



**CITY OF HARPER WOODS  
REGULAR CITY COUNCIL MEETING  
MAY 4, 2026  
7:00 P.M.**

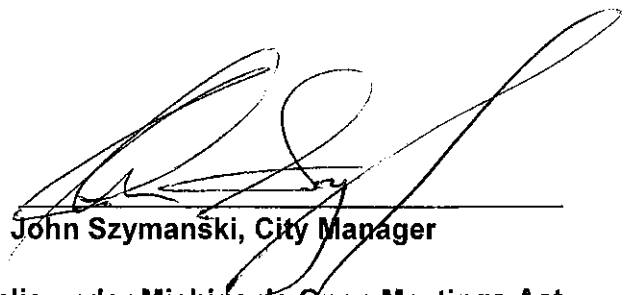
**19617 HARPER AVENUE, HARPER WOODS, MI 48225  
CITY COUNCIL CHAMBERS**

**MEETING AGENDA**

- A. CALL TO ORDER - MOMENT OF SILENCE - PLEDGE OF ALLEGIANCE:**
- B. ROLL CALL:**
- B. 1. PRESENTATIONS:**
- 1) Special Presentation by Third Circuit Court of Michigan
- C. APPROVAL OF MINUTES:**
- 1) Regular City Council meeting held on April 20, 2026
- D. PUBLIC COMMENTS ON AGENDA ITEMS:**
- E. CONSENT AGENDA:**
- 1) Approval of Accounts Payable Listing. (\$508,597.55)
  - 2) Payment to WCA Assessing. (\$6,703.33)
  - 3) Payment to Oakland County CLEMIS. (\$6,380.50)
  - 4) Payment to Anderson, Eckstein & Westrick. (\$36,379.05)
  - 5) Payment to Simplified Business Solutions. (\$7,270.77)
  - 6) Payment to Turf & Timber LLC. (\$20,675.00)
  - 7) Payment to Nu Appearance Maintenance INC. (\$10,351.00)
  - 8) Payment to EJ USA INC. (\$7,132.26)
  - 9) Payment to Miller, Canfield, Paddock & Stone, PLLC (\$32,300.00)
- F. OLD BUSINESS:**
- G. NEW BUSINESS - CITY MANAGER'S REPORTS:**
- 1) Public Hearing - 17.0 Mill Levy to Defray the Costs to Continue the Maintenance of Police and Fire Protection.
  - 2) Levy of the 17.0 Mill Assessment.
  - 3) Award of Bid - Pavement Striping, #180-396
  - 4) Milk River - Operation and Maintenance
  - 5) Introduction and First Reading - An Ordinance to Amend Chapter 12 - Licenses.
  - 6) Introduction and First Reading - An Ordinance to Amend Chapter 16 - Nuisances.

**CONTINUED . . .**

- H. CALL TO AUDIENCE:
- I. CALL TO COUNCIL:
- J. OTHER BUSINESS:
- K. ADJOURNMENT:



John Szymanski, City Manager

**This meeting is open to all members of the public under Michigan's Open Meetings Act. The City of Harper Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities at the meeting upon a 72-hour advance notice by contacting the clerk's office at 313-343-2510 or [lfrank@harperwoods.net](mailto:lfrank@harperwoods.net)**

**CITY OF HARPER WOODS**  
**CITY COUNCIL MEETING OF MAY 4, 2026**  
**AGENDA EXPLANATION**

**B. 1. PRESENTATIONS NO. 1**      **THIRD CIRCUIT COURT OF MICHIGAN**

**EXPLANATION / SUMMARY**

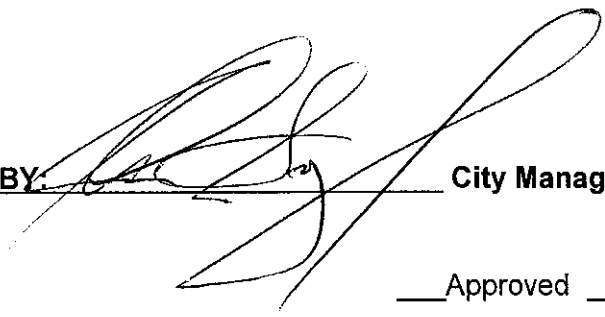
A representative from the Third Circuit Court of Michigan will be present to provide information about what they do and all that they offer.

We expect this presentation to take about ten to fifteen minutes.

**RECOMMENDED ACTION:**

No action is required for this item.

**SUBMITTED BY:**



**City Manager, John Szymanski**

\_\_\_ Approved \_\_\_ Vote

CITY OF HARPER WOODS  
CITY COUNCIL MEETING OF MAY 4, 2026

AGENDA EXPLANATION

E. CONSENT AGENDA ITEMS: 1-9

EXPLANATION / SUMMARY

See attached listing

RECOMMENDED ACTION:

By RESOLUTION, approve the Consent Agenda Items 1 through 9.

SUBMITTED BY:  City Manager, John Szymanski

\_\_\_Approved \_\_\_Vote

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF MAY 4, 2026**

**AGENDA EXPLANATION**

**CONSENT AGENDA**

The following items are presented under the Consent Agenda for your review and approval.

**1. ACCOUNTS PAYABLE LISTING / PAYROLL VENDOR LISTING**

**Recommended Action:** approve the Accounts Payable/Payroll Vendor listing for Check Numbers 135033 through 135129 in the amount of \$508,597.55 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

**2. PAYMENT TO WCA ASSESSING**

**Recommended Action:** approve payment to WCA Assessing in the amount of \$6,703.33 for the contractual assessing services to be performed during the month of May 2026.

**3. PAYMENT TO OAKLAND COUNTY - CLEMIS**

**Recommended Action:** approve payment to Oakland County in the amount of \$6,380.50 for fees relative to the CLEMIS computer system utilized by the Police Department.

**4. PAYMENT TO ANDERSON, ECKSTEIN & WESTRICK**

**Recommended Action:** approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$36,379.05 for professional services during the month of April 2026 for the following projects: CDS Appropriations Req #180-396; Temp Water Operator #180-303; Vernier Water Main #180-308; 2025 Misc. Concrete Rep. #180-363; 2026 Mis Concrete Rep. #2026 Joint Crack/Seal #180-392; Pavement Striping #180-395; Sidewalk Replacement Pgm #180-367; FY29 Fed Aid/Call for Proj. #180-394; Miss Digs #180-255; Salter Park Comm Ctr #180-348; DWRF Lead Water Svc Repl. #180-331; 2025 Sanitary Sewer Lining #180-379; San Sewer Clean CCTV #180-391; 2025 San Sewer FCIPP #180-364; GLWA Water Contract #180-386; 2025 Storm Sewer Rep. #180-362; 2026 Storm Sewer Rep. #180-389; CWSRF Sewer Rehab #180-382; CWSRF FCIPP Sewer Rehab #180-383 and the CWSRF SCIPP Sewer Rehab; 180-384.

**5. PAYMENT TO SIMPLIFIED BUSINESS SOLUTIONS**

**Recommended Action:** approve payment to SAFEbuilt, LLC in the amount of \$7,270.77 for the contractual building department services performed during the month of March 2026.

**6. PAYMENT TO TURF AND TIMBER LLC**

**Recommended Action:** approve payment to Turf and Timber LLC in the amount of \$20,675.00 for the removal of dead and downed trees/limbs and one stump removal.

**7. PAYMENT TO NU APPEARANCE MAINTENANCE INC.**

**Recommended Action:** approve payment to Nu Appearance Maintenance, Inc. in the amount of \$10,351.00 for lawn restorations at various homes following main breaks, stop box repairs and tree removals.

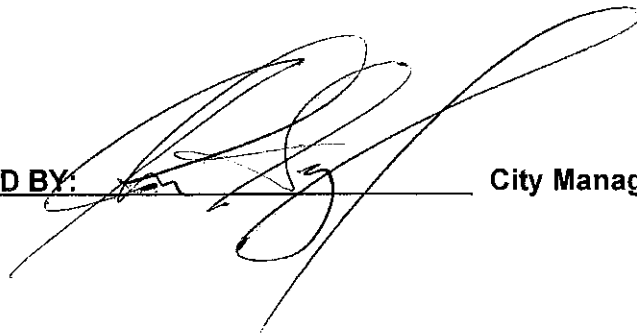
8. PAYMENT TO EJ USA INC.

Recommended Action: approve payment to EJ USA INC. in the amount of \$7,132.26 for purchase of various water system repair parts including, stop boxes, ball valves, and coupling parts.

9. PAYMENT TO MILLER, CANFIELD, PADDOCK & STONE, PLLC

Recommended Action: By Resolution, approve payment to Miller, Canfield, Paddock and Stone PLLC in the amount of \$32,300.00 for legal services in conjunction with the CWSRF Revenue Bond.

SUBMITTED BY:

A handwritten signature in black ink, appearing to be 'John Szymanski', written over a horizontal line.

City Manager, John Szymanski

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL						
04/30/2026	GEN	135045	007672	A REJOYCEFUL ANIMAL RESCUE	MAR26 ASST/STRAY/ INJURED ANIM-HWPD	500.00
04/30/2026	GEN	135046	004053	ADVANCED MARKETING PARTNERS	OFFICE SUPPLIES/SHIPPING-HWPD	152.50
04/30/2026	GEN	135047	007496	AMAZON CAPITAL SERVICES	SUPPLIES FOR YOUTH DEPT-LIBRARY	4.56
04/30/2026	GEN	135048	002438	ANDERSON, ECKSTEIN & WESTRICK	180-393 MAR2026 NG911 GIS UPDATES AG042	1,128.51
					180-303 TEMP WATER OPERATOR AG042026	991.01
					180-388 2026 MISC. CONCRETE REP AG04202	4,800.00
					180-392 20226 JOINT CRACK/SEAL AG042026	3,600.00
					180-394 FY2029 FED AID-FOR PROJ AG04202	2,015.57
					180-386 GLWA WATER CONTRACT AG042026	155.72
					180-386 FDCVT GRANT APP AG042026	353.93
					180-331 DMRE LEAD WATER AG042026	353.93
					180-379 2025 SANITARY SEWER AG042026	620.03
					180-391 2026 SAN SEWER CL CCTV AG042026	4,800.00
					180-365 2025 SAN SEWER CLEANING AG03022	536.80
					180-390 2026 SAN SEWER FCIPP AG042026	4,800.00
					180-384 CWSRF SCIPP SEWER REHAB AG04202	230.65
					180-389 2026 STORM SEWER REP AG042026	14,400.00
					180-382 CWSRF SEWER REHAB AG042026	7,500.00
						46,286.15
04/30/2026	GEN	135049	002438	ANDERSON, ECKSTEIN & WESTRICK	180-383 CWSRF FCIPP SEWER REHAB AG04202	7,000.00
					180-384 CWSRF SCIPP SEWER REHAB AG04202	7,500.00
						14,500.00
04/30/2026	GEN	135050	001079	APOLLO FIRE APPARTUS SALES AND SVCS	E-1 PARTS-MAINTENANCE/REPAIR BAL DUE	565.60
04/30/2026	GEN	135051	007676	BADGE & WALLET	24-250TH YR ANNIVERSARY BADGES-HWPD	3,969.00
04/30/2026	GEN	135052	003627	BLUE CROSS & BLUE SHIELD OF MI	MAY26 MEDICAL PREM/MEDICARE-CLERK	14,832.44
04/30/2026	GEN	135053	007475	BLUE WATER SOLUTIONS LLC	2" WATER METER REPLACEMENT AG042026	4,199.97
					10 COUPLERS-INST/PARTS/SUPPLIES AG04202	92.39
					ENCODERACTIVATOR/SUPPLY AG042026	192.80
					BUSHINGS-INST PARTS/SUPPLIES AG042026	1,003.26
					INSTALLATION/PARTS/SUPPLIES AG042026	1,069.11
					12 BUSHING-INSTALL/PATS/SUPPLIES AG0420	825.60
						7,383.13
04/30/2026	GEN	135054	007675	BOBBY HEARN	PERMIT REFUND-TRE	39.00
04/30/2026	GEN	135055	000112	BRODART CO.	25 LIBRARY BOOKS-PRESCHOOL	291.70
					1 LIBRARY BOOK-AM	28.62
					1 LIBRARY BOOK-AM	23.58
					4 LIBRARY BOOKS-AM	89.20
					9 LIBRARY BOOK-YA	111.87
					2 LIBRARY BOOK-AM	35.24
					2 LIBRARY BOOK-AM	36.34
						616.55
04/30/2026	GEN	135056	000360	BS & A SOFTWARE	ANNUAL SVCS/SUPPORT TAX/DPP/PP-TRE	2,374.00



Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/30/2026	GEN	135080	006110	GRAYBAR FINANCIAL SERVICES	APR2026 TELEPHONE SYSTEM LEASE-CH	1,089.00
04/30/2026	GEN	135081	005799	GREAT LAKES WATER AUTHORITY	MAR26 IWC CHARGES-TREASURER	2,180.64
04/30/2026	GEN	135082	005799	GREAT LAKES WATER AUTHORITY	MAR26 WATER PURCHASES 5426.02 MCH-TR	98,262.42
04/30/2026	GEN	135083	005043	GROSSE POINTE ANIMAL ADOPTION	MAR26 ANIMAL CONTROL SERVICES-HWPD	281.00
04/30/2026	GEN	135084	000006	GUARDIAN SEWERS	MAIN BREAK AG042026-DPW	5,300.00
					MAIN BREAK AG042026-DPW	5,100.00
					MAIN BREAK AG042026-DPW	9,923.80
					8 HYDRANT CHECK/PUMP DOWN AG042026DPW	950.00
						21,273.80
04/30/2026	GEN	135085	003083	HARPER WOODS WATER DEPARTMENT	WATER SERVICES VAR CITY PROPERTIES	577.25
04/30/2026	GEN	135086	007667	HENRY FORD EMPLOYER SOLUTIONS	NEW HIRE PHYSICAL-CLERK	789.00
04/30/2026	GEN	135087	006651	HONIGMAN LLP	PROF SVCS-EASTLAND MALL THRU 033126-CM	1,586.25
					LEGAL SVC POUFARD RE-DEV 033126-CM	1,938.75
						3,525.00
04/30/2026	GEN	135088	007504	KEVIN B WITENOFF	MIDC ATTORNEY 26-93840-1	879.68
04/30/2026	GEN	135089	007510	KEITH G. TATARELL	MIDC ATTORNEY 25-93705A-C	759.34
					MIDC ATTORNEY 26-93848	476.69
					MIDC ATTORNEY 26-93913	509.17
						1,744.20
04/30/2026	GEN	135090	000419	LITHO PRINTING SERVICE, INC.	(300) DANCE PROGRAMS-REC	200.00
04/30/2026	GEN	135091	003593	LOWE'S	HARDWARE/SUPPLIES-DPW	124.92
					HARDWARE SUPPLIES-MAINT HWPD	7.19
					HARDWARE SUPPLIES-MAINT HWPD	73.05
					HARDWARE SUPPLIES-MAINT HWPD	29.39
						234.55
04/30/2026	GEN	135092	006106	MACALLISTER RENTALS	SCISSOR LIFT RENTAL CH REPAIRS-DPW	419.25
04/30/2026	GEN	135093	002829	MCKENNA ASSOCIATES INC	MAR26 PROFESSIONAL SVCS-CLERK	1,584.51
04/30/2026	GEN	135094	005948	MICHIGAN DISTRICT JUDGES ASSOC.	2026 MDJA ANNUAL CONFERENCE REG-32A	350.00
04/30/2026	GEN	135095	005136	MICHIGAN STATE POLICE	SUPPLIES/MAINT (FED ID 38-6000134)	140.00
04/30/2026	GEN	135096	001913	MML WORKERS' COMP FUND	PAYROLL AUDIT WC 070123-070124 AG042026	6,159.00
04/30/2026	GEN	135097	002759	NEDRA SPERRY	DANCE INST PWT-01/2026-04/2026 BAL DUE	1,049.25
04/30/2026	GEN	135098	000871	NU APPEARANCE	SALTING CH COMP/4 BGS ICE MELT AG042026	260.00
					39 MAIN BREAKS RESTORATIONS AG042026	8,933.25
					2 MB/RESTORATIONS/2 TREE REMOV/REST AG0	1,256.25
						10,449.50
04/30/2026	GEN	135099	002435	OAKLAND COUNTY	FRMS DEPARTMENT FEE-HWF	1,521.00
04/30/2026	GEN	135100	005599	OFFICE EQUIPMENT RESOURCES	REPAIR/MAINT/CLEANING-32A	110.00
04/30/2026	GEN	135101	006335	OHIO TACTICAL OFFICERS ASSOC., INC.	TACTICAL OP/PUBLIC SASTY TRAINING-HWPD	900.00
04/30/2026	GEN	135102	005797	ON DUTY GEAR, LLC	RETIRED POLICE GEAR-HWPD	1,365.00
					BULLET PROOF ARMOR VEST-HWPD	900.00
						2,265.00
04/30/2026	GEN	135103	004856	ON TIME SUPPLIES	MISC SUPPLIES CITY OFFICES/DEPTS-CM	245.29

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/30/2026	GEN	135104	007677	OVERDRIVE, INC	DEP/LIBRARY MEDIA SUBSCRIPTION DEP/LIBRARY MEDIA SUBSCRIPTION	1,000.00 50.00 <u>1,050.00</u>
04/30/2026	GEN	135105	007674	PERFECT POWER WASH	WINDOW CLEANING/EXT-LIB	460.00
04/30/2026	GEN	135106	006223	PERKINS LAW GROUP PLLC	PROF SERVICES 032426-041926	4,960.00
04/30/2026	GEN	135107	006596	LAW OFFICE OF PHYLLIS G-ROBINSON	MIDC ATTORNEY ON CALL 042126 MIDC ATTORNEY ON CALL 04072026	289.00 289.00 <u>578.00</u>
04/30/2026	GEN	135108	001942	PLANTE & MORAN, PLLC	PROF SVCS ACCT/FIN:032726-040226-CM	4,590.00
04/30/2026	GEN	135109	000233	POSTMASTER	BUSINESS REPLY MAIL PERMIT RENEWAL	370.00
04/30/2026	GEN	135110	000689	QUILL CORPORATION	OFFICE SUPPLIES-CLERK OFFICE SUPPLIES-COURT OFFICE SUPPLIES-COURT OFFICE SUPPLIES-COURT	50.06 318.24 616.54 25.99 <u>1,010.83</u>
04/30/2026	GEN	135111	001382	RKA PETROLEUM	TEMP TANK DELIVERY 75.10-GAL DIESEL -PAR DEL-TEMP TANK--DP 454.4-GAL RPYMNT ST CLAIR SHORES FUEL 6530.50-GAL REGULAR FUEL-DPW 610-GAL DIESEL DELIVERED-DPW2623.36	250.00 215.49 1,273.63 18,031.11 2,623.36 <u>22,393.59</u>
04/30/2026	GEN	135112	005612	SAFEBUILT, INC.	MAR26 PROFESSIONAL SVCS AG042026-CM	40,106.72
04/30/2026	GEN	135113	007279	STATE OF MICHIGAN EGLE	ANNUAL WATER SUPPLY FEE 2026 AG042026	7,481.85
04/30/2026	GEN	135114	007240	STATEWIDE ELECTRICAL	INSTALLED ELEC OUTLETS-HWPD RELOCATED ELEC BOXES AT CH-CM	2,611.81 2,970.63 <u>5,582.44</u>
04/30/2026	GEN	135115	002717	SUPREME HEATING & COOLING, LLC	ON SITE SVC CALL/EXHAUST FAN HWFD-DPW	2,500.00
04/30/2026	GEN	135116	006882	TANESHA BRANTLEY	CLEANING SERVICES KELLY RD-DPW CLEANING SERVICES KELLY RD-DPW	200.00 200.00 <u>400.00</u>
04/30/2026	GEN	135117	006073	TECHKNOWKIDS LLC	YOUTH DEPT PROGRAM-LIB	150.00
04/30/2026	GEN	135118	007545	THE STANDARD INSURANCE CO	MAY2026 LIFE INSURANCE PREMIUM-CLERK	2,716.26
04/30/2026	GEN	135119	007249	THOMAS W. JAKUC	MIDC ATTORNEY 26-9300A/B MIDC ATTORNEY HOUSE COUNSEL/OC 041026 MIDC ATTORNEY HOUSE COUNSEL/OC 041326 MIDC ATTORNEY 25-93771 MIDC ATTORNEY 26-93923 MIDC ATTORNEY 26-93871A1-C1	416.00 404.00 219.83 455.00 416.00 260.00 <u>2,170.83</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/30/2026	GEN	135120	004281	TOSHIBA AMERICA BUSINESS SOLUT	COPIER LEASE-LIB	862.59
04/30/2026	GEN	135121	001148	TOSHIBA FINANCIAL SERVICES	041526-051526 COPIER/PRINTER PAYMENT-LI 041526-051526 COPIER/PRINTER PAYMENT CH	398.53 1,292.42
04/30/2026	GEN	135122	006119	TRACTION HEAVY DUTY	#620 MAINT/PARTS/SUPPLIES-DPW	19.21
04/30/2026	GEN	135123	006653	TURF AND TIMBER TREE EXPERTS	TREE REMOVAL/CLEANUP AG042026-DPW TREE REMOVAL AG042026-DPW STUMP GRIND/REMOVAL AG042026 TREE REMOVAL AG042026-DPW	3,200.00 2,200.00 150.00 2,200.00
04/30/2026	GEN	135124	000470	VERIZON WIRELESS	APRIL26 DIST COURT CISCO DEVICE APRIL26 MOBILE SVCS(DPW,BLD,FIRE,REC)-C APRIL26 MOBILE PHONE SERVICE HWPD-CM	40.05 497.96 254.57
04/30/2026	GEN	135125	006432	VINCENT VANTIEM	MIDC ATTORNEY HOUSE COUNSEL/OC 042026	792.58
04/30/2026	GEN	135126	006537	WALKER CONSULTING	ADC COURT SERVICES 0216-030126-32A ADC COURT SERVICES 033126-042426-32A	404.00 694.20 985.70
04/30/2026	GEN	135127	007655	WAYNE COUNTY TREASURER'S ASSOC	WCTA 2ND QTR. MEETING (1MEMB/2 NON-MEMB	125.00
04/30/2026	GEN	135128	005271	WCA ASSESSING	AUG26 CONTRACT ASSMT AG04206-CL	6,703.33
04/30/2026	GEN	135129	000302	WOLVERINE CONTRACTORS, INC.	ADJUSTED BILLING FROM PRIOR INV.OICE-DP	62.50
<b>GEN TOTALS:</b>						<b>1,679.90</b>

(1 Check Voided)  
 Total of 84 Disbursements: 469,065.72


MARIA A. LAWROCK, FINANCE DIRECTOR  
 JOHN M. SZYMANSKI, CITY MANAGER  
 TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE BILLS ARE VALID OBLIGATIONS OF THE CITY OF HARPER WOODS AND ARE DUE AND PAYABLE


LESJIE M. FRANK, CITY CLERK  
 VALERIE J. KINDLE, MAYOR  
 BY RESOLUTION THE BILLS PROCESSED PRESENTED ABOVE ARE HEREBY APPROVED FOR PAYMENT AT THE REGULAR COUNCIL MEETING

PAYROLL DEDUCTION CHECK REGISTER FOR CITY OF HARPER WOODS  
 FOR CHECK DATES 4/17/2026 thru 5/1/2026  
 CHECK NUMBERS 135033 thru 135044

Check Date	Check#	Vendor Name	Description	Amount
04/23/2026	135033	AFLAC	P/R DEDUCTIONS W/H 4/23/2026	743.74
04/23/2026	135034	FRATERNAL ORDER OF POLICE #102	P/R DEDUCTIONS W/H 4/23/2026	96.00
04/23/2026	135035	FRATERNAL ORDER OF POLICE LABOR COUNCIL	P/R DEDUCTIONS W/H 4/23/2026	955.00
04/23/2026	135036	HWPOA	P/R DEDUCTIONS W/H 4/23/2026	255.00
04/23/2026	135037	IAFF LOCAL #1188	P/R DEDUCTIONS W/H 4/23/2026	840.00
04/23/2026	135038	MISSION SQUARE	P/R DEDUCTIONS W/H 4/23/2026	9,607.00
04/23/2026	135039	MISDU	P/R DEDUCTIONS W/H 4/23/2026	1,143.22
04/23/2026	135040	NATIONWIDE 457 COMPENSATION PLAN	P/R DEDUCTIONS W/H 4/23/2026	1,205.00
04/23/2026	135041	POLICE OFFICERS ASSOCIATION OF MI	P/R DEDUCTIONS W/H 4/23/2026	509.60
04/23/2026	135042	STATE OF MICHIGAN	P/R DEDUCTIONS W/H 4/23/2026	23,817.27
04/23/2026	135043	THIN BLUE LINE OF MICHIGAN	P/R DEDUCTIONS W/H 4/23/2026	10.00
04/23/2026	135044	TPOAM	P/R DEDUCTIONS W/H 4/23/2026	350.00

**GRAND TOTAL    \$39,531.83**

  
 MARIA A. NAWROCKI, FINANCE DIRECTOR

  
 JOHN M. SZYMANSKI, CITY MANAGER

TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE PAYROLL DEDUCTIONS ARE VALID OBLIGATIONS  
 OF THE CITY OF HARPER WOODS AND ARE DUE AND PAYABLE

\_\_\_\_\_  
 LESLIE M. FRANK, CITY CLERK

\_\_\_\_\_  
 VALERIE J. KINDLE, MAYOR

BY RESOLUTION THE PAYROLL LIABILITIES PROCESSED ARE PRESENTED ABOVE ARE HEREBY APPROVED  
 FOR PAYMENT AT THE REGULAR COUNCIL MEETING



April 21, 2026

City of Harper Woods  
Finance Department  
19617 Harper  
Harper Woods, MI 48225

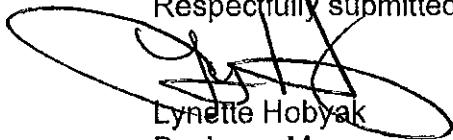
RE: Assessment Services – May 2026

**For contract assessment services rendered:**

Contract Fee (Annually \$80,440 ÷ 12)..... \$6,703.33

**TOTAL AMOUNT DUE ..... \$6,703.33**

Respectfully submitted,



Lynette Hobyak  
Business Manager

38110 Executive Drive, Suite 100  
Westland, MI 48185  
734-595-7727 Office  
734-595-7736 Fax



# CITY OF HARPER WOODS

DEPARTMENT OF PUBLIC SAFETY

19617 HARPER AVENUE • HARPER WOODS, MI 48225  
BUS. (313) 343-2530 • ADM. OFC. (313) 343-2585 • FAX (313) 343-2514



*Director*  
**Jason M. Hammerle**

*Deputy Chief*  
**Ted R. Stager**

*Captain-Fire-EMS:*  
**David C. Mehl**  
**Nathan P. Butler**  
**Kevan P. Kochan**

April 22, 2026

To: John Szymanski, City Manager

From: Jason Hammerle, Director of Public Safety

Ref: Request for payment

Sir,

I am requesting payment of CLEMIS invoice #CIO74911 in the amount of \$6380.50 which represents our quarterly membership and CAD participation fees.

Respectfully,

A handwritten signature in cursive script that reads "Jason M. Hammerle".

Jason Hammerle, Director of Public Safety



Oakland County  
 CLEMIS  
 1200 N Telegraph  
 Pontiac, MI 48341

# INVOICE

Customer ID: CU000461  
 Invoice Number: CI074911  
 Invoice Date: 03/31/2026  
 Due Date: 05/30/2026  
 Amount Due: USD 6,380.50

**Bill To:**

CITY OF HARPER WOODS  
 POLICE DEPARTMENT  
 19617 HARPER  
 HARPER WOODS, MI 48225

For billing questions, please call: Calvin Moy at 248-858-1037  
 Email: cmoyc@oakgov.com

Description - Goods and Services	Quantity	UOM	Unit Price	Amount
CLEMIS Membership Usage Fee, JAN - MAR 2026	1	Each	1,727.00	1,727.00
CLEMIS MDC Participation Fee, JAN - MAR 2026	11	Each	273.50	3,008.50
CLEMIS Mug Capture Stn Maint, JAN - MAR 2026	1	Each	1,000.00	1,000.00
CLEMIS Livescan, JAN - MAR 2026	1	Each	645.00	645.00
			<b>Sub Total</b>	<b>6,380.50</b>
			<b>Tax</b>	<b>0.00</b>
			<b>Invoice Total</b>	<b>6,380.50</b>

**PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.**

**Please Remit Payments to:**

Oakland County  
 Treasurers-Cash Acctg Bldg 12 E  
 1200 N Telegraph  
 Pontiac, MI 48341  
 United States of America



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

April 22, 2026  
 Project No: 0180-0396-0  
 Invoice No: 164825

Project 0180-0396-0 FY2027 CDS APPROPRIATIONS REQUESTS

FOR: GRANT APPLICATION ASSISTANCE

**Professional Services from March 09, 2026 to April 05, 2026**

**Professional Personnel**

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT MANAGER	3.20	141.57	453.02	
Totals	3.20		453.02	
<b>Total Labor</b>				<b>453.02</b>
		<b>Total this Invoice</b>		<b>\$453.02</b>

id. 801-801



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0303-0  
 Invoice No: 164804

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0303-0 TEMPORARY WATER SYSTEM OPERATOR  
 FOR: WATER SYSTEM OPERATIONS  
Professional Services from March 09, 2026 to April 05, 2026

**Professional Personnel**

	Hours	Rate	Amount
<b>ADDITIONAL SERVICES</b>			
SENIOR PROJECT ENG II / SUR II / ARCH II			
GUINNANE, PAUL	1.00	141.57	141.57
CPS REF 117250 Annual Permit Issued, download and file permit and attachments.			
GUINNANE, PAUL	1.00	141.57	141.57
DPW calls and follow up: Advance Notice for WM repair 20550 Vernier. Detroit TSC call and contact. Submit 2026 MDOT Annual Permit application REF 117250			
GUINNANE, PAUL	.50	141.57	70.79
DPW response on hydrant flow testing for Home Depot			
GUINNANE, PAUL	1.00	141.57	141.57
DPW, FDV Emails and follow up calls with MDOT inspector. DPW photos, review and forward.			
GUINNANE, PAUL	.50	141.57	70.79
Hydrant flow testing request and review locations: Home Depot			
GUINNANE, PAUL	.50	141.57	70.79
Review MIEHDWIS ACT-545335 and forward Monitoring schedule to DPW			
GUINNANE, PAUL	.50	141.57	70.79
Sewer tap requirements: 8" VCP tap at 21112 Lancaster. Email DPW requirements and DPW follow up with contractor.			
Totals	5.00		707.87
<b>Total Labor</b>			<b>707.87</b>
		<b>Total this invoice</b>	<b>\$707.87</b>

**Outstanding Invoices**

Number	Date	Balance
164540	3/27/2026	991.01
<b>Total</b>		<b>991.01</b>

*Handwritten signature*

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0308-0  
 Invoice No: 164805

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0308-0 VERNIER WATER MAIN-KELLY TO BEACONSFIELD  
 FOR: ENGINEERING DESIGN  
Professional Services from March 09, 2026 to April 05, 2026

**Fee**

Construction Cost	1,000,000.00
Fee Percentage	6.22
Total Fee	62,200.00

Percent Complete	5.00	Total Earned	3,110.00
		Previous Fee Billing	0.00
		Current Fee Billing	3,110.00
		<b>Total Fee</b>	<b>3,110.00</b>

**Total this Invoice \$3,110.00**



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0363-0  
 Invoice No: 164811

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0363-0 2025 MISCELLANEOUS CONCRETE REPAIRS  
 FOR: PROJECT CLOSEOUT  
Professional Services from March 09, 2026 to April 05, 2026

**Professional Personnel**

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TECHNICIAN III				
ANKAWI, MICHELLE	.50	92.26	46.13	
Approve mod, generate final estimate and send to the contractor for closeout docs.				
ANKAWI, MICHELLE	.50	92.26	46.13	
Generated final Mod and send through DocuSign				
Totals	1.00		92.26	
<b>Total Labor</b>				<b>92.26</b>
				<b>Total this Invoice \$92.26</b>

*Closeout*



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0388-0  
 Invoice No: 164819

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

Project 0180-0388-0 2026 MISCELLANEOUS CONCRETE REPAIRS  
 FOR: CONTRACT ADMINISTRATION  
Professional Services from March 09, 2026 to April 05, 2026

<b>Fee</b>				
Construction Cost	100,000.00			
Fee Percentage	6.00			
Total Fee	6,000.00			
Percent Complete	100.00	Total Earned	6,000.00	
		Previous Fee Billing	6,000.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>

**Professional Personnel**

	Hours	Rate	Amount
<b>SECRETARIAL</b>			
<b>ADMINISTRATIVE</b>			
TERRY, ASHLEY	.40	45.13	18.05
Contract Mod Markups			
<b>PRELIMINARY ENGINEERING</b>			
<b>TEAM LEADER</b>			
VARICALLI, FRANK	2.00	111.13	222.26
Field paint prop CPR locations			
VARICALLI, FRANK	1.00	111.13	111.13
Prepare location list & dot map			
<b>CONTRACT ADMINISTRATION</b>			
<b>SENIOR PROJECT ENG I / SUR I / ARCH I</b>			
MARCUS, PATRICK	1.50	141.57	212.36
Calculate and file field pavement sketches. Update work schedule. Have dot map created. Update project manager on project current cost			
<b>GRADUATE ENGINEER II / SURV II / ARCH II</b>			
WILSON, HOLLY	1.50	111.13	166.70
Contract Mod Book Markups			
WILSON, HOLLY	3.00	111.13	333.39
Contract Mod Book Markups and Correspondence			
<b>CONSTRUCTION OBSERVATION</b>			
<b>TECHNICIAN III</b>			
MILLER, THOMAS	5.00	92.26	461.30
Measure and sketch proposed pavement repairs.			
<b>GIS UPDATES</b>			
<b>GIS MANAGER</b>			
MILLER, JEFFREY	1.50	136.04	204.06

*Handwritten signature*

Please include the project number and invoice number on your check.

Project	0180-0388-0	2026 MISCELLANEOUS CONCRETE REPAIRS	Invoice	164819
---------	-------------	-------------------------------------	---------	--------

2026 CPR dot map creation

Totals

15.90

1,729.25

**Total Labor**

**1,729.25**

**Total this Invoice**

**\$1,729.25**

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
164551	3/27/2026	4,800.00
<b>Total</b>		<b>4,800.00</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0392-0  
 Invoice No: 164822

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

Project 0180-0392-0 2026 PAVEMENT JOINT AND CRACK SEALING  
 FOR: CONTRACT ADMINISTRATION  
Professional Services from March 09, 2026 to April 05, 2026

**Fee**

Construction Cost	75,000.00		
Fee Percentage	6.00		
Total Fee	4,500.00		
Percent Complete	100.00	Total Earned	4,500.00
		Previous Fee Billing	4,500.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>

**Professional Personnel**

	Hours	Rate	Amount	
SECRETARIAL				
ADMINISTRATIVE				
TERRY, ASHLEY	.30	45.13	13.54	
Contract Mod Markups				
CONTRACT ADMINISTRATION				
GRADUATE ENGINEER II / SURV II / ARCH II				
WILSON, HOLLY	1.50	111.13	166.70	
Contract Mod Book Markups				
WILSON, HOLLY	1.00	111.13	111.13	
Contract Mod Book Markups and Correspondence				
GIS UPDATES				
GIS MANAGER				
MILLER, JEFFREY	1.00	136.04	136.04	
Creation of 2026 Joint Sealing Location map				
Totals	3.80		427.41	
<b>Total Labor</b>				<b>427.41</b>
		<b>Total this Invoice</b>		<b>\$427.41</b>

**Outstanding Invoices**

Number	Date	Balance
164555	3/27/2026	3,600.00
<b>Total</b>		<b>3,600.00</b>

*Handwritten signature*

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

April 22, 2026  
 Project No: 0180-0395-0  
 Invoice No: 164824

Project 0180-0395-0 2026 PAVEMENT STRIPING PROGRAM

FOR: ENGINEERING DESIGN

**Professional Services from March 09, 2026 to April 05, 2026**

**Fee**

Construction Cost	80,000.00
Fee Percentage	9.00
<b>Total Fee</b>	<b>7,200.00</b>

Percent Complete	50.00	Total Earned	3,600.00
		Previous Fee Billing	0.00
		Current Fee Billing	3,600.00
		<b>Total Fee</b>	<b>3,600.00</b>

**Total this Invoice \$3,600.00**



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0367-0  
 Invoice No: 164813

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0367-0 2025 SIDEWALK REPLACEMENT PROGRAM  
 FOR: BIDDING AND CONSTRUCTION ADMINISTRATION  
Professional Services from March 09, 2026 to April 05, 2026

**Fee**

Construction Cost	200,000.00		
Fee Percentage	6.00		
<b>Total Fee</b>	<b>12,000.00</b>		
Percent Complete	100.00	Total Earned	12,000.00
		Previous Fee Billing	12,000.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>

**Professional Personnel**

	Hours	Rate	Amount	
<b>CONSTRUCTION PLAN DESIGN</b>				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.20	141.57	28.31	
Coordinate punch list review				
<b>CONTRACT ADMINISTRATION</b>				
TECHNICIAN III				
PACKARD, CONNIE	.50	92.26	46.13	
IDR draft and estimates				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.20	141.57	28.31	
Coordinate punch list				
KERN, RICHARD	.20	141.57	28.31	
Audit Information				
Totals	1.10		131.06	
<b>Total Labor</b>				<b>131.06</b>
		<b>Total this Invoice</b>		<b>\$131.06</b>

*Handwritten signature*

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

April 22, 2026  
 Project No: 0180-0394-0  
 Invoice No: 164823

Project 0180-0394-0 FY2029 FEDERAL AID CALL FOR PROJECTS  
 FOR: GRANT APPLICATION ASSISTANCE  
Professional Services from March 09, 2026 to April 05, 2026

**Professional Personnel**

	Hours	Rate	Amount	
<b>RESEARCH/REVIEW</b>				
<b>SENIOR PROJECT MANAGER</b>				
KERN, RICHARD	.30	141.57	42.47	
Application Development				
KERN, RICHARD	.50	141.57	70.79	
FAC Application, Identify Traffic Counts				
KERN, RICHARD	.30	141.57	42.47	
Finalize and submit application to Wayne County, Cover Letter				
Totals	1.10		155.73	
<b>Total Labor</b>				<b>155.73</b>
		<b>Total this Invoice</b>		<b>\$155.73</b>

**Outstanding Invoices**

Number	Date	Balance
164557	3/27/2026	2,015.57
<b>Total</b>		<b>2,015.57</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0255-0  
 Invoice No: 164803

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0255-0 MISS DIG REQUESTS  
 FOR: GENERAL MISS DIG ADMINISTRATION  
Professional Services from March 09, 2026 to April 05, 2026  
**Professional Personnel**

	Hours	Rate	Amount	
<b>GIS UPDATES</b>				
<b>GIS MANAGER</b>				
MILLER, JEFFREY	.50	136.04	68.02	
Kingsville St Utility Request				
<b>GIS ANALYST</b>				
KOWALCHICK, ANTHONY	.50	111.13	55.57	
create 2 miss dig maps				
KOWALCHICK, ANTHONY	.30	111.13	33.34	
create utility map				
Totals	1.30		156.93	
<b>Total Labor</b>				<b>156.93</b>
		<b>Total this Invoice</b>		<b>\$156.93</b>

**Outstanding Invoices**

Number	Date	Balance
161981	11/25/2025	33.34
<b>Total</b>		<b>33.34</b>

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0397-0  
 Invoice No: 164827

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

Project 0180-0397-0 SALTER PARK DOME

FOR: ENGINEERING PLAN REVIEW

Professional Services from March 09, 2026 to April 05, 2026

**Professional Personnel**

	Hours	Rate	Amount
<b>PRELIMINARY ENGINEERING</b>			
<b>SENIOR PROJECT ENGINEER</b>			
GUINNANE, PAUL	1.50	137.31	205.97
Follow up on hydrant flow testing and H118			
GUINNANE, PAUL	.50	137.31	68.66
HWDPW request hydrant flowtest: RRK, TMS, RD - Salter Mem. Park			
GUINNANE, PAUL	2.50	137.31	343.28
Hydrant flow test report w/ RD, request WAMR data check locations and discuss with HWDPW (Meter HW-3). Research record plans for Salter Mem Park, Park Place Elder Housing (See "1983 - Housing for Elderly Plan Sheet SD-2")			
GUINNANE, PAUL	1.50	137.31	205.97
Prep for Hydrant flowtesting, verify bldg location, proposed test hydrants (flow and static: H118/H072, H108/H107)			
<b>ENGINEERING PLAN REVIEW</b>			
<b>SENIOR PROJECT MANAGER</b>			
KERN, RICHARD	1.80	141.57	254.83
Engineering Plan Review			
KERN, RICHARD	1.50	141.57	212.36
Meeting with Architect, Review Site			
<b>GIS UPDATES</b>			
<b>GRADUATE ENG/SURV/ARCH</b>			
MILLER, JEFFREY	1.00	107.79	107.79
Addition of hydrant flow test data to database/portal base maps			
<b>GRADUATE ENG/SURV/ARCH</b>			
KOWALCHICK, ANTHONY	.30	107.79	32.34
add missing watermain to the best of my ability.			
KOWALCHICK, ANTHONY	.30	107.79	32.34
make small change to watermain for Paul			
KOWALCHICK, ANTHONY	.20	107.79	21.56
update info from topo			
KOWALCHICK, ANTHONY	2.00	107.79	215.58
update info on hydrants, look into hydrant locations for Paul, create flow test			
<b>FIELD SERVICES</b>			
<b>SENIOR PROJECT ENGINEER</b>			
GUINNANE, PAUL	5.00	137.31	686.55
Prep, travel and perform hydrant flow testing at (3) location (H118 = No flow, H108 and H426) and return to office			
GUINNANE, PAUL	1.00	137.31	137.31

Please include the project number and invoice number on your check.

---

Project	0180-0397-0	SALTER PARK DOME	Invoice	164827
---------	-------------	------------------	---------	--------

---

Verify hydrant locations/ Community Center location. discuss with DPW, RD, TMS.

Totals	19.10	2,524.54	
<b>Total Labor</b>			<b>2,524.54</b>
		<b>Total this invoice</b>	<b>\$2,524.54</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0331-0  
 Invoice No: 164806

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0331-0 2024 DWRP LEAD WATER SERVICE REPLACEMENT  
 FOR: CONSTRUCTION ADMINISTRATION  
Professional Services from March 09, 2026 to April 05, 2026  
**Professional Personnel**

	Hours	Rate	Amount	
<b>CONTRACT ADMINISTRATION</b>				
GRADUATE ENG I / SURV I / ARCH I				
WINN, HEATHER	.20	111.13	22.23	
Prepared csv file and setup form				
TECHNICIAN III				
ANKAWI, MICHELLE	2.00	92.26	184.52	
Adding the Punch List to Appia				
PACKARD, CONNIE	6.50	92.26	599.69	
Transfer from Appia				
TECHNICIAN II				
BALDERSON, JANA E	.20	83.51	16.70	
Scanning				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.20	141.57	28.31	
Audit Information				
KERN, RICHARD	.20	141.57	28.31	
Coordinate punch list				
KERN, RICHARD	.20	141.57	28.31	
Forward complaints to contractor				
KERN, RICHARD	.20	141.57	28.31	
Punch List and Complaints to contractor				
<b>MEETINGS</b>				
SENIOR PROJECT ENG II / SUR II / ARCH II				
GUINNANE, PAUL	1.00	141.57	141.57	
Get the Lead Out (GLO) Initiative (City of Harper Woods, MI) info request email and follow up.				
<b>CONSTRUCTION OBSERVATION</b>				
TECHNICIAN III				
BARBARO, VITO	5.00	92.26	461.30	
inspection				
Totals	15.70		1,539.25	
<b>Total Labor</b>				<b>1,539.25</b>
<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Labor	1,539.25	47,335.50	48,874.75	
Limit			120,000.00	
Remaining			71,125.25	

*Handwritten signature/initials*

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0379-0  
 Invoice No: 164814

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0379-0 2025 SANITARY SEWER LINING PHASE 2  
 FOR: CONSTRUCTION ADMINISTRATION  
Professional Services from March 09, 2026 to April 05, 2026

**Professional Personnel**

		Hours	Rate	Amount	
<b>CONTRACT ADMINISTRATION</b>					
SENIOR PROJECT MANAGER					
KERN, RICHARD	4/1/2026	2.50	141.57	353.93	
Grant Review Meeting with City					
KERN, RICHARD	4/2/2026	.20	141.57	28.31	
Audit Information					
<b>GENERAL</b>					
GRADUATE ENGINEER II / SURV II / ARCH II					
WILSON, HOLLY	3/27/2026	2.00	111.13	222.26	
Updated Community Rehab Spreadsheets					
Totals		4.70		604.50	
<b>Total Labor</b>					<b>604.50</b>
				<b>Total this Invoice</b>	<b>\$604.50</b>

**Outstanding Invoices**

Number	Date	Balance
164545	3/27/2026	620.03
<b>Total</b>		<b>620.03</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

April 22, 2026  
 Project No: 0180-0391-0  
 Invoice No: 164821

Project 0180-0391-0 2026 SANITARY SEWER CLEANING AND TV INSP

FOR: CONTRACT ADMINISTRATION

**Professional Services from March 09, 2026 to April 05, 2026**

**Fee**

Construction Cost	100,000.00		
Fee Percentage	6.00		
Total Fee	6,000.00		
Percent Complete	100.00	Total Earned	6,000.00
		Previous Fee Billing	6,000.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>

**Professional Personnel**

	Hours	Rate	Amount	
SECRETARIAL				
ADMINISTRATIVE				
TERRY, ASHLEY	.30	45.13	13.54	
Contract Mod Markups				
CONTRACT ADMINISTRATION				
GRADUATE ENGINEER II / SURV II / ARCH II				
WILSON, HOLLY	1.50	111.13	166.70	
Contract Mod Book Markups				
WILSON, HOLLY	1.00	111.13	111.13	
Contract Mod Book Markups and Correspondence				
GIS UPDATES				
SENIOR GIS ANALYST				
SVOBODA, JOSEPH	1.90	111.13	211.15	
revised CCTV maps				
Totals	4.70		502.52	
<b>Total Labor</b>				<b>502.52</b>
		<b>Total this Invoice</b>		<b>\$502.52</b>

**Outstanding Invoices**

Number	Date	Balance
164554	3/27/2026	4,800.00
<b>Total</b>		<b>4,800.00</b>

*Handwritten signature*

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0364-0  
 Invoice No: 164812

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0364-0 2025 SANITARY SEWER FCIPP PROGRAM

FOR: PROJECT CLOSEOUT

Professional Services from March 09, 2026 to April 05, 2026

**Professional Personnel**

	Hours	Rate	Amount	
<b>CONTRACT ADMINISTRATION</b>				
TECHNICIAN III				
ANKAWI, MICHELLE	.50	92.26	46.13	
Approve final estimate and send to the contractor requesting closeout documents.				
ANKAWI, MICHELLE	.50	92.26	46.13	
Approve Mod, create final estimate, sent through Doc Express				
ANKAWI, MICHELLE	.50	92.26	46.13	
Put Final closeout package together and send through DocuSign				
<b>SENIOR PROJECT MANAGER</b>				
KERN, RICHARD	.20	141.57	28.31	
Audit Information				
Totals	1.70		166.70	
<b>Total Labor</b>				<b>166.70</b>
		<b>Total this Invoice</b>		<b>\$166.70</b>

**Outstanding Invoices**

Number	Date	Balance
164543	3/27/2026	230.65
<b>Total</b>		<b>230.65</b>

*Handwritten signature*

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

April 22, 2026  
 Project No: 0180-0386-0  
 Invoice No: 164818

Project 0180-0386-0 2026 GLWA WATER CONTRACT REOPENER

FOR: GENERAL CONSULTING

**Professional Services from March 09, 2026 to April 05, 2026**

**Professional Personnel**

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT MANAGER				
KERN, RICHARD	1.00	141.57	141.57	
Contract Reopener Meeting				
KERN, RICHARD	.40	141.57	56.63	
Review Exhibit A, Research purpose of CSO Task Force				
Totals	1.40		198.20	
<b>Total Labor</b>				<b>198.20</b>
				<b>Total this Invoice \$198.20</b>

**Outstanding Invoices**

Number	Date	Balance
164549	3/27/2026	155.72
<b>Total</b>		<b>155.72</b>



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0362-0  
 Invoice No: 164810

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0362-0 2025 STORM SEWER REPAIRS  
 FOR: CONSTRUCTION ADMINISTRATION  
Professional Services from March 09, 2026 to April 05, 2026  
**Professional Personnel**

	Hours	Rate	Amount	
PRELIMINARY ENGINEERING				
PROJECT ENGINEER II / SURV II / ARCH II				
MASSIE, JUSTIN	6.50	136.04	884.26	
OCR location Investigations				
MASSIE, JUSTIN	.80	136.04	108.83	
Prep				
CONTRACT ADMINISTRATION				
TECHNICIAN II				
BALDERSON, JANA E	.10	83.51	8.35	
Check for IDRs				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.20	141.57	28.31	
Audit Information				
KERN, RICHARD	.10	141.57	14.16	
Surety Inquiry Report				
Totals	7.70		1,043.91	
<b>Total Labor</b>				<b>1,043.91</b>
				<b>Total this Invoice</b>
				<b>\$1,043.91</b>

**Outstanding Invoices**

Number	Date	Balance
161266	10/14/2025	(608.28)
<b>Total</b>		<b>(608.28)</b>

*Handwritten signature*

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0389-0  
 Invoice No: 164820

CITY OF HARPER WOODS  
 19617 HARPER AVE.  
 HARPER WOODS, MI 48225-2095

Project 0180-0389-0 2026 STORM SEWER REPAIRS  
 FOR: CONTRACT ADMINISTRATION  
**Professional Services from March 09, 2026 to April 05, 2026**

**Fee**

Construction Cost	300,000.00		
Fee Percentage	6.00		
Total Fee	18,000.00		
Percent Complete	100.00	Total Earned	18,000.00
		Previous Fee Billing	18,000.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>

**Professional Personnel**

	Hours	Rate	Amount	
SECRETARIAL				
ADMINISTRATIVE				
TERRY, ASHLEY	.30	45.13	13.54	
Contract Mod Markups				
PRELIMINARY ENGINEERING				
TEAM LEADER				
VARICALLI, FRANK	.50	111.13	55.57	
Develop location sketches				
VARICALLI, FRANK	1.00	111.13	111.13	
Emergency CPR co-ordination on Vernier Rd.				
SPECIFICATIONS				
GRADUATE ENGINEER II / SURV II / ARCH II				
WILSON, HOLLY	2.00	111.13	222.26	
Correspondence - Emails to Utility Companies				
CONTRACT ADMINISTRATION				
GRADUATE ENGINEER II / SURV II / ARCH II				
WILSON, HOLLY	1.50	111.13	166.70	
Contract Mod Book Markups				
WILSON, HOLLY	1.50	111.13	166.70	
Contract Mod Book Markups and Correspondence				
Totals	6.80		735.90	
<b>Total Labor</b>				<b>735.90</b>
		<b>Total this Invoice</b>		<b>\$735.90</b>

**Outstanding Invoices**

Number	Date	Balance
164552	3/27/2026	14,400.00
<b>Total</b>		<b>14,400.00</b>

Please include the project number and invoice number on your check.

*Handwritten signature/initials*



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0382-0  
 Invoice No: 164815

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0382-0 CWSRF SEWER REHABILITATION PROGRAM  
 FOR: ENGINEERING DESIGN  
Professional Services from March 09, 2026 to April 05, 2026

**Fee**

Construction Cost	1,000,000.00
Fee Percentage	5.00
<b>Total Fee</b>	<b>50,000.00</b>

Percent Complete	80.00	Total Earned	40,000.00
		Previous Fee Billing	32,500.00
		Current Fee Billing	7,500.00

**Total Fee 7,500.00**

**Total this Invoice \$7,500.00**

**Outstanding Invoices**

Number	Date	Balance
164546	3/27/2026	7,500.00
<b>Total</b>		<b>7,500.00</b>

*Handwritten signature*



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0383-0  
 Invoice No: 164816

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0383-0 CWSRF FCIPP SEWER REHABILITATION PROGRAM  
 FOR: ENGINEERING DESIGN

**Professional Services from March 09, 2026 to April 05, 2026**

**Fee**

Construction Cost	2,000,000.00
Fee Percentage	3.50
Total Fee	70,000.00

Percent Complete	65.00	Total Earned	45,500.00
		Previous Fee Billing	42,000.00
		Current Fee Billing	3,500.00

**Total Fee 3,500.00**

**Total this Invoice \$3,500.00**

**Outstanding Invoices**

Number	Date	Balance
164547	3/27/2026	7,000.00
<b>Total</b>		<b>7,000.00</b>

Please include the project number and invoice number on your check.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS SURVEYORS ARCHITECTS**  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

April 22, 2026  
 Project No: 0180-0384-0  
 Invoice No: 164817

CITY OF HARPER WOODS  
 ATTN: LESLIE FRANK, CITY CLERK  
 19617 HARPER AVE  
 HARPER WOODS, MI 48225-2095

Project 0180-0384-0 CWSRF SCIPP SEWER REHABILITATION PROGRAM  
 FOR: ENGINEERING DESIGN

**Professional Services from March 09, 2026 to April 05, 2026**

**Fee**

Construction Cost	1,000,000.00
Fee Percentage	5.00
<b>Total Fee</b>	<b>50,000.00</b>

Percent Complete	70.00	Total Earned	35,000.00
		Previous Fee Billing	27,500.00
		Current Fee Billing	7,500.00

**Total Fee 7,500.00**

**Total this Invoice \$7,500.00**

**Outstanding Invoices**

Number	Date	Balance
164548	3/27/2026	7,500.00
<b>Total</b>		<b>7,500.00</b>



Simplified Business Solutions, LLC  
 310 Huron Ave.  
 Suite 3  
 Port Huron, MI 48060  
 (810) 990-4479

<b>Bill To:</b>
City of Harper Woods Attn: Leslie Frank 20010 Kelly Rd, Harper Woods, MI 48225 United States

<b>Date</b>	<b>Invoice</b>
04/01/2026	7481
<b>Account</b>	
SBS4-20	

<b>Terms</b>	<b>Due Date</b>	<b>PO Number</b>	<b>Reference</b>	
Net 30 days	05/01/2026	36002	Monthly Billing for April	38-6005461
*SMS Enterprise includes - 4 Hours Monthly - Technical I (onsite or remote) Additional hours billed at \$85/hr*				

Managed Services Details	Quantity	Price	Amount
Agreement SMS-E-Managed Services Enterprise			\$340.00
RMM Auto-Created Managed Network Computer	83.00	\$3.25	\$269.75
Anti-virus, Malware Protection, and Reporting	83.00	\$2.25	\$186.75
DNS gateway filtering software (additional web site/browser protection)	83.00	\$2.25	\$186.75
M365 Business Basic	6.00	\$7.00	\$42.00
M365 Business Premium - Email & Desktop Software (73 - HarperWoods / 13- 32aDC) NEW 1 PD - 1 City	86.00	\$20.50	\$1,763.00
Microsoft 365 Azure Protection Premium	1.00	\$4.00	\$4.00
Security Awareness Training	61.00	\$4.00	\$244.00
HWoods City Server Backup	1.00	\$275.00	\$275.00
HWoods PD Server backup service (New -Ted Local PC Backup)	1.50	\$275.00	\$412.50
D32A Court Backup	2.00	\$37.50	\$75.00
Monthly Website Maintenance (City)	1.00	\$164.99	\$164.99
Monthly Website Maintenance (Court)	1.00	\$117.49	\$117.49
City YouTube Channel through Google Workspace	1.00	\$59.99	\$59.99
Fortify Advanced Security Protection	6.00	\$29.99	\$179.94
Adobe Pro Enterprise	7.00	\$24.99	\$174.93
ScreenConnect Annual Subscription (Billed Monthly) - 6 licenses Remote access for (Assessing/John/Micki/Finance Laptop/Court)	6.00	\$15.00	\$90.00
<b>Total Managed Services Details:</b>			<b>\$4,586.09</b>

Make checks payable to Simplified Business Solutions, LLC	<b>Invoice Subtotal:</b>	\$4,586.09
	<b>Sales Tax:</b>	\$0.00
	<b>Invoice Total:</b>	<b>\$4,586.09</b>
	<b>Payments:</b>	\$0.00
	<b>Credits:</b>	\$0.00
	<b>Balance Due:</b>	<b>\$4,586.09</b>



Simplified Business Solutions, LLC  
 310 Huron Ave.  
 Suite 3  
 Port Huron, MI 48060  
 (810) 990-4479

<b>Bill To:</b>
City of Harper Woods Attn: Leslie Frank 20010 Kelly Rd, Harper Woods, MI 48225 United States

<b>Date</b>	<b>Invoice</b>
04/01/2026	7528
<b>Account</b>	
SBS4-20	

<b>Terms</b>	<b>Due Date</b>	<b>PO Number</b>	
Net 30 days	05/01/2026		38-6005461

Services	Work Type	Hours	Rate
Agreement Billable Time: SMS-E-Managed Services Enterprise			
Technician I	Regular	4.00/16.75	0.00/85.00
<b>Total Services:</b>			<b>\$1,763.75</b>

Products & Other Charges	Quantity	Price	Amount
Billable Products & Other Charges			
Hard Drive - SSD 2.5" 512GB: Hard Drive - SSD 2.5" 512GB (Cedric)	1.00	\$209.94	\$209.94
Dell Court USFF Reconditioned PC Replacement - Replaced old Intel Stick PC for Defective camera display. One Year Warranty (Parts Only)	1.00	\$489.50	\$489.50
Cabling - Infrastructure Cat6 & Equipment: Removal of old Telephone Wiring Various Jacks/ ATT 25 Pair Labor and Truck Call	1.00	\$481.50	\$481.50
UPS - 400-600 Series: UPS - 400-600 Series - Battery and Surge Protection (Parks)	1.00	\$79.99	\$79.99
<b>Total Products &amp; Other Charges:</b>			<b>\$1,260.93</b>

Adjustments	Quantity	Amount
Recurring Revenue: SMS-E-Managed Services Enterprise		
Services	(4)	-\$340.00
<b>Total Adjustments:</b>		<b>-\$340.00</b>

Make checks payable to Simplified Business Solutions, LLC	<b>Invoice Subtotal:</b>	\$2,684.68
	<b>Sales Tax:</b>	\$0.00
	<b>Invoice Total:</b>	<b>\$2,684.68</b>
	<b>Payments:</b>	\$0.00
	<b>Credits:</b>	\$0.00
	<b>Balance Due:</b>	<b>\$2,684.68</b>



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<p>SERVICE ADDRESS:  20934 LENNON HARPER WOODS MI 48225  INVOICE NO.: 1861 DATE: APRIL 16, 2026</p>	<p>BILL TO:  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET</p>
---	---

JOB DESCRIPTION	PRICE
4-14-2026 - MAPLE - REMOVE DEAD TOPS, BROKEN STUBS & TRIM	\$700.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	

<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$700.00</b>
--------------------------------	-----------------

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  20942 LENNON HARPER WOODS MI 48225  INVOICE NO.: 1862 DATE: APRIL 16, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
---	--

JOB DESCRIPTION	PRICE
4-14-2026 – DEAD MAPLE – REMOVAL + STUMP *INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	\$1,600.00
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$1,600.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  20951 LENNON HARPER WOODS MI 48225  INVOICE NO.: 1863 DATE: APRIL 16, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
---	--

JOB DESCRIPTION	PRICE
4-14-2026 – (ON CORNER) MAPLE ½ COMPROMISED – REMOVAL + STUMP *INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	\$1,800.00
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$1,800.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  20951 LENNON HARPER WOODS MI 48225  INVOICE NO.: 1864 DATE: APRIL 16, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
---	--

JOB DESCRIPTION	PRICE
4-14-2026 – (ON CANTON) TRIM (1) MAPLE – REMOVE BROKEN LEAD, SUCKER GROWTH, TRIM OVER HOUSE & ROAD	\$400.00
4-14-2026 – (ON CANTON) TRIM (1) MAPLE – SUCKER GROWTH, OVER HOUSE & STREET	\$200.00
4-14-2026 – (ON CANTON) TRIM (1) MAPLE – SUCKER GROWTH, OVER HOUSE	\$200.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	

<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$800.00</b>
--------------------------------	-----------------

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  21223 KENMORE HARPER WOODS MI 48225  INVOICE NO.: 1865 DATE: APRIL 16, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
--	--

JOB DESCRIPTION	PRICE
4-15-2026 – LOCUST – DEAD – REMOVAL + STUMP	\$900.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$900.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  20631 LOCHMOOR HARPER WOODS MI 48225  INVOICE NO.: 1868 DATE: APRIL 21, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
---	--

<b>JOB DESCRIPTION</b>	<b>PRICE</b>
4-21-2026 -- IMMEDIATE SERVICE - MAPLE -- REMOVAL + STUMP -- FOR ACCESS TO SEWER/ WATER	\$3,600.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$3,600.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

SERVICE ADDRESS:  20655 LOCHMOOR HARPER WOODS MI 48225  INVOICE NO.: 1869 DATE: APRIL 21, 2026	BILL TO:  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
--	---

JOB DESCRIPTION	PRICE
4-21-2026 – LOCUST – REMOVE BIG DEAD LIMB OVER ROAD, TRIM OVER STREET LIGHT, TRIM DEAD THROUGHOUT	\$400.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$400.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  20607 LOCHMOOR HARPER WOODS MI 48225  INVOICE NO.: 1870 DATE: APRIL 21, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
---	--

JOB DESCRIPTION	PRICE
4-21-2026 – MAPLE – REMOVE DEAD LIMBS *INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	\$300.00
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$300.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  19170 ROSCOMMON HARPER WOODS MI 48225  INVOICE NO.: 1871 DATE: APRIL 21, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
--	--

JOB DESCRIPTION	PRICE
11-24-2025 – S. MAPLE – ROT ON SIDE, WEIGHT OVER STREET – REMOVAL + STUMP. STUMP GROUND 4-21-2026	\$1,600.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$1,600.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<p>SERVICE ADDRESS:</p> <p>20648 DAMMAN HARPER WOODS MI 48225</p> <p>INVOICE NO.: 1872 DATE: APRIL 23, 2026</p>	<p>BILL TO:</p> <p>DEPT OF PUBLIC WORKS HARPER WOODS MI 48225</p> <p>EMAIL: HWDPW@HARPERWOODS.NET</p>
---	---

JOB DESCRIPTION	PRICE
4-22-2026 – MAPLE REMOVAL + STUMP - PER HEATHER EXCESSIVE STUMP GRINDING	\$4,800.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$4,800.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  20651 DAMMAN HARPER WOODS MI 48225  INVOICE NO.: 1873 DATE: APRIL 23, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
---	--

JOB DESCRIPTION	PRICE
4-20-2026 - MAPLE REMOVAL + STUMP - ROTTED	\$2,700.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$2,700.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  20491 DAMMAN HARPER WOODS MI 48225  INVOICE NO.: 1874 DATE: APRIL 23, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
---	--

JOB DESCRIPTION	PRICE
4-20-2026 – GRIND STUMP	\$75.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$75.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080  
313-885-9292

## TREE SERVICE INVOICE

<b>SERVICE ADDRESS:</b>  LOCHMOOR/B. FIELD (CULDESAC) HARPER WOODS MI 48225  INVOICE NO.: 1875 DATE: APRIL 28, 2026	<b>BILL TO:</b>  DEPT OF PUBLIC WORKS HARPER WOODS MI 48225  EMAIL: HWDPW@HARPERWOODS.NET
---	--

JOB DESCRIPTION	PRICE
4-28-2026 – MAPLE – REMOVAL + STUMP – HOLLOW, DEAD CENTER, MULTIPLE CAVITIES, BROKEN TOPS *INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMP AND CLEAN UP	\$1,400.00
<b>AMOUNT DUE UPON RECEIPT</b>	<b>\$1,400.00</b>

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC  
21715 HARPER AVE  
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!





ej

EJ USA, Inc.  
PO Box 644873  
Pittsburgh, PA 15264-4873  
800 626 4653

RECEIVED

APR 21 2026

DPW - CITY OF  
HARPER WOODS

Bill To:  
3024 1 AB 0.641 E0132X I0211 D15027633595 S2 P11031938 0001:0001



CITY OF HARPER WOODS  
Attention Accounts Payable  
19600 E 8 MILE RD  
HARPER WOODS MI 48225-1139

# Invoice 110260023003

Invoice Date 04/14/26  
Due Date 05/14/26  
Order No. 0001869731  
Customer No. 20037375  
Customer PO PO# 36894  
Job Name  
Job Number S2

Ship To:

City of Harper Woods  
Dept of Public Services  
19600 East Eight Mile Road  
HARPER WOODS MI 48225

Line	Item No.	Description	Sales Price	Inv. Qty.	Amount
	Tracking Info:	PRO# Carrier: TMS Integration only			
10	98752	95E SVC BOX SET 41"- 64"	190.69	24	4,576.56
10	98759	6500 30T TOP SECTION W/LID		24	
10	98764	6500 39B BOTTOM SECTION		24	
20	97196872	AY 76100Q 3/4 BALL VALVE-NL	121.56	15	1,823.40
30	97195040	AY 74758Q 3/4 CPLG CTS X CTS-N	48.82	15	732.30
<i>Water system repair parts - Stop boxes</i>					

**\*\*\*Electronic payment fraud is on the rise. If EJ makes a banking change in the future it will be verbally communicated in advance. Please contact EJ immediately if you receive ANY notification of electronic payment changes.\*\*\***

Please include the invoice number on all payment remittance information.

For electronic payments, please send all remittance information to: [americas.ar@ejco.com](mailto:americas.ar@ejco.com).

Ordered By:  
City of Harper Woods  
Attention Accounts Payable  
19600 East Eight Mile Road  
Harper Woods MI 48225

Payment Terms Net 30 Days  
Delivery Terms Ex-Works  
Delivery Date 04/14/26  
Delivery Ticket 5268060  
Delivery Method EJ Truck

Order Total	\$7,132.26
Tax	
Charges	

Thank you for your business. We are driven to deliver unparalleled customer service.

Pay this amount:  
**\$7,132.26 USD**

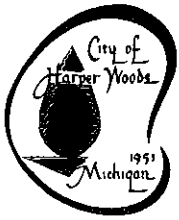
A monthly finance charge will be added to any unpaid balance which is not paid when due. The finance charges are computed by a periodic rate of 1.5% per month (from and after the due date), which is an annual percentage rate of 18% applied to the unpaid balances after deducting payments made before the due dates and or credits. Payments received on account are applied against the amounts first due.

We hereby certify that these goods were produced in compliance with all applicable requirements of Sec. 6, 7, & 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Sec. 14 thereof.

Current Terms and Conditions are available at [ejco.com](http://ejco.com)

**Please Remit To:**  
**ACH Payment**  
PNC Bank  
Routing Number: 021052053  
Account Number: 45487629  
[americas.ar@ejco.com](mailto:americas.ar@ejco.com)

**Check Payment**  
EJ USA, Inc.  
PO Box 644873  
Pittsburgh, PA 15264-4873



CITY OF *Harper Woods* MICHIGAN

19617 Harper Avenue Harper Woods, MI 48225 313-343-2500 www.harperwoodscity.org


Mayor: Valerie Kindle  
Mayor Pro tem: Vivian Sawicki

City Manager John Szymanski  
City Clerk Leslie M. Frank

City Council: Cheryl Costantino  
Regina Williams  
Ivery Toussant, Jr.  
Gerianne LaPratt  
Teresa Foster

May 1, 2026

**Memorandum to:** John Szymanski, Acting City Manager  
Honorable Mayor & City Council

**From:** Maria Nawrocki, Finance Director 

**Re:** Miller, Canfield, Paddock and Stone, P.L.C. – CWSRF Project #5968-01

Attached is a confirmation letter for legal services provided by Patrick McGow as bond counsel associated to the upcoming issuance of 2026 Capital Improvement Bonds through the Michigan Finance Authority's Clean Water State Revolving Fund Quarter 4 Program. This reimbursable payment is applied against the bond amount.

I recommend approval and payment of the pending invoice in the amount of \$32,300.00 to Miller, Canfield, Paddock and Stone, P.L.C.

Founded in 1852  
by Sidney Davy Miller

# MILLER CANFIELD

MICHIGAN  
ILLINOIS  
NEW YORK  
OHIO  
WASHINGTON, D.C.  
CALIFORNIA  
CANADA  
MEXICO  
POLAND  
UKRAINE  
QATAR

PATRICK F. MCGOW  
TEL (313) 496-7684  
FAX (313) 496-8450  
E-MAIL [mcgow@millercanfield.com](mailto:mcgow@millercanfield.com)

Miller, Canfield, Paddock and Stone, P.L.C.  
150 West Jefferson, Suite 2500  
Detroit, Michigan 48226  
TEL (313) 963-6420  
FAX (313) 496-7500  
[www.millercanfield.com](http://www.millercanfield.com)

April 29, 2026

Mr. John Szymanski  
City Manager  
City of Harper Woods  
19617 Harper Avenue  
Harper Woods, MI 48225

Re: City of Harper Woods, Water and Sewer System Revenue Bonds, Series 2026  
(Clean Water State Revolving Fund Project 5968-01)

Dear John:

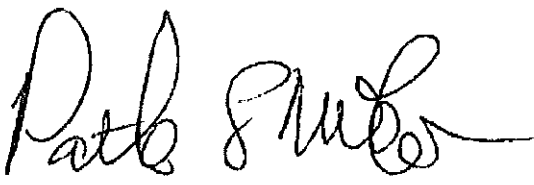
This letter is intended to confirm our fee for services as bond counsel for the above Bonds to be sold through the Michigan Finance Authority's Clean Water State Revolving Fund Quarter 4 Program. We previously sent you our engagement letter dated February 4, 2026 setting forth the scope of our services as Bond Counsel.

Based on the CWSRF Bonds being issued in the anticipated amount of approximately \$5,200,000, and the terms, structure and schedule of the financing and the time we anticipate devoting to the financing, based on the scale we would charge a fee of \$32,300 for our legal services as bond counsel on this transaction, including all expenses and out-of-pocket charges.

If you have any questions regarding this letter, please give me a call.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By:   
Patrick F. McGow

Cc: Maria Nawrocki  
Kim Keogh  
Stephen Hayduk  
50752096.1/131202.00003

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF MAY 4, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 1 - PUBLIC HEARING - 17.0 MILL LEVY TO DEFRAY THE COSTS TO CONTINUE THE MAINTENANCE OF POLICE AND FIRE PROTECTION

EXPLANATION / SUMMARY

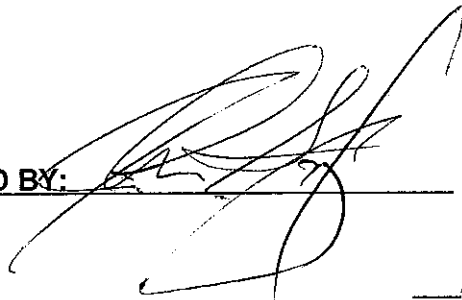
As scheduled, we will hold a public hearing on Monday night to allow property owners an opportunity to review the monetary impact of the 17.0 mill assessment and also to receive additional public comment and input.

For this portion of the agenda, only the standard motions of opening and closing the public hearing will be required.

RECOMMENDED ACTION:

- 1) By MOTION, to open the Public Hearing on the levying of a 17.0 mill assessment to defray the costs to continue the maintenance of police and fire protection.
- 2) By MOTION, to close the Public Hearing.

SUBMITTED BY:



City Manager, John Szymanski

\_\_\_Approved \_\_\_Vote

**CITY OF HARPER WOODS**  
**CITY COUNCIL MEETING OF MAY 4, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 2 - LEVY OF THE 17.0 MILL ASSESSMENT**

**EXPLANATION / SUMMARY**

With the public hearing now having been held it is recommended that the attached resolution be adopted to direct the Assessor to spread the assessment levy on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire (8.50 mills for police and 8.50 for fire).

**RECOMMENDED ACTION:**

By RESOLUTION, to direct the City Assessor to spread the assessment levy of 17.0 mills on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire (8.50 mills for police and 8.5 for fire).

**SUBMITTED BY** \_\_\_\_\_

**City Manager, John Szymanski**

\_\_\_\_Approved \_\_\_\_Vote

CITY OF HARPER WOODS

RESOLUTION NO. \_\_\_\_\_

RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL AND LEVYING SPECIAL ASSESSMENT FOR POLICE  
AND FIRE PROTECTION SERVICES

WHEREAS, the City Council of the City of Harper Woods, County of Wayne, State of Michigan, previously adopted a resolution of intent to continue a Special Assessment District for police and fire protection services pursuant to the Michigan Special Assessment Act; and

WHEREAS, the City Council caused a special assessment roll to be prepared, setting forth the parcels to be assessed and the amount to be assessed against each parcel within the proposed district; and

WHEREAS, notice of a public hearing on the proposed special assessment roll was given in accordance with applicable law; and

WHEREAS, a public hearing was held on April 20, 2026, at which all interested persons were given an opportunity to be heard concerning the proposed special assessments; and

WHEREAS, the City Council has reviewed the special assessment roll and any objections thereto and determines that the assessments are fair, equitable, and proportionate to the benefits conferred upon the properties assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The special assessment roll, as on file with the City Treasurer, is hereby confirmed.
2. The City Council hereby determines that each parcel of land within the Special Assessment District will be specially benefited by the provision of police and fire protection services in an amount at least equal to the assessment levied against such parcel.
3. The amounts set forth in the confirmed special assessment roll are hereby levied against the respective parcels of land described therein.
4. The special assessments shall be collected in the same manner as general ad valorem property taxes and shall constitute a lien on each parcel assessed until paid in full.
7. The City Treasurer shall certify the confirmed special assessment roll to the City Assessor for inclusion on the next appropriate tax roll.

This resolution shall take effect immediately upon adoption.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

Leslie M. Frank

City Clerk

City of Harper Woods

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF MAY 4, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 3 - AWARD OF BID - PAVEMENT STRIPING, #180-396**

**EXPLANATION / SUMMARY**

Attached is a memorandum from Ryan Kern, our engineer, with the bid results of the 2026 Pavement Striping program. We have received only one bid for this project. The work to be performed involves re-striping lane line markings, crosswalks and stop bars at various locations in the City.

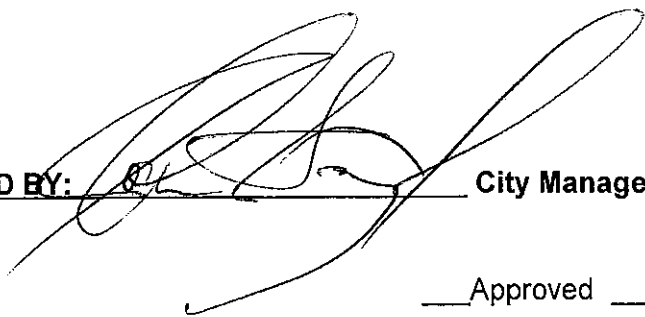
As his memo states, PK Contracting completes the majority of pavement striping for MDOT, County and local jurisdictions that own public roads as there are few contractors in the area that specialize in this work. They are MDOT pre-qualified and have performed very well on other road improvement projects.

I have reviewed this and concur with him that this bid be accepted.

**RECOMMENDED ACTION:**

By RESOLUTION, to accept the bid submitted by PK Contracting, LLC in the amount of \$91,296.456 for the 2026 Pavement Striping Project, #180-396.

**SUBMITTED BY:**



**City Manager, John Szymanski**

Approved  Vote



**ANDERSON, ECKSTEIN & WESTRICK, INC.**

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia  
586.726.1234 | [www.aewinc.com](http://www.aewinc.com)

April 28, 2026

John Szymanski, City Manager  
City of Harper Woods  
19617 Harper Avenue  
Harper Woods, Michigan 48225

Reference: 2026 Pavement Striping Program  
City of Harper Woods  
AEW Project No. 0180-0396

Dear Mr. Szymanski:

Enclosed please find the tabulation of the bid received on April 28, 2026 for the above referenced project. One (1) bid was received from PK Contracting of Troy, Michigan in the total amount of \$91,296.45.

This project involves the re-striping of lane line markings, crosswalks and stop bars along the following major streets:

- Southbound Harper from 8 Mile Road to Kingsville Street
- Northbound Harper from Vernier Road to 8 Mile Road
- Beaconsfield Avenue from Vernier Road to 8 Mile Road
- 8 Mile Road from Beaconsfield Avenue Harper Avenue

In addition, re-striping of all crosswalks and stop bars within school zones throughout the City will also take place. The existing pavement striping along Harper Avenue and within school zones were last completed in 2024 and are showing signs of wear. All other streets have not been striped for several years. Please note that the Great Lakes Water Authority plans to install a transmission water main along Northbound Harper Avenue from Kingsville Street to Harper Avenue expected to start in late 2026; therefore, striping is not proposed along this route at this time.

PK Contracting completes the majority of pavement striping for MDOT, County and local jurisdictions that own public roads as there are few contractors in the area that specialize in this work. They are MDOT pre-qualified and have performed very well on other road improvement projects that we have administered in our office. Typically, we would like to obtain at least three (3) bids when competitively bidding projects; however, it is not uncommon to obtain less than three (3) bids for pavement striping work.



Mr. John Szymanski  
April 28, 2026  
Page 2

Therefore, based upon the bid submitted, experience and capability to complete this project, we recommend that the 2026 Pavement Striping Program be awarded to PK Contracting, LLC, 1965 Barrett Drive, Troy, Michigan 48084 at the total bid amount of \$91,296.45.

If you have any questions or require any additional information, please feel free to contact me at any time

Sincerely,

R. Ryan Kern, P.E.  
Senior Project Manager

Enclosure: Bid Tabulation

cc: Philip Cavanagh, Assistant City Manager, City of Harper Woods  
Leslie Frank, City Clerk, City of Harper Woods  
Heather Toutant, Director of Public Works, City of Harper Woods



**TABULATION OF BIDS**  
CITY OF HARPER WOODS  
2026 PAVEMENT STRIPING PROGRAM  
AEW PROJECT NO. 0180-0396

DATE: 4/28/2026  
TIME: 10:30 AM

Prepared by: Anderson, Eckstein and Westrick, Inc.  
51301 Schoenherr Road  
Shelby Township, MI 48315

**BIDDER RANKING**

<i>RANK</i>	<i>BIDDER'S NAME</i>	<i>TOTAL BID</i>
1	P.K. Contracting, LLC	\$ 91,296.45



**TABULATION OF BIDS**  
CITY OF HARPER WOODS  
2026 PAVEMENT STRIPING PROGRAM  
AEW PROJECT NO. 0180-0396

P.K. Contracting, LLC  
1965 Barrett Drive  
Troy, MI 48084

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount
1.	Pavt Mrkg, Sprayable Thermopl, 4 inch, White	7,507	Ft	0.85	6,380.95
2.	Pavt Mrkg, Sprayable Thermopl, 4 inch, Yellow	6,444	Ft	0.85	5,477.40
3.	Pavt Mrkg, Polyurea, 6 inch, Crosswalk	4,119	Ft	3.50	14,416.50
4.	Pavt Mrkg, Polyurea, 12 inch, Crosswalk	1,890	Ft	6.50	12,285.00
5.	Pavt Mrkg, Polyurea, 18 inch, Stop Bar	762	Ft	9.00	6,858.00
6.	Pavt Mrkg, Polyurea, 24 inch, Stop Bar	788	Ft	15.95	12,568.60
7.	Pavt Mrkg, Polyurea, Lt Turn Arrow Sym	7	Ea	285.00	1,995.00
8.	Pavt Mrkg, Polyurea, Rt Turn Arrow Sym	4	Ea	285.00	1,140.00
9.	Pavt Mrkg, Polyurea, Thru Arrow Sym	3	Ea	275.00	825.00
10.	Pavt Mrkg, Polyurea, Thru and Lt Turn Arrow Sym	8	Ea	300.00	2,400.00
11.	Pavt Mrkg, Polyurea, Thru and Rt Turn Arrow Sym	4	Ea	300.00	1,200.00
12.	Pavt Mrkg, Polyurea, Only	9	Ea	285.00	2,565.00
13.	Pavt Mrkg, Polyurea, School	8	Ea	320.00	2,560.00
14.	Rem Spec Mrkg	3,000	Sft	3.50	10,500.00
15.	Scarification for Polyurea Spec Mrkg	6,750	Sft	1.50	10,125.00
<b>TOTAL AMOUNT BID</b>				<b>\$</b>	<b>91,296.45</b>

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF MAY 4, 2026**

**AGENDA EXPLANATION**

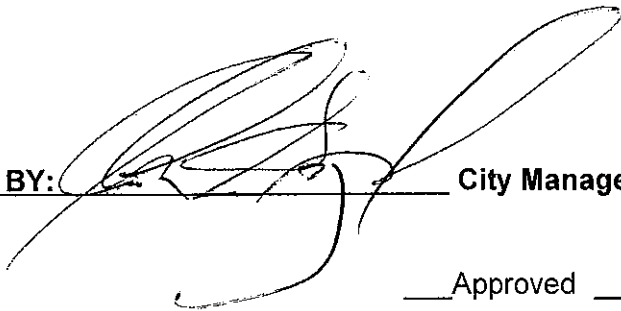
**NEW BUSINESS NO. 4 - MILK RIVER - OPERATIONS AND MAINTENANCE**

**EXPLANATION / SUMMARY**

Attached is an invoice from Wayne County for operation and maintenance of the Milk River Drain for the period of April 1 through June 30, 2026. This is in accordance with the budget amount set by the Drainage District. It is recommended that this payment be approved.

**RECOMMENDED ACTION:**

By RESOLUTION, approve payment to Wayne County in the amount of \$358,313.50 for the operation and maintenance of the Milk River Drain for the period of April 1 through June 30, 2026.

**SUBMITTED BY:**  **City Manager, John Szymanski**

    Approved     Vote

April 20, 2026

**Memorandum to:** John Szymanski, City Manager

**From:** Kimberly Keogh, Treasurer

**Re:** Quarterly Payment Milk River April – June 2026

Please find the attached invoice number #190001~~66~~ for \$358,313.50 for the Milk River quarterly payment covering April - June 2026. I am submitting for council approval on May 4, 2026.

Invoice Number <b>19000166</b>
Invoice Date <b>04/01/2026</b>
Due Date <b>05/01/2026</b>

# COUNTY OF WAYNE

Warren C. Evans - County Executive  
500 Griswold,  
Detroit, MI, 48226, US



## Invoice

### Send Remittance To:

<b>Customer Number:</b>	500014
<b>Customer Name:</b> Harper Woods, City of 19617 Harper Avenue, Harper Woods, MI, 48225, US	

Wayne County, Environmental Services Division, 400 Monroe, Suite 300, DETROIT, MI 48226 Wayne
--

### Direct Inquiries to :

Mrs Jessica Email- <a href="mailto:DPSFinanceesd@waynecountymi.gov">DPSFinanceesd@waynecountymi.gov</a>
---

Line No	Description	Amount
001	Milk River IDD O&M FY26 Q3 APR 1 2026 - JUN 30 2026	358,313.50
		Line Total 358,313.50
		Total 358,313.50
<p><b>PAID</b> APR 16 2026 CITY OF HARPER WOODS</p>		
Please Pay This Amount =>		<b>\$358,313.50</b>

Return Remittance copy of Invoice with Payment

**CITY OF HARPER WOODS**  
**CITY COUNCIL MEETING OF MAY 4, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 5 - INTRODUCTION AND FIRST READING - AN ORDINANCE TO AMEND CHAPTER 12 - LICENSES**

**EXPLANATION / SUMMARY**

Attached is a proposed ordinance to amend Chapter 12 - Licenses in the City. This ordinance has been updated with necessary improvements providing specific language for suspending or revoking a business license and it also provides additional language for an appeal process in the event a license is suspended or revoked.

This ordinance has been prepared by the City Attorney and I have reviewed it as well. It is recommended that this ordinance be introduced and placed for first reading.

**RECOMMENDED ACTION:**

By RESOLUTION, to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Chapter 12 Article 1, Section 12 of the Harper Woods Code of Ordinances - Licenses in the City of Harper Woods," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

**SUBMITTED BY:**  **City Manager, John Szymanski**

\_\_\_Approved \_\_\_Vote

**ORDINANCE NO. \_\_\_\_\_ LICENSES**

**Ordinance No. \_\_\_\_\_**

**AN ORDINANCE TO AMEND ARTICLE 1, SECTION 12 OF THE HARPER WOODS  
CODE OF ORDINANCES - LICENSES IN THE CITY OF HARPER WOODS**

The City of Harper Woods Ordains:

**Sec. 12-1. Definitions.**

As used in this Title, the following words and phrases shall have the meanings ascribed to them in this Section.

- (1) City Clerk and Clerk shall mean the City Clerk of the City of Harper Woods.
- (2) City Council or Council shall mean the City Council of the City of Harper Woods or a Committee of the City Council designated by it to act on behalf of the full City Council as permitted by the provisions of this Chapter.
- (3) City shall mean the City of Harper Woods.
- (4) City Manager and Manager shall mean the City Manager of the City of Harper Woods or the City Manager's designee as permitted by this Chapter.
- (5) County shall mean Wayne County, Michigan, and shall include all Boards, Commissions, agencies, instrumentalities, officers, and employees of the government of Wayne County.
- (6) License shall mean any license, permit, certificate or any other type of approval required by the City of Harper Woods.
- (7) Person shall include an individual, partnership, corporation, or any other entity capable of engaging in the activities regulated by this article. Whenever any thing is required to be done by a "person," that requirement is the responsibility of the individual, each of the partners, or any officer of a corporation, as the case may be. "Licensee" may be used interchangeably with "person" in this article.

**Sec. 12-2. - License Required.**

No person, as owner, agent, manager, employee, or otherwise, shall operate, conduct, maintain, or otherwise be engaged in the carrying on of any trade, business, profession, occupation, amusement, activity, or privilege for which any license is required by any provision of this ordinance without first obtaining a license from the City in the manner provided for herein.

**Sec. 12-3. - Multiple Licenses Required.**

The granting of a license or permit to any person operating, conducting, maintaining, or otherwise carrying on or engaging in any trade, business, profession, occupation, amusement or privilege required by this ordinance to be licensed shall not relieve the person so licensed from the necessity of securing such other licenses or permits as may be required by this ordinance, except as specifically provided elsewhere in this ordinance.

A license shall be obtained and the required fee shall be paid for each separate premises located in the City.

Sec. 12-4. - State Licensed Businesses.

The fact that a license or permit has been granted to any person by the State of Michigan to engage in the operation of, conduct of or carrying on of, any trade, business, profession, occupation, amusement, activity or privilege shall not exempt such person from the necessity of securing a license or permit from the City if such a license or permit is required by this ordinance. No license required by this ordinance shall be issued to any person who is required to have a license or permit from the State of Michigan until such person shall submit evidence of having obtained the required State license or permit.

Sec. 12-5. Exceptions for delivery vehicles - Landscape Contractors

- (a) Use of a vehicle solely for delivery of merchandise does not require a license under this article unless sales are made from the vehicle.
- (b) A person engaged in the business of landscape contractor is not required to obtain a license under this article unless operating from fixed business premises within the city to which the public is invited. In such case, the premises shall be licensed, but vehicles or equipment do not require licenses. "Landscape contractor" includes snow removal and lawn-cutting services.

Sec. 12-6. License application, form, contents and renewal.

A license shall be obtained by applying to the city clerk, who shall have forms available for that purpose. The licensee shall furnish the following information, under oath:

- (a) The full name, business address, telephone number and residence address of each owner, officer, manager and local employee of the business.
- (b) The full name, address and telephone number of any resident agent of the business.
- (c) The location of each place of business within the city.
- (d) A description of the goods, wares, merchandise or services offered for sale, use, rental or other wise provided at the business.
- (e) A detailed description of the type of business which the licensee proposes to conduct that reasonably identifies the goods, wares, merchandise or services that will be provided by the business.
- (f) The manner of operating; whether seasonal or year-round and provide the normal business hours.
- (g) A list of all assumed, trade or firm names under which the licensee intends to do business.
- (h) If the licensee is a corporation, and if so, the date and place of incorporation, the corporate name and the name and address of the resident agent.
- (i) If the licensee is a limited liability company, the names, telephone numbers and addresses of the members and any managing member.

(j) If the licensee is a partnership of any type, the name, telephone number and address of the managing partner.

(k) Whether or not the licensee or person conducting or managing the business has been convicted of a crime, misdemeanor or the violation of any municipal ordinance, and if so, provide the full particulars in connection therewith.

(l) A statement that the requirements of all other ordinances of the city applicable to the trade, business or occupation have been met.

(m) Any other information reasonably necessary to enforce the requirements of this article.

#### Sec. 12-7 - Application.

Unless otherwise provided for by law or ordinance or in this section, every person required to obtain a license as provided for in this ordinance shall make application to the City Clerk for such license on forms provided or prescribed by the City Clerk. The application shall require such information as set forth above and that will enable the Clerk to determine whether the applicant, if licensed, will serve the public in a fair, honest, safe and competent manner and in compliance with the requirements of this Ordinance and all other applicable Federal, State and local laws, ordinances, rules and regulations. The person making application for any license shall state under oath or affirmation that the information provided on such application is true and shall provide, under oath or affirmation, such other information relative to the granting of the license or to the applicant's qualifications as the Clerk may require. No person shall make a false statement or false representation on any license application or in connection with the application for any license provided for in this ordinance.

#### Sec. 12-8. - License Term and Fees.

No license shall be issued until the required fee is paid.

(1) The license year applicable to all annual licenses, shall begin on January 1 of each year and shall expire on the last day of December at 12:00 midnight of the year for which it was issued. The expiration date of each license shall be indicated on the face thereof.

(2) If the license year shall terminate within six (6) months or less from the date of issuance of the license, the required license fee shall be one-half of the required annual fee.

(3) Any person who shall fail to file an application for a license at or prior to the time required by this ordinance or within the thirty-one (31) day renewal grace period, shall be assessed a late application fee of ten (10) percent of the fee provided for each calendar month or fraction thereof that the person should have been licensed or Twenty-Five dollars (\$25.00), whichever is greater.

(4) No fees will be refunded.

Sec. 12-9. - Fee schedule set by resolution; bonds; review by city departments when required; liability insurance.

(a) The city council shall establish, by resolution, a schedule of fees applicable to all persons requiring a license under this article. The fees established shall bear some rational relationship to the services provided by the city to the licensee.

(b) As a condition of obtaining a license, the licensee may be required to post a bond. For persons who must post a bond, the amount shall be established by resolution of the city council. The bond shall indemnify the city from any liability arising out of the activities of the licensee and shall secure compliance with any rules, regulations and ordinances applicable to the activities of the licensee. The sufficiency of the bond shall be approved by the city manager.

(c) The city manager may, as a condition of granting any license, require review by any department of the city for compliance by the licensee with the requirements of any other ordinances, rules or regulations of the city. The city council may, by resolution, establish a fee for such review.

(d) Whether or not the licensee is required to post a bond, the licensee may be required to provide proof of liability insurance. The city council, upon recommendation of the city manager, shall establish, by resolution, what businesses are required to show evidence of liability insurance and the amount of required coverage. The licensee shall, upon request, furnish a copy of its current liability insurance policy and all riders and endorsements to the city manager. The sufficiency of the policy shall be approved by the city manager or his designee.

(e) A copy of the current fee schedule, bond requirements and insurance requirements shall be kept in the city clerk's office and made available to any person upon request.

Sec. 12-10. - Conditions for Issuance.

No license shall be issued to any applicant until the applicant has complied with all the provisions of this Code and all provisions of the laws of the State of Michigan applicable to the trade, business, profession, occupation, amusement, activity or privilege for which the license is sought have been complied with.

Sec. 12-11. - Agreement by Applicant.

All licenses are issued subject to the following conditions, which shall be noted on the application form:

(1) The applicant agrees to permit inspection of the licensed premises and/or activity at reasonable times by any properly identified officer or employee of the City.

(2) The applicant agrees to the temporary suspension of the license without prior notice or hearing when, in the judgment of the appropriate officials, such a suspension is necessary to preserve the public health, safety or welfare.

(3) The applicant agrees that he or she will keep aware of and comply with all applicable Federal, State and local laws, ordinances, rules and regulations during the term of the license.

(4) The applicant agrees that he or she will not engage in the licensed trade, business, profession, occupation, amusement, activity or privilege at any time after the license has expired, without having been reissued, or at any time when the license is suspended or revoked.

(5) No license shall be issued unless and until the applicant has paid all personal property taxes assessed him or her and unless the applicant has paid all other debts due and owing to the City.

Each applicant shall sign a statement indicating that he or she has read the foregoing and agrees with its provision prior to the issuance of any license.

Sec. 12-12. - Title Includes Subordinates.

Any officer or employee of the City of Harper Woods is assigned any duty or empowered to perform any act or duty, the title of such officer or employee shall mean and include any authorized subordinate of the officer or employee or any other employee authorized to act on behalf of the officer or employee named.

Sec. 12-13. - Exemption.

The licensing provisions of this ordinance shall not apply to the governments of the United States, the State of Michigan, the County of Wayne or the City of Harper Woods, or to any public board of education located wholly or partially within the City.

Sec. 12-14. - Exemption from Fee.

No license fee shall be required for any person exempt from such fee by State or Federal law. Such person shall comply with all other provisions of this ordinance.

Sec. 12-15. - Suspension or Revocation.

(1) Any license issued by the City may be suspended or revoked by the City Clerk for cause as herein defined. Any permit issued by the City may be suspended or revoked by the issuing officer or Authority for cause as herein defined. In either case, the licensee may request, in writing, a hearing be scheduled with the City Manager or the City Manager's designee or the issuing Authority regarding the suspension or revocation.

(2) The individual attending any requested hearing on behalf of the licensee or permit holder shall have authority to act on behalf of the licensee or permit holder.

Depending upon the necessity for prompt action, the hearing will be held in accordance with one (1) of the following provisions:

(a) If there is no immediate threat to the public health, safety or welfare, the hearing will be held to determine whether the license or permit should be

suspended or revoked. The holder of the license or permit shall submit a request for a hearing in writing to the city clerk. The holder of the license or permit will be notified of the time, date and place of the hearing and the reason or reasons for the proposed suspension or revocation. The license or permit holder is entitled to be represented by counsel, to submit evidence, to cross-examine testifying witnesses, and to make arguments concerning the factual and legal issues. The hearing authority shall be comprised of the City Manager, or the City Manager's designee, the City Clerk, and the Building Official or the Building Official's designee. The hearing authority will issue a written decision to the license or permit holder stating the reasons for the decision.

(b) If there is an immediate threat to the public health, safety or welfare, the license or permit may be suspended prior to the hearing. If a license or permit is suspended prior to the hearing, the hearing shall be commenced as soon as is practical, but in no case more than ten (10) days after the suspension. The hearing shall be held to determine whether to terminate or extend the suspension or whether the suspension should be converted into a revocation of the license or permit. The holder of the license or permit shall be notified of the time, date and place of the hearing and shall be notified of the reason or reasons for the already-imposed suspension and for any contemplated future action. The license or permit holder shall be entitled to be represented by counsel, to submit evidence, to cross-examine testifying witnesses, and to make arguments on factual and legal issues. The hearing authority, will issue a written decision stating the reasons for the decision.

(3) In any hearing held pursuant to the provisions of this Article, the rules of evidence will be followed as far as practicable, but the hearing body may admit and give probative effect to evidence of a type commonly relied upon by reasonably prudent people in the conduct of their affairs. Irrelevant, immaterial or unduly repetitious evidence may be excluded. Notice may be taken of facts within the general knowledge of the community.

(4) Any person dissatisfied with the decision of the City Manager or other hearing officer or hearing authority may appeal to the City Council, provided that a written request for such an appeal shall be filed within seven (7) days of the date of the decision to be appealed. The City Council shall schedule a hearing on the appeal for the next regularly scheduled council meeting if practicable. The hearing shall be scheduled and held before the entire City Council or a Committee thereof, as the City Council shall determine. The factual record made in the hearing below shall constitute the basic record for the appeal. The City Council may, but need not, allow the presentation of additional evidence by a majority vote. Argument as to relevant factual and legal issues shall be permitted. The decision of the City Council shall be by majority vote. The Council may affirm, reverse or modify any action taken relative to a license. The decision of the City Council shall be final.

(5) Any person dissatisfied with the decision of City Council, may appeal the

decision to the Wayne County Circuit Court as provided by and consisted with the appellate rules set forth in the Michigan Court Rules.

**Sec. 12-16. - License Reissuance.**

It shall be the responsibility of all persons engaging in any trade, business, profession, occupation, amusement, activity or privilege required to be licensed to obtain all licenses required by this ordinance prior to engaging in or continuing in the licensed trade, business, profession, occupation, amusement, activity or privilege. To assist in the reissuance of licenses to license holders, the City Clerk may send a license renewal application and invoice for the license fee to license holders prior to the end of a license year. Upon receipt of the completed application and the appropriate fee, and after such investigation as he or she deems necessary, the clerk may issue a license for the following year. If a licensee fails to file an application for renewal and/or fails to pay the license renewal fee prior to the expiration of a license year or within the thirty-one (31) day renewal grace period following the end of a license year, that application shall be considered to be an application for a new license and compliance with the provisions of this Article shall be required prior to the granting of a license.

**Sec. 12-17. - Exhibition of License.**

Where certain premises are licensed or where a licensed trade, business, profession, occupation, amusement, activity or privilege is carried on at a fixed place or establishment, all licenses shall be conspicuously displayed upon the premises, or at the fixed place or establishment. All licenses shall be displayed in an area of the premises, fixed place or establishment that is open to the public. Where there is no premises, fixed place or establishment, the licensee shall have the license or licenses issued in his or her possession at all times when conducting, carrying on, or otherwise engaging in the licensed trade, business, profession, occupation, amusement, activity or privilege. The license shall be promptly displayed upon the request of any police officer or any properly identified officer or employee of the City.

**Sec. 12-18. - Displaying Invalid License and Surrender of Invalid License.**

No person shall display any expired license, any license for which a duplicate has been issued, or any license which has been suspended or revoked, nor shall any person display any license which has not been duly and regularly issued to or on behalf of the person displaying it for the trade, business, profession, occupation, amusement, activity or privilege in, at, or for which the license is displayed. It shall be the duty of every licensee or any employee, agent or representative of a licensee to surrender to any properly identified representative of the City, upon demand, any license which is expired, suspended, revoked, altered, amended, modified, changed or damaged or any license for which a duplicate has been issued.

**Sec. 12-19. - Transfer, Alteration or Misuse of a License.**

No license issued under the provisions of this ordinance shall be transferable or assignable unless specifically and explicitly authorized by this ordinance. No person shall transfer or

assign or attempt to transfer or assign any license and no person shall receive or attempt to receive a transferred or assigned license. No person shall, except as authorized by this ordinance or by the City Clerk, write upon, alter, amend, modify, change or damage any license.

Sec. 12-20. - Revocation.

In addition to any other penalties or actions permitted or authorized by this ordinance, any transfer or assignment of a license or any attempted transfer or assignment shall be void and shall result in the automatic revocation of the license.

Sec. 12-21. - Responsibility.

Any person who aids, abets, counsels, procures, commands or assists in the commission of any violation of the provisions of this Title shall be punishable as a principal.

Sec. 12-22. - Cause Defined.

The term "cause" as used in this ordinance, includes but is not limited to, the doing or omitting of any act, the permitting of any condition to exist in any trade, business, profession, occupation, amusement, activity or privilege for which a license is provided under the provisions of this ordinance, or upon the premises or facilities used in connection therewith, which act, omission or condition is:

- (a) A violation of this ordinance or violation of any rule, regulation or ordinance provision.
- (b) A violation of any other applicable Federal, State or local law, ordinance, rule or regulation.
- (c) Action or activities that are unlawful or fraudulent in nature.
- (d) Actions or activities beyond the scope of the license granted.
- (e) Abandonment of the licensed trade, business, profession, occupation, amusement, activity or privilege.
- (f) Deceptive practice, may include but is not limited to: Misrepresenting the source, sponsorship, approval, or certification of goods or services, misrepresenting characteristics, benefits, qualities, or uses of goods or services, misleading advertising, advertising goods or services without intent to sell those advertised, or false statements about nature of business.
- (g) Any activities or actions that are harmful to the health or welfare of the public.

Sec. 12-23. - Violation of article.

- (a) In addition to any other actions or sanctions permitted under this ordinance along with state and federal laws, any violation of this article or any false statement made in connection with a license application shall be deemed a municipal civil infraction as defined by section 113(1) of the Revised Judicature Act (MCL 600.113(1)) and

subject to a civil fine of not more than five hundred dollars (\$500.00) plus costs and expenses.

(b) For purposes of this section each day of a continuing violation may be deemed and punished as a separate offense.

Cross reference— Licensing of bowling alleys, § 3-1; licensing of skating rinks, § 3-2; licenses for theatricals, shows, etc., § 3-19; machine or arcade license, § 3-56; public dance hall licenses, § 3-96; poolhall licenses, § 3-121; theater licenses, § 3-139; building contractor registration fee, § 5-20; electrical fees for electrical licenses, § 5-55; license for food establishments, § 10-58; restaurant licenses, § 10-92 et seq.; licensing of sign erectors, § 21-58 et seq.; license fees for taxicabs, § 24-26.

**CITY OF HARPER WOODS**

**CITY COUNCIL MEETING OF MAY 4, 2026**

**AGENDA EXPLANATION**

**NEW BUSINESS NO. 6 - INTRODUCTION AND FIRST READING - AN ORDINANCE TO AMEND CHAPTER 16 - NUISANCES**

**EXPLANATION / SUMMARY**

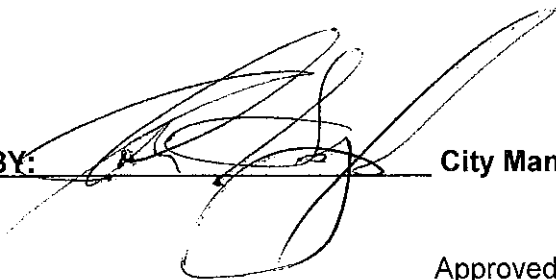
Attached is a proposed ordinance to amend Chapter 16 - Nuisances in the City. This ordinance has been updated to provide additional provisions for the abatement of nuisances as well as including an appeal process. It also references drug, drug paraphernalia, firearms and prostitution nuisances and the procedures to declare a public nuisance, fines and penalties.

This ordinance has been prepared by the City Attorney and I have reviewed it as well. It is recommended that this ordinance be introduced and placed for first reading.

**RECOMMENDED ACTION:**

By RESOLUTION, to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Chapter 16 of the Harper Woods Code of Ordinances - Nuisances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

**SUBMITTED BY:**



**City Manager, John Szymanski**

\_\_\_Approved \_\_\_Vote

**ORDINANCE NO. \_\_\_\_\_ NUISANCES**

**AN ORDINANCE TO AMEND CHAPTER 16 OF THE HARPER WOODS CODE OF ORDINANCES - NUISANCES**

The City of Harper Woods Ordains:

**CHAPTER 16 - NUISANCES**

**ARTICLE 1. - GENERAL PROVISIONS**

Sec. 16-1. - Statement of Findings and Purpose.

The existence of public nuisances as defined in this Chapter, and elsewhere in the Code, on private or public property, is found to create conditions tending to reduce the value of private property, to promote blight and deterioration, to invite illegal activities, to create fire hazards, to create hazards to the health and safety of minors, to create harborage for vermin and pests and to be injurious to the public health, safety and general welfare. Therefore, the presence of a public nuisance on private or public property is declared to be contrary to the public good and shall be subject to notices, orders or other Code enforcement actions to abate, and in the absence of compliance with such Code enforcement actions, to abatement by the City or a City contractor or vendor. The City also finds that abatement-related and Code enforcement actions or abatement by the City may not be adequate to deal with the problem and shall not preclude other legal or administrative actions as deemed necessary or advisable by the City. The City further finds that there is a need to recover Code enforcement and public nuisance abatement-related costs incurred by the City in public nuisance abatement whether the public nuisance is abated by the City, a City vendor or contractor, or by some other person. It is the purpose of this Chapter to provide for the lawful and cost-effective abatement of public nuisances as promptly as possible.

Sec. 16.2. - General Definition of Nuisances.

Whatever annoys, injures or endangers the safety, health, comfort or repose of the public; offends public decency; interferes with, obstructs or renders dangerous any street, highway or any body of water; or in any way renders the public insecure in life or property is hereby declared to be a public nuisance. Public nuisances shall include, but not be limited to, whatever is forbidden by any provision of this Chapter and shall include any provision of this Code declared in this Code to be a nuisance.

No person shall commit, permit, create or maintain a public nuisance.

Sec. 16-3. - Deposit of unwholesome substances.

No person shall, within the limits of the city, by himself or by another, throw, place, deposit or leave in the street, lane, alley, public place or square, any animal or vegetable substance, dead animals, fish, shavings, dirt, rubbish, excrement, filth, unclean or nauseous water or liquor, hay, straw, soot, offal, garbage, swill or any other

article or substance whatever which may cause any offensive, unwholesome, or nauseous smell, or endanger the health of the public.

Sec. 16-4. - Radio and television interference.

(a) No person shall maintain or operate any equipment, device, appliance or apparatus in the city which generates or causes high frequency oscillations which interfere with radio or television transmitting or reception; except, that x-ray pictures, examinations or treatments and diathermy treatments may be made if the machine or apparatus therefor is equipped to avoid all unnecessary or unreasonable interference and are not negligently operated.

(b) The city manager may designate a radio inspector, to investigate complaints of interference with radio and television transmitting, and reception and he is hereby given authority upon presenting his evidence of authority, to have a right of access to any premises at any reasonable hour for the purpose of inspecting any equipment, device, appliance or apparatus coming within the terms of this ordinance to determine if such equipment, device, appliance and apparatus complies with the terms of this section, and no person shall interfere with said radio inspector in making such inspection or to refuse to allow the radio inspector to enter upon the premises for such purpose.

(c) Whenever an inspection and test shall have been made by the radio inspector, and it is found that such equipment, device, appliance or apparatus is being operated in violation of this section, the person responsible for such operation shall be notified in writing to discontinue the use of such equipment, device, appliance or apparatus or to make additions, repairs or modifications thereof, in order that the same may be operated in a manner which complies with the provisions of this section. Such notice may be given personally to said person or by registered mail, addressed to said person. In the event that said person within forty-eight (48) hours after receipt of such notice to repair or discontinue the use of said equipment, device, appliance or apparatus, does not discontinue its use or repair the same so that it complies with this section, such person shall be deemed to be operating the same in violation thereof.

(d) The operation of any machine, mechanical device, electrical device, or thing that interferes with, or causes static in the operation of the police radio system is hereby declared to be a public nuisance; the operator of said machine or device shall immediately discontinue the use of said equipment upon being notified of its interference with the police radio system and shall not again place the same in operation until it has been repaired or modified so as not to interfere with the police radio system.

(e) The provisions of this section shall not be construed as regulating any equipment, device, appliance or apparatus used in interstate commerce where the same is licensed or regulated by or under any Act of Congress of the United States.

Sec. 16-5. - Drainage of lots, lands, excavations, cellars, vaults, etc.

If any lands, excavations, cellar, vault, sewer, drain, place or premises within the city shall be damp, unwholesome, offensive or filthy, or be covered during any portion of the year with stagnant or impure water, or shall be in such condition as to produce offensive exhalations, the City Manager or City Manager's designee may require the same to be drained, filled up, cleansed or purified by the owner, or occupant, or person in charge of such lot, premises or place.

#### Sec. 16.6. - Abatement of Nuisances.

Where no other procedure is made specifically applicable by another provision of this Code, any property, structure, condition or activity prohibited by this Chapter, or declared a public nuisance elsewhere in this Code, may be abated by the City Manager, or the City Manager's designee, in accordance with the procedure set out in this Article. The City Manager shall first investigate, or cause to be investigated, the existence of the alleged public nuisance to determine whether or not a public nuisance as defined in this Chapter, or elsewhere in this Code, exists and to further determine the person who has created, is committing, is permitting or is maintaining that public nuisance. The City Manager, or the City Manager's designee, shall then give written notice to the person or persons responsible for the creation, commission, permitting or maintenance of such public nuisance, specifying in particular the nature of the public nuisance, the corrective action to be taken to abate the public nuisance, and the time limit for the abatement of the public nuisance, which shall be a reasonable time, but not to exceed twenty days from the time the notice is served. The notice shall be served by:

- a) Delivering the notice to the owner or occupant personally or by leaving the same at his residence, office or place of business with some person of suitable age and discretion; or
- b) By mailing said notice by certified mail to such owner or occupant at his last known address; or
- c) By mailing said notice to the registered agent as identified in filings with the State of Michigan, Licensing and Regulatory Affairs, or
- d) If the owner or person is unknown, by posting said notice in some conspicuous place on the premises for five (5) days.

If, at the expiration of the time limit in the notice, the person responsible for the public nuisance shall not have complied with the requirements of the notice, the City Manager or designee shall carry out the requirements of the notice, take other action as permitted by this Code or state law, or otherwise abate the public nuisance. Notwithstanding any other provision of this Code, where a public nuisance that necessitates abatement exists on private property, the owner of the property where the public nuisance condition exists, as determined by the City in accordance with this Code, shall be liable for all costs incurred by the City in connection with its enforcement of the City Code regardless of whether the City performs the work, a City contractor or vendor performs the work, or whether the City's Code enforcement actions caused the person or persons with ownership of the property, as defined in this Code, to perform the work or otherwise bring the property into compliance with the applicable provisions of the City Code.

All of the costs of Code enforcement activities provided for in this Code and incurred by the City shall be billed to the owner of the property, or other clearly responsible party, and shall be paid within 30 days of mailing. All costs of such abatement-related and Code enforcement activities shall be a personal debt owed to the City by the person billed for the public nuisance and, if the public nuisance is attributable to the use, occupancy, care, control, dominion or ownership of any land or premises, shall also, in addition to being a personal debt, be charged against such premises and the owner thereof and shall be a lien on the property until paid.

It shall be a violation of this Code for any person to fail, neglect or refuse to comply with an order issued pursuant to the provisions of this Chapter unless an appeal is lawfully filed as provided for in this Chapter.

#### Sec. 16-7 - Remedies Severable.

Any action taken by the City to abate any public nuisance under the provisions of this Article, or any other provision of the City Code, shall not affect the right of the City to institute other legal or administrative proceedings against the person committing, creating, permitting or maintaining any public nuisance for violation of this Code nor affect the imposition of the penalty or remedy prescribed or imposed for such violation. Upon application by the City to any court of competent jurisdiction, the court may order the public nuisance abated and/or the violation or threatened violation restrained and enjoined.

#### Sec. 16-8. - Appeals; Hearing.

Except as otherwise provided in this Chapter, appeals from any notice, billing, order or any other Code enforcement or abatement-related action of any officer, employee or agent charged with the enforcement of this Chapter, shall be filed as a written notice of claim of appeal with the city clerk. The written claim of appeal shall be filed within twenty (20) days of the date of any notice, order, ruling or action being appealed. However, if a notice, order, ruling or action requires the abatement of a public nuisance or other action within a shorter period of time, the appeal must be made within such shorter period. Upon the filing of an appeal as provided for in this Chapter, compliance with the notice, billing or order shall be stayed until the matter is heard and decided by the City Manager or designee except as otherwise provided in this Chapter. Failure to comply with the requirements of that Chapter regarding an appeal shall be grounds for denial of the appeal. An appeal fee, as established by the City Council, shall be paid in the amount of \$50.00, unless waived based on for good cause established by appellant.

The City Manager or designee may modify, reverse or affirm the notice, billing or order, in whole or in part, or make such order or decision with regard to the appeal as is determined necessary in light of the circumstance of the situation and the need to protect the public. In hearing and deciding an appeal, the City Manager or designee shall have all the power of the officer, employee or agent from whom the appeal was taken. The decision of the City Manager or designee shall be final except as otherwise provided for by law.

If, as determined by the City Manager or the City Manager's designee, a serious and immediate threat to life, health or other public or private property exists, the City may summarily abate the public nuisance notwithstanding the filing of an appeal. The City shall attempt to provide verbal or written notice to the responsible party prior to a summary abatement, but, in light of the need for summary action, the failure to effectively provide such notice shall not preclude summary abatement. Should a summary abatement occur, the appeal shall be limited to the issue of responsibility for the cost of abating the public nuisance and related costs, as provided for by this Code.

It shall be a violation of this Code for any person to fail, neglect or refuse to comply with an order or decision of the City Manager or designee made pursuant to this Chapter.

#### Sec. 16-8 - Code Enforcement and Abatement—Related Costs.

Where the public nuisance conditions that necessitate abatement exist on private or public property, the person or persons committing, creating, permitting or maintaining the public nuisance, and any owner of the private property where the public nuisance conditions exist, shall be liable for all Code enforcement and abatement-related costs incurred by the City in connection with its enforcement of the provisions of this Code regardless of whether the City performs the abatement work, the abatement work is performed by a City contractor or vendor, or the abatement is performed by the person or persons with use, occupancy, care, control, dominion or ownership over the property or others. Costs authorized to be charged under this Code include, but are not limited to, notices, orders, inspections and other actions, including property remediation after the public nuisance abatement.

In the event such person fails to abate said nuisance in accordance with the notice, the city shall do so and the cost thereof shall be charged against the owner or occupant of the premises and payment thereof shall be enforced as a special assessment as provided in the charter.

The provisions of this section shall be cumulative to all ordinances of the city.

#### Sec. 16-9. - Abatement of graffiti.

(a) Purpose. It is hereby determined that graffiti creates a condition of blight which can result in the deterioration of property values. In addition, unless graffiti is quickly removed, other properties soon become the target of graffiti. The intention of this section is to minimize and to quickly remove graffiti to limit its adverse impact. Graffiti is hereby declared to be a public nuisance and a threat to the public health, safety and welfare.

(b) Defined. "Graffiti" shall mean any writing, printing, marks, signs, symbols, figures, designs, drawings or any inscriptions of any kind whatsoever placed on any exterior surface of a building, wall, fence, sidewalk or other permanent structure on public or private property with or without the owner's permission in such fashion so as to deface and/or vandalize the property. Graffiti materials include paint, aerosol or pressurized containers of paint, indelible markers, ink, dye or any other substance capable of defacing property.

(c) Unlawful conduct. It shall be unlawful for any person to possess graffiti materials for the purpose of placing graffiti on any exterior or interior surface located on public or private property, and it shall be unlawful for any person to intentionally place graffiti on any exterior surface located on public or private property.

(d) Removal required. Any property owner, occupant and/or lessee who has graffiti on any exterior or interior surface shall remove or cover, or cause to have removed or covered, such graffiti within seven (7) days after the graffiti is first observed. Removal or covering shall be completed in such a fashion so as no visible trace of the graffiti remains.

## **ARTICLE 2 - DRUG, DRUG PARAPHERNALIA, FIREARMS, AND PROSTITUTION NUISANCES**

### **Sec. 16-10 - Definitions.**

For the purposes of this Chapter, the terms defined below shall have the meanings indicated below in this Section:

(1) City Council means the Harper Woods City Council or a standing or special Committee of the Harper Woods City Council.

(2) Owner means any person who possesses or has any legal or equitable interest in a property. Owner also means any person who has or exercises any control, custody or dominion over a property whether or not that person has or claims to have any legal or equitable interest in the property. Owner also means any person having an ownership interest in a property as disclosed by the records referred to in this Chapter.

(3) Property means any land, structure, house, building, premises or any part thereof.

(4) Repeated and repeatedly mean two (2) or more times.

### **Sec. 16-11. - Legislative Findings with Respect to Drug Use, Firearms and Prostitution or Soliciting for Prostitution.**

The City Council determines that whenever the repeated use, sale, furnishing, giving or possession of controlled substances, drug paraphernalia or illegal firearms occurs on any property or whenever property is repeatedly used for violation of the controlled substances, drug paraphernalia or firearm laws or for purposes of prostitution or soliciting for prostitution, a public nuisance may result. Such a public nuisance results from the increased criminal activity that occurs in the neighborhood surrounding the property, increased pedestrian and/or vehicular traffic in the neighborhood surrounding the property, the fear engendered in the minds of neighbors and the peace and quiet of residents living in the neighborhood surrounding the property being disturbed.

### **Sec. 16-12. - Authority for Declaration of a Public Nuisance.**

Whenever the illegal use, sale, furnishing, giving or possession of controlled substances, drug paraphernalia, or illegal firearms repeatedly occurs on any property or when any violation of the controlled substances act, the drug paraphernalia laws, laws governing firearms or any act of prostitution or soliciting for prostitution occurs

repeatedly on any property, the City Council may declare by resolution that the property is a public nuisance and order that the nuisance be abated as provided in this Chapter.

Sec. 16-13. - Procedure for Declaration of a Public Nuisance.

A Declaration of a Public Nuisance under the authority of this Article shall occur only in accordance with the following procedure:

(1) Such a declaration may occur only after there has been notice given to the owner of the property and the owner has had an opportunity to be heard at a public evidentiary hearing before the City Council.

(2) Notice of the public evidentiary hearing shall be given to the owner and shall consist of personal service or the mailing of a certified letter to the owner at the address indicated by the City Assessor's records, the records of the Register of Deeds of Wayne County or the records of the City's Housing Inspection office. The notice shall state the nature of the alleged nuisance and the time, date and location of the hearing. If the notice is served by certified mail, it shall be delivered with a return receipt requested according to the practices of the post office. Receipt of the return receipt card by the City indicating the owner's having received such notice shall be deemed notice to the owner. Such notice to an owner shall occur at least seven (7) calendar days prior to the date of the public hearing. As used in this Article, "the owner," "an owner," or "owner" shall mean any and all persons that the City is aware of who have or who may have an ownership interest as defined in this Article. Whenever this Article provides for notice to the owner, it shall be construed to mean that notice shall be given to all persons having a known ownership interest as so defined.

(3) The City Council, sitting as an administrative body and acting in a quasi-judicial capacity, shall make a determination as to whether a public nuisance exists under the standards established by this Chapter. The City Council shall make this determination based solely upon the evidence presented at the public evidentiary hearing. In conducting the public evidentiary hearing, the City Council shall afford the owner and the City an opportunity to present relevant and material evidence and to make arguments as to factual or legal issues. Cross-examination of opposing witnesses shall be permitted. The owner may appear representing himself/herself or be represented by an attorney. Lay-person representation is not permitted. In conducting its public evidentiary hearing, the City Council may be bound by the rules of evidence and may admit and give weight to probative evidence of a nature that is commonly relied upon by reasonably prudent individuals in the conduct of their affairs. Irrelevant, incompetent and immaterial evidence and unduly repetitious evidence shall be excluded.

Sec. 16-14. - Abatement of Nuisance and Costs.

If the City Council determines by a preponderance of the evidence that a property is a public nuisance, it may, by resolution, in addition to any other remedies available to the City at law or in equity, order abatement of the nuisance.

(1) The abatement process shall be conducted as follows:

(a) If it is determined that all or a portion of the property is to be ordered vacated, the City Council shall order the property vacated and declare that occupancy of all or a portion of the property is prohibited and authorize the Harper Woods Department of Public Safety to prohibit the occupancy of the property by either padlocking all or a portion of the property or boarding or otherwise securing all or a portion of the property, as is appropriate, for a period of up to one (1) year as the City Council shall determine based upon the evidence; and/or

(b) Determine that the owner shall be liable for the full cost of any materials and personnel (including police and any other City employees or contractors) involved in the padlocking, boarding or securing of the property in the first instance and the full cost of any personnel and materials involved in any subsequent or remedial padlocking, boarding or securing of the property; and/or

(c) Determine that the costs set out herein shall be a personal debt of the owner and/or assess those costs against the property as a lien as provided for in the City Charter.

(2) Where only a discreet area under the control of a person or persons other than the owner is involved in the illegal activity, the City Council shall not order that any part of the property other than the part used for the illegal activity be vacated. It is the intent of this provision to protect those truly and completely innocent of any participation in the act and those not having any notice of, or direct or imputed knowledge of, the illegal acts from being deprived of the use of their property. By way of example and not limitation, if only a single apartment in a multiple dwelling is used for illegal purposes as provided for in this Article, the City Council may vacate only the apartment used for the illegal purposes and shall not vacate the entire building.

Sec. 16-15. - Presumption of Public Nuisance—Drugs, Drug Paraphernalia and Illegal firearms.

The City Council may find that a public nuisance exists if the following conditions are established by the evidence presented at the public evidentiary hearing:

(a) The property has been searched by the police and illegal controlled substances or illegal drug paraphernalia, or illegal firearms have been found by the police; or

(b) The property has been the location of a violation of the Michigan controlled substances law or of the Michigan drug paraphernalia law or Michigan firearms law as evidenced by conviction of an individual for violation of either at that location; and

(c) A letter, informing the owner that an illegal controlled substance and/or illegal drug paraphernalia or illegal firearms has been found by the police at the property or that a drug-related or drug paraphernalia-related crime has been committed on the property, and of the potential consequences if a similar activity occurs at the property, has been:

(1) Personally served on an owner; or

(2) Sent by certified mail to an owner, as provided for in this Article, and a return receipt card has been received by the City; and

(d) The same property is searched by the police again within six (6) months from the date of the first search and a controlled substance, drug paraphernalia or illegal firearms are found by the police or, if within six (6) months, a subsequent violation of the controlled substances act, the drug paraphernalia law or illegal firearms occur.

Sec. 16-16. - Presumption of Public Nuisance—Prostitution or Soliciting for Prostitution.

The City Commission may find that a public nuisance exists if the following conditions are established by the evidence presented at the public evidentiary hearing:

(a) The property has been the location of an act of prostitution or soliciting for prostitution as proven by the conviction of an individual for engaging in an act of prostitution or soliciting for prostitution at that location, and

(b) A letter, informing an owner that an act of prostitution or soliciting for prostitution has occurred on the property and of the potential consequences if a similar activity occurs at the property, has been:

(1) Personally served on an owner; or

(2) Sent by certified mail to an owner, as provided for in this Article, and a return receipt card has been received by the City; and

(c) The same property is again proven to be the location of an act of prostitution or soliciting for prostitution by the conviction of an individual for engaging, at that location, in any act prohibited by the laws of this State or of any act prohibited by the Harper Woods City Code relating to prostitution or soliciting for prostitution.

Sec. 16-17. - Notification to the Property Owner.

The notification letters to the property owner provided for in Section 16-13 of this Chapter and the notice of a public evidentiary hearing provided for in Section 16-13 of this Chapter shall contain a report of the nature of the violation of the law found, the nature of the drugs or drug paraphernalia seized, the individuals involved and, with reasonable specificity, the location of the contraband or illegal act.

Sec. 16-18. - Appeal.

(a) An owner aggrieved by any final determination by the City Council under this Chapter may appeal the determination to the Circuit Court within twenty-one (21) days of the date of the decision.

(b) The Circuit Court shall review the City Council's decision to determine whether the City Council's decision is in violation of the law, has been procured by fraud, if an abuse of discretion exists, and whether the decision is supported by competent, substantial and material evidence on the record as a whole. The Circuit Court's review shall be made upon the record made before the City Council. The burden is on the appealing party to demonstrate error.

Sec. 16-19. - Posting and Listing of Public Nuisances.

(a) Whenever the City Council shall have ordered a property to be vacated and ordered that occupancy is prohibited, the Department of Public Safety will post a notice so stating at each entrance to any building on the property and at the entrance to each dwelling unit or other portion of the property ordered vacated and will replace any notices that are missing or unreadable.

(b) The City Clerk will maintain a list of those properties that have been declared to be public nuisances and of the remedy ordered by the City Council. Immediately upon a declaration of public nuisance as provided for herein, the City Clerk will add the property to the list. The list will be available for public inspection at the City Clerk's office.

Sec.16-20. - Entry Into or Use of Any Property of Which the City Council has Ordered to be Vacated and for Which the City Council has Prohibited Occupancy.

No person shall enter upon any property that has been declared by the City Council to be a nuisance and which the City Council has ordered to be vacated and for which occupancy has been prohibited. It shall be an affirmative defense to a prosecution under this Section that written permission to enter the property was obtained from the Director of Public Safety.

Sec.16-21. - Penalty.

Whoever violates the provisions of this Chapter shall be subject to the following minimum criminal penalties which shall be assessed in addition to any other lawful sentence that the sentencing Court may impose:

(a) For a first violation, a fine of not less than one hundred seventy-five dollars (\$175.00) nor more than five hundred dollars (\$500.00).

(b) For a second violation, a fine of not less than three hundred dollars (\$300.00) nor more than five hundred dollars (\$500.00), and imprisonment for not less than ten (10) days nor more than ninety (90) days.

(c) For a third or subsequent violation, a fine of not less than four hundred dollars (\$400.00) nor more than five hundred dollars (\$500.00), and imprisonment for not less than thirty (30) days nor more than ninety (90) days.

Secs. 16-22 through 16-30. - Reserved.