City's dispatch console to remain compliant with federally mandated encryption standards in the amount of \$6,401.25. This invoice represents the updates to be made only to the dispatch console.

**10. PAYMENT TO TURF & TIMBER.**

**Recommended Action:** approve payment to Turf and Timber LLC in the amount of \$7,750.00 for the removal of dead and downed trees/limbs and one stump removal.

**11. PAYMENT TO GUARDIAN SEWERS**

**Recommended Action:** approve payment in the amount of \$21,273.00 to Guardian Sewers for their assistance with 3 water main breaks and 8 fire hydrant pump downs.

**12. PAYMENT TO BLUE WATER SOLUTIONS LLC**

**Recommended Action:** approve payment in the amount of \$7,383.13 to Blue Water Solutions LLC for purchase of 4 2" meters, encoder activator, 10 couplers, 24 bushings, and several flanges, nuts, & bolts.

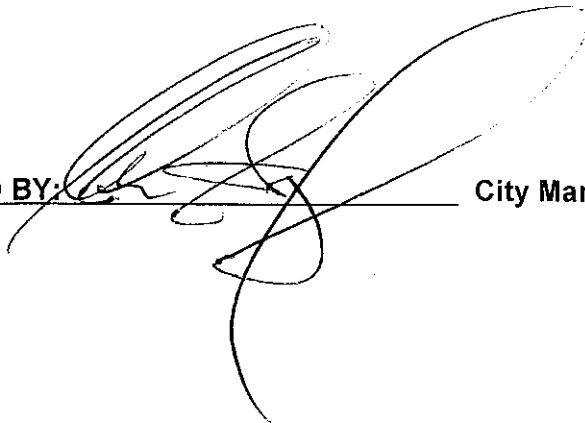
**13. PAYMENT TO NU APPEARANCE**

**Recommended Action:** approve payment to Nu Appearance Maintenance Inc. in the amount of \$10,449.50 for salting City Hall and the annexes. lawn restorations due to main breaks, stop box repairs and tree removal restorations.

**14. APPOINTMENT TO BOARD/COMMISSION**

**Recommended Action:** appoint Mark Modlin to the Board of Review as an alternate, for an unexpired term ending in January of 2029.

**SUBMITTED BY:**



**City Manager, John Szymanski**

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GEN GENERAL					
Check Type: Paper Check					
03/19/2026	GEN	134664	ADVANCED MARKETING PARTNERS	OFFICE SUPPLIES/1500 BC-HWPD	345.06
03/19/2026	GEN	134665	AIRGAS USA; LLC	FEB26 ARGON/OXYGEN CYLINDER RENTAL-DPW	321.47
03/19/2026	GEN	134666	AJAX MATERIALS CORPORATION	9.13 TONS COLD PATCH DELIVERED-DPW	1,232.55
03/19/2026	GEN	134667	ALPHA PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL ASMT/EVALUATION-HWPD	795.00
03/19/2026	GEN	134668	AMA2ON CAPITAL SERVICES	LIBRARY SUPPLIES	5.79
				LIBRARY SUPPLIES/BOOK/ADULT DEPT	124.35
					<u>130.14</u>
03/19/2026	GEN	134669	ARBOR PROFESSIONAL SOLUTIONS	AMBULANCE SERVICES FEB26-TR	33.45
03/19/2026	GEN	134670	BELLE TIRE DISTRIBUTORS	SCT 61 TIRE REPLACEMENT-HWPD	635.96
03/19/2026	GEN	134671	BEST STOP AUTOMOTIVE, LLC.	SCT 61 OIL CHANGE/MAINT-HWPD	61.99
				SCT 62 OIL CHANGE-HWPD	46.00
				SCT 63 OIL CHANGE-HWPD	46.00
				SCT 681 OIL CHANGE-HWPD	46.00
				#619 MAINTENANCE/REPAIR-HWPD	84.90
					<u>284.89</u>
03/19/2026	GEN	134672	BLUE CROSS & BLUE SHIELD OF MI	APRIL26 MEDICAL PREM/MEDICARE-CLERK	14,832.40
03/19/2026	GEN	134673	BLUE WATER INDUSTRIAL PRODUCTS	OXYGEN CYLINDER RENTAL-HWPD	49.50
03/19/2026	GEN	134674	BLUE WATER SOLUTIONS LLC	SUPPLIES/FIXTURES/MAINT-DPW	2,316.87
				1-E-SERIES WATER METERS-DPW	1,023.40
					<u>3,340.27</u>
03/19/2026	GEN	134675	BRODART CO.	7 LIBRARY BOOKS-AM	128.55
				5 LIBRARY BOOKS-AM	134.89
					<u>263.44</u>
03/19/2026	GEN	134676	KT ASSOCIATES INC	SECURITY DETAIL-32A	196.00
03/19/2026	GEN	134677	KCI	2026 FINAL ACN BILLING	982.51
03/19/2026	GEN	134678	CINTAS CORPORATION #721	DPW UNIFORM RENT/CLEAN-DPW	143.82
				DPW UNIFORM RENT/CLEAN-DPW	171.91
				DPW UNIFORM RENT/CLEAN-DPW	143.82
				DPW UNIFORM RENT/CLEAN-DPW	171.91
					<u>631.46</u>
03/19/2026	GEN	134679	CLASS A TRAINING CENTER, LLC	PROFESSIONAL SCVS-COUNSELING ADC-32A	345.00
03/19/2026	GEN	134680	COMCAST BUSINESS	FEB26 MONTHLY RECURRING CHARGES NET	362.59
03/19/2026	GEN	134681	CONTRACTORS CONNECTION	EQUIPMENT MAINT-SUPPLIES-DPW	375.00
03/19/2026	GEN	134682	CRANDALL-WORTHINGTON, INC.	JANITORIAL SUPPLIES-DPW	178.47
				JANITORIAL SUPPLIES-DPW	40.97
					<u>219.44</u>
03/19/2026	GEN	134683	CYNTHIA CZECH	MIDC ATTORNEY HOUSE COUNSEL/OC 030426	512.33

Check Date	Bank	Check	Vendor Name	Description	Amount
				MIDC ATTORNEY ON CALL 030626	144.00
					656.33
03/19/2026	GEN	134684	D & D ENVIRONMENTAL, LLC.	ASBESTOS TITLE TESTING	200.00
03/19/2026	GEN	134685	DAYONNE DARBY	MIDC ATTORNEY 26-93790	281.67
				MIDC ATTORNEY HOUSE COUNSEL/OC 030326	393.00
				MIDC ATTORNEY 25-93744A-C	422.50
				MIDC ATTORNEY 25-93765A-C	502.67
				MIDC ATTORNEY 26-93785	86.67
				MIDC ATTORNEY 25-93783	227.50
				MIDC ATTORNEY ON CALL 022426	289.00
				MIDC ATTORNEY 25-93757	747.50
				MIDC ATTORNEY 26-93840-2	387.83
					3,338.34
03/19/2026	GEN	134686	DES MOINES STAMP	COUNTER STAMP/SUPPLIES TREASURER	265.00
03/19/2026	GEN	134687	DORIS NEAL	MIDC ATTORNEY 25-93768A/B	192.83
				MIDC ATTORNEY 24-2514	281.67
				MIDC ATTORNEY ON CALL 031026	289.00
					763.50
03/19/2026	GEN	134688	DOXIM INC.	MAR26 MONTHLY WATER BILLS AG031626-TR	7,312.31
03/19/2026	GEN	134689	DRIVE CREATIVE SERVICES, LLC	PRODUCTION OF APRIL/JUNE26 NEWSLETTER-CM	4,950.00
03/19/2026	GEN	134690	DTE ENERGY	FEB26 STREET LIGHTS/TRAFFIC SIGNALS-DPW	37,174.72
03/19/2026	GEN	134691	GEORGE'S DISCOUNT AUTO PARTS	620 VEHICLE PARTS-MAINT-DPW	92.10
				611 VEHICLE PARTS-MAINT-HWPD	30.20
				VEHICLE PARTS-MAINT-REC	11.07
				VEHICLE PARTS-MAINT-DEW	35.58
				VEHICLE PARTS-MAINT-REC	9.06
				VEHICLE PARTS-MAINT-DPW	131.70
					309.71
03/19/2026	GEN	134692	GILBERT'S PRO HARDWARE; INC.	HARDWARE/SUPPLIES-MAINT-DPW	19.67
				HARDWARE/SUPPLIES-MAINT-DPW	3.99
				HARDWARE/SUPPLIES-MAINT-DPW	160.31
				HARDWARE/SUPPLIES-MAINT-DPW	62.98
				HARDWARE/SUPPLIES-MAINT-PARKS/REC	5.16
				HARDWARE/SUPPLIES-MAINT-DPW	89.95
				HARDWARE/SUPPLIES-MAINT-DPW	5.58
				HARDWARE/SUPPLIES-MAINT-DPW	12.08
				HARDWARE/SUPPLIES-MAINT-PARKS/REC	25.94
				HARDWARE/SUPPLIES-MAINT-DPW	11.98
					397.64
03/19/2026	GEN	134693	GROSSE POINTE NEWS	#3 HW 3/12 SYN REG MTG-CLERK AD	592.00
				#2 HW 3/19 INTENT TO ISSUE-CLERK AD	527.25
					1,119.25
03/19/2026	GEN	134694	GROSSE POINTES CLINTON REFUSE	FEB 2026 JFONS RUBBISH DISP/ADMIN-DPW	13,835.41
03/19/2026	GEN	134695	GUARDIAN SEWERS	MAIN BRK/REPAIR AG031626-DPW	4,700.00

Check Date	Bank	Check	Vendor Name	Description	Amount
				MAIN BRK/REPAIR AG031626-DPW	2,855.44
				MAIN BRK/REPAIR AG031626-DPW	5,200.00
				MAIN BRK/REPAIR AG031626-DPW	4,900.00
				(5) STOPBOXES NON-PAYMENT AG031626-DPW	2,500.00
				(1) NEW STOPBOX/RESTORED SERVICE AG03162	500.00
					<u>20,655.44</u>
03/19/2026	GEN	134696	HONIGMAN LLP	LEGAL SVC POUFARD DEV FEB2026-CM	352.50
03/19/2026	GEN	134697	HYDROCORP LLC	DEC25 CROSS CONNECTION CONTROL-DPW	540.00
03/19/2026	GEN	134698	INGRAM LIBRARY SERVICES	22 DVDS ADULT DEPT-LIB	534.01
				10 DVDS FOR YOUTH DEPT-LIB	197.11
					<u>731.12</u>
03/19/2026	GEN	134699	FITZGERALD LAW, PLLC	MIDC ATTORNEY HOUSE COUNSEL/OC 031126	581.67
03/19/2026	GEN	134700	JOHN GERLACH	MIDC ATTORNEY HOUSE COUNSEL/OC 031326	458.17
				MIDC ATTORNEY ON CALL 031626	144.00
					<u>602.17</u>
03/19/2026	GEN	134701	K & S VENTURES, INC.	ONSITE SVC CALL/REPAIR/MAINT CH-DPW	2,900.00
				ONSITE SVC CALL/RP MOTOR PUMP HWFD-DPW	706.54
					<u>3,606.54</u>
03/19/2026	GEN	134702	KEITH G. TATARELL	MIDC ATTORNEY 26-93836	353.17
				MIDC ATTORNEY 26HA00164A/B	108.34
					<u>461.51</u>
03/19/2026	GEN	134703	LOWE'S	HARDWARE SUPPLIES-MAINT HWPD	51.43
03/19/2026	GEN	134704	MACOMB COUNTY	FEB26 TRAFFIC SIGNAL MAINT-DPW	746.25
03/19/2026	GEN	134705	MCKENNA ASSOCIATES INC	FEB26 PROFESSIONAL SVCCLERK	914.07
03/19/2026	GEN	134706	MI ASSOC OF MUNICIPAL CLERKS	REGIS FOR MAMC CONFERENCE 06/16-19/,2026	575.00
03/19/2026	GEN	134707	MIK'AL CRAWFORD	MIDC ATTORNEY 26-93796A/B	162.50
				MIDC ATTORNEY 26-93849	390.00
					<u>552.50</u>
03/19/2026	GEN	134708	MR. C'S CAR WASH	FEB26 POLICE VEHICLE CLEANING	294.00
03/19/2026	GEN	134709	NU APPEARANCE	MUNICIPAL LOC FLOW/SALTAG031626-DPW	1,815.00
				MUNICIPAL LOC SALT/FLOW AG031626-DPW	2,255.00
				119 BAGS ICE MELT AG031625-DPW	1,785.00
					<u>5,855.00</u>
03/19/2026	GEN	134710	ODP BUSINESS SOLUTIONS, LLC-LIBRARY	OFFICE SUPPLIES LIBRARY	235.80
03/19/2026	GEN	134711	ODP BUSINESS SOLUTIONS, LLC-CLERK	OFFICE SUPPLIES-CLERK	385.59
03/19/2026	GEN	134712	ORKIN	DEC25 MONTHLY PEST CONTROL-DPW	50.00
03/19/2026	GEN	134713	ORKIN	MAR26 MONTHLY PEST CONTROL KELLY RD	98.19
03/19/2026	GEN	134714	ORKIN	MAR26 MONTHLY PEST CONTROL (CH) -DPW	60.70
03/19/2026	GEN	134715	ORKIN	MAR26 MONTHLY PEST CONTROL 8 NILE-DPW	49.68
03/19/2026	GEN	134716	OSCAR W LARSON COMPANY	QUARTERLY OPERATION B INSPECTION-DPW	325.00
03/19/2026	GEN	134717	PATRICIA J KNOLL	MAR26 *457 DISTRIB/IT WITHELD	253.63
03/19/2026	GEN	134718	PIRTEK MADISON HEIGHTS	EQUIPMENT MAINT-PARTS-DPW	362.02

Check Date	Bank	Check	Vendor Name	Description	Amount
03/19/2026	GEN	134719	QUILL CORPORATION	OFFICE SUPPLIES-CLERK OFFICE SUPPLIES-COURT OFFICE SUPPLIES-COURT OFFICE SUPPLIES-CLERK OFFICE SUPPLIES-CLERK	240.98 273.87 98.80 35.48 8.99 <u>658.12</u>
03/19/2026	GEN	134720	RINNA MITCHELL	MDC ATTORNEY HOUSE COUNSEL/OC 030226,02	980.17
03/19/2026	GEN	134721	RUTH A. GARRETT	VISTING JUDGE 031826	400.00
03/19/2026	GEN	134722	SAFEBUILT, INC.	FEB26 PROFESSIONAL SVCS AG0313626CM	29,475.72
03/19/2026	GEN	134723	SHERWIN-WILLIAMS CO	(1) 5 GALLON PAINT-DPW CREDIT MEMO-DPW	239.75 (188.80) <u>50.95</u>
03/19/2026	GEN	134724	SIMPLIFIED BUSINESS SOLUTIONS	FEB26 PROFESSIONAL SERVICE-CM	4,407.59
03/19/2026	GEN	134725	SOUTHEAST MACOMB SANITARY DISTRICT	MAR26 FIXED SEWER CHARGES-TR	129,078.85
03/19/2026	GEN	134726	T-MOBILE	MON MOBILE HOTSPOT (012126-022026)-L1B	94.05
03/19/2026	GEN	134727	TANEESHA BRANTLEY	CLEANING SERVICES KELLY RD-DPW CLEANING SERVICES KELLY RD-DPW	200.00 200.00 <u>400.00</u>
03/19/2026	GEN	134728	THE CRACKED EGG OF HARPER WOODS	FEB26 (31CT) PRISONER MEALS-HMPD	109.25
03/19/2026	GEN	134729	THE TEAM STORE	(47) UNIFORM TSHIRTS/EXTD SIZE/SHIP-DPW	437.25
03/19/2026	GEN	134730	THOMAS W. JAKUC	MDC ATTORNEY 26-93837 MDC ATTORNEY 26-93826 MDC ATTORNEY 25-93770A/B MDC ATTORNEY HOUSE COUNSEL/OC 031226	325.00 676.00 617.50 534.00 <u>2,152.50</u>
03/19/2026	GEN	134731	TOSHIBA FINANCIAL SERVICES	MAR26 COURT COPIER LEASE	138.84
03/19/2026	GEN	134732	TRACTION HEAVY DUTY	#620 MAINT/PARTS/SUPPLIES-DPW	52.09
03/19/2026	GEN	134733	TRUST GOVERNMENTAL FINANCE	PRINCIPAL/INTEREST BOND WATER AGC40725-T	71,980.00
03/19/2026	GEN	134734	TURF AND TIMBER TREE EXPERTS	EMERGENCY REMOVAL/MAINBREAK-DPW	4,600.00
03/19/2026	GEN	134735	VASSAL JOHNSON II	MDC ATTORNEY 26-93795 MDC ATTORNEY 26-93776 MDC ATTORNEY 26-93801 MDC ATTORNEY 26-93821 MDC ATTORNEY 26H00025A/B MDC ATTORNEY 26-93797 MDC ATTORNEY 26-93860A-C	260.00 212.34 418.16 1,185.17 364.00 392.17 1,651.01 4,482.85
03/19/2026	GEN	134736	VERIZON WIRELESS	FD TELEMETRY-CM	14.04
03/19/2026	GEN	134737	VILLAGE LOCK & HOME REPAIR	9 KEYS VEHICLES-DPW	34.50
03/19/2026	GEN	134738	VINCENT VANTIEM	MDC ATTORNEY HOUSE COUNSEL/OC 022626 MDC ATTORNEY HOUSE COUNSEL/OC 022726 MDC ATTORNEY HOUSE COUNSEL/OC 030926	577.33 501.50 599.00 <u>1,677.83</u>
03/19/2026	GEN	134739	WITMER PUBLIC SAFETY GROUP	FIRE EQUIPMENT PARTS-MAINTENANCE SUPPLY	504.03

Check Date	Bank	Check	Vendor Name	Description:	Amount
				FIRE EQUIPMENT PARTS-MAINTENANCE SUPPLY	53.39
					557.42
03/19/2026	GEN	134740	WM CORPORATE SERVICES, INC	FEB26 8 ROLL OFF TRANSPORT-DPW	5,431.21
03/19/2026	GEN	134741	WOLVERINE CONTRACTORS, INC.	COLD PATCH DELIVERY-DPW SAND/21 AA CRUSHED CONCRETE DEL-DPW 1 TRAIN SAND DELIVERED-DPW	375.00 1,840.00 1,157.50 3,372.50
03/20/2026	GEN	134742	STATE OF MICHIGAN	SAFE WATER DRINKING ACT 2025 FEES- CM	10,000.00
03/23/2026	GEN	134743	ANDERSON, ECKSTEIN & WESTRICK	180-255 MISS DIG AG030226 180-385 MIO-TAC GRANT AG030226 180-387 FDCVT GRANT APP AG030226	657.37 99.09 2,645.70 3,402.16
04/02/2026	GEN	134761	ADVANCED MARKETING PARTNERS	OFFICE SUPPLIES/SHIPPING-HWPD	1,758.43
04/02/2026	GEN	134762	AIS CONSTRUCTION EQUIPMENT	PARTS/SUPPLIES/MAINT/LOADER-DPW	110.12
04/02/2026	GEN	134763	ALL SEASONS OUTDOOR EQUIPMENT	MAINTENANCE/REPAIR/SUPPLIES-PARKS	25.98
04/02/2026	GEN	134764	AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES/BOOK/ADULT DEPT LIBRARY SUPPLIES	85.54 25.11
				LIBRARY SUPPLIES-YOUTH DEPT	5.99
				LIBRARY SUPPLIES/BOOKS/ADULT DEPT	17.04
				LIBRARY SUPPLIES-YOUTH DEPT	53.93
				LIBRARY SUPPLIES-YOUTH DEPT	14.39
					202.00
04/02/2026	GEN	134765	ARROW CONCRETE CUTTING	ROAD SAW CUTTING/MAIN REPAIR-DPW	1,170.45
04/02/2026	GEN	134766	BOBBY D. LEWIS	MARCH26 BOARD OF REVIEW (2) MEETINGS-FIN	130.00
04/02/2026	GEN	134767	BRODART CO.	1 LIBRARY BOOK-YA 1 LIBRARY BOOK-YA 1 LIBRARY BOOK-AM 2 LIBRARY BOOKS-AM 8 LIBRARY BOOKS-AM 3 LIBRARY BOOKS-AM 12 LIBRARY BOOKS-JUV	16.41 12.66 35.76 121.14 139.86 53.96 113.30 493.09
04/02/2026	GEN	134768	CAROL ANN KOEPLIN	MARCH26 BOARD OF REVIEW (2) MEETINGS-FIN	260.00
04/02/2026	GEN	134769	CINTAS CORPORATION #721	DPW UNIFORM RENT/CLEAN-DPW DPW UNIFORM RENT/CLEAN-DPW DPW UNIFORM RENT/CLEAN-DPW DPW UNIFORM RENT/CLEAN-DPW	143.82 143.82 171.91 171.91 171.91 803.37
04/02/2026	GEN	134770	CITY OF HARPER WOODS REFUSE	REFUSE VARIOUS CITY PROPERTIES	324.00
04/02/2026	GEN	134771	COMCAST	(040126-042826) MTHLY NET/PHONE CH	436.87
04/02/2026	GEN	134772	COMCAST BUSINESS	MAR26 RECURRING CHARGES (BUS) NET-CM	217.90
04/02/2026	GEN	134773	COMCAST BUSINESS	MONTHLY RECURRING CHARGES NET	1,704.10
04/02/2026	GEN	134774	CORE & MAIN	WATER SYS EQUIP/PART/MAINT/REP-DPW	1,936.74
04/02/2026	GEN	134775	CYNTHIA CZECH	MDC ATTORNEY HOUSE COUNSEL/CC 032726	219.83

Check Date	Bank	Check	Vendor Name	Description	Amount
04/02/2026	GEN	134776	DAVIS VISION, INC.	APRIL26 EMPLOYEE PREMIUM-CLERK	335.41
04/02/2026	GEN	134777	DAVONNE DARBY	MIDC ATTORNEY 26-93887A/B MIDC ATTORNEY 26-93847A/B MIDC ATTORNEY96-93845A/B	281.67 216.67 21.67
04/02/2026	GEN	134778	DELTA DENTAL PLAN OF MI	APRIL26 EMPLOYEE PREMIUMS-CLERK	520.01
04/02/2026	GEN	134779	DORIS NEAL	MIDC ATTORNEY ON CALL 032426	8,228.19
04/02/2026	GEN	134780	DOXIM INC.	APRIL26 MONTHLY WATER BILLS-TR	289.00
04/02/2026	GEN	134781	DTE ENERGY	MARCH26 GAS/ELECTRIC-CITY PROPERTIES	4,959.13
04/02/2026	GEN	134782	FEDEX	SHIPPING-POSTAGE-HWPD	9,347.35
04/02/2026	GEN	134783	FIRST CHOICE/BLUE TIGER	APRIL26 WATER UNIT FILTER EXCHANGE-CL WATER UNIT FILTER EXCHANGE-CL OCS FILTER-CH/HWPD/COURT-CL	64.95 169.98 194.85
04/02/2026	GEN	134784	GEORGE'S DISCOUNT AUTO PARTS	VEHICLE PARTS-MAINT-HWPD VEHICLE PARTS-MAINT-HWPD 632 VEHICLE PARTS-MAINT-HWPD VEHICLE PARTS-MAINT-DPW	52.72 29.98 30.93 29.20
04/02/2026	GEN	134785	GILBERT'S PRO HARDWARE, INC.	HARDWARE/SUPPLIES-MAINT/PARKS-DPW	142.83
04/02/2026	GEN	134786	GRAYBAR FINANCIAL SERVICES	MARCH2026 TELEPHONE SYSTEM LEASE-CH	92.56
04/02/2026	GEN	134787	GREAT LAKES WATER AUTHORITY	FEB26 IWC CHARGES-TRE	1,089.00
04/02/2026	GEN	134788	GREAT LAKES WATER AUTHORITY	FEB26 WATER PURCHASES 5060.30 MCF-TR	2,180.60
04/02/2026	GEN	134789	GROSSE POINTE NEWS	#1 HW 3/26 SYN REG MTC-CLERK	95,333.00
04/02/2026	GEN	134790	HARPER WOODS WATER DEPARTMENT	WATER SERVICES VAR CITY PROPERTIES	333.00
04/02/2026	GEN	134791	HENRY FORD EMPLOYER SOLUTIONS	PHYSICAL FOR ACADEMY-CLERK DOT/CDL RECERTIFICATION/TESTING-CLERK	766.00 297.00
04/02/2026	GEN	134792	HOME DEPOT CREDIT SERVICES	HARDWARE-MAINT SUPPLIES-HWPD HARDWARE-MAINT SUPPLIES-HWPD HARDWARE-MAINT SUPPLIES-HWPD	1,063.00
04/02/2026	GEN	134793	HP12, LLC	HWPD PATCHES/SHIPPING	11.96
04/02/2026	GEN	134794	IMAGEFIRST	MAR26 PRISONER BLKTS/MATS CL-HWPD MAR26 PRISONER BLKTS/MATS CL-HWPD MAR26 PRISONER BLKTS/MATS CL-HWPD MAR26 PRISONER BLKTS/MATS CL-HWPD	126.35 22.92 161.23
04/02/2026	GEN	134795	FITZGERALD LAW, PLLC	MIDC ATTORNEY ON CALL	527.47
04/02/2026	GEN	134796	JOHN GERLACH	MIDC ATTORNEY 26HA00217 MIDC ATTORNEY 26HA00113	74.10 74.10 74.10 74.10
04/02/2026	GEN	134796	JOHN GERLACH	MIDC ATTORNEY 26HA00217 MIDC ATTORNEY 26HA00113	296.40 289.00
04/02/2026	GEN	134796	JOHN GERLACH	MIDC ATTORNEY 26HA00217 MIDC ATTORNEY 26HA00113	162.50 212.33
					374.83

Check Date	Bank	Check	Vendor Name	Description	Amount
04/02/2026	GEN	134797	KEITH G. TATARELL	MIDC ATTORNEY 26-93844	422.50
04/02/2026	GEN	134798	KEVIN KOBESKY	MAR26 BOARD OF REVIEW (4) MEETINGS-FIN	260.00
04/02/2026	GEN	134799	LAKE SHORE BOAT TOP CO., INC.	E-1 PARTS/MAINT/REPAIR-HWFD	77.00
04/02/2026	GEN	134800	LESLIE TIRE SERVICE; INC	E-1 SVCS CALL/ REPL (2) REAR TIRES-HWFD	1,453.84
04/02/2026	GEN	134801	LEXISNEXIS RISK DATA MGT, LLC	JAN26 USER FEES-HWPD	264.70
				FEB26 USER FEES-HWPD	264.70
					<u>529.40</u>
04/02/2026	GEN	134802	LOWE'S	HARDWARE/SUPPLIES-DPW	16.49
				HARDWARE SUPPLIES-MAINT-HWPD	23.43
					<u>39.92</u>
04/02/2026	GEN	134803	MACOMB COMMUNITY COLLEGE	FIRE ACADEMY-HWFD	2,538.00
				FIRE ACADEMY-HWFD	1,094.00
					<u>3,632.00</u>
04/02/2026	GEN	134804	MACQUEEN EQUIPMENT	FIRE FIGHTER EQUIPMENT-HWFD	945.00
04/02/2026	GEN	134805	MICHAEL CADOTTE	MAR26 BOARD OF REVIEW (4) MEETINGS-FIN	260.00
04/02/2026	GEN	134806	MIK'AL CRAWFORD	MIDC ATTORNEY HOUSE COUNSEL/ OC 021126	436.50
04/02/2026	GEN	134807	ODP BUSINESS SOLUTIONS, LLC-LIBRARY	OFFICE SUPPLIES LIBRARY	121.37
				OFFICE SUPPLIES LIBRARY	220.24
					<u>341.61</u>
04/02/2026	GEN	134808	OFFICE EQUIPMENT RESOURCES	NEW EQUIPMENT/SHREDDER-DISTRICT COURT	2,405.00
04/02/2026	GEN	134809	ON TIME SUPPLIES	MISC SUPPLIES CITY OFFICES/DEPTS-CM	83.59
04/02/2026	GEN	134810	ORIENTAL TRADING COMPANY; INC	04/12 EASTER EVENT SUPPLIES-REC	90.86
04/02/2026	GEN	134811	PIRTEK MADISON HEIGHTS	EQUIPMENT MAINT-PARTS-DPW	880.68
04/02/2026	GEN	134812	PLANTE & MORAN, PLLC	PROF SVCS ACCT/FIN 021626-032626-CM	4,725.00
04/02/2026	GEN	134813	POWER HYDRAULICS LLC	PARTS/MAINT/REPAIR/PLOW CYL-DPW	1,170.00
04/02/2026	GEN	134814	PRINTING SYSTEMS	ELECTION SUPPLIES/SHIPPING-CLERK	363.05
04/02/2026	GEN	134815	PRIORITY WASTE LLC	APRIL26 RESIDENTIAL TRASH COL-DPW	48,870.00
04/02/2026	GEN	134816	QUILL CORPORATION	OFFICE SUPPLIES-CLERK	36.99
				OFFICE SUPPLIES-CLERK	39.98
					<u>76.97</u>
04/02/2026	GEN	134817	R&R FIRE TRUCK REPAIR INC	E2 ENGINE PUMP/BRAKE REPAIR/MAINT-HWFD	1,936.77
04/02/2026	GEN	134818	RUTH A. GARRETT	VISTING JUDGE 032526	400.00
04/02/2026	GEN	134819	SIMPLIFIED BUSINESS SOLUTIONS	FEB25 IT SUPPORT/SUPPLIES-CM	2,708.97
04/02/2026	GEN	134820	SIR SPEEDY #6310	(500) BUSINESS CARDS-COMM DEV	44.52
04/02/2026	GEN	134821	SUBURBAN LIBRARY PROPRIETARY FUND	AUTOMATED SYSTM/MAINT-APRIL-JUNE 26-LIB	4,981.36
				ENVISIONWARE ANNUAL MAINT-06/26-05/27-LI-	474.97
				AUTOMATED SYSTEM/MAINT-APR-JUN2026LIB	318.00
					<u>5,774.35</u>
04/02/2026	GEN	134822	SUPREME HEATING & COOLING; LLC	ON SITE SVC CALL/EXHAUST FAN HWFD-DPW	205.00
04/02/2026	GEN	134823	TANEESHA BRANTLEY	CLEANING SERVICES KELLY RD-DPW	200.00
				CLEANING SERVICES KELLY RD-DPW	200.00
					<u>400.00</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
04/02/2026	GEN	134824	THE STANDARD INSURANCE CO	APRIL 2026 LIFE INSURANCE PREMIUM-CLERK	2,753.56
04/02/2026	GEN	134825	THE TEAM STORE	(66) DPW SUMMER UNIFORM TSHIRTS-DPW	520.65
04/02/2026	GEN	134826	TOSHIBA AMERICA BUSINESS SOLUT	COPIER LEASE-LIB	624.49
04/02/2026	GEN	134827	TOSHIBA FINANCIAL SERVICES	031526-041526 COPIER/PRINTER PAYMENT CH 031526-041526 COPIER/PRINTER PAYMENT-LIB	1,292.42 393.43 1,685.85
04/02/2026	GEN	134828	UNIQUE	FEB26 LIBRARY PLACEMENTS-LIBRARY	23.30
04/02/2026	GEN	134829	VERIZON WIRELESS	MAR26 DIST COURT CISCO DEVICE-32A MAR26 MOBILE PHONE SERVICE VAR DEPT MAR26 MOBLE PHONE SERVICE HWPD	40.05 498.12 228.72 766.89
04/02/2026	GEN	134830	VINCENT VANTIEM	MIDC ATTORNEY HOUSE COUNSEL/OC 031826 MIDC ATTORNEY OC 032326	614.17 289.00 903.17
04/02/2026	GEN	134831	WALKER CONSULTING	ADC COURT SERVICES 0216-030126-32A	1,422.00
04/16/2026	GEN	134835	3RD MONARCH STRATEGIES, LLC	MICHIGAN LEGISLATURE 2026 - CM	4,000.00
04/16/2026	GEN	134836	AIRGAS USA; LLC	MAR26 ARGON/OXYGEN CYLINDER RENTAL-DPW	356.29
04/16/2026	GEN	134837	AIS CONSTRUCTION EQUIPMENT	PARTS/SUPPLIES/MAINT-DPW	426.40
04/16/2026	GEN	134838	AJAX MATERIALS CORPORATION	10.47 TONS COLD PATCH DELIVERED-DPW 10.86 TONS COLD PATCH DELIVERED-DPW	1,413.45 1,466.10 2,879.55
04/16/2026	GEN	134839	ALL WELL-BEING SERVICES	ADC COURT SERVICES 030926,033126-32A ADC COURT SERVICES 011226,012626-32A ADC COURT SERVICES 020926,022326-32A	160.00 180.00 160.00 500.00
04/16/2026	GEN	134840	AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES-YOUTH DEPT LIBRARY SUPPLIES LIBRARY SUPPLIES LIBRARY SUPPLIES/ADULT DEPT LIBRARY SUPPLIES-YOUTH DEPT LIBRARY SUPPLIES LIBRARY SUPPLIES/ADULT DEPT	40.20 53.97 95.02 17.60 24.94 -36.52 44.95 413.20
04/16/2026	GEN	134841	ANTONIA NICOLE ALEXANDER-DIXON	UTILITY (WATER) ACCT REFUND OVERPAYMENT	425.00
04/16/2026	GEN	134842	APOLLO FIRE APPARATUS SALES AND SVCS	E-1 PARTS-MAINTENANCE/REPAIR-HWPD	97.20
04/16/2026	GEN	134843	ARBOR PROFESSIONAL SOLUTIONS	AMBULANCE SERVICES MAR26-TR	29.00
04/16/2026	GEN	134844	ARTS & SCRAPS	LIBRARY CHILDRENS PROGRAM PRESENTER	215.00
04/16/2026	GEN	134845	BADGER METER, INC.	MAR26 BEACON HOUSING/AGR FEB26-27, PP-TR	1,642.05
04/16/2026	GEN	134846	BELLE TIRE DISTRIBUTORS	SCT. 68 PARTS/TIRE MAINTENANCE-HWID	716.95
04/16/2026	GEN	134847	BEST STOP AUTOMOTIVE, LLC.	D1-REP BRAKES/ROTOR/PADS-HWPD D1-REAR BRAKES/ROTOR/PADS-HWPD	556.40 485.90 1,042.30

Check Date	Bank	Check	Vendor Name	Description	Amount
04/16/2026	GEN	134848	BLUE WATER INDUSTRIAL PRODUCTS	OXYGEN CYLINDER RENTAL-HWFD	49.50
04/16/2026	GEN	134849	CATLIN THULL	DANCE INSTRUCTOR JAN2026-APRIL2026-REC	560.00
04/16/2026	GEN	134850	MICHIGAN DEPARTMENT OF STATE	SUPPRESSED PLATES-RENEWAL/TABS-HWPD	78.00
04/16/2026	GEN	134851	CHRISTOPHER BERUBE	MAINT/REPAIRS TO SURVEILLANCE VEH-HWPD	4,743.71
04/16/2026	GEN	134852	CITY INSIGHT LLC	PORTAL UPGRADES/ADMIN/ACH AG012126-TR	16,300.00
04/16/2026	GEN	134853	COMCAST BUSINESS	APR26 MONTHLY RECURRING CHARGES NET	361.90
04/16/2026	GEN	134854	CONTRACTORS CONNECTION	EQUIPMENT MAINT-SUPPLIES-DPW	187.75
				EQUIPMENT MAINT-SUPPLIES-DPW	1,079.00
					1,266.75
04/16/2026	GEN	134855	CRANDALL-WORFINGTON, INC.	JANITORIAL SUPPLIES-DPW	269.21
04/16/2026	GEN	134856	CREST FORD CENTERLINE	SCT 611 MAINTENANCE/REPAIRS-HWPD	638.82
				SCT. 62 MAINTENANCE/REPAIRS-HWPD	4,812.08
					5,450.90
04/16/2026	GEN	134857	CYNTHIA CZECH	MIDC ATTORNEY HOUSE COUNSEL/OC 040226	479.83
04/16/2026	GEN	134858	DETROIT FIRE COMPANY	FIRE RADIO ALARM-LIBRARY	214.05
04/16/2026	GEN	134859	DORIS NEAL	MIDC ATTORNEY 23-917011A/B1	281.66
				MIDC ATTORNEY HOUSE COUNSEL/OC 040626	631.50
					913.16
04/16/2026	GEN	134860	DOXIM-POSTAGE ACCOUNT	PROPERTY TAX FORMS -TR	4,172.00
04/16/2026	GEN	134861	DRIVE CREATIVE SERVICES, LLC	SPRING 2026 NEWSLETTER POSTAGE/DELIVERY	2,960.53
04/16/2026	GEN	134862	DTE ENERGY	MAR26 STREET LIGHTS/TRAFFIC SIGNALS-DPW	39,386.08
04/16/2026	GEN	134863	EQUATURE	DISPATCH SYS/MAINT PYMT 2 AG031725-HWPD	6,097.60
04/16/2026	GEN	134864	FABIOLA STAPLETON	ZUMBA INSTRUCTOR FEB26-MAR26-REC	80.00
04/16/2026	GEN	134865	FIRST CHOICE/BLUE TIGER	APRIL 26 WATER UNIT RENTAL-CLERK	42.00
				APRIL26 WATER UNIT RENTAL-CLERK	126.00
					168.00
04/16/2026	GEN	134866	GREAT LAKES WATER AUTHORITY	MAR26 SEWAGE DISPOSAL-TREASURER	14,800.00
04/16/2026	GEN	134867	GROSSE POINTE NEWS	4/16 POL&FIRE SPEC ASSESS-CLERK AD #2	194.25
				# - HW 4/9 POLICE AUCTION-CLERK AD	194.25
				4/16 POL&FIRE SPEC ASSESS-CLERK AD #1	138.75
					527.25
04/16/2026	GEN	134868	GROSSE POINTE CLINTON REFUSE	MARCH2026 JFONS RUBBISH DISP/ADMIN-DPW	16,901.23
04/16/2026	GEN	134869	GUARDIAN SEWERS	JP TOILET MAINT/REPAIRS-PARKS/REC	350.00
04/16/2026	GEN	134870	I HEART DOG RESCUE & ANIMAL HAVEN	BOARDING OF STRAYS 010126-033126-HWPD	3,000.00
04/16/2026	GEN	134871	JENNETTE HAXTER	DANCE INSTRUCTOR JAN2026-APRIL2026-REC	425.00
04/16/2026	GEN	134872	JOHN CAHALAN	MIDC ATTORNEY ON CALL 040126	289.00
04/16/2026	GEN	134873	JOHN R. SPRING & TIRE CENTER	E2 MAINTENANCE/REPAIRS-HWFD	2,878.00
04/16/2026	GEN	134874	KEITH G. TATARELL	MIDC ATTORNEY 24-92745A-F	357.50
04/16/2026	GEN	134875	KHARI HAUGRETT	SERVICES FOR ADC-32A	435.00
				SERVICES FOR ADC-32A	140.00
				SERVICES FOR ADC-32A	140.00
					715.00
04/16/2026	GEN	134876	LOWE'S	HARDWARE SUPPLIES-MAINT-HWPD	44.08

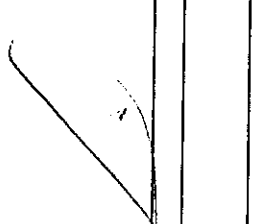
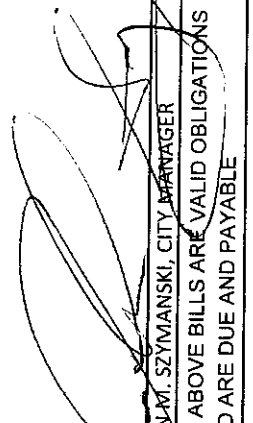
Check Date	Bank	Check	Vendor Name	Description	Amount
04/16/2026	GEN	134877	MCW PARTNERS	WATER SYSTEM/MAINT-HWFD	330.00
04/16/2026	GEN	134878	MI-AWWA	(3) REGISTRATION FOR TRAINING-DPW	495.00
04/16/2026	GEN	134879	MICHIGAN MUNICIPAL LEAGUE	1ST QTR. 2026 UNEMPLOYMENT CONTRIBUTION	479.13
04/16/2026	GEN	134880	MIK'AL CRAWFORD	MIDC ATTORNEY HOUSE COUNSEL/OC 030226,03	970.50
				MIDC ATTORNEY 25-93740A-C	845.00
					<u>1,815.50</u>
04/16/2026	GEN	134881	MIRAYLA SCHILLER	DANCE INSTRUCTOR JAN2026-APRIL2026-REC	563.50
04/16/2026	GEN	134882	MR. C'S CAR WASH	MARCH26 POLICE VEHICLE CLEANING	240.00
04/16/2026	GEN	134883	MYSWITCH COMMUNICATIONS, INC	APR26 TELEPHONE SERVICE-LIBRARY/HWPD	592.84
04/16/2026	GEN	134884	NEDRA SPERRY	DANCE INST PARPYMT-JAN2026-APR2026-REC	4,250.00
04/16/2026	GEN	134885	O'REILLY, RANCILIO, P.C.	PROFESSIONAL SVCS (APRIL26)-CM	12,200.00
04/16/2026	GEN	134886	OAKLAND COUNTY TACTICAL CONSORTIUM	CONFERENCE REGISTRATION-HWPD	1,800.00
04/16/2026	GEN	134887	ODP BUSINESS SOLUTIONS, LLC-LIBRARY	OFFICE SUPPLIES LIBRARY	166.28
04/16/2026	GEN	134888	OFFICE EQUIPMENT RESOURCES	COPIER OIL/MAINT/CLEANING-32A	155.24
04/16/2026	GEN	134889	ON DUTY GEAR, LLC	(1) UNIFORM SET-HWPD	307.97
04/16/2026	GEN	134890	ORKIN	APRIL26 MONTHLY PEST CONTROL-DPW	49.68
04/16/2026	GEN	134891	ORKIN	APRIL26 MONTHLY PEST CONTROL CH-DPW	60.70
04/16/2026	GEN	134892	ORKIN	APRIL26 MONTHLY PEST CONTROL KELLY-DPW	98.19
04/16/2026	GEN	134893	PATRICIA J KNOLL	APR26 *457 DISTRIB/TAX WITHELD	253.63
04/16/2026	GEN	134894	PERKINS LAW GROUP PLLC	PROF SERVICES 0022526-032326	4,960.00
04/16/2026	GEN	134895	POINTE ALARM LLC	MAY26 (2) PUMP STATION ALARMS-CM	2,239.86
				MAY26 SECURITY SYS RADIO UPLINK, WARRANT	1,229.59
				2PK HID ACCESS FOBS-HWPD	305.00
					<u>3,774.45</u>
04/16/2026	GEN	134896	PRINTING SYSTEMS	ELECTION SUPPLIES-CLERK	555.02
				ELECTION SUPPLIES-CLERK	368.10
					<u>923.12</u>
04/16/2026	GEN	134897	QUILL CORPORATION	OFFICE SUPPLIES-CLERK	154.57
				OFFICE SUPPLIES-CLERK	185.99
					<u>340.56</u>
04/16/2026	GEN	134898	STUDIO EQUIS LLC	CONSTRUCTION SIGNS FOR SALTER PARK-REC	45.00
04/16/2026	GEN	134899	ROBTRONIX AUDIO PRODUCTIONS	PROF SERV-COUNCIL MTG 030226/031626-CX	430.00
				CCCTROOM SOUND MIXER REPAIR CM	50.00
				SOUND SYSTEM MAINT/REPAIR-32A	100.00
					<u>580.00</u>
04/16/2026	GEN	134900	ROULO'S PLUMBING & HEATING CO	TOILET REPAIRS/MAINT-HWFD	675.85
04/16/2026	GEN	134901	SOUTHEAST MACOMB SANITARY DISTRICT	APR26 FIXED SEWER CHARGES-TR	129,078.85
04/16/2026	GEN	134902	STATE BARRICADES, INC.	2 LANE CLOSURE BARRICADES-DPW	1,500.00
04/16/2026	GEN	134903	STATEWIDE ELECTRICAL	ELEC UG-COURT RM/OFFICES AG 012126-DPW	5,662.05

Check Date	Bank	Check	Vendor Name	Description	Amount
04/16/2026	GEN	134904	SUBURBAN LIBRARY COOPERATIVE-GEN	INDIRECT STATE AID, FY 2025/26 1ST PYMNT-	4,152.67
04/16/2026	GEN	134905	TANEESHA BRANTLEY	CLEANING SERVICES KELLY RD-DPW CLEANING SERVICES KELLY RD-DPW	200.00 200.00 400.00
04/16/2026	GEN	134906	THE CRACKED EGG OF HARPER WOODS	MARCH25 (33CT) PRISONER MEALS-HWPD	124.32
04/16/2026	GEN	134907	THOMAS W. JAKUC	MIDC ATTORNEY ON CALL 033126	289.00
04/16/2026	GEN	134908	TOSHIBA FINANCIAL SERVICES	041526-050126 COPIER/PRINTER PAYMENT-LIB	104.17
04/16/2026	GEN	134909	VASSAL JOHNSON II	MIDC ATTORNEY 26-93782A/B MIDC ATTORNEY 26-93835A/B MIDC ATTORNEY 26-93832	1,570.83 2,327.01 697.68 4,595.52
04/16/2026	GEN	134910	VINCENT VANTIEM	MIDC ATTORNEY HOUSE COUNSEL/OC 040926	540.50
04/16/2026	GEN	134911	VISUAL EDGE IT	TOSHIBA COPIER USAGE/METER READ-32A	149.01
04/16/2026	GEN	134912	WM CORPORATE SERVICES, INC	MAR26 11 ROLL OFF TRANSPORT-DPW	6,386.98
04/16/2026	GEN	134913	WOLVERINE CONTRACTORS, INC.	1 TRAIN CLLASS II SAND PURC/DEL-DPW 3 TRAIN COLD PATCH DELIVERED-DPW 4.5 COLD PATCH DELIVERED-DPW	845.00 375.00 562.50 1,782.50
Total Paper Check:					958,302.85

GEN TOTALS:

Total of 230 Checks:  
 Less 0 Void Checks:  
 Total of 230 Disbursements:

958,302.85  
 0.00  
 958,302.85


  
 MARIA A. NAWROCKI, FINANCE DIRECTOR  
 TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE BILLS ARE VALID OBLIGATIONS OF THE CITY OF HARPER WOODS AND ARE DUE AND PAYABLE  
  
 JOHN M. SZYMANSKI, CITY MANAGER

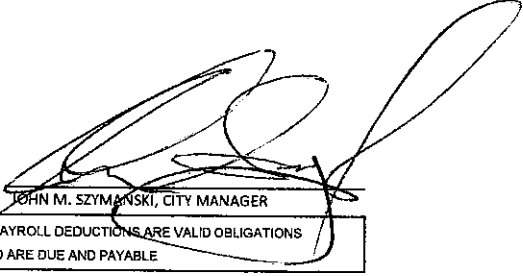
LESLIE M. FRANK, CITY CLERK  
 VALERIE J. KINDLE, MAYOR  
 BY RESOLUTION THE BILLS PROCESSED PRESENTED ABOVE ARE HEREBY APPROVED FOR PAYMENT AT THE REGULAR COUNCIL MEETING

PAYROLL DEDUCTION CHECK REGISTER FOR CITY OF HARPER WOODS  
 FOR CHECK DATES 3/14/2026 thru 4/16/2026  
 CHECK NUMBERS 134749 thru 134834

Check Date	Check#	Vendor Name	Description	Amount
03/26/2026	134749	AFLAC	P/R DEDUCTIONS W/H 3/26/2026	743.74
03/26/2026	134750	FRATERNAL ORDER OF POLICE #102	P/R DEDUCTIONS W/H 3/26/2026	92.00
03/26/2026	134751	FRATERNAL ORDER OF POLICE LABOR COUNCIL	P/R DEDUCTIONS W/H 3/26/2026	981.50
03/26/2026	134752	HWPOA	P/R DEDUCTIONS W/H 3/26/2026	262.50
03/26/2026	134753	IAFF LOCAL #1188	P/R DEDUCTIONS W/H 3/26/2026	840.00
03/26/2026	134754	MISSION SQUARE	P/R DEDUCTIONS W/H 3/26/2026	9,637.00
03/26/2026	134755	MISDU	P/R DEDUCTIONS W/H 3/26/2026	1,143.22
03/26/2026	134756	NATIONWIDE 457 COMPENSATION PLAN	P/R DEDUCTIONS W/H 3/26/2026	1,205.00
03/26/2026	134757	POLICE OFFICERS ASSOCIATION OF MI	P/R DEDUCTIONS W/H 3/26/2026	509.60
03/26/2026	134758	STATE OF MICHIGAN	P/R DEDUCTIONS W/H 3/26/2026	21,275.80
03/26/2026	134759	THIN BLUE LINE OF MICHIGAN	P/R DEDUCTIONS W/H 3/26/2026	10.00
03/26/2026	134760	TPOAM	P/R DEDUCTIONS W/H 3/26/2026	350.00
04/09/2026	134832	MISSION SQUARE	P/R DEDUCTIONS W/H 4/09/2026	9,637.00
04/09/2026	134833	MISDU	P/R DEDUCTIONS W/H 4/09/2026	1,143.22
04/09/2026	134834	NATIONWIDE 457 COMPENSATION PLAN	P/R DEDUCTIONS W/H 4/09/2026	1,025.00

**GRAND TOTAL    \$48,855.58**

  
 \_\_\_\_\_  
 MARIA A. HAWROCK, FINANCE DIRECTOR

  
 \_\_\_\_\_  
 JOHN M. SZYMANSKI, CITY MANAGER

TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE PAYROLL DEDUCTIONS ARE VALID OBLIGATIONS  
 OF THE CITY OF HARPER WOODS AND ARE DUE AND PAYABLE

\_\_\_\_\_  
 LESLIE M. FRANK, CITY CLERK

\_\_\_\_\_  
 VALERIE J. KINDLE, MAYOR

BY RESOLUTION THE PAYROLL LIABILITIES PROCESSED ARE PRESENTED ABOVE ARE HEREBY APPROVED  
 FOR PAYMENT AT THE REGULAR COUNCIL MEETING



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

March 27, 2026  
 Project No: 0180-0393-0  
 Invoice No: 164556

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

Project 0180-0393-0 NG911 GIS UPDATES  
 FOR: GIS ASSISTANCE  
Professional Services from February 09, 2026 to March 08, 2026  
**Professional Personnel**

	Hours	Rate	Amount	
<b>RESEARCH/REVIEW</b>				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.20	141.57	28.31	
Coordinate GIS Address Updates				
<b>GIS UPDATES</b>				
GIS ANALYST				
KOWALCHICK, ANTHONY	2.50	111.13	277.83	
add apartment addresses to NG911 system				
KOWALCHICK, ANTHONY	2.50	111.13	277.83	
meeting with the state 911 group, move data set to new format, upload roads to state data set				
KOWALCHICK, ANTHONY	4.90	111.13	544.54	
update missing addresses, send fire department list of apartment complexes to reveiw				
Totals	10.10		1,128.51	
<b>Total Labor</b>				<b>1,128.51</b>
				<b>Total this Invoice \$1,128.51</b>

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

March 27, 2026  
 Project No: 0180-0303-0  
 Invoice No: 164540

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

*Anderson*

Project 0180-0303-0 TEMPORARY WATER SYSTEM OPERATOR  
 FOR: WATER SYSTEM OPERATIONS  
Professional Services from February 09, 2026 to March 08, 2026  
 Professional Personnel

	Hours	Rate	Amount	
ADDITIONAL SERVICES				
SENIOR PROJECT ENG II / SUR II / ARCH II				
GUINNANE, PAUL	1.00	141.57	141.57	
DPW call: VN-2024-02 public notice and LCSSP. Email EGLE (A. Deely re: PN deadlines VN-2025 due 09/29/26.)				
GUINNANE, PAUL	1.00	141.57	141.57	
DPW emails and follow up: RRA/ ERP update deadline and discussion (May 2026)				
GUINNANE, PAUL	1.00	141.57	141.57	
DPW/ EGLE emails: EPA Get Lead Out meeting and schedule. Calls DPW				
GUINNANE, PAUL	1.00	141.57	141.57	
EMails/ calls DPW re: hydrant flow testing at Home Deport and email ECC records. Flow test request form and options.				
GUINNANE, PAUL	.50	141.57	70.79	
GLWA CI02 report for Jan 2026, review and file				
GUINNANE, PAUL	.50	141.57	70.79	
LCSSP updated sites. Check MiEHDWIS (ACT-342635) and reply to DPW.				
GUINNANE, PAUL	1.50	141.57	212.36	
Login MDOT-CPS and initiate advance notice input for emergency water main break repair EB Vernier at 20550 Vernier. Annual permit expired submit permit renewal application REF: 117250 and check status of Performance Resolution (MDOT form 2207B) with City Clerk.				
GUINNANE, PAUL	.50	141.57	70.79	
MiEHDWIS scheduled appt for CCR and annual pumpage report				
Totals	7.00		991.01	
<b>Total Labor</b>				<b>991.01</b>
				<b>Total this Invoice \$991.01</b>

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0388-0  
 Invoice No: 164551

Project 0180-0388-0 2026 MISCELLANEOUS CONCRETE REPAIRS  
 FOR: CONTRACT DOCUMENT PREPARATION  
Professional Services from February 09, 2026 to March 08, 2026

*Abstract*

**Fee**

Construction Cost	100,000.00
Fee Percentage	6.00
<b>Total Fee</b>	<b>6,000.00</b>

Percent Complete	100.00	Total Earned	6,000.00
		Previous Fee Billing	1,200.00
		Current Fee Billing	4,800.00
		<b>Total Fee</b>	<b>4,800.00</b>

**Total this Invoice \$4,800.00**



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0392-0  
 Invoice No: 164555

Project 0180-0392-0 2026 PAVEMENT JOINT AND CRACK SEALING  
 FOR: CONTRACT DOCUMENT PREPARATION  
Professional Services from February 09, 2026 to March 08, 2026

**Fee**

Construction Cost	75,000.00		
Fee Percentage	6.00		
Total Fee	4,500.00		
Percent Complete	100.00	Total Earned	4,500.00
		Previous Fee Billing	900.00
		Current Fee Billing	3,600.00
		<b>Total Fee</b>	<b>3,600.00</b>
		<b>Total this Invoice</b>	<b>\$3,600.00</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0394-0  
 Invoice No: 164557

Project 0180-0394-0 FY2029 FEDERAL AID CALL FOR PROJECTS  
 FOR: GRANT APPLICATION ASSISTANCE

**Professional Services from February 09, 2026 to March 08, 2026**

**Professional Personnel**

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.50	141.57	70.79	
Review potential projects and summarize for City, Coordinate estimate development				
CONTRACT ADMINISTRATION				
GRADUATE ENG I / SURV I / ARCH I				
WINN, HEATHER	2.00	111.13	222.26	
Began estimate				
WINN, HEATHER	2.00	111.13	222.26	
Completed estimate. Updated MERL				
WINN, HEATHER	8.00	111.13	889.04	
Continued estimate. Updated MERL.				
WINN, HEATHER	5.50	111.13	611.22	
Continued estimate. Updated MERL.				
Totals	18.00		2,015.57	
<b>Total Labor</b>				<b>2,015.57</b>
				<b>Total this Invoice \$2,015.57</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
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**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0386-0  
 Invoice No: 164549

Project 0180-0386-0 2026 GLWA WATER CONTRACT REOPENER  
 FOR: GENERAL CONSULTING

*Contract*

**Professional Services from February 09, 2026 to March 08, 2026**

**Professional Personnel**

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.20	141.57	28.31	
Response to GLWA				
KERN, RICHARD	.90	141.57	127.41	
Review contract reopener documentation				
Totals	1.10		155.72	
<b>Total Labor</b>				<b>155.72</b>
				<b>Total this Invoice \$155.72</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
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**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0387-0  
 Invoice No: 164550

Project 0180-0387-0 2026 FDCVT GRANT APPLICATIONS  
 FOR: GRANT APPLICATION DEVELOPMENT  
Professional Services from February 09, 2026 to March 08, 2026

**Professional Personnel**

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT MANAGER				
KERN, RICHARD	2.50	141.57	353.93	
Cost Savings Summaries and Respond to Questions from State				
Totals	2.50		353.93	
<b>Total Labor</b>				<b>353.93</b>
				<b>Total this Invoice</b>
				<b>\$353.93</b>

**Outstanding Invoices**

Number	Date	Balance
163648	2/19/2026	2,645.70
<b>Total</b>		<b>2,645.70</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0331-0  
 Invoice No: 164541

Project 0180-0331-0 2024 DWRF LEAD WATER SERVICE REPLACEMENT  
 FOR: CONSTRUCTION ADMINISTRATION  
Professional Services from February 09, 2026 to March 08, 2026  
 Professional Personnel

*Handwritten signature*

	Hours	Rate	Amount	
MEETINGS				
SENIOR PROJECT ENG II / SUR II / ARCH II				
GUINNANE, PAUL	1.00	141.57	141.57	
GLO meeting Invite and follow up: Unknown service line materials.				
GUINNANE, PAUL	1.50	141.57	212.36	
GLO Meeting with EGLE, EPA, GDIT and DPW.				
Totals	2.50		353.93	
<b>Total Labor</b>				<b>353.93</b>
<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Labor	353.93	46,981.57	47,335.50	
Limit			120,000.00	
Remaining			72,664.50	
		<b>Total this Invoice</b>		<b>\$353.93</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
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**INVOICE**

March 27, 2026  
 Project No: 0180-0379-0  
 Invoice No: 164545

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

*Abstract*

Project 0180-0379-0 2025 SANITARY SEWER LINING PHASE 2  
 FOR: CONSTRUCTION ADMINISTRATION  
Professional Services from February 09, 2026 to March 08, 2026

**Professional Personnel**

		Hours	Rate	Amount	
CONTRACT ADMINISTRATION					
TEAM LEADER					
VARICALLI, FRANK	2/12/2026	.50	111.13	55.57	
Contract Administration					
TECHNICIAN III					
ANKAWI, MICHELLE	2/12/2026	.50	92.26	46.13	
Approve estimate, create cover letter and send through DocuSign					
PACKARD, CONNIE	2/9/2026	.30	92.26	27.68	
IDR and Estimate					
PACKARD, CONNIE	2/10/2026	.50	92.26	46.13	
IDR and estimate					
GRADUATE ENGINEER II / SURV II / ARCH II					
WILSON, HOLLY	2/10/2026	2.00	111.13	222.26	
Estimate Review - IDR Confirmation					
CCTV REVIEW					
GRADUATE ENGINEER II / SURV II / ARCH II					
WILSON, HOLLY	2/18/2026	2.00	111.13	222.26	
Post-FCIPP Review					
Totals		5.80		620.03	
<b>Total Labor</b>					<b>620.03</b>
				<b>Total this Invoice</b>	<b>\$620.03</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0391-0  
 Invoice No: 164554

Project 0180-0391-0 2026 SANITARY SEWER CLEANING AND TV INSP  
 FOR: CONTRACT DOCUMENT PREPARATION  
**Professional Services from February 09, 2026 to March 08, 2026**

*Abstract*

**Fee**

Construction Cost	100,000.00		
Fee Percentage	6.00		
Total Fee	6,000.00		
Percent Complete	100.00	Total Earned	6,000.00
		Previous Fee Billing	1,200.00
		Current Fee Billing	4,800.00
		<b>Total Fee</b>	<b>4,800.00</b>
		<b>Total this Invoice</b>	<b>\$4,800.00</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

March 27, 2026  
 Project No: 0180-0365-0  
 Invoice No: 164544

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0365-0 2025 SANITARY SEWER CLEANING & TV INSP  
 FOR: PROJECT CLOSEOUT  
Professional Services from February 09, 2026 to March 08, 2026  
**Professional Personnel**

*Handwritten signature*

	Hours	Rate	Amount	
<b>CONTRACT ADMINISTRATION</b>				
<b>TEAM LEADER</b>				
VARICALLI, FRANK	.50	111.13	55.57	
Contract Administration				
<b>TECHNICIAN III</b>				
ANKAWI, MICHELLE	1.00	92.26	92.26	
Create draft mod, revise mod and send through DocuSign.				
<b>GRADUATE ENGINEER II / SURV II / ARCH II</b>				
WILSON, HOLLY	.50	111.13	55.57	
Contract Mod Request				
WILSON, HOLLY	.50	111.13	55.57	
Contract updates - Insurance correspondence				
WILSON, HOLLY	.50	111.13	55.57	
Project updates and correspondence				
<b>GIS UPDATES</b>				
<b>GIS ANALYST</b>				
KOWALCHICK, ANTHONY	1.00	111.13	111.13	
update reports from Holly in GIS, add a few skipped leads and update pipe material				
<b>CCTV REVIEW</b>				
<b>GRADUATE ENGINEER II / SURV II / ARCH II</b>				
WILSON, HOLLY	1.00	111.13	111.13	
Punch List - Report resubmittal review				
Totals	5.00		536.80	
<b>Total Labor</b>				<b>536.80</b>
			<b>Total this Invoice</b>	<b>\$536.80</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0390-0  
 Invoice No: 164553

Project 0180-0390-0 2026 SANITARY SEWER FCIPP PROGRAM  
 FOR: CONTRACT DOCUMENT PREPARATION

*Handwritten signature*

**Professional Services from February 09, 2026 to March 08, 2026**

**Fee**

Construction Cost	100,000.00		
Fee Percentage	6.00		
Total Fee	6,000.00		
Percent Complete	100.00	Total Earned	6,000.00
		Previous Fee Billing	1,200.00
		Current Fee Billing	4,800.00
		<b>Total Fee</b>	<b>4,800.00</b>
		<b>Total this Invoice</b>	<b>\$4,800.00</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

March 27, 2026  
 Project No: 0180-0364-0  
 Invoice No: 164543

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

*Closeout*

Project 0180-0364-0 2025 SANITARY SEWER FCIPP PROGRAM  
 FOR: PROJECT CLOSEOUT

**Professional Services from February 09, 2026 to March 08, 2026**  
**Professional Personnel**

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TECHNICIAN III				
ANKAWI, MICHELLE	.50	92.26	46.13	
Create draft final Mod				
ANKAWI, MICHELLE	.50	92.26	46.13	
Generate final mod and send through DocuSign.				
ANKAWI, MICHELLE	.50	92.26	46.13	
Revise final mod and send for final review.				
PACKARD, CONNIE	.50	92.26	46.13	
IDR payment				
PACKARD, CONNIE	.50	92.26	46.13	
MOD				
Totals	2.50		230.65	
<b>Total Labor</b>				<b>230.65</b>
		<b>Total this Invoice</b>		<b>\$230.65</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0389-0  
 Invoice No: 164552

Project 0180-0389-0 2026 STORM SEWER REPAIRS  
 FOR: CONTRACT DOCUMENT PREPARATION  
Professional Services from February 09, 2026 to March 08, 2026

*Andrew*

**Fee**

Construction Cost	300,000.00		
Fee Percentage	6.00		
<b>Total Fee</b>	<b>18,000.00</b>		
Percent Complete	100.00	Total Earned	18,000.00
		Previous Fee Billing	3,600.00
		Current Fee Billing	14,400.00
		<b>Total Fee</b>	<b>14,400.00</b>
		<b>Total this Invoice</b>	<b>\$14,400.00</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0382-0  
 Invoice No: 164546

Project 0180-0382-0 CWSRF SEWER REHABILITATION PROGRAM  
 FOR: ENGINEERING DESIGN

*Abstract*

**Professional Services from February 09, 2026 to March 08, 2026**

**Fee**

Construction Cost	1,000,000.00
Fee Percentage	5.00
<b>Total Fee</b>	<b>50,000.00</b>

Percent Complete	65.00	Total Earned	32,500.00
		Previous Fee Billing	25,000.00
		Current Fee Billing	7,500.00
		<b>Total Fee</b>	<b>7,500.00</b>

**Total this Invoice \$7,500.00**



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0383-0  
 Invoice No: 164547

Project 0180-0383-0 CWSRF FCIPP SEWER REHABILITATION PROGRAM  
 FOR: ENGINEERING DESIGN

*Abstract*

**Professional Services from February 09, 2026 to March 08, 2026**

**Fee**

Construction Cost	2,000,000.00
Fee Percentage	3.50
<b>Total Fee</b>	<b>70,000.00</b>

Percent Complete	60.00	Total Earned	42,000.00
		Previous Fee Billing	35,000.00
		Current Fee Billing	7,000.00
		<b>Total Fee</b>	<b>7,000.00</b>

**Total this Invoice \$7,000.00**



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

March 27, 2026  
 Project No: 0180-0384-0  
 Invoice No: 164548

Project 0180-0384-0 CWSRF SCIPP SEWER REHABILITATION PROGRAM  
 FOR: ENGINEERING DESIGN

**Professional Services from February 09, 2026 to March 08, 2026**

**Fee**

Construction Cost	1,000,000.00
Fee Percentage	5.00
<b>Total Fee</b>	<b>50,000.00</b>

Percent Complete	55.00	Total Earned	27,500.00
		Previous Fee Billing	20,000.00
		Current Fee Billing	7,500.00
		<b>Total Fee</b>	<b>7,500.00</b>

**Total this Invoice \$7,500.00**

*Handwritten signature/initials*

Drive Creative Services, L.L.C.  
31022 Mocerri Circle  
Warren, MI 48088  
+15862750030  
info@drivecreativeservices.com  
www.drivecreativeservices.com



# INVOICE

## BILL TO

City of Harper Woods  
19617 Harper Ave  
Harper Woods, MI 48225  
United States

INVOICE # 5206  
DATE 03/30/2026  
DUE DATE 04/14/2026  
TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
<b>Newsletter</b> Printing of April/June 2026 Insider newsletter. 36 page/self cover 8.5" X 11" Upright, 80# Gloss text #3, 4/4. Folded, saddle stitched and trimmed, carton packed.	7,000	1.2706429	8,894.50

1.5% late fee applied to every invoice over 30 days

\$35.00 returned check fee

Additional 4% on all credit/debit card payments

SUBTOTAL	8,894.50
TAX	0.00
TOTAL	8,894.50
BALANCE DUE	<b>\$8,894.50</b>

Thank you for your business

[Pay invoice](#)

Please make checks payable to:  
Drive Creative Services, L.L.C.



March 18, 2026

City of Harper Woods  
Finance Department  
19617 Harper  
Harper Woods, MI 48225

RE: Assessment Services – April 2026

**For contract assessment services rendered:**

Contract Fee (Annually \$80,440 ÷ 12)..... \$6,703.33

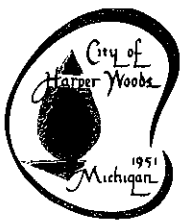
**TOTAL AMOUNT DUE ..... \$6,703.33**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lynette Hobyak', written over a horizontal line.

Lynette Hobyak  
Business Manager

38110 Executive Drive, Suite 100  
Westland, MI 48185  
734-595-7727 Office  
734-595-7736 Fax



CITY OF *Harper Woods* MICHIGAN

19617 Harper Avenue Harper Woods, MI 48225 313-343-2500 www.harperwoodscity.org

Mayor: Valerie Kindle  
Mayor Pro tem: Vivian Sawicki

City Manager John Szymanski  
City Clerk Leslie M. Frank

City Council: Cheryl Costantino  
Regina Williams  
Ivery Toussant, Jr.  
Gerianne LaPratt  
Teresa Foster

March 28, 2026

**Memorandum to:** John Szymanski – City Manager 

**From:** Maria Nawrocki, Finance Director

**Re:** MML – Workers' Compensation Fund – Invoice# 901208

The City's annual Payroll Audit was recently finalized in conjunction with our Workers' Compensation Policy for the period of July 1, 2024, through July 1, 2025. The payable amount of \$6,159.00 is mainly due to increased inflation costs associated with worker's class rates and payroll costs compared to prior years.

I recommend paying invoice #901208 to the MML Workers' Compensation Fund in the amount of \$6,159.00 for the City's annual Payroll Audit.



**MICHIGAN MUNICIPAL LEAGUE  
WORKERS' COMPENSATION FUND**

1675 Green Road, Ann Arbor, MI 48105

**INVOICE**

Harper Woods, City Of  
19617 Harper  
Harper Woods, MI 48225

Invoice #: 901208  
Policy #: 5000400-24  
Installment #:  
Invoice Date: 03/27/2026  
Due Date: 05/27/2026

POLICY#	DESCRIPTION	AMOUNT
5000400-24	Payroll Audit 7/1/2024 to 7/1/2025	\$6,159.00
AMOUNT DUE:		\$6,159.00

**MAKE CHECK PAYABLE TO: MML Workers' Compensation Fund**

PAYMENT MAILING ADDRESS

MML Workers' Compensation Fund  
PO BOX 712087  
CINCINNATI, OH 45271-2087

OR:

ACH PAYMENT OPTION

Bank: Key Bank, N.A.  
Routing #: 041001039  
Account #: 6000694481

For questions about remittance details, call Insurance Accounting at (734) 669-6373.  
For policy or invoice questions, call Underwriting at (800) 752-7477.

FOR PROPER CREDIT, PLEASE DETACH THIS STUB AND RETURN WITH YOUR PAYMENT



**MICHIGAN MUNICIPAL LEAGUE  
WORKERS' COMPENSATION FUND**

Member Name:  
Harper Woods, City Of

Invoice #: 901208  
Policy #: 5000400-24  
Installment #:  
Invoice Date: 03/27/2026  
Payment Due : 05/27/2026  
Amount Due: \$6,159.00

Mail to:

MML Workers' Compensation Fund  
PO BOX 712087  
CINCINNATI, OH 45271-2087

Payment Enclosed: \_\_\_\_\_

**Michigan Municipal League Workers' Compensation Fund**

03/27/2026

Declaration Page

5000400-24

Harper Woods, City Of  
 Attn: Maria Nawrocki  
 19617 Harper  
 Harper Woods, MI 48225

Coverage Period 7/1/2024 to 6/30/2025

**PAYROLL AUDIT**

<b>Class Code</b>	<b>Class Description</b>	<b>Audited Annual Payroll</b>	<b>Rate per \$100 of Payroll</b>	<b>Audited Annual Premium</b>
5509-00	Street Operations	291,110	6.06	17,641
7520-00	Water Operations	173,559	3.08	5,346
7580-00	Sewer Operations	26,371	1.28	338
7704-01	Firefighters	643,583	4.45	28,639
7720-01	Police Officers	2,563,968	2.45	62,817
7720-02	Volunteer Police Officers	65,310	2.24	1,463
8395-00	Garage Operations	68,876	2.99	2,059
8810-01	Clerical-Office	1,808,792	0.35	6,331
8810-02	Elected Officials	36,400	0.19	69
8810-03	Libraries & Museums: Prof/Clerical	274,184	0.26	713
8820-00	Attorneys/Judges	30,000	0.25	75
9015-00	Building Operations	60,995	3.84	2,342
9102-00	Parks & Recreation	152,070	2.80	4,258
9103-00	Crossing Guards	71,873	3.33	2,393
9403-00	Refuse Collection	52,161	5.13	2,676
9410-00	Municipal Employee	65,228	0.56	365
	<b>Totals:</b>	<b>\$6,384,480</b>		<b>\$137,525</b>

Coverage Limits:

Employers Liability: \$2,000,000  
 Workers' Compensation: STATUTORY

Standard Premium -- Audited	\$137,525
Experience Modification Factor: 1.17	\$23,379
Size of Premium Credit	(\$10,193)
Expense Constant	\$150
Dividend Credit	(\$80,319)
Net Audited Premium	\$70,542
Previously Billed Net Estimated Premium	\$64,383
Balance due (to) from Member	\$6,159

## Maria Nawrocki

---

**From:** Maximilian Wolfgang <MWolfgang@Meadowbrook.com>  
**Sent:** Friday, March 27, 2026 3:36 PM  
**To:** Maria Nawrocki  
**Subject:** MML WC Fund Audit  
**Attachments:** MML Declaration Page (Audit).pdf; Invoice.pdf

[You don't often get email from mwolfgang@meadowbrook.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification> ]

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

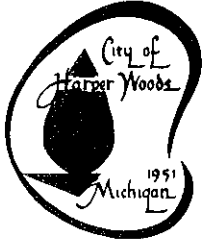
Hello,

Your Workers Compensation payroll audit for the 2024-2025 year was recently processed. After making the payroll changes, your actual payroll total was more than the estimated payroll total that we received last year. This results in a balance due of \$6,159. Your Declaration Page and Invoice are attached.

Thank you.

Max Wolfgang  
MML Fund Underwriter  
248-204-8530

The information contained in this communication is highly confidential and is intended solely for the use of the individual(s) to whom this communication is directed. If you are not the intended recipient, you are hereby notified that any viewing, copying, disclosure or distribution of this information is prohibited. Please notify the sender, by electronic mail or telephone, of any unintended receipt and delete the original message without making any copies.



DEPARTMENT OF PUBLIC WORKS  
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139

---

Telephone : 313.343.2570

Fax : 313.343.2572

hwdpw@harperwoods.net

March 30, 2026

To: John Szymanski , City Manager  
From: Heather Toutant, Director of Public Works  
Re: EGLE Invoice over \$5000.00

Please submit to Council to pay "The State of Michigan" \$7,481.85 for the 2026 annual Community Water Supply fee.

This fee was authorized by enactment of Public Act 165 and began in 1993. It is based on the served population. It covers a variety of services provided by EGLE.

As you can see- this mail was also sent to my home address where it was never received. I spoke with EGLE and hopefully have corrected the situation. I was also successful in having the late fees removed up to date.

If you have any questions, please contact me.

Sincerely,

Heather Toutant  
Department of Public Works  
het



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY  
 DRINKING WATER AND ENVIRONMENTAL HEALTH  
 COMMUNITY PUBLIC WATER SUPPLY

**INVOICE - DELINQUENT NOTICE**

*Issued under authority of Public Act 399 of 1976 as Amended.*  
 COMMUNITY PUBLIC WATER SUPPLY ANNUAL FEE

CITY OF HARPER WOODS  
 TOUTANT, HEATHER  
 25886 ROSE ST  
 ROSEVILLE, MI 48066  
 US

<b>Invoice Number:</b>	<b>761-11360911</b>
Customer Id:	562700
Invoice Date:	October 30, 2025
Notice Date:	February 03, 2026
<b>Total Due:</b>	<b>\$7,650.18</b>

Failure to submit payment by the date due will result in a penalty as prescribed by law. If you have any questions, please call 517-599-9789.

Account No.:  
 03020

Invoice Item	Qty	Unit Cost	Sales Tax	Total Cost
WSSN: 03020; HARPER WOODS	1.00	\$7,481.850	\$0.00	\$7,481.85
Interest accrued on 12/07/2025 for \$56.11.				
Interest accrued on 01/05/2026 for \$56.11.				
Interest accrued on 02/03/2026 for \$56.11.				

TO PAY ONLINE VISIT <https://www.thepayplace.com/mi/deq/comm>.

TO PAY BY MAIL send check using the payment coupon below.

Subtotal:	\$7,481.85
Adjustments:	\$0.00
Late Penalty:	\$168.33
<b>Total Invoice:</b>	<b>\$7,650.18</b>
Payments:	\$0.00
<b>Balance Due:</b>	<b>\$7,650.18</b>
Payment Due:	Upon Receipt



## Invoice

Harper Woods, MI, City of  
19617 Harper Aveune  
Harper Woods, MI 48225

Invoice Number: 3570532  
Invoice Date: 3/31/2026  
Terms: Net 30 Days  
Due Date: 4/30/2026  
Customer #: 08-HRPRWOO  
Customer PO #:

Item Code	Description	Quantity	Price	Amount
<b>Building Insp %Fee</b>	<b>Building Insp %Fee</b>	<b>31414.40</b>	<b>\$1.00</b>	<b>\$31,414.40</b>
	Building Permit Services % of Fee	31414.40	\$1.00	\$31,414.40
<b>Building Inspection</b>	<b>Building Inspection</b>	<b>153.00</b>	<b>\$27.53</b>	<b>\$4,212.36</b>
	BDS   Permit Tech/Admin/Front Counter	144.00	\$28.94	\$4,167.36
	Building Permit Services Fixed Fee	9.00	\$5.00	\$45.00
<b>Hourly</b>	<b>Hourly</b>	<b>74.00</b>	<b>\$60.54</b>	<b>\$4,479.96</b>
	Code Enforcement Hourly	74.00	\$60.54	\$4,479.96

Please remit to: **SAFEbuilt LLC Lockbox #88135**  
**PO Box 88135, Chicago, IL 60680-1135**

444 N. Cleveland Ave, Ste 444 / Loveland, CO 80537 / Phone: (866)  
977-4111 / Fax: (877) 203-2704 / www.SAFEbuilt.com

Net Invoice:	\$40,106.72
Freight:	\$0.00
Sales Tax:	\$0.00
<b>Invoice Total:</b>	<b>\$40,106.72</b>

**City of Harper Woods**  
**19617 Harper Avenue**  
**Harper Woods, MI 48225**

Building Department Services Invoice  
 March 1-31, 2026

March 1-31, 2026	<u>Total Collected</u>	<u>Percent</u>	
	\$ 39,268.00	80%	\$ 31,414.40
Code Enforcement	<u>Total Hours</u>	<u>Hourly</u>	
Permit Technician	74.00	60.54	\$4,479.96
	144.00	28.94	\$4,167.36
Pre-Existing Permit Inspections	<u>Total</u>	<u>Rate</u>	
Administrative Closure of Records	9.00	\$35.00	\$0.00
		\$5.00	\$45.00
<b>Total Due To SAFEbuilt:</b>			<b>\$40,106.72</b>

City of Harper Woods  
February 2026

**Accounts Receivable Report**

From: February 1-28, 2026

Date	Receivable	Revenue
2/2/2026		1,593.00
2/3/2026		1,704.00
2/4/2026		2,548.00
2/5/2026		1,595.00
2/6/2026		100.00
2/9/2026		800.00
2/10/2026		1,007.00
2/11/2026		330.00
2/12/2026		635.00
2/16/2026		565.00
2/17/2026		1,092.00
2/18/2026		2,059.00
2/19/2026		9,236.00
2/23/2026		1,050.00
2/24/2026		763.00
2/25/2026		2,105.00
2/26/2026		1,358.00
2/27/2026		200.00
<b>Total</b>		<b>\$ 28,740.00</b>
	Safebuilt Billable Items:	\$ 28,740.00
	Amount Due To Safebuilt:	\$ 22,992.00



# CITY OF HARPER WOODS

DEPARTMENT OF PUBLIC SAFETY

19617 HARPER AVENUE • HARPER WOODS, MI 48225  
BUS. (313) 343-2530 • ADM. OFC. (313) 343-2585 • FAX (313) 343-2514



*Director*

**Jason M. Hammerle**

*Deputy Chief*

**Ted R. Stager**

*Captain-Fire-EMS:*

**David C. Mehl**

**Nathan P. Butler**

**Kevan P. Kochan**

April 1, 2026,

To: John Szymanski, City Manager

From: Jason Hammerle, Director of Public Safety

Ref: Radio Encryption Updates

Sir,

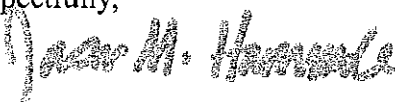
The Federal Bureau of Investigation audited the Michigan State Police in 2023 and discovered that the State of Michigan was not compliant with federal encryption standards for public safety radios and dispatch consoles. After several discussions at the state level, the Michigan State Police mandated that all public safety agencies must be compliant with the federal encryption standards by October of 2026 or face sanctions (see attached MSP bulletin). Unfortunately, the financial burden of these upgrades has been placed on the local agencies as there are no federal or state grants to cover the cost.

Locally, the Conference of Eastern Wayne found a vendor in Texas who would offer a bundled discount for the six communities of the CEW.

Attached are two invoices for radio encryption from Command Communications and Motorola Solutions. Command Communications will upgrade the personal police/fire and vehicle radios; Motorola Solutions will upgrade the dispatch console.

I am requesting approval of Command Communications quote#26-4571 in the amount of \$42,418.74 and Motorola Solutions quote#02242026 in the amount of \$6401.25.

Respectfully,

  
Jason Hammerle, Director of Public Safety.

# Michigan State Police

## Land Mobile Radios and Encryption of Criminal Justice Information



This correspondence is being distributed to all Michigan Criminal Justice Information Systems (CJIS) user agencies to provide guidance on the dissemination of criminal justice information (CJI) over land mobile radio (LMR). This guidance should be reviewed in conjunction with the Michigan CJIS Administrative Rules and the current version of the FBI Criminal Justice Information Services Security Policy (CJISSECPOL).

### Issue:

Dissemination of CJI (obtained from both Michigan and the Federal Bureau of Investigation [FBI]) over LMR must comply with the same requirements for wired communications: CJI must only be disseminated to authorized agencies, entities, or persons; and CJI must be encrypted with in accordance with the CJISSECPOL standards.

### Background:

Michigan's public safety community (i.e., law enforcement, fire, and dispatch centers) routinely communicates using radio systems, consisting of both fixed and mobile units, run by local municipalities and the state's Michigan Public Safety Communications System (MPSCS). These radio systems employ channels and talk groups to separate the various communications by agency type or level of confidentiality of the information being communicated (to include CJI). Depending on the municipality/radio system, agencies not approved/authorized for access to CJI may have access to channels/talk groups used to communicate CJI, resulting in unlawful dissemination of CJI.

Beginning with CJISSECPOL v.5.0 (September 30, 2010), CJI transmitted outside the boundaries of a physically secure location was required to be encrypted to the Federal Information Processing Standard (FIPS) 140-2 certified standard, with a minimum bit length of 128. The only exceptions to this requirement were when CJI was transmitted over facsimile or by voice using a cellular device. Though there were few references to LMR in the CJISSECPOL, LMR was not included in either exception. Additionally, with the progression of LMR systems from analog to digital, the FIPS 140-2 certified standard, typically considered for data encryption, is applicable. Unfortunately, the lack of discussion, training, and/or auditing on the application of the CJISSECPOL encryption standard to LMRs left radio system users and administrators unaware and/or unclear of the CJISSECPOL encryption requirement.

Encryption of LMR transmissions is important for several safety and privacy reasons, including but not limited to:

- Prevents unauthorized dissemination of CJI.
- Protects public safety personnel by securing voice communications related to operational procedures.
- Protects law enforcement tactics and response/scene information during rapidly evolving events.
- Prevents the public broadcast/compromise of an individual's personal/health-related information which could be used for nefarious purposes.

During Michigan’s 2023 FBI Criminal Justice Information Services Information Technology Security Audit, FBI audit staff assessed LMR compliance with the CJISSECPOL encryption standard and cited agencies for non-compliance. These findings solidified the need for further education and action to bring Michigan criminal justice agencies into compliance. Since that time, the FBI Criminal Justice Information Services Information Security Officer Section has been clear in numerous presentations and discussions that the encryption requirement applies to the dissemination of CJI over LMR.

This issue was presented to the Michigan CJIS Board in January 2024 for the Board’s education on the issue and to partner with Michigan’s public safety stakeholders to resolve the compliance matter. Discussion with Michigan’s public safety stakeholders revealed that to an extent, the stakeholders were already aware of the requirements and were working toward a solution. The solutions identified will take multiple years and a significant amount of money (potentially in the tens of millions of dollars).

As of October 1, 2024, the CJISSECPOL encryption requirement for CJI in-transit outside the boundaries of a physically secure location is to employ cryptographic modules that are FIPS 140-3 certified, or FIPS validated algorithm of symmetric key encryption and decryption (FIPS197[AES]). In either case, a symmetric cipher key of at least 128-bit strength is required.

The Michigan State Police (MSP) and the CJIS Board understand that the implementation of CJISSECPOL required encryption on LMR systems will take time and will be expensive. Since the CJISSECPOL requirement is in effect and sanctionable (by the FBI), the MSP’s CJIS audit staff will audit to the requirement for educational purposes and require a written corrective action plan be submitted for findings of non-compliance. However, the lack of CJISSECPOL required encryption will not lead to sanctions imposed by the MSP until October 1, 2026.

After October 1, 2026, the MSP’s CJIS audit staff will audit to the requirement and require a written corrective action plan be submitted for findings of non-compliance. Corrective action plans that do not achieve compliance within 30 days of the audit will initiate the MSP CJIS sanctions process, which is a cooperative and progressive process for agencies to report their progress towards compliance.

The following chart lists some of the cryptographic algorithms currently available for use on LMR systems:

<b>Encryption</b>	<b>Description/Key Length</b>	<b>CJIS Compliant (Yes/No)</b>
Advanced Digital Privacy (ADP)	40-bit encryption. Also referred to as ARC4.	No
Data Encryption Standard - Output Feedback (DES-OFB)	64-bit encryption.	No
Advanced Encryption Standard (AES)	128, 192, or 256-bit encryption.	Yes

Additional information on CJISSECPOL encryption standards can be found in controls SC-13, SC-28, and Appendix G. Additional information on FIPS 140-3 cryptographic module certification can be found at [Approval and Issuance of FIPS 140-3 | CSRC](#). Information on FIPS validated cryptographic modules can be found using the [Cryptographic Module Validation Program Search](#).

## **Compliance:**

Michigan CJIS user agencies utilizing LMRs must take immediate action to comply with and adhere to the following:

- *Dissemination of CJI over LMR must be limited to channels and talk groups accessible only to agencies that have been approved/authorized to access Michigan CJIS and CJI in accordance with the Michigan CJIS Administrative Rules.*

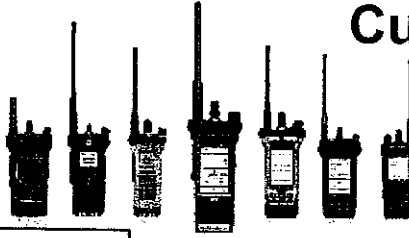
Rule 28.5201 of the Michigan CJIS Administrative Rules lists the agencies that may be approved for access to Michigan CJIS and CJI and the requirements for approval to access Michigan CJIS and CJI. Agencies approved by the MSP for access to CJIS and CJI are assigned an Originating Agency Identifier (ORI) specific to their level of authorized access. Since FBI CJI is generally obtained via Michigan CJIS, the Michigan CJIS Administrative Rules also apply to FBI CJI.

- *Dissemination of CJI over LMR must be encrypted in accordance with the CJISSECPOL (SC-13).*

Questions related to this guidance should be directed to the MSP CJIS Information Security Officer (ISO) at [MSP-CJIS-ISO@michigan.gov](mailto:MSP-CJIS-ISO@michigan.gov).

# Command Communications

416 Woodline Drive  
 Spring, TX 77386  
 281.363.3205-Phone



# Customized Quote

DATE	Quote #
3/13/2026	q26-4571

NAME / ADDRESS
Harper Woods, MI 19617 Harper Ave harper Woods, MI 48225

P.O. NO.	PROJECT

DESCRIPTION	QTY	COST	TOTAL
Test,Tune,Align,Firmware Upgrade & Add AES-256,AES-GCM,DES-XL,DES-OFB,ADP to Motorola Radio (Q625-HH, G625-Mobile)	42	429.99	18,059.58T
Test,Tune,Align,Firmware Upgrade & Add Multi-Key w/ OTAR to Motorola Radio (Q498)	42	329.99	13,859.58T
Test,Tune,Align,Firmware Upgrade & Add TDMA to Motorola Radio (QA00580AF)	42	249.99	10,499.58T
Inbound & Outbound Shipping w/ Insurance (??)	1	0.00	0.00
Out-of-state sale, exempt from sales tax		0.00%	0.00

Estimates are good for 30 days. Thank you for the opportunity to serve you.

**TOTAL** \$42,418.74



QUOTE # 02242026

CUSTOMER: Grosse Pointe Farms Department of Public Safety PSAP  
ADDRESS: 90 Kerby Rd.  
Grosse Pointe Farms, MI 48236

MOTOROLA SOLUTIONS  
500 W MONROE ST.  
STE 4400  
CHICAGO, IL 60661

ATTN: Ted Roney  
CUSTOMER #:   
DATE: February 24, 2026

Presented by CSM:  
Brent Ohrman  
[brent.ohrman@motorolasolutions.com](mailto:brent.ohrman@motorolasolutions.com)

LINE ITEM	O	QTY	NOMENCLATURE	DESCRIPTION	UNIT PRICE	DISC PRICE	EXTENDED PRICE
<b>Harper Woods</b>							
1		1	T8063A	MCC 7500 SECURE VPM ALGORITHM UPGRADE FOR KVL	\$ 280.00	\$ 210.00	\$ 210.00
1	a	1	CA00245AA	ADD: ADP ALGORITHM	\$ 1,109.00	\$ 831.75	\$ 831.75
2		1	T8063A	MCC 7500 SECURE VPM ALGORITHM UPGRADE FOR KVL	\$ 280.00	\$ 210.00	\$ 210.00
2	a	1	CA00182AB	ADD: AES ALOGRITHM	\$ 1,109.00	\$ 831.75	\$ 831.75
3		1	T8063A	MCC 7500 SECURE VPM ALGORITHM UPGRADE FOR KVL	\$ 280.00	\$ 210.00	\$ 210.00
3	a	1	CA00143AC	ADD: DES-OFB ALGORITHM	\$ 1,109.00	\$ 831.75	\$ 831.75
4		1	BLN1304A	SECURE OPERATION FIELD-ADD LICENSE	\$ 4,368.00	\$ 3,276.00	\$ 3,276.00
<b>EQP TOTAL</b>							<b>\$ 6,401.25</b>

- NOTES:**
- \* It is assumed that existing consoles do not have secure operation, ADP, AES or DES-OFB licenses.
  - \* Quote is based on Harper Woods having 1 Console
  - \* MPSCS to assist with and coordinate encryption key loading
  - \* Please indicate acceptance of this service by signing below and providing a Purchase Order or Notice to Proceed referencing quote # 02242026

**QUOTE VALID FOR 60 DAYS**  
**TERM: MIDeal Equipment Discounts**

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
DATE



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  19105 ELKHART HARPER WOODS MI 48225  INVOICE NO.: 1860 DATE: APRIL 13, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
--	--

JOB DESCRIPTION	PRICE
4-13-2026 – GRIND STUMP	\$150.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$150.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<p>SERVICE ADDRESS:</p> <p>19007 ELKHART HARPER WOODS MI 48225</p> <p>INVOICE NO.: 1859 DATE: APRIL 13, 2026</p>	<p>BILL TO:</p> <p>DEPT OF PUBLIC WORKS HARPER WOODS MI 48225</p> <p>EMAIL: HWDPW@HARPERWOODS.NET</p>
--	---

JOB DESCRIPTION	PRICE
4-13-2026 – MAPLE –REMOVAL + STUMP- BROKEN, HANGERS, CAVITIES– REMOVAL + STUMP	\$2,200.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$2,200.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b> <del>2186</del> 2482 VAN ANTWERP HARPER WOODS MI 48225  INVOICE NO.: 1855 DATE: APRIL 9, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
---	--

JOB DESCRIPTION	PRICE
3-30-2026 – MAPLE – HOLLOW, CAVITIES, ROTTED – REMOVAL + STUMP	\$2,200.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$2,200.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



**TURF & TIMBER**  
**TREE EXPERTS**

21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
 313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  20652 HOLLYWOOD HARPER WOODS MI 48225	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1854 DATE: APRIL 9, 2026	EMAIL: HWDPW@HARPERWOODS.NET

JOB DESCRIPTION	PRICE
4-8-2026 – HAZARDOUS – REMOVE BROKEN DEAD CENTER, HANGERS, DEAD LIMBS OVER SIDEWALK AND ROAD	NO CHARGE
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	

<b>AMOUNT DUE UPON RECEIPT</b>	<b>NO CHARGE</b>
--------------------------------	------------------

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
 21715 HARPER AVE  
 ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  2187 VAN ANTWERP HARPER WOODS MI 48225  INVOICE NO.: 1856 DATE: APRIL 9, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
--	--

JOB DESCRIPTION	PRICE
3-30-2026 – MAPLE – ROT, CAVITIES – REMOVAL + STUMP- EXCESSIVE STUMP GRINDING	\$3,200.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$3,200.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

# GUARDIAN SEWERS

# INVOICE

14429 HARBOR ISLAND  
 DETROIT, MI. 48215  
 313-995-1165

**DATE:** April 13, 2026  
**INVOICE #** 9569  
**FOR:** 20016 Country Club

**Bill To:**

CITY OF HARPER WOODS

Service Date: 4/6

19600 EAST 8 MILE  
 HARPER WOODS, MI 48225  
 313-343-2570

PO # 36910

DESCRIPTION	AMOUNT
*****EMERGENCY REPAIR*****	
Dug up and made repair on 8" water main, due to a circular crack in the pipe. Installed one 8X7.5" clamp and a 8X15" clamp. Installed new 3/4" copr, coupling and 6' of copper for service. Also repaired storm drain hub. Backfilled with 7 yards sand and 7 yards 21A stone, cleaned up work site.	\$ 5,300.00
<b>TOTAL</b>	<b>\$ 5,300.00</b>

**THANK YOU FOR YOUR BUSINESS!**



# GUARDIAN SEWERS

# INVOICE

14429 HARBOR ISLAND  
 DETROIT, MI. 48215  
 313-995-1165

**DATE:** April 13, 2026  
**INVOICE #** 9571  
**FOR:** 20550 Vernier

**Bill To:**  
 CITY OF HARPER WOODS

Service Date: 3/12

19600 EAST 8 MILE  
 HARPER WOODS, MI 48225  
 313-343-2570

PO # 36910

DESCRIPTION	AMOUNT
*****EMENRGENCY REPAIR*****	
Dug up and made repair on 12" water main, due to broken bolts. Replaced all 12 bolts, backfilled to rough grade with 25 yards of 21A stone.	\$ 9,650.00
Rental of compactor-Mandated by MDOT	\$ 273.80
<b>TOTAL</b>	<b>\$ 9,923.80</b>

**THANK YOU FOR YOUR BUSINESS!**



PLEASE REMIT TO:  
 Blue-Water Solutions, LLC  
 3285 Lapeer Rd. W  
 Auburn Hills, MI 48326



# Invoice

Date	Invoice #
3/3/2026	279966

Ph. 1-800-433-4332  
 www.blue-watersolutions.com

Bill To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Rep	S.O. No.	P.O. No.	Terms	Job Name
JIM T	49097		Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
BM-E7-CF	2" BADGER E-SERIES METER W/ CUBIC FOOT, FLANGED, 316 STAINLESS 17" LONG W/ 25' TWIST TIGHT CONNECTOR	0	1	4	1,023.40	4,093.60
SHIP	SHIPPING/HANDLING CHARGES UPS TRACKING# 1ZR9471X0348805069 3-3-26	0		1	106.37	106.37

RECEIVED  
 MAR 03 2026  
 DPW - CITY OF  
 HARPER WOODS

Thank you for your business! Blue-Water Solutions accepts credit cards and E-Checks. 1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of these items constitutes a 30% restocking fee on all returns. No returns of special order (Non-Stock) items or after 60 days or without prior written authorization.

A credit memo shall be issued to your account for any returns or discrepancies. For full terms of sales please go to Terms & Conditions of sale: www.blue-watersolutions.com

<b>Total</b>	\$4,199.97
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$4,199.97

PLEASE REMIT TO:  
 Blue-Water Solutions, LLC  
 3285 Lapeer Rd. W  
 Auburn Hills, MI 48326



# Invoice

Date	Invoice #
3/13/2026	280011

Ph. 1-800-433-4332  
 www.blue-watersolutions.com

Bill To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Rep	S.O. No.	P.O. No.	Terms	Job Name
JIM T	49097		Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
CF31-77-NL	2" FLANGED FORD METER COUPLING X 2" FIP, NO LEAD, MADE IN THE USA	0	0	10	106.49	1,064.90
SHIP	SHIPPING/HANDLING CHARGES UPS TRACKING# 1ZR9471X0347397922 3-13-26	0		1	27.49	27.49

Thank you for your business! Blue-Water Solutions accepts credit cards and E-Checks. 1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of these items constitutes a 30% restocking fee on all returns. No returns of special order (Non-Stock) items or after 60 days or without prior written authorization.

A credit memo shall be issued to your account for any returns or discrepancies. For full terms of sales please go to Terms & Conditions of sale: www.blue-watersolutions.com

<b>Total</b>	\$1,092.39
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,092.39

PLEASE REMIT TO:  
 Blue-Water Solutions, LLC  
 3285 Lapeer Rd. W  
 Auburn Hills, MI 48326



# Invoice

Ph. 1-800-433-4332  
 www.blue-watersolutions.com

Date	Invoice #
3/23/2026	280036

Bill To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Rep	S.O. No.	P.O. No.	Terms	Job Name
JIM T	49159		Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
BM-68891-001	IR COMMUNICATION DEVICE - LTE DELIVERED	0	0	1	192.80	192.80

**RECEIVED**  
 MAR 23 2026  
 DPW - CITY OF  
 HARPER WOODS

Thank you for your business! Blue-Water Solutions accepts credit cards and E-Checks.  
 1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of  
 these items constitutes a 30% restocking fee on all returns.  
 No returns of special order (Non-Stock) items or after 60 days or without prior written  
 authorization.

A credit memo shall be issued to your account for any returns or discrepancies.  
 For full terms of sales please go to Terms & Conditions of sale:  
 www.blue-watersolutions.com

<b>Total</b>	\$192.80
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$192.80

PLEASE REMIT TO:  
 Blue-Water Solutions, LLC  
 3285 Lapeer Rd. W  
 Auburn Hills, MI 48326



# Invoice

Date	Invoice #
3/27/2026	280060

Ph. 1-800-433-4332  
 www.blue-watersolutions.com

Bill To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Rep	S.O. No.	P.O. No.	Terms	Job Name
JIM T	49182		Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
74620-11/2x11/2x...	1 1/2" METER COUPLING, NO LEAD DOMESTIC	0	0	12	81.23	974.76
SHIP	SHIPPING/HANDLING CHARGES UPS TRACKING# 1ZR9471X0347517999 3-27-26  JIM PICKED UP 10 NO LEAD 2" X 1 1/2" BRASS BUSHING	0		1	28.50	28.50

**RECEIVED**  
 APR 10 2025  
 DPW - CITY OF HARPER WOODS

Thank you for your business! Blue-Water Solutions accepts credit cards and E-Checks.  
 1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of these items constitutes a 30% restocking fee on all returns.  
 No returns of special order (Non-Stock) items or after 60 days or without prior written authorization.

A credit memo shall be issued to your account for any returns or discrepancies.  
 For full terms of sales please go to Terms & Conditions of sale:  
 www.blue-watersolutions.com

<b>Total</b>	\$1,003.26
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,003.26

PLEASE REMIT TO:  
 Blue-Water Solutions, LLC  
 3285 Lapeer Rd. W  
 Auburn Hills, MI 48326



# Invoice

Date	Invoice #
4/9/2026	280094

Ph. 1-800-433-4332  
 www.blue-watersolutions.com

Bill To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Rep	S.O. No.	P.O. No.	Terms	Job Name
JIM T	49214		Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
CF31-66-NL	1 1/2" METER FLANGE FIP FORD NO LEAD, W/DROP-IN GASKET, MADE IN THE USA	0	0	12	81.57	978.84
BT-58-NUT	NUT 5/8" HEX	0	0	24	0.78	18.72
BT-58X2.25	BOLT 5/8" X 2 1/4"	0	0	24	1.70	40.80
SHIP	SHIPPING/HANDLING CHARGES UPS TRACKING# 1ZR9471X0348070791 4/9/26	0		1	30.75	30.75

Thank you for your business! Blue-Water Solutions accepts credit cards and E-Checks.  
 1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of  
 these items constitutes a 30% restocking fee on all returns.  
 No returns of special order (Non-Stock) items or after 60 days or without prior written  
 authorization.

A credit memo shall be issued to your account for any returns or discrepancies.  
 For full terms of sales please go to Terms & Conditions of sale:  
 www.blue-watersolutions.com

<b>Total</b>	\$1,069.11
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,069.11

PLEASE REMIT TO:  
 Blue-Water Solutions, LLC  
 3285 Lapeer Rd. W  
 Auburn Hills, MI 48326



# Invoice

Date	Invoice #
4/10/2026	280105

Ph. 1-800-433-4332  
 www.blue-watersolutions.com

Bill To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Rep	S.O. No.	P.O. No.	Terms	Job Name
JIM T	49217		Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
BBIM-66-NL	1 1/2" FIPT X 1 1/2" MALE METER THREAD METER COUPLING BUSHING, NO LEAD  DELIVERED BY JIM T	0	0	12	68.80	825.60

RECEIVED  
 APR 10 2026  
 DPW - CITY OF HARPER WOODS

Thank you for your business! Blue-Water Solutions accepts credit cards and E-Checks. 1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of these items constitutes a 30% restocking fee on all returns. No returns of special order (Non-Stock) items or after 60 days or without prior written authorization.

A credit memo shall be issued to your account for any returns or discrepancies. For full terms of sales please go to Terms & Conditions of sale: www.blue-watersolutions.com

<b>Total</b>	\$825.60
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$825.60

Blue-Water Solutions, LLC  
 3285 Lapeer Rd. W  
 Auburn Hills, MI 48326



# Packing List

Phone: 800-433-4332  
 Fax: 248-625-8650  
 Email: wdryer@blue-watersolutions.com

www.blue-watersolutions.com

Date	S.O. No.
3/2/2026	49097

Name / Address
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

P.O. No.	Job Name	Rep	Ship Date	Ship Via	Entered By:	Terms
		JIM T	3/2/2026	BESTWAY	JIM T	Net 30

Item	Description	Ordered	Shipped
BM-E7-CF	2" BADGER E-SERIES METER W/ CUBIC FOOT, FLANGED, 316 STAINLESS 17" LONG W/ 25' TWIST TIGHT CONNECTOR	5	5
CF31-77-NL	2" FLANGED FORD METER COUPLING X 2" FIP, NO LEAD, MADE IN THE USA	10	10 (B0-10)
SHIP	SHIPPING/HANDLING CHARGES UPS TRACKING# 1ZR9471X034---	1	1

Terms & Conditions of sale:  
 This document serves as a notice of furnishing.  
 1.5% Finance charge per month on all accounts 30 days past invoice date.  
 35% restocking charge on all returns. No returns on special order items.  
 No returns without pre-authorization OR after 60 days from the date of this order.  
 For full terms and conditions of sales, visit [www.blue-watersolutions.com](http://www.blue-watersolutions.com)

THANK YOU!

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Blue-Water Solutions, LLC  
 3285 Lapeer Rd West  
 Auburn Hills, MI 48326  
 1-800-433-4332



# Pick List

Date	S.O. No.
3/2/2026	49097

Name / Address
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Job Name	P.O. No.	Ship Date	Ship Via
		3/2/2026	UPS

Item	Description	Ordered	B/O	Qty Shipped	Prev. Inv
BM-E7-CF	2" BADGER E-SERIES METER W/ CUBIC FOOT, FLANGED, 316 STAINLESS 17" LONG W/ 25' TWIST TIGHT CONNECTOR	5	0		5
CF31-77-NL	2" FLANGED FORD METER COUPLING X 2" FIP, NO LEAD, MADE IN THE USA	10	10	10	0
SHIP	SHIPPING/HANDLING CHARGES UPS TRACKING# 1ZR9471X0348805069 3-3-26 247955	1			1

RECEIVED

DPW - CITY OF HARPER WOODS

THANK YOU FOR YOUR BUSINESS! Terms & conditions of sale:  
 1.5% finance charge on all accounts after 30 days.  
 35% restocking fee on all returns. No returns after 60 days from the date of sale. No returns of special order items. No returns without pre-authorization. For full terms and conditions of sales, go to [www.blue-watersolutions.com](http://www.blue-watersolutions.com)

Blue-Water Solutions, LLC  
 3285 Lapeer Rd. W  
 Auburn Hills, MI 48326



# Packing List

Phone: 800-433-4332  
 Fax: 248-625-8650  
 Email: wdryer@blue-watersolutions.com

www.blue-watersolutions.com

Date	S.O. No.
3/20/2026	49159

Name / Address
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

P.O. No.	Job Name	Rep	Ship Date	Ship Via	Entered By:	Terms
		JIM T	3/20/2026	JIM T. DEL	JIM T	Net 30

Item	Description	Ordered	Shipped
BM-68891-001	IR COMMUNICATION DEVICE - LTE	1	

TO ENCODE  
THE CELLULAR  
AND PIECES

RECEIVED

MAR 20 2026

DPW - CITY OF  
HARPER WOODS

Terms & Conditions of sale:  
 This document serves as a notice of furnishing.  
 1.5% Finance charge per month on all accounts 30 days past invoice date.  
 35% restocking charge on all returns. No returns on special order items.  
 No returns without pre-authorization OR after 60 days from the date of this order.  
 For full terms and conditions of sales, visit [www.blue-watersolutions.com](http://www.blue-watersolutions.com)

THANK YOU!

Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_

Blue-Water Solutions, LLC  
 3285 Lapeer Rd. W  
 Auburn Hills, MI 48326



www.blue-watersolutions.com

Phone: 800-433-4332  
 Fax: 248-625-8650  
 Email: wdryer@blue-watersolutions.com

# Packing List

Date	S.O. No.
3/26/2026	49182

Name / Address
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

P.O. No.	Job Name	Rep	Ship Date	Ship Via	Entered By:	Terms
		JIM T	3/26/2026	UPS	JL	Net 30

Item	Description	Ordered	Shipped
74620-11/2x11/2x2.84	1 1/2" METER COUPLING, NO LEAD DOMESTIC	12	12
BUB-2 X 1.5	2" X 1 1/2" BRASS BUSHING NL	12	10 (B.O-2)
SHIP	SHIPPING/HANDLING CHARGES UPS TRACKING# 1ZR9471X034---	1	1

**RECEIVED**  
 MAR 30 2026  
 DPW - CITY OF  
 HARPER WOODS

Terms & Conditions of sale:  
 This document serves as a notice of furnishing.  
 1.5% Finance charge per month on all accounts 30 days past invoice date.  
 35% restocking charge on all returns. No returns on special order items.  
 No returns without pre-authorization OR after 60 days from the date of this order.  
 For full terms and conditions of sales, visit [www.blue-watersolutions.com](http://www.blue-watersolutions.com)

THANK YOU!

Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_

Blue-Water Solutions, LLC  
 3285 Lapeer Rd. W  
 Auburn Hills, MI 48326



www.blue-watersolutions.com

# Packing List

Date	S.O. No.
4/8/2026	49214

Phone: 800-433-4332  
 Fax: 248-625-8650  
 Email: wdryer@blue-watersolutions.com

Name / Address
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

Ship To
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

P.O. No.	Job Name	Rep	Ship Date	Ship Via	Entered By:	Terms
		JIM T	4/8/2026	BESTWAY	JIM T	Net 30

Item	Description	Ordered	Shipped
CF31-66-NL	1 1/2" METER FLANGE FIP FORD NO LEAD, W/DROP-IN GASKET, MADE IN THE USA	12	12
BT-58-NUT	NUT 5/8" HEX	24	24
BT-58X2.25	BOLT 5/8" X 2 1/4"	24	24

RECEIVED  
 APR 10 2025  
 DPW - CITY OF HARPER WOODS

Terms & Conditions of sale: This document serves as a notice of furnishing. 1.5% Finance charge per month on all accounts 30 days past invoice date. 35% restocking charge on all returns. No returns on special order items. No returns without pre-authorization OR after 60 days from the date of this order. For full terms and conditions of sales, visit www.blue-watersolutions.com	THANK YOU!	Signature: _____
		Printed Name: _____

Blue-Water Solutions, LLC  
 3285 Lapeer Road West  
 Auburn Hills, MI 48326  
 1-800-433-4332



# Sales Order

Date	S.O. No.
4/9/2026	49217

<b>Name / Address</b>
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

<b>Ship To</b>
HARPER WOODS, CITY OF 19600 E. 8 MILE ROAD HARPER WOODS, MI 48225

P.O. No.	Terms	Rep	Ship Date	Ship Via	Entered By:
	Net 30	JIM T	4/8/2026	JIM T. DEL	JIM T

Item	Description	Ordered	Unit Price	Invoiced	Amount
BBIM-66-NL	1 1/2" FIPT X 1 1/2" MALE METER THREAD METER COUPLING BUSHING, NO LEAD	12	68.80	0	\$825.60

Signature \_\_\_\_\_

<b>Subtotal</b>	\$825.60
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$825.60

THANK YOU FOR YOUR BUSINESS ! Terms & Conditions of sale:  
 1.5% Finance charge on all accounts past 30 days.  
 35% restocking charge on all returns. No returns on special order items. No returns without  
 pre-authorization OR after 60 days from the date of this order. For full terms and conditions of  
 sales, go to [www.blue-watersolutions.com](http://www.blue-watersolutions.com)

RECEIVED

APR 14 2026

DPW - CITY OF  
 HARPER WOODS

**NU APPEARANCE MAINTENANCE INC.**  
19942 Harper Ave  
Harper Woods, MI 48225-1759  
USA  
nuappearance@comcast.net



**BILL TO**

H.W. Department of Public Works  
Marjorie Dufort  
19600 E. Eight Mile Road  
Harper Woods, MI 48225

**RECEIVED**

MAR 31 2026

DPW - CITY OF  
HARPER WOODS.

**INVOICE #** 34906  
**DATE** 03/31/2026  
**DUE DATE** 04/30/2026  
**TERMS** Net 30

**P.O. NUMBER**

36936

**SALES REP**

SAK

\*\*\*\*\*

Snow removal and salting as requested by City of Harper Woods D.P.W.			0.00
Areas covered per listing and map provided, plus previous conversations with W. Snyder.			0.00
3/17 am. Labor: 'Ice Melter' Dispersed City Hall, Library, Annexes-2.	1	200.00	200.00
(4 bags) 'Ice Melter' product used.	4	15.00	60.00

Thank You For Your Business!

**BALANCE DUE**

**\$260.00**

Pay invoice

**NU APPEARANCE MAINTENANCE INC.**  
 19942 Harper Ave  
 Harper Woods, MI 48225-1759  
 USA  
 nuappearance@comcast.net

RECEIVED

APR 30 2026

DPW - CITY OF  
 HARPER WOODS

**BILL TO**

H.W. Department of Public Works  
 Marjorie Dufort  
 19600 E. Eight Mile Road  
 Harper Woods, MI 48225

**INVOICE #** 34925  
**DATE** 03/31/2026  
**DUE DATE** 04/30/2026  
**TERMS** Net 30

**P.O. NUMBER**

36936

**SALES REP**

AFK

Main Break			0.00
Restorations:			
Restorations 3/23/26:			0.00
19105, 19113, 19197,			
19693, 19757 Elkhart;			
19131, 19305			
Washtenaw; 18541,			
18565, 18591			
Kingsville; 18996,			
19162, 19170, 19206,			
19330, 19628 Kenosha.			
Labor Hours	21	47.00	987.00
Materials: Topsoil; Seed	1	350.25	350.25
Mix; Peat Moss; Starter			
Fertilizer.			
Restorations 3/24/26:			0.00
19325, 19916, 20023			
Woodmont; 20425 Hunt			
Club; 19141 Woodland;			
20308 Country Club;			
20235 Lancaster; 20406			
Fleetwood; 20456 Van			
Antwerp.			
Labor Hours	28	47.00	1,316.00
Materials: Topsoil; Seed	1	787.75	787.75
Mix; Peat Moss; Starter			
Fertilizer.			
Restorations 3/25/26:			0.00
18739, 20067			
Woodside; 19016			
Woodcrest; 19379			
Woodland; 19047			
Huntington.			
Labor Hours	24	47.00	1,128.00
Materials: Topsoil; Seed	1	685.75	685.75

**NU APPEARANCE MAINTENANCE INC.**

19942 Harper Ave  
Harper Woods, MI 48225-1759  
USA  
3138840515  
nuappearance@comcast.net

DUPLICATE

**BILL TO**

H.W. Department of Public Works  
Marjorie Dufort  
19600 E. Eight Mile Road  
Harper Woods, MI 48225

**INVOICE #** 34944  
**DATE** 04/10/2026  
**DUE DATE** 05/10/2026  
**TERMS** Net 30

**P.O. NUMBER**  
36936

**SALES REP**  
AFK

**DESCRIPTION**

QTY RATE AMOUNT

**MAIN BREAK RESTORATIONS:**

Restorations 4/7/26: 19616 Lochmoor; 20616 Fleetwood.  
20715 Huntington done last week.

**TREE RESTORATIONS:**

Restorations 4/7/26: 20607 Kenmore; 20839 Fleetwood.

Labor Hours

20 47.00 940.00

Materials: Topsoil; Seed Mix; Peat Moss; Starter Fertilizer.

1 316.25 316.25

Thank You For Your Business!

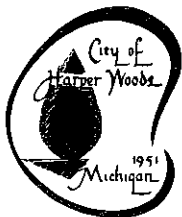
**BALANCE DUE**

**\$1,256.25**

RECEIVED

APR 10 2026

DPW - CITY OF  
HARPER WOODS



CITY OF *Harper Woods* MICHIGAN

19617 Harper Avenue Harper Woods, MI 48225 313-343-2500 www.harperwoodscity.org

Mayor: Valerie Kindie  
Mayor Pro tem: Vivian Sawicki

City Manager John Szymanski  
City Clerk Leslie M. Frank

City Council: Cheryl Costantino  
Regina Williams  
Ivery Toussant, Jr.  
Gerianne LaPratt  
Teresa Foster

April 1, 2026


MEMORANDUM TO: The Mayor and Members of City Council

SUBJECT: Appointment to Board/Commission

I received an application from Mark Modlin, who expressed interest in serving on the Board of Review as an alternate. I suggested that he meet with Holly Cozza, our Assessor, to review the responsibilities of the role on the Board of Review committee. Following the meeting, Holly expressed that he would be a good candidate for this position and recommended that he be appointed. If you agree, based on her recommendation, we can forgo the subcommittee interview, and make the appointment.

His term as an alternate on the Board of Review would be for an unexpired three-year term ending January 2029.

I have attached his application for your review, and as always, if you have any questions, please let me know.

  
Leslie M. Frank  
City Clerk



CITY OF HARPER WOODS  
19617 Harper Avenue  
Harper Woods, MI 48225

APPLICATION FOR BOARD OR COMMISSION

To be appointed to a board, committee or commission, you must be a registered voter, a resident of the City of Harper Woods and you must not be in default to the City. The term of each board, committee and commission varies and each appointee must be recommended by the City Council interview subcommittee and appointed by the Harper Woods City Council.

Please print or type the application, sign and return it to:

Leslie M. Frank  
City Clerk  
19617 Harper Avenue  
Harper Woods, MI 48225

313-343-2507 fax  
[lfrank@harperwoods.net](mailto:lfrank@harperwoods.net)

Board or Commission Name BOARD OF REVIEW - ALTERNATE

MARK MODLIN EVCHRED06@COMCAST.NET  
Applicant's name Email

21160 HUNT CLUB DRIVE HARPER WOODS MI 48225  
Address City State Zip

Home/Daytime Phone \_\_\_\_\_ Cell Phone 412

ENGINEER FORD/CHRYSLER LONG TIME  
Occupation Employer Length of Residency

Please tell us why you would like to serve on the board, commission or committee you are applying for.

COMMUNITY SERVICE

List any educational qualifications, work experience, community or volunteer experience or other qualifications that would help you serve on the board, commission or committee you are applying for:

AS A SUPPLIER QUALITY ENGINEER, I ROUTINELY ASSESS  
THE VALUE OF AN ENTITY USING ESTABLISHED  
PROCESSES AND FORMULAS

Have you ever served on or are you presently serving on any other City of Harper Woods board, commission or committee?    Yes     No    If yes, please list: \_\_\_\_\_

Signature

Mark Modlin

Date

1/28/26

CITY OF HARPER WOODS  
CITY COUNCIL MEETING OF APRIL 20, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 1 - APPEAL HEARING - FLY SOCIAL LLC - REVOCATION OF  
BUSINESS LICENSE

EXPLANATION / SUMMARY

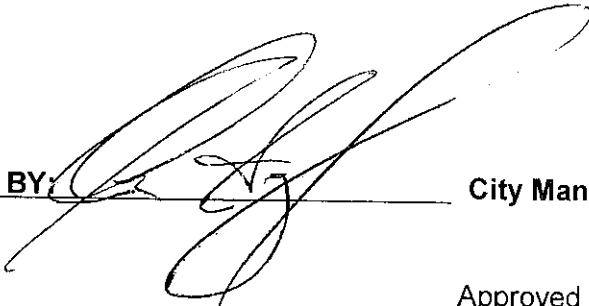
At your last meeting we scheduled an appeal hearing to consider the revocation of the business license at 19306 Kelly Road, Fly Social.

The City Attorney and Deputy Chief Stager will be in attendance to present evidence and conduct the hearing.

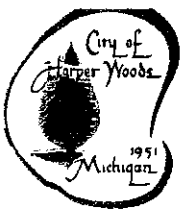
Therefore, it is my recommendation that the hearing be opened and the floor be turned over to the City Attorney and Deputy Chief.

RECOMMENDED ACTION:

- 1) By MOTION, to open the Appeal Hearing on the Revocation of the Business License at 19306 Kelly Road.
- 2) By MOTION, to close the Hearing.

SUBMITTED BY:  \_\_\_\_\_ City Manager, John Szymanski

\_\_\_Approved \_\_\_Vote



CITY OF *Harper Woods* MICHIGAN

19617 Harper Avenue Harper Woods, MI 48225 313-343-2500 www.harperwoodscity.org

Mayor: Valerie Kindle  
Mayor Pro tem: Vivian Sawicki

City Manager John Szymanski  
City Clerk Leslie M. Frank

March 3, 2026

City Council: Cheryl Costantino  
Regina Williams  
Ivery Toussant, Jr.  
Gerianne LaPratt  
Teresa Foster

VIA CERTIFIED MAIL

Fly Social LLC  
c/o Lawrence James Bryant and/or  
Mark Rayshawn Shelton  
19306 Kelly Road  
Harper Woods, MI 48225

RE: Notice of Revocation of Business License #26-2

Dear Fly Social LLC/Lawrence James Bryant/Mark Rayshawn Shelton:

This letter serves as formal notice that your business license No. 26-2, issued for the premises located at 19306 Kelly Road will be permanently revoked effective March 15, 2026.

This action is taken due to violations of State Law, Local Ordinance and Regulations that were discovered during an investigation by the Harper Woods Department of Public Safety. During the investigation it was discovered that Fly Social LLC, including but not limited to, was in possession/sold illegal firearms, (see e.g. MCL 750.224), possessed/sold narcotics, (see e.g. MCL 333.7401, MCL 333.7403 and 333.7341), as well as engaged in illegal sale/distribution of marijuana. As of the effective date listed above, Fly Social LLC must cease all business operations at the above-mentioned location. Failure to do so may result in further legal action or penalties.

You have the right to appeal this decision. A written request for an appeal hearing, together with any documentation in support of your appeal, must be submitted to the City of Harper Woods City Clerk on or before March 15, 2026, during regular municipal business hours. Should a timely appeal be properly filed, the hearing on the appeal will be held before City Council at the April 20, 2026 meeting.

Sincerely,

CITY OF HARPER WOODS

Leslie M. Frank  
City Clerk

cc: Lawrence Bryant -21838 Van K Grosse Pointe Woods, MI 48236  
Mark Rayshawn Shelton - 11766 Wade Street Detroit, MI 48213  
Chief Hammerle  
Deputy Chief Stager  
✓ Harper Woods City Council



# CITY OF HARPER WOODS

DEPARTMENT OF PUBLIC SAFETY

19617 HARPER AVENUE • HARPER WOODS, MI 48225  
Bus. (313) 343-2530 • ADM. OFF. (313) 343-2585 • FAX (313) 343-2511



*Director*  
**Jason M. Hammerle**

*Deputy Chief*  
**Ted R. Stager**

*Captain-Fire-EMS*  
**David C. Mehl**  
**Nathan P. Butler**  
**Kevin P. Kochan**

February 19, 2026

To: Sharon DeWaele-Harper Woods City Attorney

From: Ted Stager-Deputy Chief of Police

Re: Fly Social-19306 Kelly

City Attorney DeWaele,

I have completed report #260000870 outlining the illegal sale of marijuana and firearm contraband at Fly Social located at 19306 Kelly Road in the City of Harper Woods. You have been supplied my report and supporting documentation. Based on the documented illegal activity at this location in conjunction with the continued concern of violence associated with illegal narcotic sales and firearms, I am requesting you take immediate active to revoke the Fly Social 2026 business license. I am also requesting the listed owners of Fly Social, Emmanuel Clark and Lawrence Bryant, be banned from operating a business with the city limits of Harper Woods. Thank you for your assistance.

Respectfully,

Ted Stager  
Deputy Chief of Police  
Harper Woods Police Department  
19617 Harper, Harper Woods MI 48225  
O# 313-343-2540  
C# 313-929-2285  
F# 313-343-2514  
Email: [tstager@harperwoods.net](mailto:tstager@harperwoods.net)

EX  
A

RECEIVED

MAR 12 2026

CITY OF  
HARPER WOODS

City of Harper Woods  
Office of the City Clerk  
19617 Harper Avenue  
Harper Woods, MI 48225

RE: Formal Appeal – Revocation of Business License #26-2  
Fly Social LLC – 19306 Kelly Road

Dear City of Harper Woods,

I am writing to formally appeal to the March 3, 2026, notice issued by the City of Harper Woods indicating that Business License #26-2 for Fly Social LLC will be permanently revoked effective March 15, 2026.

As the owner and operator of Fly Social LLC, I must respectfully state that I was both confused and deeply concerned upon receiving this notice. The allegations outlined in the letter do not accurately reflect the operations of my business or my conduct as a business owner. I take significant pride in maintaining a lawful and responsible establishment and strongly dispute the characterization presented in the notice.

Fly Social LLC is a retail establishment operating at 19306 Kelly Road. Since opening, I have worked diligently to operate in good faith within the City of Harper Woods, maintaining structured operations and ensuring my business contributes positively to the surrounding community and local economy. I have no criminal record and have always strived to uphold a responsible and compliant business environment.

The notice references investigations conducted by the Harper Woods Department of Public Safety and alleges that the business possessed or sold illegal firearms pursuant to MCL 750.224. This allegation is both false and extremely damaging to my reputation and business. At no point has Fly Social LLC possessed, sold, or facilitated the sale of illegal firearms.

The first incident referenced appears to relate to a police action that took place on February 11, 2025. During that time, officers indicated they were investigating a murder that occurred down the street and believed that a suspect had briefly entered my establishment. My business had no involvement in the incident, and the presence of a person who may have walked through the store does not establish wrongdoing by the business itself. Additionally, I was not presented with a warrant at the time. I was later asked for video footage related to the investigation, which I understand as part of a broader police inquiry, but my establishment had no connection to the crime being investigated.

The second incident referenced occurred on November 25, 2025. During that event, officers indicated they were looking for an individual named Frank Brown in connection with narcotics charges under MCL 333.7401, MCL 333.7403, and MCL 333.7341. I want to make it clear that Mr. Brown has no operational ties, ownership stake, or employment relationship with Fly Social LLC. My establishment has no connection to that individual or the alleged narcotics activity. Once again, I was not provided with documentation establishing a warrant tied to my business operations.

The final allegation contained in the notice claims that my establishment engaged in the illegal sale or distribution of marijuana. This allegation is entirely false and deeply harmful to the reputation of my business. Fly Social LLC is not licensed to sell marijuana, nor have we ever engaged in any such activity. I strongly object to this assertion and respectfully request that the city provide the specific evidence that led to this conclusion.

As a new business owner in the City of Harper Woods, I entered this community with the intention of contributing positively to its economic growth and neighborhood vitality. I have invested significant time, financial resources, and effort into creating a legitimate and structured business that operates with integrity. Receiving a notice of permanent revocation without prior communication, warning, or opportunity to address concerns is both discouraging and alarming.

If I may respectfully offer feedback through this process, I believe there would be great value in stronger communication and collaboration between the city and its active business owners when concerns arise. In situations where the City has questions or concerns about business operations, providing business owners with an opportunity to engage in dialogue, clarify misunderstandings, or remedy potential issues would strengthen trust and partnership between local government and the business community.

I remain fully willing to work with the City of Harper Woods and its public safety officials to ensure my business continues to meet all local and state requirements. My goal has always been to be part of the positive growth and stability of this area.

Based on the circumstances described above, I respectfully believe that the incidents referenced involve individuals who may have passed through my establishment, but who have no connection to the ownership, management, or operations of my business. Holding a small business accountable for the independent actions of unrelated individuals would be both unfair and inconsistent with the facts.

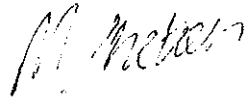
For these reasons, I respectfully request a formal appeal hearing before the Harper Woods City Council so that I may present additional information, documentation, and clarification regarding the allegations referenced in the notice. I am confident that a fair review of the

facts will demonstrate that Fly Social LLC has operated responsibly and within the law. Lastly, if there is a specific person in the department that can offer technical assistance of your policies to resolve this matter- please provide their contact.

Thank you for your time and consideration. Please accept this letter as my formal appeal of the revocation decision.

Sincerely,

Mark Shelton  
Owner, Fly Social LLC  
19306 Kelly Road  
Harper Woods, MI 48225

A handwritten signature in black ink, appearing to read "M. Shelton", is written over the typed name and address.

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF APRIL 20, 2026**

**AGENDA EXPLANATION**

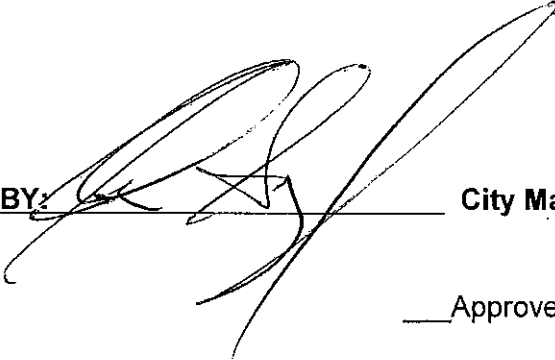
**NEW BUSINESS NO. 2- ACTION ON REVOCATION OF BUSINESS LICENSE**

**EXPLANATION / SUMMARY**

With the hearing having been held and evidence and testimony being heard, we can commence taking action on this matter.

**RECOMMENDED ACTION:**

By MOTION, to request that the business license at 19306 Kelly Road, Fly Social LLC be \_\_\_\_\_ (Continued or Revoked).

**SUBMITTED BY:**  \_\_\_\_\_ **City Manager, John Szymanski**

\_\_\_Approved \_\_\_Vote

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF APRIL 20, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 3 - PUBLIC HEARING - CONTINUATION OF SPECIAL ASSESSMENT DISTRICT

EXPLANATION / SUMMARY

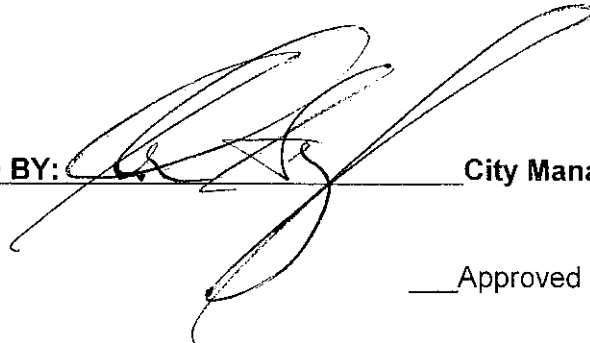
As scheduled, we will be holding a public hearing to hear public comment and input on the continuation of a special assessment district. I have attached an information packet for your review outlining the necessity of continuing with special assessment district in order to move forward with levying the 17 mills (8.50 for police and 8.50 for fire) to defray the costs to continue the maintenance of police and fire protection.

For this portion of the agenda, only the standard motions of opening and closing the public hearing will be required.

RECOMMENDED ACTION:

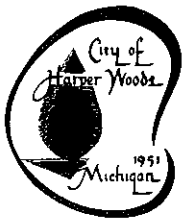
- 1) By MOTION, to open the Public Hearing on the Continuation of a Special Assessment District.
- 2) By MOTION, to close the Public Hearing.

SUBMITTED BY:



City Manager, John Szymanski

\_\_\_Approved \_\_\_Vote



CITY OF *Harper Woods* MICHIGAN

19617 Harper Avenue Harper Woods, MI 48225 313-343-2500 www.harperwoodscity.org

Mayor: Valerie Kindle  
Mayor Pro tem: Vivian Sawicki

City Manager John Szymanski  
City Clerk Leslie M. Frank

March 18, 2026

City Council: Cheryl Costantino  
Regina Williams  
Ivery Toussant, Jr.  
Gerianne LaPratt  
Teresa Foster

**Memorandum to:** Honorable Mayor & City Council

**From:** John Szymanski, City Manager

**Re:** Public Hearing for Continuation of a Special Assessment District and amount of Special Assessment Levy – 2026

Cities with a population of 15,500 or more may specially assess for police and fire services under Public Act 228 of 2022, that became effective on March 28, 2023, that amends Act 33, Public Acts of Michigan, 1951, as amended. Previously, generally only townships, villages, and cities with a population of less than 15,500 could exercise special assessment powers.

Now any city with a population of 15,500 or more may exercise the powers of the law, provided that the question of raising money by special assessment and the amount of the special assessment to be levied in such cities is first approved by a majority of the electors in the special assessment district. The act only compels cities with a population of 15,500 or more to seek voter approval to exercise the special assessment powers. Townships, villages and cities with a population of less than 15,500, still may establish the special assessment district pursuant to certain procedures and public hearing on the governing body's own initiative, or pursuant to a petition process by property owners, or by an election.

Municipalities exercising special assessment powers under the act may levy special assessments for police services, fire services or both. Police and fire vehicles, apparatus, equipment and housing may also be funded by special assessment under the act, although there is a 10-mill limit to these non-operational expenditures.

Unlike most special assessments, the act requires that the special assessment be levied based on the taxable value of the properties being assessed. Each municipality specially assessing under the act is required to hold an annual public hearing on the estimated costs and expenses of the police and/or fire services and that year's estimated levy. Lands exempt from ad valorem taxes are also exempt from special assessments levied pursuant to the act.

The City of Harper Woods Administration is once again asking you for the yearly assessment renewal in 2026 for our Police and Fire Department operations. Please remember this assessment started out at a 20 mills combined total. Police were allotted

10 mills and Fire Services were allotted 10 mills.

Last year we reduced the original combined 20 mill assessment to the 17.50 millage assessment it is today. Police were allotted 8.75 mills and Fire Services were allotted 8.75 mills.

For tax year 2026, the City Administration is asking to reduce the P.A. 228 millage even further. Reducing taxes from a high of 20 mills combined to the new proposed rate of 17.0 mills combined. Police will be allotted 8.50 mills and Fire Services will be allotted 8.50 mills for tax year 2026. This new rate reflects a .5 mill reduction of property taxes in 2026.

I recommend approval of the continued Special Assessment District.

**City of Harper Woods**

**Public Hearing Information**

**On**

**Public Act 228 (Amends PA33 of 1951)**

**April 21, 2026**

**Special Assessment District to Defray the Costs for Maintenance and  
Operation of the Police and Fire Departments**

**Information and Background**

**Prepared by:**

**John Szymanski**

**City Manager**

**Harper Woods, Michigan**

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<b>Resolution to Establish a Special Assessment District.....Pg. 12</b> <b>And to Levy an Assessment to Defray the Costs to</b> <b>Maintain Fire Protection</b>	

## What is a Special Assessment?

Municipalities often raise funds for special purposes by imposing special assessments as an alternative to imposing a tax. A special assessment bears some of the characteristics of a tax but differs in that a special assessment may be levied only on land and may be imposed only to pay the cost of an improvement or service by which the assessed land is specially benefited. To impose a special assessment, a municipality must first have the statutory authority to make the improvement or provide the service for which the assessment will be imposed. Second, the municipality must have statutory authority to assess for that type of improvement or service. The lands specifically assessed will comprise a special assessment district and the assessments are apportioned among the landowners in the district.

### Public Act 228 – (Amends PA33 of 1951)

The City of Harper Woods has statutory authority to provide police and fire services to the community. The statutory authority to impose a special assessment for providing this service is obtained from Public Act 228 which provides:

*“AN ACT to provide police and fire protection for townships and for certain areas in townships, certain incorporated villages, and certain cities; to authorize contracting for fire and police protection; to authorize the purchase of fire and police equipment, and the maintenance and operations of the equipment; to provide for defraying the cost of the equipment; to authorize the creation of special assessment districts and the levying and collecting of special assessments; to authorize the issuance of special assessment bonds in anticipation of the collection of special assessments and the advancement of the amount necessary to pay such bonds, and to provide for reimbursement for such advances by reassessment if necessary; to authorize the collection of fees for certain emergency services in townships and other municipalities; to authorize the creation of administrative boards and to prescribe their powers and duties; to provide for the appointment of traffic officers and to prescribe their powers and duties; and to repeal acts and parts of acts.”*

Under the act a qualified city is one with a population of less than 15,500 thousand people. The City of Harper Woods with a population of 15,492 according to the United State Census Bureau is a qualified city under MCL 41.810. Under the provisions of the Act if a special assessment district is proposed to be created the City Council shall;

1. Present the question of creating the special assessment, including the tentative boundaries of a special assessment district.
2. Present the final boundaries of the special assessment district and the estimated cost.
3. Hear objections and confirm the assessment roll.

### Need for Special Assessment

While the local economy in Harper Woods has been slowly showing improvement, the lingering effects of the COVID-19 and the devastating effects of the great recession have led to a lingering decline in value of the housing market that plagues inner-ring suburbs like Harper Woods. The

City of Harper Woods was one of the three hardest hit cities in Southeastern Michigan for decline of property values with declines falling more than 52% from their 2006 levels. After suffering a cumulative loss of millions of dollars of state revenue sharing, recent minor increases in State revenue sharing did little to alleviate our overall fiscal stress. Taxable valuation for real property in Harper Woods in 2006 was \$428,982,618 and declined to \$208,500,00 by 2021 which resulted in a cumulative loss of revenue amounting in the multi millions. Total taxable value for the City of Harper Woods for 2026 is projected at \$301,859,438 for real property. This amount still represents an over 30% decline in taxable value.

The administration of the city has worked with planners, developers and investors and brought a major developer (Northpointe) to the former Eastland Mall properties. But as of today, we still must plan for the worst-case scenario.

In the face of financial stressors, the city has made excellent progress in reducing employee benefit costs and continuing to maintain a high level of service. We have gone from a high of 109 employees to a current level of approximately 61 full time pension eligible employees. In 2017, we began to increase police staffing with the award of grants. Cooperation of our employees during union negotiations has provided us the ability to overcome some significant fiscal problems, but not all. In prior years, our auditors believed that it would not be possible to continue to operate our government without taking loans or turning to Emergency Management. We proved them wrong and in fact were able to end most years with a positive fund balance. We are now seeing a continued increase in home values and a decrease in vacant homes. Reasonable ordinance enforcement combined with the cooperation of our residents is helping to keep the City of Harper Woods an attractive and inviting place to live.

The administration of the city has made significant progress with the help of our unions in negotiating benefit changes for our current and future employees. We have also made significant changes to employee and retiree health care and to date all of our unions have agreed to eliminate retiree health care plans for new employees hired after January 1, 2015. This change alone will ultimately have a positive fiscal impact for the city in lowering our unfunded Other Post Employment Benefit (OPEB) liability.

Public employee pensions are constitutionally protected in Michigan and the city has an obligation to reserve funds appropriately to fund its pensions. In December of 2015 the City of Harper Woods completed the change from a self-administered pension system and joined the Municipal Employees Retirement System. This move offered greater stability and reduced costs to manage the pension system. Because of this change, our past practice of not paying the full ARC was discontinued and now we are paying the full amount due. This action will continue to stabilize the pension system and as the funding ratios improve additional modifications can be made to further reduce this major liability.

In preparation of the 2026/2027 budget, it is again necessary to include an assumption for a special assessment as allowed under Public Act 288/Public Act 33. Today our current Public Safety expenditures are anticipated to be \$4,820,399 not to include pension contribution and OPEB costs. With the pension contribution and public safety retiree health care those total costs are \$6,596,130 which represents 42% of the total General Fund Budget. Public Act 33 permits a levy of up to 10 mills for police and 10 mills for fire. It was determined that we would need to levy at least 8.50 mills for police and an additional 8.50 mills for fire service. Having already

reduced fire and police staffing, additional cuts in personnel are not possible without significantly impacting public safety as well as general government services. With the anticipated increases in pension and health care costs, the need for a special assessment continues to be required to support public safety services.

### EFFECTS OF FAILING TO PASS P.A.33 ASSESSMENT

The passage of PA 228/PA 33 in 2012 and each subsequent year has allowed the City of Harper Woods to fend off an Emergency Manager, as we were on the brink, catch up on historically high police and fire legacy costs, and maintain staffing levels in our police and fire departments to ensure the safety of our community.

Since the Harper Woods City Council approved this special assessment, we have reduced costs, brought down previous insurmountable OPEB obligations, and improved our community safety.

Non passage of this special assessment would take approximately 37% from our current and future budgets. Core functions of our City including trash pickup, public works services, recreation, city administration services, etc. would be dramatically reduced. Public Safety would be hampered and response times for police and fire would increase. Without this assessment, all services to our residents would potentially be affected.

For the past several years we have reduced this assessment bringing the mills down from 20 to the current request of 17, as we are achieving greater economic stability.

The need for a special assessment is critical to continue to provide police and fire services to the City of Harper Woods. The budgetary revenues without an assessment is \$10.9 million from all revenue sources and of these revenues only \$5.5 million are supported by property tax. These additional revenues include state revenue sharing, grants and fees for service.

In its most simplified terms, from the current \$15.3 million in expenditures from the General fund, 3.9 million is absorbed by pension and health care for active and retired members; 6.5 million is expended for wages; 4.9 million is spent on streetlights, building maintenance, utilities, supplies and all other functions of city government.

We have a total of 61 full time employees and are down from 109 full time employees. The single largest employee group is in the police department. The following is a breakdown of total full-time employees.

Police	28	Fire	6
Dispatch	3	DPW	8
Park	2	Court	7
Finance	4	Clerk	2
Administration	5	Total	64

Absent the Public Act 33 assessment the city would have to make 4.4 million dollars of additional cuts.

*Since payroll represents the largest overall percentage of our discretionary costs further reductions in staffing are the only way to achieve the largest portion of cuts. All of our*

*existing collective bargaining agreements require the city to eliminate part-time employees first.*

Police	14	\$2,131,600
Fire	3	\$442,672
DPW	3	\$270,173
Court	2	\$87,545
Finance	2	\$145,600
Part – Time & Parks	24	\$403,274
	Total	\$3,480,864

*While these cuts achieve the initial savings, they all also represent further lost revenue. Reducing police to 14 employees would mean that at any given time there would be no more than 2 police officers working and often only one. As was stated above, police also generate revenue in fines and grants and most of this income would be lost. It is estimated that total revenue would not exceed \$200,000 with a 14-officer department. This would represent an additional loss of revenue of \$330,000 that would not even cover the costs of operating the court and create a need to reduce staffing even further.*

*Cuts from our already short staffed DPW would mean that street maintenance, water service, trash removal and maintenance programs would be cut. We would no longer be capable of snow removal on all streets or removal of curbside leaf pickup. There would be significant delays in water service calls and costs would increase due to use of private vendors to supplement these services. With no employees, the parks would have to be closed and almost all recreation programs would have to come to an end.*

*We had also examined replacing our current police department with the Wayne County Sheriff's office. In review of this alternative, it became apparent that we would have to increase staffing in the fire department which would eliminate any potential savings. With this option, we also had to take into account that our current police department functions at a much higher degree of activity than most comparable departments and having the Sheriff police our city would result in a reduction of the additional revenues that were stated above. The plan that the prior Sheriff had in place also placed no supervisors in our area and supervision would have to be supplied from other sites such as Inkster or Highland Park. With the current financial situation in Wayne County, it is still not certain that they would be able to provide this service.*

The City of Harper Woods provides outstanding service to our residents. Our current police and fire departments excel in their professionalism and their dedication to our residents. Our DPW workers have stepped up in the face of the existing dramatic cuts and have been continuing to provide outstanding service. Our part-time employees have become invaluable to the operation of city government and represent an affordable and positive return on our investment. While Council and the administration regret having to impose additional costs, based on actual costs the dollar amounts paid in property taxes have not increased and in many instances, have decreased.

**The Public Act 228/PA33 assessment would have an average of effect adding between \$540 - \$891 per household annually. This averages to \$13.76 per week or \$1.97 a day per residential unit. For less than the cost of a cup of Tim Horton's coffee per day, the assessment will continue to provide police and fire service at levels that are currently provided.**

### **REQUEST FOR RESOLUTION**

As stated earlier in this report, the 2026 budget had been prepared with the understanding that we would pass Public Act 33 assessments of 8.50 mills for police and 8.50 mills for fire. It is vitally important that the city maintain a fund balance of at least 20% over expenditures to avoid significant cash flow shortages at the end of the year and to continue to be able to pay our bills. The good news is that our downward trend is reversing itself. Our residential equalization rate has stopped the downward trend and most Tax Tribunal cases have slowed down and many of our commercial properties are beginning an upward trend. We have engaged a strong economic development strategy to encourage families and businesses to move into the community.

We are constantly seeking measures to reduce or eliminate the need for Public Act 33 assessments, but for 2026 it is still an unfortunate necessity. In addition, to compensate for losses in revenue that will be attributed to the 2026 budget year, I must once again ask Council to use this measure to fund our police and fire services. As such, I am asking Council to pass the attached resolution to continue the Special Assessment District in the City of Harper Woods.

**City of Harper Woods**  
**Estimated Costs of Police and Fire Services pursuant to Public Act 228/Public Act 33 of 1951 Requirements**  
**For Year 2026**

**Police Expenses** (Projected)  
 2025

Vehicles/Equip	Supplies	Wages	OT	FICA Taxes	Health Care	Dental	Life Insurance	Housing	Professional Contractual/Dues/Fees	Total Projected Expenses
\$158,586.00	\$35,046.00	\$2,567,193.76	\$685,372.87	\$196,390.00	\$759,186.00	\$53,131.00	\$21,392.00	\$142,764.00	\$124,102.00	<b>\$4,743,163.63</b>

**Fire Expenses**  
 2025

Vehicles/Equip	Supplies	Wages	OT	FICA Taxes	Health Care	Dental	Life Insurance	Housing	Professional Contractual/Dues/Fees	Total Projected Expenses
\$94,541.00	\$17,638.00	\$748,015.09	\$197,187.35	\$72,308.00	\$124,050.00	\$8,856.00	\$6,292.00	\$137,515.00	\$43,362.00	<b>\$1,449,764.44</b>

**Add:**

** OPEB - Legacy costs amortized over (30) year period	Medical - Police **	\$	148,488.00
* Pension Legacy costs amortized over (20) year period	Pension - Police *	\$	176,939.00
	Medical - Fire **	\$	46,550.00
	Pension - Fire *	\$	31,225.00
		\$	<b>403,202.00</b>

**Total Combined Expense \$ 6,596,130.07**

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF APRIL 20, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 4 - ADOPT RESOLUTION - CONTINUATION OF A SPECIAL ASSESSMENT DISTRICT**

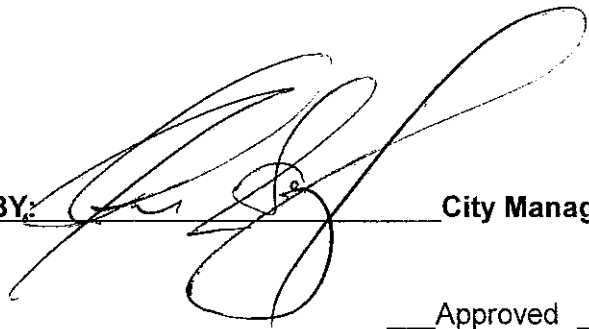
**EXPLANATION / SUMMARY**

With the public hearing now having been held, it is recommended that the attached resolution be adopted to continue a special assessment district consisting of all the lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire.

**RECOMMENDED ACTION:**

By RESOLUTION, to adopt the attached resolution to continue a Special Assessment District in the City of Harper Woods.

**SUBMITTED BY:**



**City Manager, John Szymanski**

     Approved      Vote

CITY OF HARPER WOODS

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO CONTINUE A SPECIAL ASSESSMENT DISTRICT FOR POLICE AND FIRE PROTECTION SERVICES

WHEREAS, the City Council of the City of Harper Woods, County of Wayne, State of Michigan, has determined that it is necessary to provide continued funding for police and fire protection services within the City; and

WHEREAS, the City is authorized under the Michigan Special Assessment Act to create special assessment districts to defray the costs of public services that benefit specific properties; and

WHEREAS, the City Council finds that the properties within the proposed Special Assessment District receive a special benefit from police and fire protection services; and

WHEREAS, the City Council has determined that it is necessary to renew a Special Assessment District for the purpose of funding police and fire services; and

WHEREAS, the City Council has caused a special assessment roll to be prepared, describing the properties to be assessed and the amount to be assessed against each property; and

WHEREAS, notice has been given and a public hearing has been conducted in accordance with applicable law.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby continues the "Police and Fire Protection Special Assessment District" consisting of all real property located within the City of Harper Woods, as more particularly described in the assessment roll on file with the City Treasurer.
2. The purpose of the District is to fund all or a portion of the costs associated with providing police and fire protection services, including but not limited to personnel, equipment, facilities, operations, and related expenses.
3. The cost of current operations is \$4,743,163.63 for Police Service and \$1,449,764 for Fire Service. The cost of current police pension and retiree health care obligations is \$325,427 and \$77,775 for fire pension and retiree health care obligations.
4. The special assessments shall be collected in the same manner as general property taxes and shall constitute a lien upon the respective properties assessed.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

Leslie M. Frank

City Clerk

City of Harper Woods

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF APRIL 20, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 5 - EMPLOYMENT AGREEMENT - DEPUTY CITY MANAGER

EXPLANATION / SUMMARY

Presented before you is the employment agreement between the City of Harper Woods and Philip Cavanagh.

This agreement is for an initial period of three (3) years beginning March 23, 2026. The annual salary is \$120,000 per year and benefits will include a healthcare plan, pension, annual leave, sick leave, PTO time, holiday and vacation leave. Severance pay shall be equal to five (5) months' salary and if the employee decides to terminate this agreement, a three (3) month advance notice must be provided.

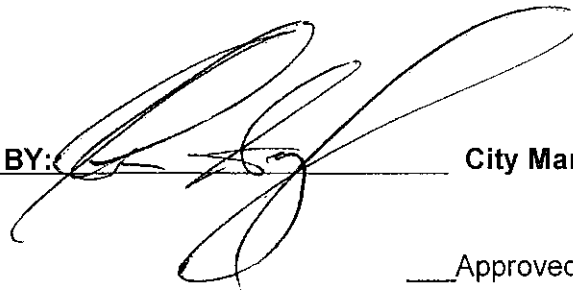
The Deputy City Manager shall serve solely at the pleasure of the Harper Woods City Manager.

Phil will be available for questions, should there be any, and it is my recommendation that this employment agreement be approved.

RECOMMENDED ACTION:

By RESOLUTION, to approve the 'at will' employment agreement between the City of Harper Woods and Philip Cavanagh to serve as the Deputy City Manager for the City of Harper Woods, and further to authorize the Mayor and City Manager to sign the agreement.

SUBMITTED BY:



City Manager, John Szymanski

\_\_\_Approved \_\_\_Vote

## "AT WILL" DEPUTY CITY MANAGER EMPLOYMENT AGREEMENT

This is an "At Will" employment agreement ("Agreement") between Philip Cavanagh ("**EMPLOYEE**") and the City of Harper Woods, a Michigan Municipal Corporation ("**EMPLOYER**"), collectively referred to as "the Parties." In consideration of the mutual promises set forth herein, the Parties agree as follows:

### **Section 1. Title and Salary.**

**EMPLOYER** will employ the services of **EMPLOYEE** in the position of Deputy City Manager and pay **EMPLOYEE** an annual salary of One Hundred Twenty Thousand dollars (**\$120,000.00**) for his services as Deputy City Manager payable in equal amounts bi-weekly consistent with how the Employer pays other employees of the City. The term of this agreement shall be for an initial period of three (3) years beginning March 23, 2026. There are no other job benefits unless set forth herein in writing. **EMPLOYEE** shall serve solely at the will and pleasure of the Harper Woods City Manager.

- A. In the event this Agreement is terminated, **EMPLOYEE** agrees to immediately surrender the position of Deputy City Manager, and all writings containing information relating to the conduct of the **EMPLOYER'S** business prepared, owned, used or retained by **EMPLOYEE** regardless of physical form or characteristics; and any and all equipment, tools or other materials of whatever nature provided to **EMPLOYEE** by **THE EMPLOYER** in his capacity of Deputy City Manager. **EMPLOYEE** shall be entitled to receive payment for all hours worked, any holiday pay due and owing, all vacation hours accrued to the date of termination and any deferred compensation contributions made by **EMPLOYEE** or **EMPLOYER** made in the **EMPLOYEES** behalf.
- B. In the event **EMPLOYEE** desires to terminate this Agreement during such time as the **CITY** desires **EMPLOYEE** to continue, **EMPLOYEE** agrees to make best efforts to provide the **EMPLOYER** with (3) MONTHS prior written notice of said termination.
- C. Nothing herein, including, but not limited to, the provisions contained in Sections 2 and 3, shall prevent, limit or otherwise interfere with the right of the **EMPLOYER** to terminate the services of **EMPLOYEE** as Deputy City Manager, with or without cause, subject to the provisions contained herein. In the event **EMPLOYER** terminates this Agreement during which time **EMPLOYEE** is ready, willing, and able to perform the functions and duties set forth herein, **EMPLOYEE** will receive severance pay the lesser of five (5) month's salary including fringe benefits or the salary and benefits due for the remainder of the term of the Agreement.

## **Section 2. Position:**

The City of Harper Woods will appoint Philip Cavanagh to serve as the Deputy City Manager reporting directly to the City Manager. The **EMPLOYEE** shall work full-time in this capacity. It is recognized that the employee must devote a great deal of time outside the normal hours of business for the employer, and, to that end, the employee shall be allowed to establish a work schedule appropriate to the needs of the employer that allows employee to faithfully perform his assigned duties and responsibilities.

## **Section 3. Benefits:**

**EMPLOYEE** shall be covered by Michigan Unemployment Insurance, and all other benefits provided below:

- A. **Annual Leave:** **EMPLOYEE** is entitled to ten days (10) paid vacation per year for the first year of employment. The employee will earn an additional five (5) days of vacation at the completion of one full year of employment and an additional five (5) days at the completion of fifteen (15) years. **EMPLOYEE** may place unused vacation time into a vacation bank not to exceed twenty-five (25) days of vacation for use in subsequent years.
- B. **Sick Leave:** The **EMPLOYEE** will accumulate one sick day per month. Upon separation, **EMPLOYEE** will receive pay for 65% of accumulated sick leave which cannot exceed 225 hours (30 days @ 7.5 hrs.).
- C. **Personal Business Time** - Three (3) paid personal business days will be provided annually. Personal Business Time may not be banked.
- D. **Health Insurance:** The **EMPLOYEE** will be entitled to health benefits subject to Public Act 152 of 2011 "hard cap" limitations, and to select the plan as outlined below.
  1. **Simply Blue PPO (SB3000) HSA** with \$5/\$25/\$50 prescription drug rider with a City funded HSA account with annual contributions of \$1,500 for single/\$3,000 for couple and family. Annual HSA contributions shall be reduced to equal the difference between the applicable "hard cap" maximum under P.A. 152 of 2011 and the premium amount being paid by the City for this health plan.
  2. **OPT Out** - If an employee has health insurance for himself available from another source that meets the IRS Federal Guidelines for the PPACA, they may choose to opt-out of the City's health coverage and in lieu thereof shall be paid by the City and opt-out bonus of \$3,000.00 annually.
  3. **Dental** - Delta Dental Insurance.
  4. **Optical** - Blue Cross Optical plan.
  5. **Life Insurance** - Term life insurance coverage in the amount of \$40,000 will be provided.
  6. **Paid Holidays:** New Year's Eve, New Year's Day, MLK Day, President's Day, Good Friday, Memorial Day, Juneteenth, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, and Employees Birthday.

#### **Section 4. Fair Labor Standards Act:**

**EMPLOYEE** understands, acknowledges and agrees that the position of Deputy City Manager is commensurate with an exempt position under the Fair Labor Standards Act, and **EMPLOYEE** shall not be entitled to receive any overtime pay, compensatory time, or other premium pay or compensation, except as may be provided in this agreement.

#### **Section 5. Work Related Illness or Injury:**

If **EMPLOYEE** is injured while working and subsequently subject to the provision of the Workers' Compensation Act, he shall be paid by **EMPLOYER**, an amount of money in addition to the money he receives under the Workers' Compensation Act that shall total his normal weekly net take home earnings for the period of time he receives payments under the Act not to exceed fifteen (15) weeks. In the event the employee receives Worker's Compensation benefits for a period exceeding fifteen (15) weeks the employee may augment said benefits by drawing on accrued sick leave credit. Provisions of this article regarding supplement of benefits paid under the Workers Compensation Act will apply only when:

- a. The employee is under exclusive care of a physician provided by or approved by the employer.
- b. The employee is complying satisfactorily with the instructions of the physician.
- c. The injury is determined to be compensatory under the Michigan Worker's Compensation Insurance Act; and
- d. The employee reported the injury to the City Manager at the earliest opportunity after time of occurrence.

#### **Section 6. Reimbursement of Expenses:**

The **EMPLOYER** shall reimburse the **EMPLOYEE** for all business expenses including mileage, after **EMPLOYEE** presents an itemized account of expenditures. **EMPLOYER** shall reimburse the **EMPLOYEE** for membership in the professional organizations that have been approved by the **EMPLOYER**.

#### **Section 7. Indemnification:**

**EMPLOYER** shall indemnify **EMPLOYEE** against all legal actions taken against **EMPLOYEE** while acting in the capacity as Deputy City Manager.

#### **Section 8. Professional Development:**

The **EMPLOYER** hereby agrees to budget and to pay the travel and subsistence expenses of **EMPLOYEE** for professional and official travel, meetings, and occasions adequate to continue the professional development of **EMPLOYEE** and to adequately

pursue necessary official and other functions for **EMPLOYER**. The **EMPLOYER** also agrees to budget and to pay for the travel and subsistence expenses of **EMPLOYEE** for courses, institutes, seminars, and workshops that are necessary for her/his professional development and for the good of the **EMPLOYER**.

### **Section 9. Retirement Benefits:**

The **EMPLOYEE** shall be eligible to participate in the Defined Benefit program of the City of Harper Woods, administered by, MERS with the following conditions:

- a. Allow third party pension administration through MERS, in accordance with the MERS Plan Document.
- b. Pension Benefits
  - i. Multiplier
    - Service shall be earned at a 1.5% multiplier after the MERS effective date.
  - ii. Final Average Compensation (FAC) - Highest consecutive 36 months
    - FAC will be calculated based on the highest consecutive 36 months of wages using base.
  - iii. Vesting - 10 years
  - iv. Deferred Retirement - Deferred vested members will have no reduction of retirement benefits, provided that retirement eligibility is met.
  - v. Retirement eligibility - Normal age 60 with 10 or more years of service or age 55 or older with 25 or more years of service.
  - vi. Non-Duty Disability - Vesting is required, and the benefit is equal to the DB formula.
  - vii. Duty Disability - No vesting requirement. There is no requirement that the employee be in receipt of workers' compensation. Benefit is calculated using the DB formula (benefit is a minimum of 25% of FAC). Pension offsets from Worker's Compensation will follow MERS rules.
  - viii. Non-Duty Death - Vesting is required, and the surviving spouse receives the greater of a lifetime benefit of 85% of the DB formula or the 100% joint and survivor benefit payment option. If no spouse or survivor beneficiary, Children (not named as survivor) equally share a total of 50% of the Straight Life benefit until they are 21 or married. Designated survivor beneficiary would receive a portion of the straight life benefit.
  - ix. Duty Death - No vesting requirement. Benefit is equal to 66 2/3% of FAC to spouse or named beneficiary for his/her lifetime. There is no refund of accumulated contributions. If there is no spouse or named beneficiary, benefits shall be paid equally to unmarried children under 21 or survivor beneficiary if vested.
  - x. Employee Contribution - 6% Pre-tax
  - xi. Annuity Withdrawal - No annuity withdrawal option.
  - xii. Retirement payment options
    1. Straight Life
      - a. 100%, 75% and 50% Joint and Survivor. Joint and survivor all

- pop up to Straight Life upon death of beneficiary.
- b. 5, 10, 15, 20 years Period Certain.
  - xiii. Day of Work Definition-Must work 140 hours per month, includes leave time.
  - xiv. Probationary period - No probationary period for pension purposes

#### **Section 10. Retiree Health Insurance**

**EMPLOYEE** will **NOT** receive City provided health insurance coverage. Instead, he will receive a "retiree health savings account (RHSA)" provided through ICMA or comparable organization and maintained during their employment with the City. During the term of this contract, the City will contribute \$125.00/per month (or \$1,500.00/year) to this account. The account balance attributed to the City contributions will vest upon 5 years of full-time employment with the City; employee contributions will be immediately vested at 100%. Annual contributions cease at retirement as defined under the City's defined benefit pension plan or defined contribution plan. The accounts may be used by the employee, their legal spouse, or their qualified dependents to offset the cost of healthcare after the employee retires or separates from service. When used for qualifying medical expenses and in accordance with tax laws at the time of this agreement, the employee does not pay taxes on any contributions, earnings or upon distribution (except as provided by law).

#### **Section 11. Other Terms and Conditions:**

The City Manager in consultation with the **EMPLOYEE**, may fix such other terms and conditions of employment as they may determine from time to time, relating to the duties and performance of **EMPLOYEE**, provided such terms and conditions are not inconsistent with or in conflict with the provisions of the Agreement, the City's Charter, Municipal Code or any law, ordinance, resolution or regulation.

#### **Section 12. Policy Manual and "at will" Status.**

This is an "At Will" employment agreement. Nothing in Employer's policies, actions, or this document shall be construed to alter the "At Will" nature of **EMPLOYEE'S** status with **EMPLOYER**, and **EMPLOYEE** understands that **EMPLOYER** may terminate his employment at any time for any reason or for no reason, provided it is not terminated in violation of state or federal law.

#### **Section 13. Litigation and Venue.**

In the event of litigation arising out of this agreement, the Parties agree the exclusive venue for such litigation shall be in the Wayne County Circuit Court located in the City of Detroit, County of Wayne, State of Michigan.

#### **Section 14. Scope and Term of Agreement.**

**EMPLOYEE** understands this agreement applies regardless of whether there are any

changes in Employee's job duties, job title, and/or the location of the place of work. This agreement shall remain in full force and effect if **EMPLOYEE** voluntarily terminates employment and thereafter is rehired; under such circumstances, **EMPLOYEE** need not execute a new agreement, but will be bound by the terms of this agreement.

**Section 15. Severability.**

If any provision of this Agreement shall be held invalid by a court of law for any reason, the remaining provisions shall remain in full force and effect.

**Section 16. Modification.**

This agreement may not be waived, changed, or modified in whole or in part, except in writing signed by **EMPLOYER** and by **EMPLOYEE**.

**Section 17. No Other Agreements.**

There are no agreements between the Parties other than those set forth herein. The Parties intend this document to be a full and complete statement of their agreement, and all prior discussions are merged into this document.

**EMPLOYER** has made no representations to **EMPLOYEE** other than those specifically set forth herein.

**Section 18. Interpretation Clause.**

**EMPLOYEE** agrees that **EMPLOYER** has given **EMPLOYEE** the opportunity to have this document reviewed by an attorney. The Parties negotiated the terms herein. This Agreement shall not be interpreted more strictly against either party merely because that party drafted it.

\_\_\_\_\_  
**Attest: Harper Woods City Manager**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**As to form: Harper Woods City Attorney**

\_\_\_\_\_  
**Employee**

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF APRIL 20, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 6 - EMPLOYMENT AGREEMENT - GENERAL MUNICIPAL  
LAW SERVICES**

**EXPLANATION / SUMMARY**

Presented before you is an employment agreement between the City of Harper Woods and Sharon DeWaele-Persichini. I am requesting approval to employ Sharon as the City Attorney who will handle general municipal law services on behalf of the City of Harper Woods. Furthermore, Ms DeWaele-Persichini will no longer handle the legal prosecution matters of 32A District Court.

This position will not receive any City benefits such as, but not limited to, City healthcare programs, retirement programs, pension programs, life insurance, savings plan, or any other employment benefits offered by the City other than those required by law.

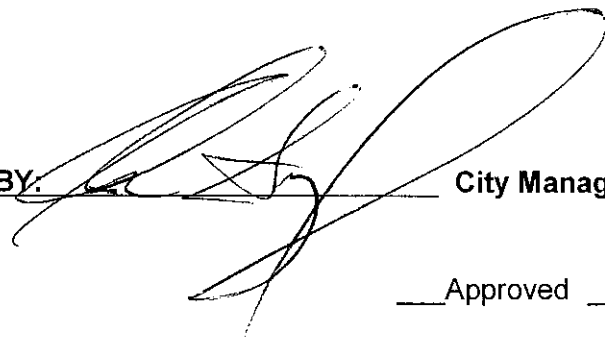
Sharon has done a wonderful job as City Attorney and retaining her institutional knowledge with us in these times of transition is invaluable.

It is my recommendation that this agreement be approved.

**RECOMMENDED ACTION:**

By RESOLUTION, to approve the employment agreement between the City of Harper Woods and Sharon DeWaele-Persichini to provide general municipal law services for the City of Harper Woods, and further to authorize the City Manager to sign the agreement.

**SUBMITTED BY:** \_\_\_\_\_



**City Manager, John Szymanski**

\_\_\_Approved \_\_\_Vote

## EMPLOYMENT AGREEMENT FOR THE CITY OF

### HARPER WOODS FOR GENERAL MUNICIPAL LAW SERVICES

This Agreement for the position of City Attorney for the City of Harper Woods (“Agreement”) is made and entered into this \_\_\_ day of \_\_\_\_\_, 2026 (“Effective Date”), by and between the **City of Harper Woods**, a Michigan municipal corporation (hereinafter the “City”), and **Sharon DeWaele-Persichini** (hereinafter City Attorney). The City and City Attorney hereinafter referred to collectively as the “Parties.”

**WHEREAS**, Sharon DeWaele-Persichini has served as City Attorney for the City of Harper Woods in excess of 20 years and the City wishes to continue retaining her legal services, and

**WHEREAS**, the Parties understand, acknowledge, and agree that the position is an at-will position with no expectation of vested right in said position; and that in assuming said position and pursuant to the City Charter, the position of City Attorney shall service solely at the will and pleasure of City Council, and

**WHEREAS**, while the City Attorney is an employee of the City, the city attorney will not receive or be enrolled in any city health care program, receive health care benefits, retirement programs, pension programs, life insurance, savings plans, or other employment benefits offered by the city other than those required by law.

#### 1. EMPLOYMENT AND SCOPE OF SERVICES

- 1.1. **Employment.** The City wishes to continue and employ the City Attorney to provide legal services for the City of Harper Woods, subject to the terms of this Agreement and the City Charter.
- 1.2. **Duties.** The City of Harper Woods will employ Sharon DeWaele-Persichini for activities and duties related to the position of city attorney excluding the day-to-day duties related to the prosecutions in the 32A district court.
- 1.3. City Attorney may appoint assistant city attorneys as necessary to perform its duties and responsibilities.
- 1.4. **RETAINER SERVICES:** The city attorney shall provide general municipal legal services, including but not limited to the following:
  - a. Act as legal advisor, attorney and counsel for the City, including City Council, Boards and commissions and all levels of the city’s government and civil matters including but not limited to land use planning, anti-discrimination laws, construction projects, condemnations, purchasing and procurement, leasing, purchase and sale of property, public disclosure issues and risk management. Collective bargaining, personnel and bonding matters to be handled by a separate law firm.

- b. Attendance at City Council meetings and at other meetings when requested.
- c. Appear before all state and federal courts and administrative agencies representing the city's interests.
- d. Prepare and review ordinances and resolutions. Prepare or officially passes on all contracts and other instruments where required.
- e. Work with other legal counsel, vendors or contractors where necessary.
- f. Prepare legal opinions at the direction of City Council or the City Manager.
- g. Provide other legal services as assigned by City Council or the City Manager.

**1.4. HOURLY SERVICES:**

- a. Court appearances at the 32A district court that may be required should coverage be necessary on regular court days (Monday, Wednesday and Thursday).
- b. Litigation or other matters that may involve more complex issues after discussion and approval by the city manager.

1.4. The parties understand that the above is not all-encompassing list of services and that services may be rendered that are not listed that may result in a different fee structure; such instances would require discussion with and approval by the city manager.

**2. COMPENSATION STRUCTURE:**

- a. **Retainer/Fixed Fee:** A flat monthly fee of \$5,500.00
- b. **Hourly Rates:** \$125.00

**3. INVOICING.** The city attorney will submit an itemized, monthly invoice to the City Clerk detailing:

- a. Date of service.
- b. Attorney performing the service.
- c. Description of services (in tenths of an hour).
- d. Any costs and expenses incurred, if applicable.

4. **CITY OBLIGATIONS:** In addition to the terms set forth in this agreement, the city will provide the necessary tools and means for the city attorney to perform her duties, such as, a telephone and telephone number at the city, an e-mail address, access to printer, fax machines and scanners, mailing, and office materials (paper, envelopes, etc.).

5. **TERM AND TERMINATION**

a. **Term.** Services of the city attorney will begin May 1, 2026, and continue until terminated by either party.

b. **Termination.** The city attorney serves at the pleasure of the City Council. Either party may terminate this Agreement without cause upon 30 days written notice to the other party.

6. **PAYMENT TERMS.** The City agrees to pay all undisputed invoices within thirty (30) days of receipt.

7. **REIMBURSEMENT OF EXPENSES.** The City shall reimburse the city attorney for all business expenses, such as filing fees, service fees, transcripts, and expert witness costs after the city attorney presents an itemized account of expenditures. The city shall reimburse the city attorney for membership in the professional organizations that are required by any state or federal law, rule or regulation.

8. **CONFLICTS OF INTEREST:** Any potential conflicts of interest immediately upon discovery.

a. **Representation.** The city attorney shall not represent any private client in a matter that is directly adverse to the City of Harper Woods during the term of this Agreement.

9. **INDEMNIFICATION AND INSURANCE**

a. The City shall defend, indemnify, and hold harmless the city against any tort or professional liability claim or demand or other legal action, whether groundless or otherwise arising, out of an alleged act or omission occurring in the performance of any activities related to the position and duties of prosecutor for the city.

b. **Insurance.** The city attorney shall maintain professional liability insurance (malpractice) throughout the term of this Agreement.

10. **GENERAL PROVISIONS**

a. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

b. **Entire Agreement.** The text herein shall constitute the entire agreement between the parties hereto. If any provision, or any portion thereof, contained in this

agreement is held unconstitutional, invalid or unenforceable, the remainder of the agreement or any portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect. This agreement may not be amended or modified except by subsequent writing(s) signed by the parties.

Signed this \_\_\_\_ day of \_\_\_\_\_, 2026

**CITY OF HARPER WOODS**

**CITY ATTORNEY**

\_\_\_\_\_

\_\_\_\_\_

John Szymanski, City Manager

Sharon DeWaele-Persichini

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF APRIL 20, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 7 - LEGAL SERVICES AGREEMENT - PERKINS LAW FIRM

EXPLANATION / SUMMARY

Attached is the legal services agreement between the City of Harper Woods and the Perkins Law Firm. This agreement provides legal services such as ordinance prosecutions, appearance and handling of misdemeanor violations and civil infractions, conducting appropriate investigations and advising the Harper Woods Public Safety department of any related court matters.

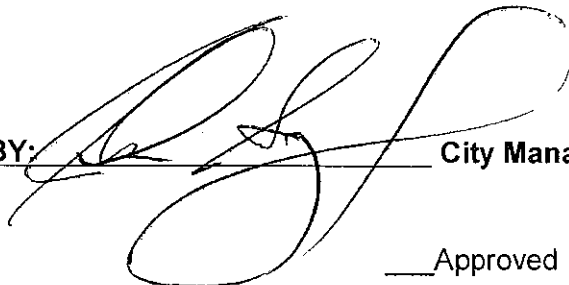
The Perkins Law Firm is no stranger to Harper Woods and has helped our City with many complex legal problems ranging from labor relations to civil rights advice. Currently, the Perkins Law Firm handles City attorney business in the City of Inkster.

It is my recommendation that this agreement be approved.

RECOMMENDED ACTION:

By RESOLUTION, to approve the legal services agreement between the City of Harper Woods and the Perkins Law Firm to provide professional prosecution services the City of Harper Woods, and further to authorize the City Manager to sign the agreement.

SUBMITTED BY:



City Manager, John Szymanski

\_\_\_Approved \_\_\_Vote

**EMPLOYMENT CONTRACT FOR THE CITY OF  
HARPER WOODS, THE 32A DISTRICT COURT  
AGREEMENT**

This Agreement for Legal Services, specifically prosecutions for the 32A district court (“Agreement”) is made and entered into this \_\_\_ day of \_\_\_\_\_, 2026 (“Effective Date”), by and between the **City of Harper Woods**, a Michigan municipal corporation (hereinafter the “City”), and **The Perkins Law Firm** (hereinafter the “Perkins”).

**WHEREAS**, The City has used the professional services of the Perkins Law Firm on many occasions for several years; and

**WHEREAS**, Perkins understands, acknowledges, and agrees that the position is an at-will position with no expectation of vested right in said position; and that in assuming said position Perkins, shall service solely at the will and pleasure of City Council.

**WHEREAS**, Perkins agrees that it is an independent contractor and not a City employee.

**1. EMPLOYMENT AND SCOPE OF SERVICES**

- 1.1. **Employment.** The City hereby wishes to employ Perkins to provide prosecution services for the City of Harper Woods, subject to the terms of this Agreement and the City Charter.
- 1.2. **Duties.** The City of Harper Woods will employ Perkins as prosecutor for the 32A district court for all activities and duties related to the position.
- 1.3. **RETAINER SERVICES:** Perkins shall provide general prosecutorial services, including but not limited to the following:
  - a. Appearance and handling of misdemeanor and civil infraction matters in the district court on regular court days being Monday, Wednesday and Thursday.
  - b. Issuing warrants when applicable.
  - c. Meeting with complainants, victims and witnesses.
  - d. Review discovery and conduct appropriate investigations.
  - e. Answer telephone calls from attorneys, victims, witnesses and other citizens.
  - f. Advise the Harper Woods Department of Public Safety regarding court matter, violations, possible charges, and ordinance violations.
  - g. Respond to discovery requests and any issues related to discovery.

- h. Discussions with the district court judge and district court personnel regarding court matters, processes or procedures.
- i. Preparation of crime victim's letters and final pretrial letters.
- j. District court bench trials, including preparation for trial and contacting witnesses and complainants.

**1.4. HOURLY SERVICES:**

- a. Court appearances that are not on regular courts days that may include but are not limited to, trials, staff meetings, meetings with witnesses/complainants.
- b. Handling of all appeals from district court to the circuit court, including, preparation of necessary pleadings and documents, conferences, and correspondence with witnesses, and miscellaneous court appears associated with the appeal.
- c. Any appearance before an administrative agency, including preparation for the hearing.
- d. Preparation of motions or other pleadings required for a district court matter, including legal research for said motion or pleading.

1.4. The parties understand that the above lists are not all encompassing and that services may be rendered that are not listed. In the event of a service that may involve significant work and fees, Perkins is to contact the city attorney prior to any substantial work being performed.

**2. COMPENSATION STRUCTURE:**

- a. **Retainer/Fixed Fee:** A flat monthly fee of \$5500.
- b. **Hourly Rates:** \$125.00

**3. INVOICING.** Perkins shall submit an itemized, monthly invoice to the City Clerk detailing:

- a. Date of service.
- b. Attorney performing the service.
- c. Description of services (in tenths of an hour).
- d. Any costs and expenses incurred, if applicable.

4. **Lead Attorney.** Todd Perkins is designated as the primary attorney responsible for the City's account.
5. **Confidentiality:** Strict protection of city information and case materials.
6. **TERM AND TERMINATION**
  - a. **Term.** Services of The Perkins Law Firm will begin May 1, 2026, and continue until terminated by either party.
  - b. **Termination.** The prosecutor serves at the pleasure of the City Council. Either party may terminate this Agreement without cause upon 30 days written notice to the other party.
  - c. In the event this Agreement is terminated, **Perkins** agrees to immediately surrender the position of prosecutor, and all writings containing information relating to the conduct of the **City's** business prepared, owned, used or retained by **Perkins** regardless of physical form or characteristics; and any and all equipment, tools or other materials of whatever nature provided to Perkins by City in the capacity of prosecutor
7. **PAYMENT TERMS.** The City agrees to pay all undisputed invoices within thirty (30) days of receipt.
8. **CONFLICTS OF INTEREST:** Any potential conflicts of interest immediately upon discovery.
  - a. **Representation.** Perkins shall not represent any private client in a matter that is directly adverse to the City of Harper Woods during the term of this Agreement.
9. **INDEMNIFICATION AND INSURANCE**
  - a. The City shall defend, indemnify, and hold harmless Perkins against any tort or professional liability claim or demand or other legal action, whether groundless or otherwise arising, out of an alleged act or omission occurring in the performance of any activities related to the position and duties of prosecutor for the city.
  - b. **Insurance.** Perkins shall maintain professional liability insurance (malpractice) throughout the term of this Agreement.
10. **GENERAL PROVISIONS**
  - a. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

- b. **Entire Agreement.** The text herein shall constitute the entire agreement between the parties hereto. If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of the agreement or any portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect. This agreement may not be amended or modified except by subsequent writing(s) signed by the parties.

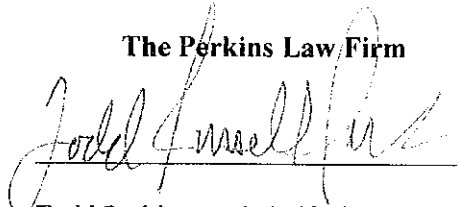
Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2026

**CITY OF HARPER WOODS**

\_\_\_\_\_

John Szymanski, City Manager

**The Perkins Law Firm**

A handwritten signature in black ink, appearing to read "Todd Perkins", is written over a horizontal line. The signature is cursive and somewhat stylized.

Todd Perkins, on behalf of The Perkins Law Firm

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF APRIL 20, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 8 - PROPOSAL FOR RATE INCREASE FOR ENGINEERING SERVICE  
ANDERSON, ECKSTEIN & WESTRICK, INC.

EXPLANATION / SUMMARY

Our engineering firm, Anderson, Eckstein & Westrick, Inc. (AEW) is requesting an increase in rates that matches the Michigan State Tax Commission's 2026 inflation rate. The amount of the increase is 2.7% and it would be effective starting July 1, 2026.

Considering the long term, outstanding service provided to our community and their reasonable approach to rate increases, I request that we authorize the rate increase as proposed on the attached Hourly Charge Rate sheet.

RECOMMENDED ACTION:

By RESOLUTION, to accept the 2.7% rate increase proposal dated March 23, 2026 from engineering firm Anderson, Eckstein & Westrick, Inc. effective July 1, 2026.

SUBMITTED BY:



City Manager, John Szymanski

\_\_\_Approved \_\_\_Vote



**ANDERSON, ECKSTEIN & WESTRICK, INC.**

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia  
586.726.1234 | www.aewinc.com

March 23, 2026

Mr. John Szymanski, City Manager  
City of Harper Woods  
19617 Harper Avenue  
Harper Woods, Michigan 48225

Reference: Hourly Charge Rates 2026/27

Dear Mr. Szymanski:

The 2026 Michigan inflation rate multiplier based upon documentation obtained from the Michigan State Tax Commission notes an increase of 2.7% in 2026; therefore, we are requesting an increase in our hourly rates to match the above noted percentage. If approved, these rates would go into effect starting July 1, 2026.

We will continue to work hard to find grant and loan opportunities that will help the City of Harper Woods leverage your capital improvement dollars in an effort to maintain your infrastructure. We thank you for the opportunities that you have provided us and we look forward to a long relationship.

Sincerely,

R. Ryan Kern, PE  
Senior Project Manager

cc: Stephen V. Pangori, PE, President, AEW

Enclosure: 2026/27 Rate Schedule



John Szymanski  
March 23, 2026  
Page 2

**CITY OF HARPER WOODS  
2026/27  
HOURLY CHARGE RATES**

<b><u>EMPLOYEE CLASSIFICATION</u></b>	<b><u>2025/26 HOURLY CHARGE RATE</u></b>
PRINCIPAL ENGINEER/ SURVEYOR / ARCHITECT	\$145.39
SENIOR PROJECT ENGINEER / SURVEYOR / ARCHITECT	145.39
PROJECT ENGINEER / SURVEYOR / ARCHITECT	139.71
SENIOR TEAM LEADER	139.71
GRADUATE ENGINEER / SURVEYOR / ARCHITECT	114.13
TEAM LEADER	114.13
GIS MANAGER	139.71
GIS ANALYST	114.13
GIS TECHNICIAN	94.75
LANDSCAPE AND URBAN DESIGNER	139.71
ENGINEERING TECHNICIAN III	94.75
ENGINEERING TECHNICIAN II	85.76
ENGINEERING TECHNICIAN I	76.79
ADMINISTRATIVE	46.35
SURVEY FIELD (3 PERSON)	229.64
SURVEY FIELD (2 PERSON)	192.30
SURVEY FIELD (1 PERSON)	151.99
DATA COLLECTOR (SURVEY CREW)	31.82



John Szymanski  
March 23, 2026  
Page 3

GPS SURVEY EQUIPMENT	76.79
CONFINED SPACE ENTRY CREW	253.77
CONFINED SPACE ENTRY CREW (EACH ADDITIONAL PERSON)	79.30

EFFECTIVE July 1, 2026

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF APRIL 20, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 9 - WATER SERVICE CONTRACT AMENDMENT - GREAT LAKES WATER AUTHORITY (GLWA)**

**EXPLANATION / SUMMARY**

Great Lakes Water Authority (GLWA), by contract with the City of Harper Woods, provides for delivery and purchase of water for our residents. Every four years the purchase agreement is reviewed and discussion of potential amendments to the agreement takes place.

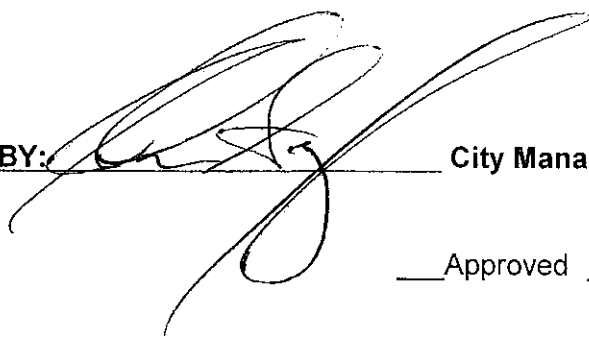
Amendment No. 5 to the contract is attached for your review and as noted in the correspondence from Ryan Kern, our City Engineer, the Maximum Flow Rates have been decreased for the term of this amendment. This decrease will slightly reduce the overall cost for water usage annually. As Ryan also mentions, the Fraser Square development, once all units are occupied, could potentially increase water usage and at that time, we may want to revisit the contract to see if further changes need to be made.

It is my recommendation that this amendment be approved.

**RECOMMENDED ACTION:**

By RESOLUTION, to approve Amendment No. 5 to the Water Service Contract between the City of Harper Woods and the Great Lakes Water Authority and further that the City Manager be authorized to sign the contract on behalf of the City.

**SUBMITTED BY:**



**City Manager, John Szymanski**

Approved  Vote



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia  
586.726.1234 | www.aewinc.com

April 6, 2026

John Szymanski, City Manager  
City of Harper Woods  
19617 Harper Avenue  
Harper Woods, Michigan 48225

Reference: Great Lakes Water Authority  
Amendment No. 5 to Water Service Contract  
City of Harper Woods  
AEW Project No. 0180-0386

Dear Mr. Szymanski:

The City of Harper Woods has a current 30-year water purchase agreement with the Great Lakes Water Authority (GLWA) that was executed in May 2010. Every four years, GLWA staff meets with every wholesale customer to review the purchase agreement and discuss potential amendments to the contract; therefore, the purchase agreement is due to be reviewed again in 2026 with the City of Harper Woods. On March 18, 2026, Heather Toutant and myself met with GLWA staff to review the current purchase agreement, review the current corporate limits of the water distribution system for any potential changes, provide any changes that have taken place within the water distribution system in the past four years, review changes to the annual volume, pressure ranges and flow rates throughout the system and address any exceedances to water usage during peak usage in the Summer months.

During the past four years, there were no contract exceedances recorded during the peak usage in the Summer and overall water usage within the City has slightly decreased. Based upon the data provided, the following changes are being proposed with the water purchase agreement:

- Decrease the maximum day flow rate from 2.09 millions gallons per day to 1.97 million gallons per day. There still remains a 10% operating buffer with this decrease.
- Decrease the maximum peak hour flow rate from 2.99 million gallons per day to 2.72 million gallons per day. There still remains a 10% operating buffer with this decrease.
- The flow split between the 3 open connections to the Great Lakes Water Authority's system has been revised based upon current conditions

The decrease in the maximum day flow rate and maximum peak hour flow will slightly reduce the overall cost paid to Great Lakes Water Authority for water usage annually.



John Szymanski  
April 6, 2026  
Page 2

Further, it was noted with GLWA staff, that the Fraser Square residential development is underway, adding 71 residential units and could increase water usage. GLWA is willing to revisit the contract again with Harper Woods staff to see if any further changes may need to be made to this contract once the majority of units have been occupied.

Therefore, it is our recommendation to approve Amendment No. 5 of the water purchase agreement with GLWA with the amendments to the contract noted above. If you have any questions or require any additional information, please feel free to contact me at any time.

Sincerely,

R. Ryan Kern, P.E.  
Senior Project Manager

Enclosures: Amendment No. 5 of the Water Purchase Agreement

cc: Leslie Frank, City Clerk, City of Harper Woods  
Heather Toutant, Director of Public Works, City of Harper Woods

**AMENDMENT NO. 5 TO WATER SERVICE CONTRACT  
BETWEEN  
GREAT LAKES WATER AUTHORITY  
AND  
CITY OF HARPER WOODS**

This Amendment No. 5 (“Amendment”) is made between the Great Lakes Water Authority, a municipal authority and public body corporate (“GLWA”), and the City of Harper Woods, a municipal corporation (“Member Partner”). GLWA and Member Partner are collectively referred to as the “Parties”.

**RECITALS**

- A. GLWA leases, operates, and maintains the public water supply system owned by the City of Detroit (“System”); and
- B. On May 18, 2010, the Parties entered a Water Service Contract (“Contract”) reflecting the terms and conditions governing the delivery and purchase of potable water, as subsequently amended and assigned; and
- C. The Contract provides for periodic reopening on a four-year schedule, of which the Parties wish to avail themselves; and
- D. Article 15 of the Contract permits the Parties to amend the Contract by mutual agreement; and
- E. In consideration of the mutual undertakings of the Parties and for the benefit of the public, it is the mutual desire of the Parties to enter this Amendment to amend the Contract as set forth in detail in the following sections.

**ACCORDINGLY, THE PARTIES AGREE AS FOLLOWS:**

- 1. Exhibit A of the Contract is amended by deleting in its entirety the existing Exhibit A and substituting the attached Exhibit A in its place.
- 2. Exhibit B of the Contract is amended by deleting in its entirety the existing Exhibit B and substituting the attached Exhibit B in its place.
- 3. Except for the provisions of the Contract specifically contained in this Amendment, all other terms, conditions, and covenants contained in the Contract shall remain in full force and effect and as set forth in the Contract.
- 4. This Amendment to the Contract shall be effective and binding upon the Parties when it is signed and acknowledged by the duly authorized representatives of both Parties and is approved by Member Partner’s governing body and the GLWA Board of Directors.

*(Signatures appear on next page)*

Accordingly, GLWA and Member Partner, by and through their duly authorized officers and representatives, have executed this Amendment.

**City of Harper Woods:**

By: \_\_\_\_\_  
John Szymanski  
City Manager

By: \_\_\_\_\_  
Leslie M. Frank  
City Clerk

APPROVED BY  
HARPER WOODS CITY COUNCIL ON: \_\_\_\_\_  
Date

**Great Lakes Water Authority:**

By: \_\_\_\_\_  
Suzanne R. Coffey, P.E.  
Chief Executive Officer

Dated: \_\_\_\_\_

APPROVED BY  
GLWA BOARD OF DIRECTORS ON: \_\_\_\_\_  
Date

APPROVED AS TO FORM BY  
GLWA GENERAL COUNSEL ON: \_\_\_\_\_  
Signature/Date

## EXHIBIT A

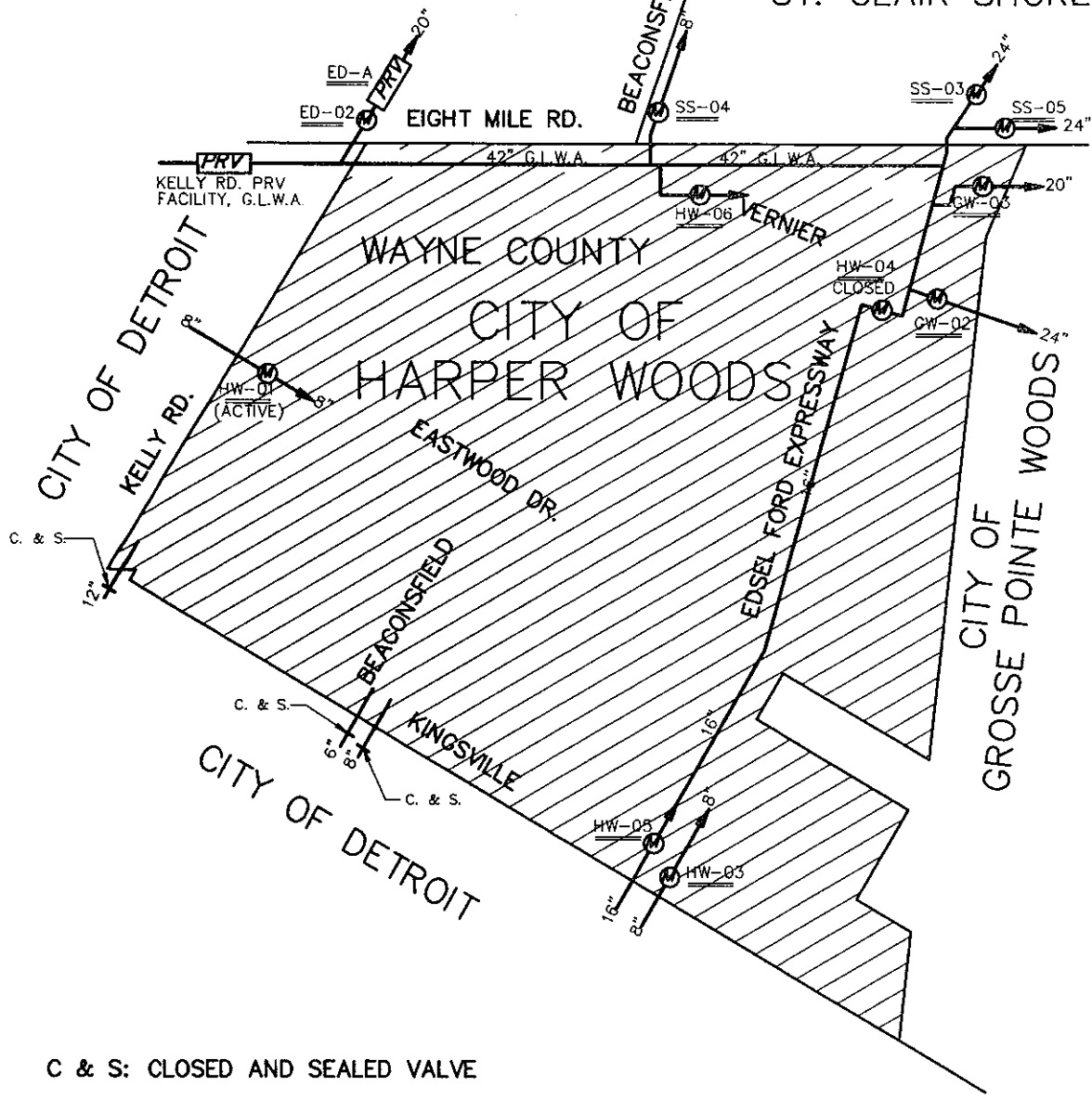
### Customer's Water Distribution Points

This Exhibit contains the following information:

1. The corporate limits of Customer;
2. The agreed upon water Service Area of Customer which (a) may or may not be entirely within the corporate limits of Customer and (b) which may or may not include the entire area within the Customer's corporate limits;
3. The specific location of the Water Distribution Points, including any Board approved emergency connections;
4. The designation of appurtenances to be maintained by Customer and those to be maintained by the Board; and
5. A list of any closed meter locations.

MACOMB COUNTY  
CITY OF EASTPOINTE

CITY OF  
ST. CLAIR SHORES



C & S: CLOSED AND SEALED VALVE

LEGEND

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	GLWA METER PIT		SERVICE AREA
	COMM METER PIT		CITY LINE
	PRV		



EXHIBIT-A SERVICE AREA LOCATION MAP  
CITY OF HARPER WOODS

**Exhibit A**

**City of Harper Woods Emergency Connections:**

None

**City of Harper Woods Water Customers Outside Municipal Limits:**

**City of St. Clair Shores**

19825 Eight Mile Road

19833 Eight Mile Road

19901 Eight Mile Road

19903 Eight Mile Road

19919 Eight Mile Road

20303 Eight Mile Road

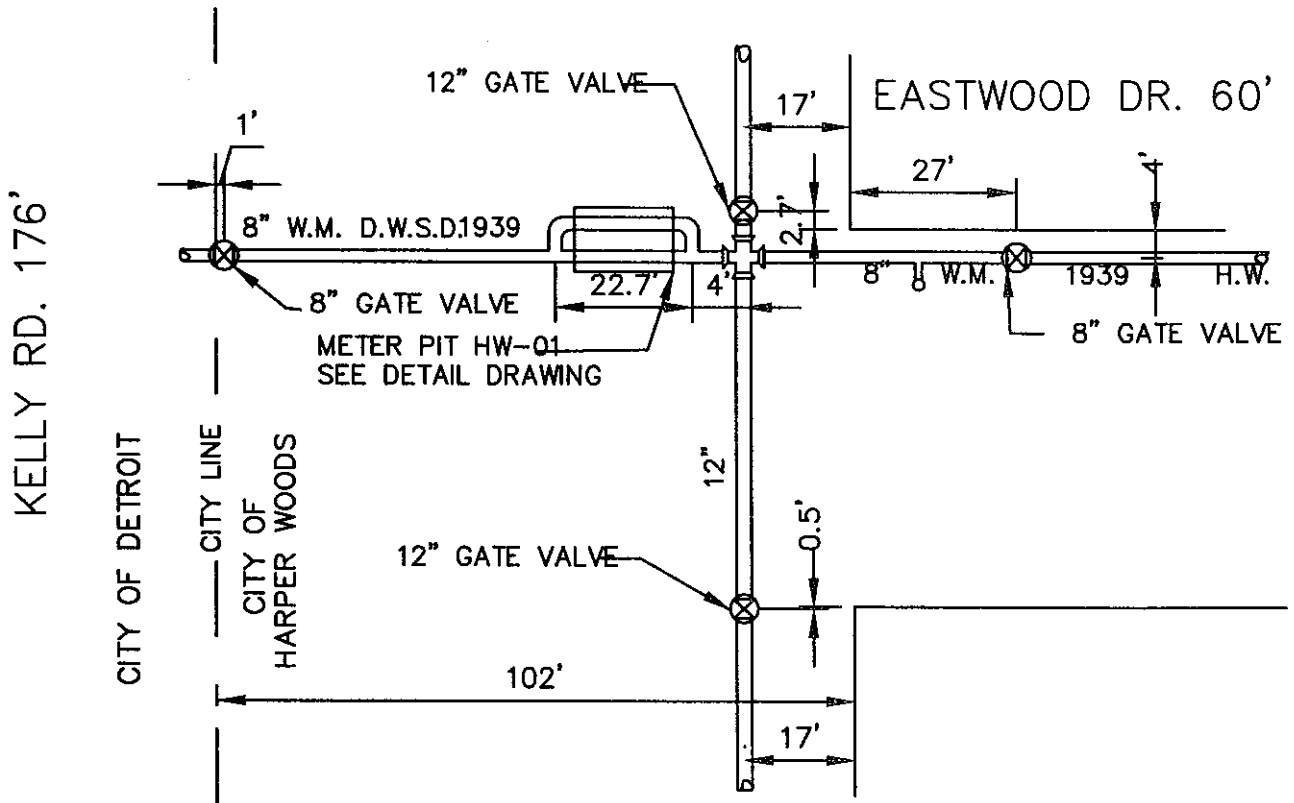
**City of Harper Woods Master Meters Not in Service:**

HW-01 Closed

HW-02 is nonexistent

HW-04 Not in service

EXHIBIT-A  
 HW-01(CLOSED)  
 EASTWOOD AND KELLY  
 CITY OF HARPER WOODS



HW: CITY OF HARPER WOODS O & M

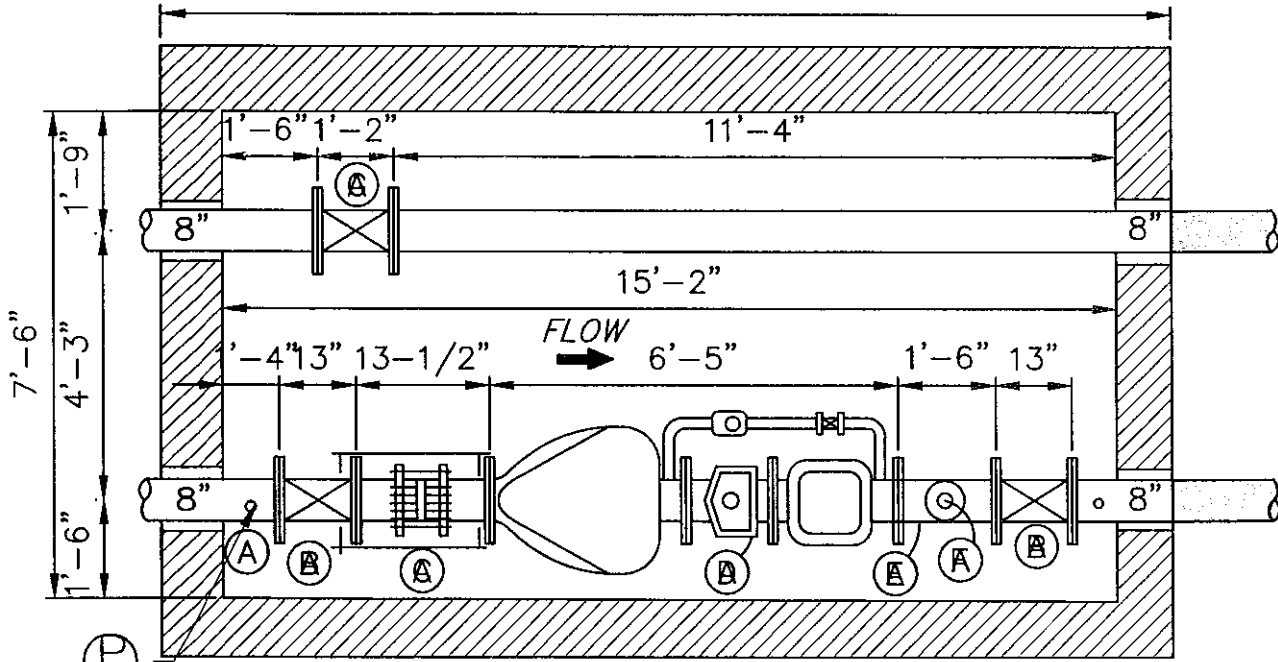
SITE PLAN  
 NOT TO SCALE



LOCATIONS SUBJECT TO  
 VERIFICATION IN THE FIELD.



EXHIBIT-A  
 HW-01(CLOSED)  
 EASTWOOD AND KELLY  
 CITY OF HARPER WOODS  
 D.W.S.D. OWNERSHIP AND MAINTENANCE



(P)  
 1" CORP



**METER PIT DETAIL**  
 NOT TO SCALE

HARPER WOODS O & M

LEGEND			
TAG	QTY	DESCRIPTION	SIZE
A	1	'MEGALUG' FLANGE ADAPTERS	8"
B	2	FLGD. GATE VALVES, RESILIENT SEAT	8"
C	1	8" 'DRESSER STYLE' PIPE COUPLING	8"
D	1	FLGD. SENSUS FIRELINE METER, W3500, 778'x2F	8" X 2"
E	1	FLGD. TEST TEE	8" X 3"
F	1	TEST TEE ASSEMBLY w/3" COMPANION FLANGE	8" X 3"
G	1	GATE VALVE	8"

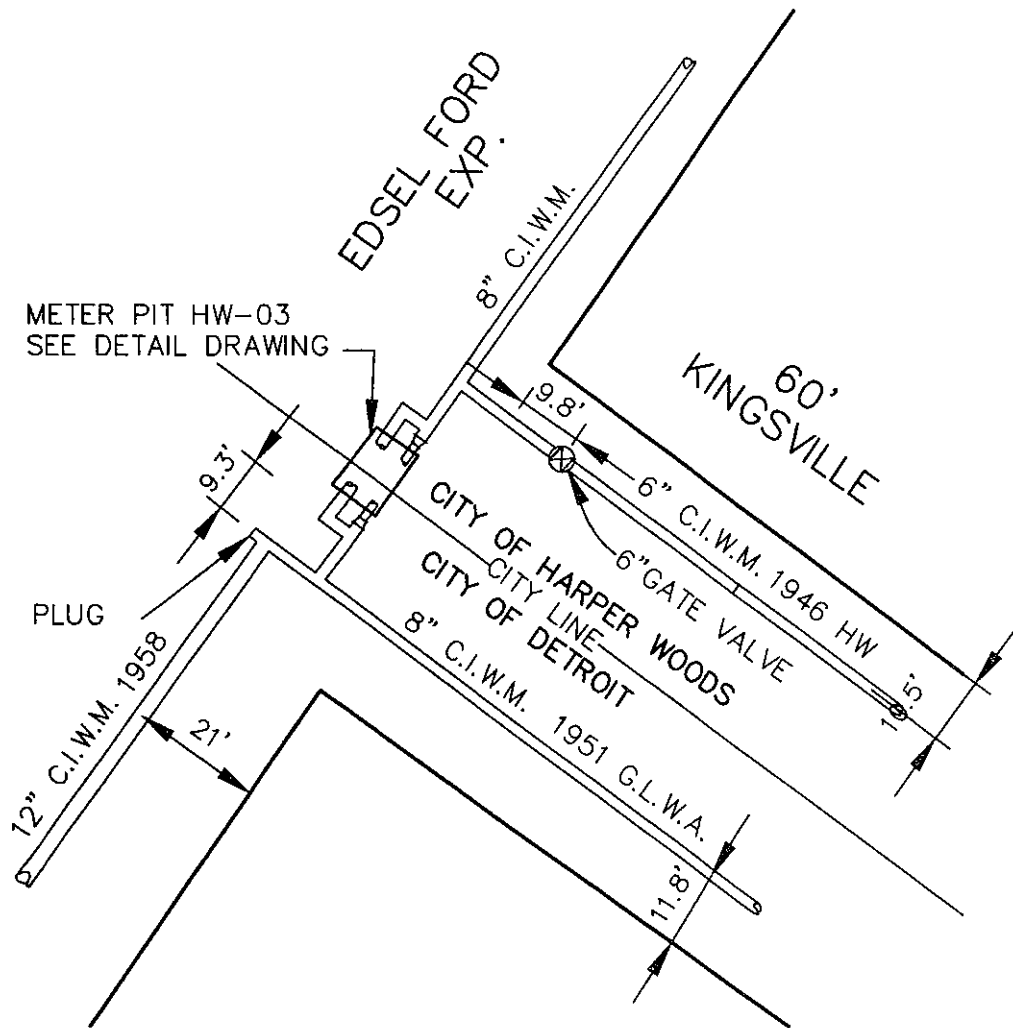
TYPICAL PRESSURE LOSS THRU METER	
METER TYPE	P.S.I. LOSS
VENTURI	1 - 2
MAG	0
TURBINE	4 - 6

- (P) UPSTREAM PRESSURE TRANSMITTER, DWSD OWNERSHIP AND MAINTENANCE
- (Q) DOWNSTREAM PRESSURE TRANSMITTER, DWSD OWNERSHIP AND MAINTENANCE

ADDRESS \_\_\_\_\_ 19930 KELLY  
 FEED TO \_\_\_\_\_ CITY OF HARPER WOODS  
 FEED FROM \_\_\_\_\_ CITY OF DETROIT  
 TYPE OF METER \_\_\_\_\_ SENSUS TURBO  
 SIZE OF METER \_\_\_\_\_ 8" X 2"  
 METER NUMBER \_\_\_\_\_ 8")1563582 & 2")1564325  
 DATE METER SET \_\_\_\_\_ 7/08/1999  
 METER PIT CONST & SIZE \_\_\_\_\_ 9'-6" X 16'-0" O.D. BRICK  
 GATE BOOK No \_\_\_\_\_ -  
 REMARKS \_\_\_\_\_ UPDATED 11/03



EXHIBIT-A  
 HW-03  
 EDESEL FORD AND KINGSVILLE  
 CITY OF HARPER WOODS



SITE PLAN  
 NOT TO SCALE



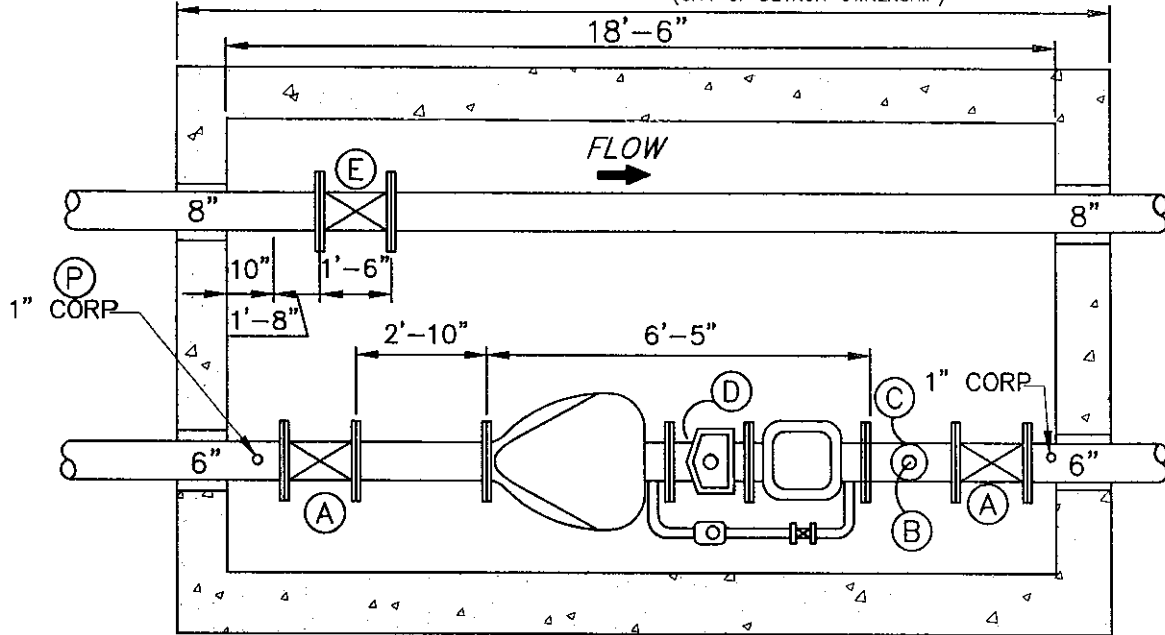
HW: CITY OF HARPER WOODS O & M  
 GLWA- GREAT LAKES WATER AUTHORITY  
 OPERATION AND MAINTENANCE  
 (CITY OF DETROIT OWNERSHIP)

LOCATIONS SUBJECT TO  
 VERIFICATION IN THE FIELD.



EXHIBIT-A  
HW-03  
EDEL FORD AND KINGSVILLE  
CITY OF HARPER WOODS

GLWA OPERATION AND MAINTENANCE (CITY OF DETROIT OWNERSHIP)



METER PIT DETAIL  
NOT TO SCALE

[ ] HARPER WOODS O & M

LEGEND			
TAG	QTY	DESCRIPTION	SIZE
A	2	FLGD. GATE VALVE	6"
B	1	TEST TEE ASSEMBLY w/3" COMPANION FLANGE	-
C	1	FLGD. TEST TEE, D.I.	8" x 3"
D	1	FLGD. SENSUS FIRELINE METER, W3500	6" x 2"
E	1	GATE VALVE	8"

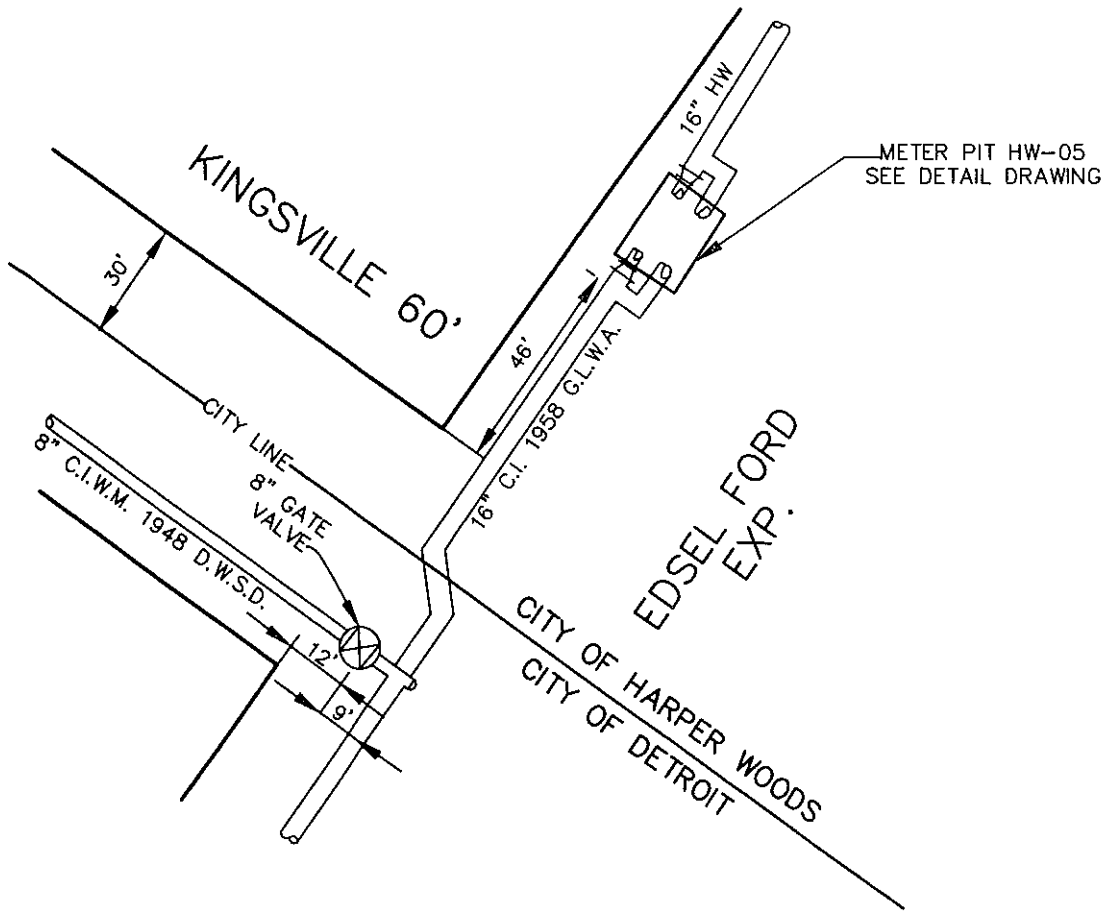
TYPICAL PRESSURE LOSS THRU METER	
METER TYPE	P.S.I. LOSS
VENTURI	1 - 2
MAG	0
TURBINE	4 - 6

(P) -UPSTREAM PRESSURE TRANSMITTER,  
G.L.W.A. OPERATION & MAINTENANCE  
(CITY OF DETROIT OWNERSHIP)

ADDRESS \_\_\_\_\_ 19198 HARPER  
 FEED TO \_\_\_\_\_ CITY OF HARPER WOODS  
 FEED FROM \_\_\_\_\_ G.L.W.A.  
 TYPE OF METER \_\_\_\_\_ SENSUS TURBO  
 SIZE OF METER \_\_\_\_\_ 6" X 2"  
 METER NUMBER \_\_\_\_\_ 6")1453502 & 2")1439314  
 DATE METER SET \_\_\_\_\_ 9/18/1995  
 METER PIT CONST & SIZE \_\_\_\_\_ 18'-6" X 9'-0" REINF. CONC.  
 GATE BOOK No \_\_\_\_\_  
 REMARKS \_\_\_\_\_

(HW  
03)

EXHIBIT-A  
 HW-05  
 KINGSVILLE AND EDESEL FORD EXP.  
CITY OF HARPER WOODS



SITE PLAN  
 NOT TO SCALE



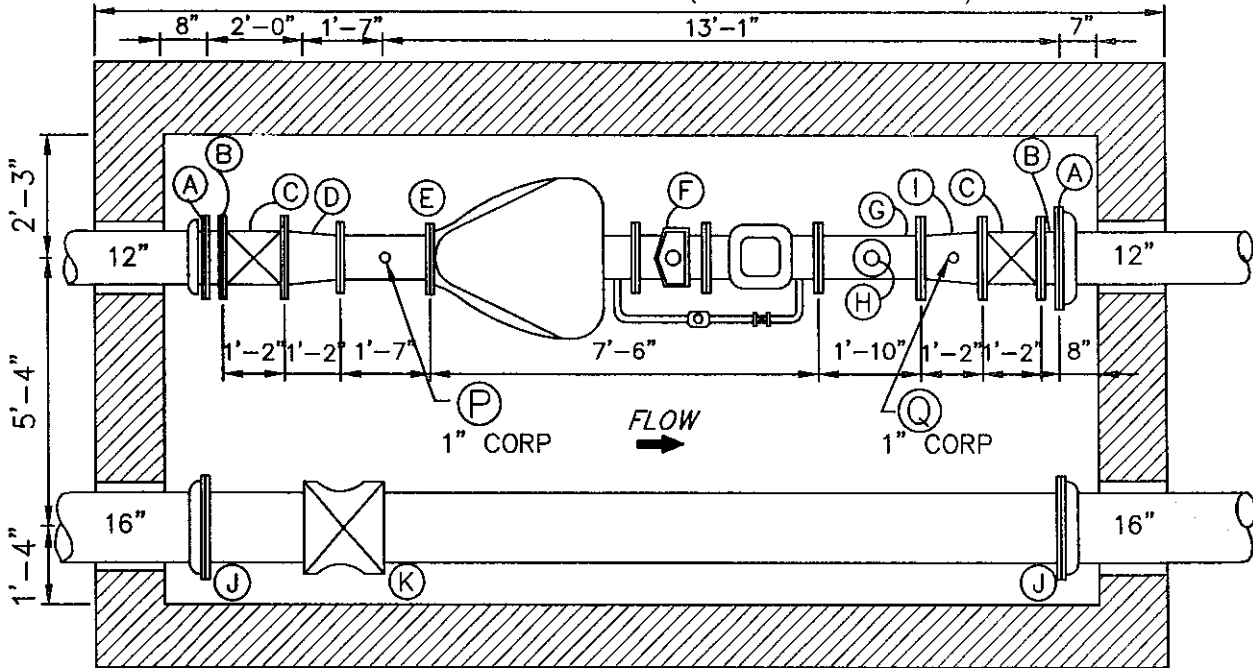
HW: CITY OF HARPER WOODS O & M  
 GLWA- GREAT LAKES WATER AUTHORITY  
 OPERATION AND MAINTENANCE  
 (CITY OF DETROIT OWNERSHIP)

LOCATIONS SUBJECT TO  
 VERIFICATION IN THE FIELD.

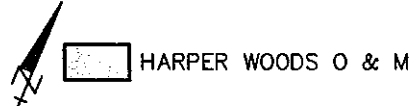


# EXHIBIT-A HW-05 EDEL FORD AND KINGSVILLE CITY OF HARPER WOODS

GLWA OPERATION AND MAINTENANCE (CITY OF DETROIT OWNERSHIP)



**METER PIT DETAIL**  
NOT TO SCALE



LEGEND			
TAG	QTY	DESCRIPTION	SIZE
A	2	'MEGALUG' MECHANICAL JOINT RESTRAINT GLANDS	12"
B	2	F-PE PIPE, D.I.	12"x8-1/2"
C	2	FLGD. GATE VALVES, RESILIENT SEAT	12"
D	1	FLGD. CONCENTRIC REDUCER	12"x10"
E	1	'MEGALUG' FLANGE ADAPTER	10"
F	1	FLGD. SENSUS FIRELINE METER, W5500	10"x2"
G	1	FLGD. TEST TEE, D.I.	10"x4"
H	1	TEST TEE ASSEMBLY w/3"x9" COMPANION FLANGE	-
I	1	FLGD. CONCENTRIC REDUCER w/1" TAP, D.I.	12"x10"
J	2	'MEGALUG' MECHANICAL JOINT RESTRAINT GLANDS	16"
K	1	GATE VALVE	16"

TYPICAL PRESSURE LOSS THRU METER	
METER TYPE	P.S.I. LOSS
VENTURI	1 - 2
MAG	0
TURBINE	4 - 6

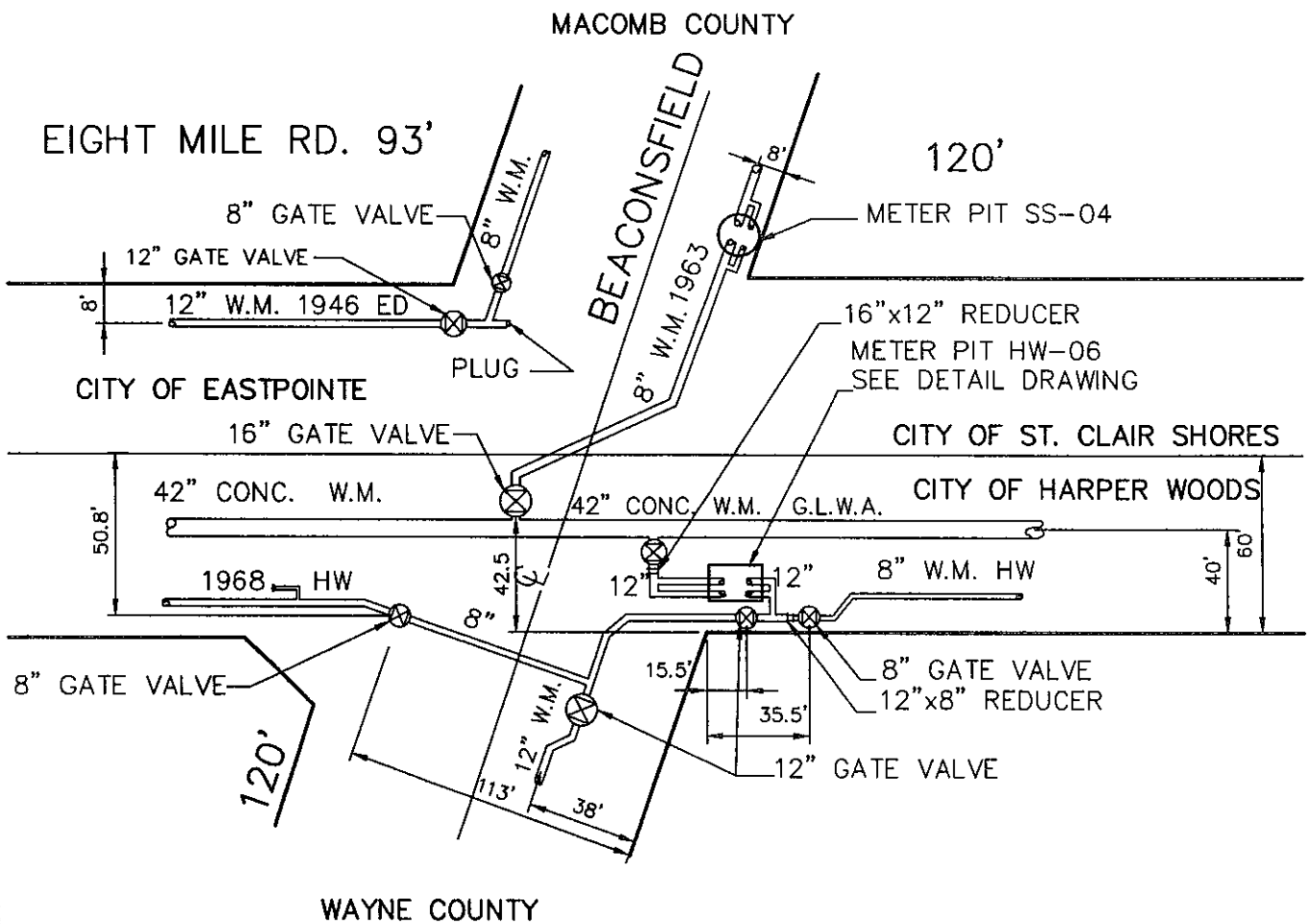
Ⓟ-UPSTREAM PRESSURE TRANSMITTER, G.L.W.A. OPERATION & MAINTENANCE (CITY OF DETROIT OWNERSHIP)

Ⓠ-DOWNSTREAM PRESSURE TRANSMITTER, G.L.W.A. OPERATION & MAINTENANCE (CITY OF DETROIT OWNERSHIP)

ADDRESS \_\_\_\_\_ 19205 HARPER  
 FEED TO \_\_\_\_\_ CITY OF HARPER WOODS  
 FEED FROM \_\_\_\_\_ G.L.W.A.  
 TYPE OF METER \_\_\_\_\_ SENSUS TURBO  
 SIZE OF METER \_\_\_\_\_ 10" X 2"  
 METER NUMBER \_\_\_\_\_ 10")1459838 & 2")1448627  
 DATE METER SET \_\_\_\_\_ 6/14/1999  
 METER PIT CONST & SIZE \_\_\_\_\_ 18'-0" X 9'-9" BRICK  
 GATE BOOK No \_\_\_\_\_  
 REMARKS \_\_\_\_\_ UPDATED 11/03



# EXHIBIT-A HW-06 EIGHT MILE AND BEACONSFIELD CITY OF HARPER WOODS



**SITE PLAN**  
NOT TO SCALE



ED: CITY OF EASTPOINTE O & M  
HW: CITY OF HARPER WOODS O & M

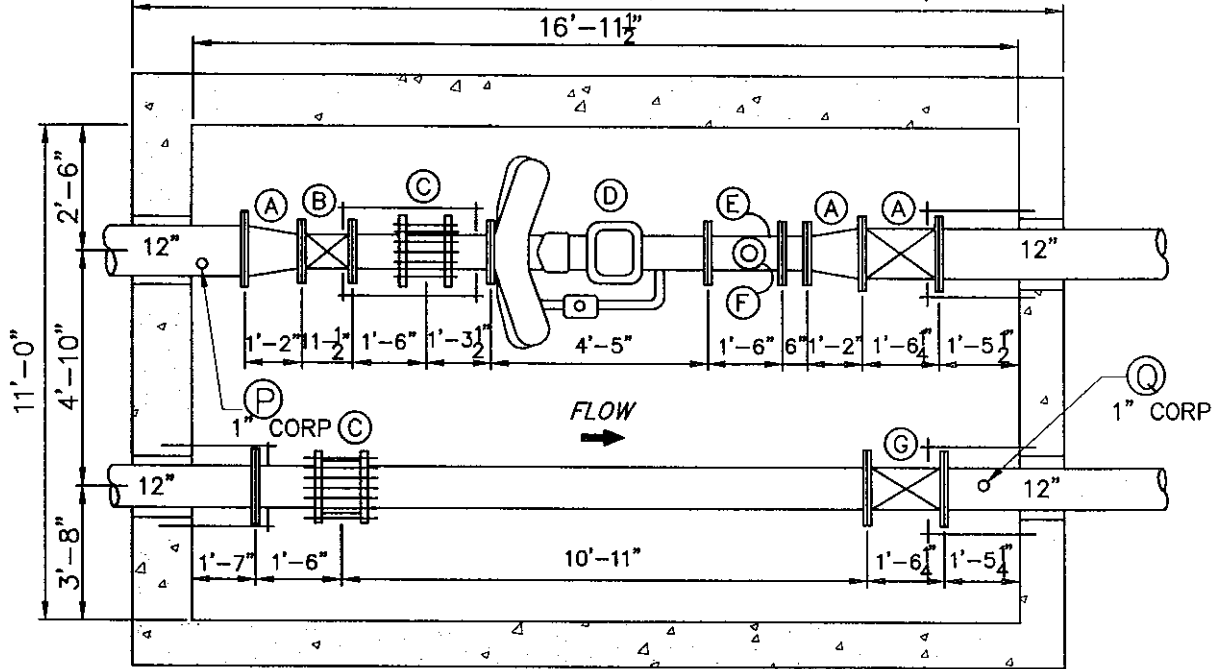
GLWA- GREAT LAKES WATER AUTHORITY  
OPERATION AND MAINTENANCE  
(CITY OF DETROIT OWNERSHIP)

LOCATIONS SUBJECT TO  
VERIFICATION IN THE FIELD.



# EXHIBIT-A HW-06 EIGHT MILE AND BEACONSFIELD CITY OF HARPER WOODS

GLWA OPERATION AND MAINTENANCE (CITY OF DETROIT OWNERSHIP)



**METER PIT DETAIL**  
NOT TO SCALE

[Symbol] HARPER WOODS O & M

LEGEND		
TAG/QTY	DESCRIPTION	SIZE
A 2	FLGD. CONCENTRIC REDUCERS, D.I., 14" F-F	12"x8"
B 1	FLGD. GATE VALVE, RESILIENT SEAT	8"
C 2	'DRESSER STYLE' PIPE COUPLING	8"
D 1	FLGD. FIRELINE COMPACT METER, W3500	8"x2"
E 1	8"x3" FLGD. TEST TEE, D.I., 9" C-F	10"
F 1	TEST TEE ASSEMBLY w/3" COMPANION FLANGE	-
G 2	GATE VALVE	12"

TYPICAL PRESSURE LOSS THRU METER	
METER TYPE	P.S.I. LOSS
VENTURI	1 - 2
MAG	0
TURBINE	4 - 6

Ⓟ-UPSTREAM PRESSURE TRANSMITTER,  
G.L.W.A. OPERATION & MAINTENANCE  
(CITY OF DETROIT OWNERSHIP)

Ⓠ-DOWNSTREAM PRESSURE TRANSMITTER,  
G.L.W.A. OPERATION & MAINTENANCE  
(CITY OF DETROIT OWNERSHIP)

ADDRESS \_\_\_\_\_ 19640 EIGHT MILE RD.  
 FEED TO \_\_\_\_\_ CITY OF HARPER WOODS  
 FEED FROM \_\_\_\_\_ G.L.W.A. TRANS. MAIN  
 TYPE OF METER \_\_\_\_\_ SENSUS TURBO  
 SIZE OF METER \_\_\_\_\_ 8" X 2"  
 METER NUMBER \_\_\_\_\_ 8")1563287 & 2")1563473  
 DATE METER SET \_\_\_\_\_ 12/9/1998  
 METER PIT CONST & SIZE \_\_\_\_\_ 16'-11.5" X 11'-0" REINF. CONC.  
 GATE BOOK No \_\_\_\_\_ E969  
 REMARKS \_\_\_\_\_ UPDATED 11/03



## EXHIBIT B

Projected Annual Volume and Minimum Annual Volume (Table 1)  
Pressure Range and Maximum Flow Rate (Table 2)  
Flow Split Assumptions (Table 3)  
Addresses for Notice (Table 4)

Table 1 and Table 2 set forth the agreed upon Projected Annual Volumes, Minimum Annual Volumes, Pressure Ranges and Maximum Flow Rates for the term of this Contract provided that figures in bold type face are immediately enforceable pursuant to the terms of Section 5.07 and italicized figures are contained for planning purposes only but will become effective absent the negotiated replacements anticipated in Section 5.07.

The approximate rate of flow by individual meter set forth in Table 3 is the assumption upon which the Pressure Range commitments established in Table 2 have been devised. Should Customer deviate from these assumptions at any meter(s), the Board may be unable to meet the stated Pressure Range commitments in this Contract or in the contract of another customer of the Board and Section 5.08 of this Contract may be invoked.

EXHIBIT B

Table 1  
 Projected Annual Volume and Minimum Annual Volume

Fiscal Year Ending June 30	Projected Annual Volume (Mcf)	Minimum Annual Volume (Mcf)
2010	--	--
2011	<b>67,000</b>	<b>33,500</b>
2012	<b>67,000</b>	<b>33,500</b>
2013	<b>67,000</b>	<b>33,500</b>
2014	<b>63,400</b>	<b>31,700</b>
2015	<b>63,400</b>	<b>31,700</b>
2016	<b>62,000</b>	<b>31,000</b>
2017	<b>62,000</b>	<b>31,000</b>
2018	<b>62,000</b>	<b>31,000</b>
2019	<b>62,000</b>	<b>31,000</b>
2020	<b>60,000</b>	<b>30,000</b>
2021	<b>60,000</b>	<b>30,000</b>
2022	<b>60,000</b>	<b>30,000</b>
2023	<b>60,000</b>	<b>30,000</b>
2024	<b>60,000</b>	<b>30,000</b>
2025	<b>60,000</b>	<b>30,000</b>
2026	<b>60,000</b>	<b>30,000</b>
2027	<b>60,000</b>	<b>30,000</b>
2028	<b>60,000</b>	<b>30,000</b>
2029	<b>60,000</b>	<b>30,000</b>
2030	<b>60,000</b>	<b>30,000</b>
2031	<b>60,000</b>	<b>30,000</b>
2032	<i>60,000</i>	<i>30,000</i>
2033	<i>60,000</i>	<i>30,000</i>
2034	<i>60,000</i>	<i>30,000</i>
2035	<i>60,000</i>	<i>30,000</i>
2036	<i>60,000</i>	<i>30,000</i>
2037	<i>60,000</i>	<i>30,000</i>
2038	<i>60,000</i>	<i>30,000</i>
2039	<i>60,000</i>	<i>30,000</i>
2040	<i>60,000</i>	<i>30,000</i>

EXHIBIT B

Table 2  
Pressure Range and Maximum Flow Rate

Calendar Year (Reopener Schedule in bold type)	Pressure Range (psi) Meter HW-01 (deduct)		Pressure Range (psi) Meter HW-03		Pressure Range (psi) Meter HW-05		Pressure Range (psi) Meter HW-06	
	<u>Min</u>	<u>Max</u>	<u>Min</u>	<u>Max</u>	<u>Min</u>	<u>Max</u>	<u>Min</u>	<u>Max</u>
2010	NA	NA	50	72	50	71	45	55
2011	NA	NA	50	72	50	71	45	55
2012	NA	NA	50	72	50	71	45	55
2013	NA	NA	50	72	50	71	45	55
2014	NA	NA	50	72	50	71	45	55
2015	NA	NA	50	72	50	71	45	55
2016	NA	NA	50	72	50	71	45	55
2017	NA	NA	50	72	50	71	45	55
<b>2018</b>	NA	NA	50	72	50	71	45	55
2019	NA	NA	50	72	50	71	45	55
2020	NA	NA	50	72	50	71	45	55
2021	NA	NA	50	72	50	71	45	55
<b>2022</b>	NA	NA	50	72	50	71	45	55
2023	NA	NA	50	72	50	71	45	55
2024	NA	NA	50	72	50	71	45	55
2025	NA	NA	50	72	50	71	45	55
<b>2026</b>	NA	NA	50	72	50	71	45	55
2027	NA	NA	50	72	50	71	45	55
2028	NA	NA	50	72	50	71	45	55
2029	NA	NA	50	72	50	71	45	55
<b>2030</b>	NA	NA	50	72	50	71	45	55
2031	NA	NA	50	72	50	71	45	55
2032	NA	NA	50	72	50	71	45	55
2033	NA	NA	50	72	50	71	45	55
<b>2034</b>	NA	NA	50	72	50	71	45	55
2035	NA	NA	50	72	50	71	45	55
2036	NA	NA	50	72	50	71	45	55
2037	NA	NA	50	72	50	71	45	55
<b>2038</b>	NA	NA	50	72	50	71	45	55
2039	NA	NA	50	72	50	71	45	55

EXHIBIT B

Table 2 (con't)  
Pressure Range and Maximum Flow Rate

Calendar Year (Reopener Schedule in bold type)	Maximum Flow Rate (mgd)	
	Max Day	Peak Hour
2010	<b>2.67</b>	<b>4.46</b>
2011	<b>2.67</b>	<b>4.46</b>
2012	<b>2.55</b>	<b>3.67</b>
2013	<b>2.55</b>	<b>3.67</b>
2014	<b>2.55</b>	<b>3.67</b>
2015	<b>2.34</b>	<b>3.25</b>
2016	<b>2.34</b>	<b>3.25</b>
2017	<b>2.34</b>	<b>3.25</b>
<b>2018</b>	<b>2.34</b>	<b>3.25</b>
2019	<b>2.09</b>	<b>2.99</b>
2020	<b>2.09</b>	<b>2.99</b>
2021	<b>2.09</b>	<b>2.99</b>
<b>2022</b>	<b>2.09</b>	<b>2.99</b>
2023	<b>2.09</b>	<b>2.99</b>
2024	<b>2.09</b>	<b>2.99</b>
2025	<b>2.09</b>	<b>2.99</b>
<b>2026</b>	<b>2.09</b>	<b>2.99</b>
2027	<b>1.97</b>	<b>2.72</b>
2028	<b>1.97</b>	<b>2.72</b>
2029	<b>1.97</b>	<b>2.72</b>
<b>2030</b>	<b>1.97</b>	<b>2.72</b>
2031	<i>1.97</i>	<i>2.72</i>
2032	<i>1.97</i>	<i>2.72</i>
2033	<i>1.97</i>	<i>2.72</i>
<b>2034</b>	<i>1.97</i>	<i>2.72</i>
2035	<i>1.97</i>	<i>2.72</i>
2036	<i>1.97</i>	<i>2.72</i>
2037	<i>1.97</i>	<i>2.72</i>
<b>2038</b>	<i>1.97</i>	<i>2.72</i>
2039	<i>1.97</i>	<i>2.72</i>

EXHIBIT B

Table 3  
Flow Split Assumptions

<b>Meter</b>	<b>Assumed Flow Split (2027-2030)</b>
HW-01	0 %
HW-03	5 – 30 %
HW-05	75 – 95 %
HW-06	0 – 5 %

Table 4  
Addresses for Notice

<b>If to the Board:</b>	<b>If to Customer:</b>
General Counsel Great Lakes Water Authority 735 Randolph, Suite 1901 Detroit, Michigan 48226	City Manager City of Harper Woods 19617 Harper Harper Woods, Michigan 48225  Cc: Director of Public Works

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF APRIL 20, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 10 - PROGRESS PAYMENT NO. 3 (FINAL) - 2025 SANITARY SEWER REHABILITATION BY FCIPP LINING, #180-364.**

**EXPLANATION / SUMMARY**

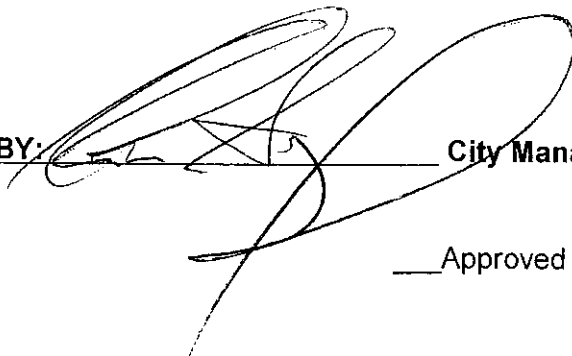
Attached is a letter from our City Engineers transmitting Progress Payment No. 3 (Final) on the 2025 Sanitary Sewer Rehabilitation by FCIPP Lining Project #180-364.

It is recommended that this payment be approved.

**RECOMMENDED ACTION:**

By RESOLUTION, to approve payment to DVM Utilities, Inc. in the amount of \$11,118.00 for Progress Payment No. 3 (Final) on the 2025 Sanitary Sewer Rehabilitation by FCIPP Lining Project #180-364.

**SUBMITTED BY:**



**City Manager, John Szymanski**

\_\_\_Approved \_\_\_Vote



**ANDERSON, ECKSTEIN & WESTRICK, INC.**

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia  
586.726.1234 | [www.aewinc.com](http://www.aewinc.com)

March 18, 2026

John Szymanski, City Manager  
City of Harper Woods  
19617 Harper Avenue  
Harper Woods, MI 48225

**Reference: Final Payment Invoice**

2025 Sanitary Sewer Rehab by Full Length CIPP Lining  
City of Harper Woods  
AEW Project No. 0180-0364

Dear Mr. Szymanski:

Enclosed please find the Final Payment Invoice, along with the Consent of Surety and Sworn Statement for the above-referenced project. We recommend issuing final payment for the **Current Payment Amount: (see Page 2)** in the amount of **\$11,118.00** to D. V. M. Utilities, Inc. 6045 Sims Dr Sterling Heights, MI 48313-3711.

If you have any questions or need additional information, please contact our office.

Sincerely,

DocuSigned by:  
*Frank D. Varicalli*  
C4D17CC8031F4D4...

Frank D. Varicalli  
Infrastructure Rehab Group Lead

cc: Heather Toutant, DPW Director  
Leslie Frank, City Clerk  
Karl Bates, D. V. M. Utilities, Inc.  
Ryan Kern, AEW, Inc.



**Anderson, Eckstein & Westrick, Inc.**  
**Detailed Payment**  
 0180-0364

**Description** 2025 Sanitary Sewer Rehab by Full Length CIPP Lining  
**Payment Number** 3  
**Pay Period** 11/10/2025 to 03/09/2026  
**Prime Contractor** D. V. M. Utilities, Inc.  
 6045 Sims Dr  
 Sterling Heights, MI 48313-3711  
**Payment Status** Pending  
**Awarded Project Amount** \$92,360.00  
**Authorized Amount** \$99,106.45

Line Number	Quantity	Unit	Unit Price	Total Quantity	Total Price	Total Quantity	Total Price	Current Payment Amount	Total Amount Paid To Date	
<b>Section: 1 - Description</b>										
0001	1027051	LSUM	\$4,100.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,100.00
_: Bonds, Insurance & Initial Set-Up Expense (\$4,100.00 Max)										
0002	4027001	Ft	\$4.500	1,609.100	0.000	1,609.100	1,609.100	1,609.100	\$0.00	\$7,240.95
_: Sanitary Sewer, Pre-Construction, Clean and CCTV, 12 inch										
0003	4027001	Ft	\$37.500	1,607.000	0.000	1,607.000	1,607.000	1,607.000	\$0.00	\$60,262.50
_: Sanitary Sewer, CIPP, 12 inch, Full Length										

Line Number	Item Description	Unit	Unit Price	Quantity	Current Payment Amount	Total Amount Paid To Date	
0004	4027001 Ft		\$1.000	1,607.000	0.000	1,607.000	
_ : Sanitary Sewer, Post Construction, CCTV, 12 inch							
0005	4027050 Ea		\$162.000	58.000	0.000	58.000	
_ : Mineral Deposit, Rem							
0006	1027051 LSUM		\$10,000.000	1.000	0.000	1.000	
_ : Traffic Control and Maintenance							
0007	1027051 LSUM		\$6,500.000	1.000	1.000	0.000	
_ : Deliverables							
					<b>Section Totals:</b>	\$6,500.00	\$99,106.45
					<b>Total Payments:</b>	\$6,500.00	\$99,106.45

**Summary**

<b>Current Approved Work:</b>	\$6,500.00	<b>Approved Work To Date:</b>	\$99,106.45
<b>Current Stockpile Advancement:</b>	\$0.00	<b>Stockpile Advancement To Date:</b>	\$0.00
<b>Current Stockpile Recovery:</b>	\$0.00	<b>Stockpile Recovery To Date:</b>	\$0.00
<b>Current Retainage:</b>	\$0.00	<b>Retainage To Date:</b>	\$4,618.00
<b>Current Retainage Released:</b>	\$4,618.00	<b>Retainage Released To Date:</b>	\$4,618.00
<b>Current Liquidated Damages:</b>	\$0.00	<b>Liquidated Damages To Date:</b>	\$0.00
<b>Current Adjustment:</b>	\$0.00	<b>Adjustments To Date:</b>	\$0.00
<b>Current Payment:</b>	\$11,118.00	<b>Payments To Date:</b>	\$99,106.45
<b>Previous Payment:</b>	\$64,825.20	<b>Previous Payments To Date:</b>	\$87,988.45

Detailed Payment:

0180-0364

03/10/2026

Page 2 of 3

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Digitized by  
*Frank D. Varicalli* 03/18/2026  
CA012E60112F04

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Frank D. Varicalli

Digitized by  
*Carl Exis* 03/18/2026  
FEA01703001448

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D.V.M. Utilities, Inc.

# AIA® Document G707™ – 1994

## Consent Of Surety to Final Payment

Bond No SPA150773\_024

<b>PROJECT:</b> <i>(Name and address)</i> 2025 Sewer Rehabilitation by: Full Length C.I.P.P. Lining, City of Harper Woods - AEW Project No. 0180-0384	<b>ARCHITECT'S PROJECT NUMBER:</b>	<b>OWNER:</b> <input type="checkbox"/>
<b>TO OWNER:</b> <i>(Name and address)</i> City of Harper Woods 19617 Harper Avenue Harper Woods, MI 48225	<b>CONTRACT FOR:</b>	<b>ARCHITECT:</b> <input type="checkbox"/>
	<b>CONTRACT DATED:</b> 7/14/2025	<b>CONTRACTOR:</b> <input type="checkbox"/>
		<b>SURETY:</b> <input checked="" type="checkbox"/>
		<b>OTHER:</b> <input type="checkbox"/>

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
*(Insert name and address of Surety)*

Siriuspoint America Insurance Company  
1 World Trade Ctr, 285 Fulton St, 47th FL, Ste 47J  
New York, NY 10007

on bond of  
*(Insert name and address of Contractor)*

, SURETY,

D.V.M. Utilities, Inc.  
6045 Sims Road, Suite 2  
Sterling Heights, MI 48313-3749

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall  
not relieve the Surety of any of its obligations to  
*(Insert name and address of Owner)*

, CONTRACTOR,

City of Harper Woods  
19617 Harper Avenue

Harper Woods, MI 48225  
as set forth in said Surety's bond.

, OWNER,

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: 02/24/2026  
*(Insert in writing the month followed by the numeric date and year.)*

Siriuspoint America Insurance Company  
*(Surety)*

*(Signature of authorized representative)*

Susan L. Small, Attorney-in-Fact  
*(Printed name and title)*

Attest:  
(Seal):

POWER OF ATTORNEY  
SIRIUSPOINT AMERICA INSURANCE COMPANY  
NEW YORK

VTCTRO01\_0524

KNOW ALL MEN BY THESE PRESENTS: That SiriusPoint America Insurance Company (the "Company"), a New York corporation, having its principal office in the City of New York, pursuant to the following Resolution, which was adopted on August 27, 2024 by Unanimous Written Consent of the Board of the Directors of the Company, to wit:

RESOLVED, that the President, Senior Vice President, Chief Financial Officer, Secretary or the Assistant Secretary is hereby authorized to execute Powers of Attorney appointing as attorneys-in-fact selected employees of certain surety companies who shall have the power for and on behalf of the Company to execute and affix the seal of the Company to surety contracts as surety. Such authority can be executed by use of facsimile signature.

Does hereby nominate, constitute and appoint:

Alan P. Chandler, Bryan Fornsma, Jeffrey A. Chandler, John Budde, Krista L. Pocket, Robert Trobec, Susan L. Small, Terence J. Griffin, Wendy L. Hingson

Its true and lawful agent and attorney-in-fact, to make, execute, seal and deliver for and on its behalf, and its act and deed any and all bonds, contracts, agreements of Indemnity and other undertakings in suretyship (NOT INCLUDING bonds without a fixed penalty or financial guarantee) and to bind the Company thereby as fully and to the same extent as of same were signed by the duly authorized officers of the Company, provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

\$63,971,000 single bond limit

All acts of said attorneys-in-fact pursuant to the authorities herein given are hereby ratified and confirmed. The President, Senior Vice President, Chief Financial Officer, Secretary or Assistant Secretary may from time to time and at any time remove such appointee and remove the power given to him or her.

The execution of such bonds or undertakings in pursuance of these presents, within one year of the date of these present, shall be binding under said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its office in New York, New York, in their own proper persons.

IN WITNESS WHEREOF, SiriusPoint America Insurance Company has caused its corporate seal to be hereunto affixed and these presents to be signed by its President this tenth day of October, 2024.



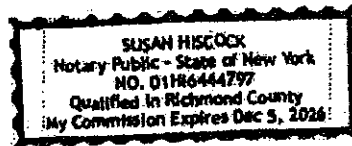
SiriusPoint America Insurance Company

*Paul Mihulka*  
Paul Mihulka  
President

State of New York  
County of New York

On this tenth day of October 2024, before me a Notary Public of the State of New York, in and for the County of New York, duly commissioned and qualified, came Paul Mihulka, President, of SiriusPoint America Insurance Company, to me personally known to be the individual and officer described in, and who executed the preceding instrument, and acknowledged the execution of the same, and being by me duly sworn, deposed and said that he is the officer of the said Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and the said Corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company, referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal.



*Susan Hiscock*  
Notary Public  
My Commission expires Dec. 5, 2026

STATE OF New York  
COUNTY OF New York

I, Paul Mihulka, President of SiriusPoint America Insurance Company, a New York corporation, do hereby certify that the above and foregoing is a full, true and correct copy of Power of Attorney, is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand, and affixed the Seal of said Company, on the 24th day of February 2026



*Paul Mihulka*  
Paul Mihulka  
President



D.V.M. UTILITIES, INC.  
6045 SIMS RD., SUITE 2  
STERLING HEIGHTS, MI 48313  
PH: 586-979-0402  
FAX: 586-979-8295

**FULL UNCONDITIONAL WAIVER**

I/WE HAVE A CONTRACT WITH D.V.M. Utilities, Inc.

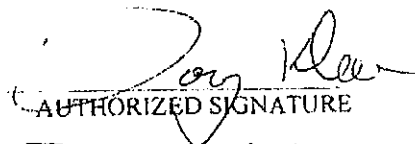
TO PROVIDE: Testing for Flex Mod

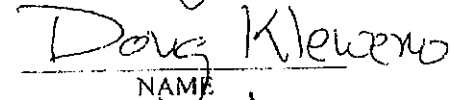
FOR THE IMPROVEMENT TO THE PROPERTY DESCRIBED AS:

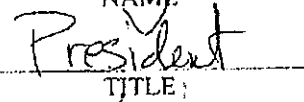
**City of Harper Woods, Mi. 2025 Sanitary Sewer Rehab by  
Full Length CiPP Lining**

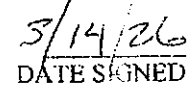
HAVING BEEN FULLY PAID AND SATISFIED, ALL MY/OUR CONSTRUCTION LIEN  
RIGHTS AGAINST SUCH PROPERTY ARE HEREBY WAIVED AND RELEASED.

COMPANY: DGK Technologies  
3754 NW Sierra Dr  
Camas, WA 98607

  
\_\_\_\_\_  
AUTHORIZED SIGNATURE

  
\_\_\_\_\_  
NAME

  
\_\_\_\_\_  
TITLE

  
\_\_\_\_\_  
DATE SIGNED

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY  
PLEASE MAIL ORIGINAL TO OUR OFFICE

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF APRIL 20, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 11 - DETROIT WATER AND SEWERAGE - BLUEHILL PUMP STATION**

**EXPLANATION / SUMMARY**

Attached is an invoice that represents the City of Harper Woods' share of the "Blue Hill Pumping Station" expense for fiscal year 2023. As most of you may remember, this payment represents a future annual payment settlement amount agreed to by both the City of Harper Woods and the City of Detroit.

The City of Harper Woods found out through our studies that the majority of Harper Woods discharges its sanitary sewage to NE Sewage Disposal system, however a small portion is discharged directly to Detroit Water and Sewerage Disposal system (approximately 735 lines). Our City Engineers have monitored the flow and replaced the seven (7) aging meters.

The City of Harper Woods and the City of Detroit negotiated a settlement agreement of \$17,548.69 for the first year of the settlement and \$22,995.86 for all years going forward.

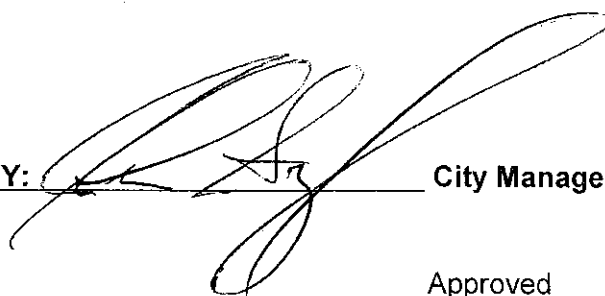
I have attached a page from the settlement agreement and copies of the invoice.

It is recommended that this payment be approved.

**RECOMMENDED ACTION:**

By RESOLUTION, to approve payment to the City of Detroit in the amount of \$17,548.69 for the City of Harper Woods' share of the "Blue Hill Pumping Station" expense as the agreed upon settlement for fiscal year 2023, and \$22,995.86 for future annual payments.

**SUBMITTED BY:**



**City Manager, John Szymanski**

Approved  Vote

City of Detroit Water and Sewerage Department  
 735 Randolph Street  
 Detroit, MI 48226



**INVOICE – HW 001** **3.16.2026**

PAID TO	REMIT TO	INSTRUCTIONS
City of Harper Woods Attn: John Szymanski 19617 Harper Avenue Harper Woods, MI 48225	Detroit Water and Sewerage Department Attn: Punit Dhakan Suite:701 735 Randolph Street Detroit, MI 48226	<b>Terms: 30 Days</b>

PERIOD	DESCRIPTION	UNIT PRICE	TOTAL
Fiscal Year 2023	Cost Sharing for Bluehill Pumping Station (Cost Reimbursement Agreement executed 1/14/2026)		\$17,548.69
		<b>SUBTOTAL</b>	<b>\$17,548.69</b>
		SALES TAX	
		SHIPPING & HANDLING	
			<b>\$17,548.69</b>

Thank you for your business!

FY23

Cost of Service to DWSD - Operations Control	\$ 1,562,738.77
Allocated Cost to Harper Woods - 25% * 3.8%	\$ 14,846.02
Cost of Service to DWSD - BlueHill Facility Direct Costs	\$ 71,123.00
Allocated Cost to Harper Woods - 3.8%	\$ 2,702.67

**\$ 17,548.69**

City of Detroit Water and Sewerage Department  
735 Randolph Street  
Detroit, MI 48226



**INVOICE – HW 002**

**3.16.2026**

	REMIT TO	INSTRUCTIONS
City of Harper Woods Attn: John Szymanski 19617 Harper Avenue Harper Woods, MI 48225	Detroit Water and Sewerage Department Attn: Punit Dhakan Suite:701 735 Randolph Street Detroit, MI 48226	Terms: 30 Days

PERIOD	DESCRIPTION	UNIT PRICE	TOTAL
Fiscal Year 2024	Cost Sharing for Bluehill Pumping Station [Cost Reimbursement Agreement executed 1/14/2026]		\$22,995.86
		SUBTOTAL	\$22,995.86
		SALES TAX	
		SHIPPING & HANDLING	
			\$22,995.86

Thank you for your business!

	FY24
Cost of Service to DWSD - Operations Control	\$ 1,775,089.48
Allocated Cost to Harper Woods - 25% * 3.8%	\$ 16,863.35
Cost of Service to DWSD - BlueHill Facility Direct Costs	\$ 161,381.91
Allocated Cost to Harper Woods - 3.8%	\$ 6,132.51
	<u>\$ 22,995.86</u>

objection shall not delay or suspend Harper Woods' payment obligations. DWSD's revised percentage shall remain in effect unless and until a different percentage is mutually agreed or determined through legal proceedings by a court of competent jurisdiction. If the Allocation Reassessment produces a range of percentages for Harper Woods proportional share, DWSD shall apply the highest percentage, unless otherwise mutually agreed to in writing by DWSD and Harper Woods, or as determined through legal proceedings by a court of competent jurisdiction.

d. *Past Reimbursements.* DWSD and Harper Woods agree that Harper Woods shall reimburse DWSD only for its allocable share of Station costs for Fiscal Year 2023 and Fiscal Year 2024, as determined by DWSD based on GLWA's final invoices for those years.

i. FY2023 Annual Reimbursement. Harper Woods shall pay DWSD Seventeen Thousand Five Hundred Forty-Eight and 69/100 Dollars (\$17,548.69) for its Fiscal Year 2023 Annual Reimbursement, representing its allocable share of costs for Fiscal Year 2023. This payment shall be due within thirty (30) days after the Effective Date and shall be supported by documentation provided with DWSD's invoice.

ii. FY2024 Annual Reimbursement. Harper Woods shall pay DWSD Twenty-Two Thousand Nine Hundred Ninety-Five and 86/100 Dollars (\$22,995.86) for its Fiscal Year 2024 Annual Reimbursement, representing its allocable share of costs for Fiscal Year 2024. This payment shall be due within thirty (30) days after the Effective Date and shall be supported by documentation provided with DWSD's invoice.

4. **COMPLIANCE.** The Parties agree to comply with all applicable federal and state laws, regulations, permits, and ordinances.
5. **DEFAULT AND REMEDIES.** If Harper Woods fails to make payment when due, or otherwise materially breaches its obligations under this Agreement, DWSD may pursue any and all remedies available at law or equity, including but not limited to: (i) an action for damages; (ii) immediate injunctive relief requiring Harper Woods to make payment or comply with its obligations; and (iii) recovery of reasonable attorney fees and costs incurred in enforcement. This Section shall survive any termination or expiration of this Agreement.
6. **LIABILITY.** Each Party shall be responsible solely for its own acts, omissions, and liabilities as provided by law. Neither Party shall be liable to the other for any special, indirect, incidental, or consequential damages, including but not limited to lost profits, loss of use, or loss of business opportunities, arising out of or related to this Agreement. Nothing in this Agreement shall be construed as an assumption

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF APRIL 20, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 12 - MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY (EGLE)**

**EXPLANATION / SUMMARY**

The City has received a 'heavy-handed' monitoring violation in conjunction with trying to collect water samples from residents. Despite the City's best efforts and incentives, time after time, samples were not returned to the City or its designated office for further processing.

What further irritated this matter is the fact that the violation notice was sent to the home address of the DPW Superintendent and not the DPW office. There is no good reason for that occurrence, but I suspect it may have something to do with the short window for filing an appeal.

We received the notice on the last day of the appeal process. As I stated to you prior, we have already processed the payment and mailed the fine to meet the required deadline. It was date sensitive and we would not have been compliant if we scheduled this payment to be processed after the Council approval tonight.

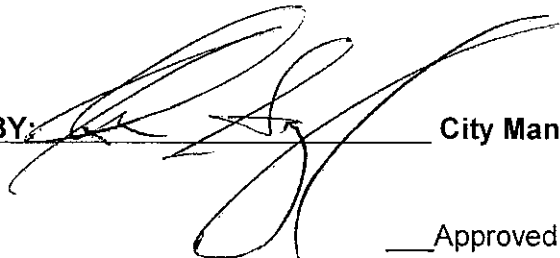
I plan to notify our lobbyist, our state representatives and others regarding how his matter was handled by those in charge at the state level.

It is recommended that this payment be approved.

**RECOMMENDED ACTION:**

By RESOLUTION, to approve the payment to Michigan Department of Environment, Great Lakes and Energy in the amount of \$10,000.00 for the fine imposed for failure to collect compliance water samples.

**SUBMITTED BY:**



**City Manager, John Szymanski**

Approved  Vote



DEPARTMENT OF PUBLIC WORKS  
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139

Telephone : 313.343.2570

Fax : 313.343.2572

hwdpw@harperwoods.net

March 20, 2026

To: John Szymanski, City Manager  
From: Heather Toutant, Director of Public Works  
Subject: EGLE violation- invoice over \$5000.00

EGLE violation notice-

The Safe Water Drinking Act – PA 399 of 1976 requires the city to meet specific testing requirements. Our action level exceedance in 2024 moved our water system from a reduced sampling plan to a standard plan of 60 sampling sites tested 2x per year. The 2025 calendar year testing occurred over 2 phases as mandated by PA399. We received a violation notice followed by a fine for noncompliance of mandatory testing for phase 1, January-June 2025.

This testing requirement is MANDATORY as a city however it is VOLUNTARY for the residents and there is no recourse we can take as a city to ensure we meet compliance. Many residents stated privacy concerns as their reason for not sampling, asking if they were required to sample, to which we had to respond “no”. We protested this fine through the EGLE process and were denied.

We have implemented the following action plan to gain compliance within the current testing cycle:

- a. Identify / contact new Tier 3 CLS homes
- b. Contacted City council members to reach out to constituents directly
- c. Instituted a “pay to play” compensation for each household at \$100.00 per successful sampling
- d. City Council meeting activities- live and reposted on YouTube
- e. Newsletter activities 2x per cycle / monthly notice on water billings
- f. Conference with other local cities and our Engineering partners AEW to solicit advice and compliance strategies
- g. Door tags – multiple times per cycle to existing site plan members
- h. Weekly reminder calls to residents who requested sampling kits

I am happy to report that our plan is working. We were compliant for the 2<sup>nd</sup> testing cycle of 2025. We currently stand 4 samples short of compliance for this testing cycle- however this does not end until June. I am confident we will have our samples collected and delivered before the end of April 2026.

Please present to city council the attached invoice to pay EGLE \$10,000.00 for violation of the EPA required drinking water testing.

Respectfully,

Heather Toutant  
Director of Public Works

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY  
DRINKING WATER AND ENVIRONMENTAL HEALTH  
COMMUNITY PWS CIVIL FINES

**INVOICE**

*Issued under authority of PA 399 of 1976 as Amended..  
COMMUNITY PUBLIC WATER SUPPLY CIVIL FINE*

CITY OF HARPER WOODS  
HEATHER TOUTANT

[REDACTED]  
[REDACTED]

US

<b>Invoice Number:</b>	<b>761-11409502</b>
Customer Id:	622134
Invoice Date:	March 04, 2026
Notice Date:	March 04, 2026
<b>Total Due:</b>	<b>\$10,000.00</b>

CITY OF HARPER WOODS

[REDACTED]  
[REDACTED]

US

Failure to submit payment by the date due will result in a penalty as prescribed by law  
Your rights for appealing this action are described on the back of this form.

Reference  
03020CF

Invoice Item	Qty	Unit Cost	Sales Tax	Total Cost
SUPPLY FAILED TO COLLECT ALL REQUIRED COMPLIANCE SAMPLES FOR THE JAN-JUNE 2025 MONITORING PERIOD. THIS IS THE THIRD MONITORING VIOLATION IN A 12-MONTH PERIOD. THIS FINE WAS DETAILED IN A VIOLATION NOTICE DATED SEPTEMBER 18, 2025.	1.00	\$10,000.000	\$0.00	\$10,000.00

Total Invoice: **\$10,000.00**

Payment Due: April 03, 2026

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF APRIL 20, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 13 - RESOLUTION - SUPPORT OF PROTECTING LOCAL DECISION MAKING AND COMMUNITY LED HOUSING SOLUTIONS

EXPLANATION / SUMMARY

Michigan House Bills 5529, 5531, and 5532 propose amendments to the State's zoning and land use regulatory framework. Collectively, the bills would introduce new requirements related to residential density, site plan review procedures, and public participation in zoning decisions.

The legislation is intended, in part, to address housing supply and affordability by modifying certain local zoning regulations and approval processes.

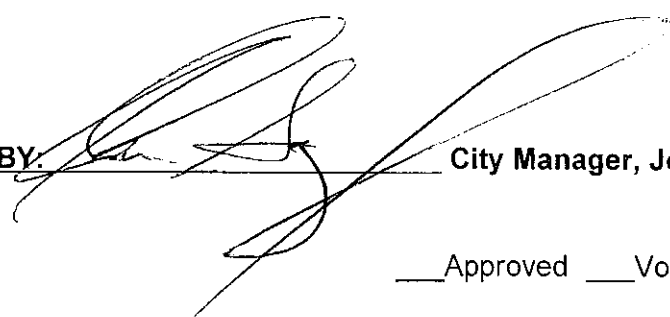
These bills represent significant proposed changes to the State's approach to land use regulation. While the bills aim to expand housing opportunities and streamline development review, they also raise considerations regarding local control, infrastructure capacity, public participation, and alignment with existing planning efforts.

I have attached a resolution for your review to oppose these bills and to protect the authority of local governments to govern land use within our own jurisdictions.

RECOMMENDED ACTION:

By RESOLUTION, to adopt the attached resolution providing our opposition to House Bills 5529, 5531 and 5532 and support local governments authority to govern land use, and further to direct the City Clerk to send copies of this resolution to the Governor, members of the Michigan Legislature representing the City, and such other parties as deemed appropriate.

SUBMITTED BY:



City Manager, John Szymanski

\_\_\_Approved \_\_\_Vote

CITY OF HARPER WOODS

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION IN SUPPORT OF PROTECTING LOCAL DECISION MAKING  
AND COMMUNITY LED HOUSING SOLUTIONS

At a regular meeting of the City Council of the City of Harper Woods, Wayne County, Michigan, held in the City Council Chambers, 19617 Harper Avenue, Harper Woods, Michigan, on the 20<sup>th</sup> day of April, 2026 at 7:00 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_, and supported by \_\_\_\_\_ :

WHEREAS, the Michigan Legislature is considering a package of zoning preemption bills introduced in the Michigan House of Representatives and currently referred to the Michigan House Regulatory Committee; and

WHEREAS, this legislative package includes, but not limited to:

- 1. House Bill 5529 (Grant): Amendments to the Land Division Act regarding lot size requirements;
- 2. House Bill 5531 (Newley): Study requirements related to zoning and land use;
- 3. House Bill 5532 (Aragona): Modifications to protect petition procedures; and

WHEREAS, and additional anticipated measures concerning:

- 1. Duplex by Right mandates;
- 2. Parking requirement limitations;
- 3. Accessory Dwelling Unit (ADU) mandates;
- 4. Setback requirement limitations;
- 5. Dwelling size regulations; and

WHEREAS, these bills collectively seek to preempt local zoning authority and impose board, one-size-fits-all mandates on municipalities across the State of Michigan; and

WHEREAS, local governments are best positioned to make informed land use decisions based on community input, infrastructure capacity, public safety considerations, neighborhood character, environmental conditions, and long-term economic planning; and

WHEREAS, housing affordability and supply challenges are influenced by numerous complex economic factors including interest rates, construction costs, labor availability, market volatility, financing conditions, and broader economic trends that extends well beyond local zoning policy; and

WHEREAS, far-reaching statewide zoning mandates distort the housing crisis and undermine the ability of municipalities to implement thoughtful, community-led housing solution tailored to their unique needs; and

WHEREAS, the City of Harper Woods remains committed to pursuing balanced housing strategies that support growth, affordability, neighborhood stability, and quality of life while preserving local decision-making authority;

NOW, THEREFORE, BE IT RESOLVED that the Harper Woods City Council does hereby formally oppose the zoning preemption legislation currently under consideration in the Michigan House of Representatives; and

BE IT FURTHER RESOLVED that the Mayor and City Council respectfully urge our State Representative and members of the Michigan House Regulatory Reform Committee to oppose this legislative package and protect the authority of local governments to govern land use within their jurisdiction; and

BE IT FURTHER RESOLVED that the City Clerk is directed to transmit a certified copy of this resolution to the Governor of Michigan, members of the Michigan House and Senate representing the City of Harper Woods and other appropriate legislative leaders.

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, Leslie M. Frank, City Clerk of the City of Harper Woods, Wayne County, State of Michigan, do hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the City of Harper Woods City Council at their regular City Council meeting on the 20th day of April, 2026.

\_\_\_\_\_  
Leslie M. Frank, City Clerk  
City of Harper Woods

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF APRIL 20, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 14 - SCHEDULE PUBLIC HEARING - ZONING ORDINANCE  
TEXT AMENDMENT**

**EXPLANATION / SUMMARY**

At the recent Planning Commission meeting, the commissioners considered a request from a marijuana retail business owner to amend Section 6.15 of the City's Zoning Ordinance as it pertains to hours of operation. The proposed amendment would allow marijuana retail businesses to operate from 9am to 10pm Monday through Wednesday, and 9am to 12am Thursday to Sunday. The Planning Commission recommended approval of this request.

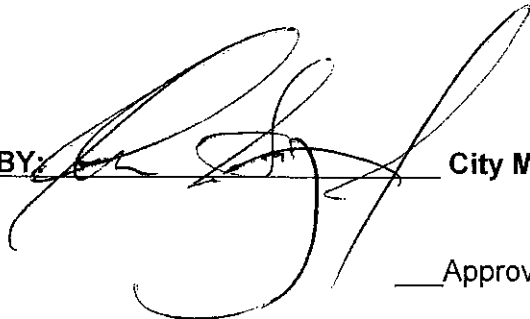
Because this change would require a text amendment to the Zoning Ordinance and apply to all marijuana establishments City-wide, we recommend holding a public hearing to gather community input.

If you are in agreement, the Public Hearing can be scheduled for your May 18, 2026 meeting, in accordance with the City Charter requirements.

**RECOMMENDED ACTION:**

By MOTION, to schedule a Public Hearing for May 18, 2026 at 7:00 p.m. to hear public comment and input on a proposed text amendment to the City's Zoning Ordinance extending the hours of operation for marijuana retail establishments.

**SUBMITTED BY:**



**City Manager, John Szymanski**

     Approved      Vote