CITY OF HARPER WOODS
REGULAR CITY COUNCIL MEETING
SEPTEMBER 21, 2026
7:00 P.M.
19617 HARPER AVENUE, HARPER WOODS, MI 48225
CITY COUNCIL CHAMBERS

MEETING AGENDA

A. CALL TO ORDER - MOMENT OF SILENCE - PLEDGE OF ALLEGIANCE:

B. ROLL CALL:

C. APPROVAL OF MINUTES:
1) Regular City Council meeting held on September 9, 2026

D. PUBLIC COMMENTS ON AGENDA ITEMS:

E. CONSENT AGENDA:
1) Approval of Accounts Payable Listing. ($976,184.37)
2) Payment to Anderson, Eckstein & Westrick. ($54,795.97)
3) Payment to WCA Assessing. ($7,038.50)
4) Payment to Doxim Inc. ($5,116.87)
5) Approval of Purchase - Court Laptops ($19,490.23)
6) Payment to Guardian Underground. ($12,800.00)
7) Payment to Turf & Timber LLC. ($6,800.00)
8) Payment to Nu Appearance Maintenance. ($13,830.75)

F. OLD BUSINESS:

G. NEW BUSINESS - CITY MANAGER'S REPORTS:
1) Renewal - Professional Services Agreement - HydroCorp
2) Progress Payment No. 3 - 2026 Storm Sewer Repairs, #180-389
3) Progress Payment No. 2 - 2026 Pavement Striping Project, #180-396
4) Progress Payment No. 2 - Concrete Pavement Repair Project #180-388
5) Introduction and Adoption - Ordinance No. 2026-05 to Amend the Cross Connection Control Ordinance
6) Asset Management Policy and Procedures
7) Adopt 2027 Budget Schedule

H. CALL TO AUDIENCE:

I. CALL TO COUNCIL:

J. OTHER BUSINESS:

CONTINUED. . .

K. ADJOURNMENT:

John Szymanski, City Manager

This meeting is open to all members of the public under Michigan's Open Meetings Act.
The City of Harper Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities at the meeting upon a 72-hour advance notice by contacting the clerk's office at 313-343-2510 or lfrank@harperwoods.net

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF SEPTEMBER 21, 2026

AGENDA EXPLANATION

E. CONSENT AGENDA ITEMS: 1- 8

EXPLANATION / SUMMARY

See attached listing

RECOMMENDED ACTION:

By RESOLUTION, approve the Consent Agenda Items 1 through 8.

SUBMITTED BY: ______________________ **City Manager, John Szymanski**

___Approved ___Vote

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF SEPTEMBER 21, 2026

AGENDA EXPLANATION

CONSENT AGENDA

The following items are presented under the Consent Agenda for your review and approval.

1. ACCOUNTS PAYABLE LISTING / PAYROLL VENDOR LISTING
Recommended Action: approve the Accounts Payable/Payroll Vendor listing for Check Numbers 136039 through 136138 in the amount of $976,184.37 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. PAYMENT TO ANDERSON, ECKSTEIN & WESTRICK
Recommended Action: approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of $54,798.97 for professional services during the month of September 2026 for the following projects: Temp Water Operator #180-303; Harper/VanAntwerp Redev. #180-313; 2026 Pavement striping #180-395; 2026 Misc Concrete Rep. #180-388; Miss Dig #180-255; NG911 GIS Update #180-393; Roscommon Pocket Park #180-329; Water Reliability Study #180-399; 2025 Sanitary Sewer Clean #180-365; 2026 Sanitary Sewer Clean #180-391; 2025 Sanitary Sewer FCIPP #180-364; 2026 Sanitary Sewer FCIPP #180-390; Vernier Water Main, #180-308; 2025 and 2026 Storm Sewer Repair, #180-362 and #180-389; Kelly Road SS4A Grant App #180-346; Mio-Tac Grant App #180-400 and the DWRF Lead Water Svc Repl. #180-331.

3. PAYMENT TO WCA ASSESSING
Recommended Action: approve payment to WCA Assessing in the amount of $7,038.50 for the contractual assessing services to be performed during the month of October 2026.

4. PAYMENT TO DOXIM INC.
Recommended Action: approve payment to Doxim, Inc. in the amount of $5,116.87 for the processing and mailing of the summer tax bills, the September water bills and for envelope supplies.

5. APPROVAL OF PURCHASE - COURT LAPTOPS
Recommended Action: approve the purchase of ten (10) Dell Pro 16 laptops with three-year warranties' and a MacBook Pro for Court use in the amount of $19,490.23 from Simplified Business Solutions.

6. PAYMENT TO GUARDIAN UNDERGROUND

Recommended Action: approve payment to Guardian Underground in the amount of $12,800.00 for their assistance with a water main break, stop box repair and replacement, valve repairs and replacement of a fire hydrant.

7. PAYMENT TO TURF & TIMBER LLC.

Recommended Action: approve payment to Turf and Timber LLC in the amount of $6,800.00 for tree removal in conjunction with an emergency water main break.

8. PAYMENT TO NU APPEARANCE MAINTENANCE

Recommended Action: approve payment to Nu Appearance Maintenance, Inc. in the amount of $13,830.75 for tree removal and main break restorations, and for storm cleanup and weed maintenance in various areas of the City, including City Hall, the annexes.

SUBMITTED BY: ______________ **City Manager, John Szymanski**

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL						
Check Type: Paper Check						
09/18/2026	GEN	136042	007756	OAKLAND COUNTY	FRMS DEPT FEE APRIL-JUNE 2026-HWFD	1,521.00
09/18/2026	GEN	136043	007410	3RD MONARCH STRATEGIES, LLC	MICHIGAN LEGISLATURE FY 2026-CM	4,000.00
09/18/2026	GEN	136044	007503	AIS CONSTRUCTION EQUIPMENT	#625 PARTS/SUPPLIES/MAINT-DPW	2,157.48
09/18/2026	GEN	136045	007496	AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES/ADULT DEPT	129.15
					LIBRARY SUPPLIES/ADULT DEPT	38.83
					LIBRARY SUPPLIES/ADULT DEPT	40.34
						208.32
09/18/2026	GEN	136046	002438	ANDERSON, ECKSTEIN & WESTRICK	180-244 EASTLAND CENTER REDEVEL AG09092	288.88
					180-303 TEMP WATER OPERATOR AG090926	1,215.89
					180-313 HARPER VAN ANTWERP DEV AG090926	7,711.33
					180-395 PAVEMENT STRIPING AG050426	410.88
					180-388 2026 MISC. CONCRETE REP AG09092	4,944.52
					180-0255 MISS DIG AG0990926	803.92
					180-370 EPA RISK & RESILIENCY AG090926	127.42
					180-397 SALTER PARK DOME AG090926-CM	5,362.65
					180-399 WATER RELIANILITY STUDY AG09092	9,360.00
					180-331 DWRF LEAD SVC AG090926-CM	463.57
					180-0365 2025 SAN SEWER CLEANING AG0810	151.82
					180-390 2026 SAN SEWER FCIPP AG090926-C	922.27
					180-308 VERNIER WATER MAIN AG090926-CM	12,440.00
					180-337 2024 STORM SEWER REP AG090926	46.13
					180-389 2026 STORM SEWER REP AG081026-C	620.70
						44,869.98
09/18/2026	GEN	136047	002438	ANDERSON, ECKSTEIN & WESTRICK	180-382 CWSRF SEWER REHAB AG090926	191.20
					180-383 CWSRF FCIPP SEWER REHAB AG09092	4,566.62
					180-384 CWSRF SCIPP SEWER REHAB AG09092	210.92
						4,968.74
09/18/2026	GEN	136048	006097	ARROW OFFICE SUPPLY	OFFICE SUPPLIES-HWPD	275.61
					OFFICE SUPPLIES-HWPD	54.93
						330.54
09/18/2026	GEN	136049	004642	ARS SERVICIES LLC	WATER MAIN REPAIRS AG090926-DPW	5,565.66
					WATER MAIN REPAIRS AG090926-DPW	2,963.73
					WATER MAIN REPAIRS AG090926-DPW	5,694.08
					WATER MAIN REPAIRS AG090926-DPW	5,403.33
						19,626.80
09/18/2026	GEN	136050	000335	CITY OF GROSSE POINTE WOODS	HW TORREY RD PUMP STATION AG090926-DPW	91,266.14
09/18/2026	GEN	136051	006796	BELFOR PROPERTY RESTORATION	BOARD UP SERVICES-HWPD	450.41
09/18/2026	GEN	136052	003727	BENDZINSKI & CO	2026 CWSRF WATER/SEWER BOND AG090926	21,950.00
09/18/2026	GEN	136053	006495	BEST STOP AUTOMOTIVE, LLC.	SCT#63 OIL CHANGE-HWPD	46.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					SCT#69 OIL CHANGE-HWPD	46.00
					SCT#67 OIL CHANGE-HWPD	46.00
					SCT#61 OIL CHANGE-HWPD	46.00
						184.00
09/18/2026	GEN	136054	007475	BLUE WATER SOLUTIONS LLC	WATER METER PARTS/SUPPLIES AG090926	7,118.01
					WATER METER PARTS/SUPPLIES AG090926	7,494.21
					WATER METER PARTS/SUPPLIES AP090926	5,029.46
						19,641.68
09/18/2026	GEN	136055	004380	BRANDI SWINEHART	2026 SUMM ER TAX REFUND	0.00 V
			Void Reason: WRONG VENDOR			
09/18/2026	GEN	136056	007492	KT ASSOCIATES INC	SECURITY DETAIL (COURT) 083126-090426-3	854.00
09/18/2026	GEN	136057	007490	CANFIELD EQUIPMENT SERVICES, INC	SCT#62 REPLACED SPOTLIGHT-HWPD	485.05
09/18/2026	GEN	136058	007758	CATALIS COURTS & LAND RECORDS, LLC	ONLINE SOFTWARE/TRAFFIC-DIST COURT	70.00
					ONLINE SOFTWARE/TRAFFIC-DIST COURT	90.00
					ONLINE SOFTWARE/TRAFFIC-DIST COURT	95.00
						255.00
09/18/2026	GEN	136059	002410	CINTAS CORPORATION #721	DPW UNIFORM RENT/CLEAN-DPW	62.56
					DPW UNIFORM RENT/CLEAN-DPW	55.23
					DPW UNIFORM RENT/CLEAN-DPW	62.56
					DPW UNIFORM RENT/CLEAN-DPW	55.23
						235.58
09/18/2026	GEN	136060	006426	CLASS A TRAINING CENTER, LLC	PROFESSIONAL SCVS-COUNSELING ADC-32A	105.00
09/18/2026	GEN	136061	007248	COMCAST BUSINESS	SEPT/AUG26 MONTHLY CHARGES	366.33
09/18/2026	GEN	136062	002540	CORE & MAIN	WATER SYS EQUIP/PART/MAINT/REP AG090926	17,428.20
					WATER SYS EQUIP/PART/MAINT/REP AG090926	1,043.40
					WATER SYS EQUIP/PART/MAINT/REP AG090926	2,796.76
					WATER SYS EQUIP/PART/MAINT/REP AG090926	373.96
						21,642.32
09/18/2026	GEN	136063	004830	CORELOGIC CENTRALIZED REFUNDS	2026 SUMMER TAX REFUND	1,389.91
					2026 SUMMER TAX REFUND	1,804.46
					2026 SUMMER TAX REFUND	2,176.20
					2026 SUMMER TAX REFUND	2,637.59
					2026 SUMMER TAX REFUND	1,342.07
					2026 SUMMER TAX REFUND	1,860.86
					2026 SUMMER TAX REFUND	2,091.31
					2026 SUMMER TAX REFUND	2,850.80
					2026 SUMMER TAX REFUND	2,147.44
					2026 SUMMER TAX REFUND	1,188.97
					2026 SUMMER TAX REFUND	5,496.79
					2026 SUMMER TAX REFUND	1,195.01
					2026 SUMMER TAX REFUND	877.74
					2026 SUMMER TAX REFUND	699.32
					2026 SUMMER TAX REFUND	1,376.33
						29,134.80

CHECK REGISTER FOR CITY OF HARPER WOODS
CHECK DATE FROM 09/05/2026 - 09/18/2026
CHECKS:136042-136138

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
09/18/2026	GEN	136064	004830	CORELOGIC CENTRALIZED REFUNDS	2026 SUMMER TAX REFUND	939.04
					2026 SUMMER TAX REFUND	1,823.63
					2026 SUMMER TAX REFUND	2,032.53
					2026 SUMMER TAX REFUND	2,740.46
					2026 SUMMER TAX REFUND	3,746.31
					2026 SUMMER TAX REFUND	1,716.30
						12,998.27
09/18/2026	GEN	136065	004830	CORELOGIC CENTRALIZED REFUNDS	2026 SUMMER TAX REFUND	1,522.88
09/18/2026	GEN	136066	004830	CORELOGIC CENTRALIZED REFUNDS	2026 SUMMER TAX REFUND	1,607.83
09/18/2026	GEN	136067	004830	CORELOGIC CENTRALIZED REFUNDS	2026 SUMMER TAX REFUND	1,896.03
09/18/2026	GEN	136068	004830	CORELOGIC CENTRALIZED REFUNDS	2026 SUMMER TAX REFUND	2,306.68
09/18/2026	GEN	136069	006684	CREATIVE OFFICE INTERIORS, INC	HWPD FRONT OFFICE REMODEL-DEPOSIT	8,991.30
09/18/2026	GEN	136070	006396	CYNTHIA CZECH	MIDC HOUSE COUNSEL/ON CALL 090826	289.00
09/18/2026	GEN	136071	007660	D & D ENVIRONMENTAL, LLC.	ASBESTOS REMOVAL DOWN PAYMENT-HWPD	12,535.06
09/18/2026	GEN	136072	007322	DAVONNE DARBY	MIDC ATTORNEY HOUSE COUNSEL	338.00
09/18/2026	GEN	136073	006445	DORIS NEAL	MIDC ATTORNEYHOUSE COUNSEL/ON CALL 0826	289.00
09/18/2026	GEN	136074	006256	DRIVE CREATIVE SERVICES, LLC	PRODUCTION OF OCT/DEC26 NEWSLETTER-CM	4,950.00
09/18/2026	GEN	136075	000359	DTE ENERGY	SEPT26 STREET LIGHTS/TRAFFIC SIGNALS-DP	39,107.10
09/18/2026	GEN	136076	005970	DUKE'S ROOT CONTROL, INC.	CLEAN/TELEVISE SANITARY LINE AG090926	308.26
					SANITARY LINE ROOT CONTL AG090926-DPW	3,707.72
					SANITARY LINE ROOT CONTL AG090926-DPW	3,735.75
						7,751.73
09/18/2026	GEN	136077	001479	EJ USA, INC	WATER SYSTEM REPAIR PARTS-DPW	3,798.30
09/18/2026	GEN	136078	004959	FIRST CHOICE/BLUE TIGER	WATER UNIT FILTER EXCHANGE KELLY RD	64.95
					PURITY KIT KELLY RD	56.66
					WATER FILTER EXC/PURITY KIT 32A ,CH, PD	364.83
						486.44
09/18/2026	GEN	136079	005175	G2 CONSULTING GROUP; LLC	180-388 STORM SEWER REPAIRS AG090926-CM	2,664.50
					180-313 FRASER SQR PROJECT AG090926-CM	4,517.50
					180-313 FRASER SQR PROJ AG090926-CM	888.00
						8,070.00
09/18/2026	GEN	136080	002628	GEORGE'S DISCOUNT AUTO PARTS	VEHICLE PARTS-MAINT-DPW	78.41
					VEHICLE PARTS-MAINT-DPW	14.98
					VEHICLE PARTS-MAINT-PARKS/REC	29.96
					HARDWARE-MAINT-DPW	142.69
					HARDWARE-MAINT-DPW	170.79
					VEHICLE PARTS-MAINT-SUPPLIES-HWPD	19.38
						456.21
09/18/2026	GEN	136081	003487	GILBERT'S PRO HARDWARE; INC.	HARDWARE-MAINT-REC	5.64
					HARDWARE-MAINT-DPW	17.57
					HARDWARE-MAINT-DPW	13.98
					HARDWARE-MAINT-DPW	16.99
					HARDWARE-MAINT-DPW	55.47
					HARDWARE-MAINT-PARKS/REC	7.98
					HARDWARE-MAINT-PARKS/REC	6.86

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					HARDWARE-MAINT-PARKS/REC	5.64
					HARDWARE-MAINT-PARKS/REC	3.56
						133.69
09/18/2026	GEN	136082	007751	GO PERMITS LLC	BUILDING PERMIT REFUND-TR	288.00
09/18/2026	GEN	136083	002693	GRAINGER PARTS OPERATIONS	EQUIPMENT/PARTS/MAINT/REPAIR-PARKS/REC	73.42
09/18/2026	GEN	136084	003666	GRAND TRAVERSE RESORT AND SPA	MML CONVENTION LODGING 10/6-10/9-CC	585.80
09/18/2026	GEN	136085	006460	GREAT LAKES CONTRACTING SOLUTIONS	180-389 VERNIER RD/MB/PAV REP AG071326	7,889.73
09/18/2026	GEN	136086	001105	GROSSE POINTES CLINTON REFUSE	AUG2026 JFONS RUBBISH DISP/ADMIN-DPW	17,495.50
09/18/2026	GEN	136087	007710	GUARDIAN UNDERGROUND	MAIN BRK/REPAIR AG090926-DPW	5,500.00
					MAIN BRK/REPAIR AG090926-DPW	5,200.00
					MAIN BRK/REPAIR AG090926-DPW	4,800.00
					DUG/STOP BOX REPAIR/SHUT OFF AG090926	1,600.00
						17,100.00
09/18/2026	GEN	136088	006365	HOUSE ARREST SERVICES, INC.	PROFESSIONAL SERVICES ADC-32A	136.00
					PROFESSIONAL SERVICES ADC-32A	119.00
					PROFESSIONAL SERVICES ADC-32A	51.00
					PROFESSIONAL SERVICES ADC-32A	68.00
					PROFESSIONAL SERVICES ADC-32A	102.00
					PROFESSIONAL SERVICES ADC-32A	102.00
					PROFESSIONAL SERVICES ADC-32A	153.00
					PROFESSIONAL SERVICES ADC-32A	119.00
						850.00
09/18/2026	GEN	136089	000904	JEM INDUSTRIES; INC.	SHOP SUPPLIES-DPW	124.84
09/18/2026	GEN	136090	006622	K & S VENTURES, INC.	ONSITE SVC CALL/REPAIR/MAINT-COURT	2,424.05
09/18/2026	GEN	136091	007510	KEITH G. TATARELL	MIDC ATTORNEY 26-94170-1	184.17
					MIDC ATTORNEY 26-94135	216.67
					MIDC ATTORNEY 26-94150-2	270.84
					MIDC ATTORNEY 26-94126A-C	249.17
					MIDC ATTORNEY 26-94120	379.17
					MIDC ATTORNEY 26-9416	552.51
						1,852.53
09/18/2026	GEN	136092	005879	L. ANTHONY CONSTRUCTION, INC.	180-388 CONCRETE PAVEMENT PYT1 AG090926	303,064.10
09/18/2026	GEN	136093	006472	LAKESHORE BOAT TOP CO., INC	E-1 BED COVER-HWFD	45.00
09/18/2026	GEN	136094	003311	LANGUAGE LINE SERVICES	INTERPRETATION FEES-32A COURT	24.50
09/18/2026	GEN	136095	004546	LERETA; LLC	2026 SUMMER TAX REFUND	1,252.20
					2026 SUMMER TAX REFUND	2,073.22
					2026 SUMMER TAX REFUND	3,311.71
					2026 SUMMER TAX REFUND	1,194.39
					2026 SUMMER TAX REFUND	2,369.74
					2026 SUMMER TAX REFUND	1,351.02
					2026 SUMMER TAX REFUND	1,206.37
						12,758.65
09/18/2026	GEN	136096	003593	LOWE'S	HARDWARE SUPPLIES-MAINT HWPD	252.67
					HARDWARE SUPPLIES-MAINT HWPD	89.67
					HARDWARE SUPPLIES-MAINT HWPD	32.72
						375.06

CHECK REGISTER FOR CITY OF HARPER WOODS
CHECK DATE FROM 09/05/2026 - 09/18/2026
CHECKS:136042-136138

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
09/18/2026	GEN	136097	007757	MGC GRANITE & DESIN	DEPOSIT-BACKSPLASH FRONT OFFICE-HWPD	268.75
09/18/2026	GEN	136098	000771	MGFOA	FINANCE OFFICERS MEMBERSHIP DUES-FIN	150.00
					FINANCE OFFICERS MEMBERSHIP 2026/27-FIN	150.00
					FINANCE OFFICERS MEMBERSHIP 2026/27-FIN	150.00
					FINANCE OFFICERS MEMBERSHIP 2026/27-FIN	150.00
						600.00
09/18/2026	GEN	136099	000048	MI ASSOC. OF CHIEFS OF POLICE	WINTER 2027 MACP CONF REGIS-HWPD	280.00
09/18/2026	GEN	136100	003233	MOTOROLA SOLUTIONS; INC	ENCRYPTION CONSOLE AG042026-HWPD	1,047.75
09/18/2026	GEN	136101	003072	MR. C'S CAR WASH	AUG26 (16) POLICE VEHICLE CLEANING	122.50
09/18/2026	GEN	136102	002322	MULLIGANS LAWN SERVICE	WKLY CUL DE SAC LAWN CUTTINGS-DPW	130.00
09/18/2026	GEN	136103	006226	NATIONAL HOSE TESTING SPECIALTIES,	2026 ANNUAL HOSE TESTING-HWFD	1,752.00
					2026 GROUND LADDER TESTING-HWFD	360.00
						2,112.00
09/18/2026	GEN	136104	000871	NU APPEARANCE	LAWN CUTTING/TRASH PICKUP AG090926-DPW	3,632.00
					COMMERCIAL LAWN CUT/MUN LOC AG090926-RE	4,056.00
					MUNICIPAL FLOWER BEDS CLEANED AG090926-	550.00
					ELECTION SET UP/TEAR DOWN AG090926-DPW	900.00
					EASTLAND VILLAGE DR-ISLAND AG090926	300.00
					FRASER SQ CITY PROPERTY AG090926	325.00
					MUNICIPAL WEED CONTROL AG090926	250.00
					ORDINANCE VIOLATIONS CUTS/CLEAN AG09092	4,630.00
					MUNICIPAL LOC/CLEANING/MAINT AG090926-D	3,524.00
						18,167.00
09/18/2026	GEN	136105	002259	ODP BUSINESS SOLUTIONS, LLC-LIBRARY	OFFICE SUPPLIES LIBRARY	170.36
09/18/2026	GEN	136106	003353	ODP BUSINESS SOLUTIONS, LLC-CLERK	OFFICE SUPPLIES-CLERK	521.95
					OFFICE SUPPLIES-CLERK	117.81
						639.76
09/18/2026	GEN	136107	004856	ON TIME SUPPLIES	MISC OFFICE SUPPLIES-CM	111.51
09/18/2026	GEN	136108	007351	ORKIN	SEPT26 MONTHLY PEST CONTROL CITY HALL	60.70
09/18/2026	GEN	136109	003459	PATRICIA J KNOLL	SEPT26 457 DISTRIB/TAXES WITHHELD	253.63
09/18/2026	GEN	136110	006223	PERKINS LAW GROUP PLLC	PROF LEGAL SERVICES 081026-083126	4,800.00
09/18/2026	GEN	136111	006596	LAW OFFICE OF PHYLLIS G-ROBINSON	MIDC ATTORNEY 25-93239A/B	795.17
					MIDC ATTORNEY HOUSE COUNSEL/ON CALL 083	1,061.50
					MIDC ATTORNEY HOUSE COUNSEL/ON CALL 090	449.50
					MIDC ATTORNEYHOUSE COUNSEL/ON CALL	263.17
					MIDC ATTORNEY 26-94035A-D	231.83
						2,801.17
09/18/2026	GEN	136112	005293	POINTE ALARM LLC	DEPOSIT FOR INSTALL OF EQU-HWPD	396.00
09/18/2026	GEN	136113	000468	POSTER COMPLIANCE CENTER	2027 COMPLIANCE POSTER RENEWAL-FIN	81.95
09/18/2026	GEN	136114	006434	PREMIER AERIAL & FLEET INSPECTIONS	EQUIPMENT COMPLIANCE CERT-DPW	24.85
09/18/2026	GEN	136115	000689	QUILL CORPORATION	OFFICE SUPPLIES-CLERK	77.86
09/18/2026	GEN	136116	007392	RINNA MITCHELL	MIDC HOUSE COUNSEL/ON CALL 070126	362.83
09/18/2026	GEN	136117	005612	SAFEBUILT; INC.	AUG26 PROFESSIONAL SVC AG090926-CM	51,828.55
09/18/2026	GEN	136118	007743	SHAKIRA HAWKINS	MIDC ATTORNEY 23-91743	344.50
					MIDC ATTORNEY 26-93989	114.83

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MIDC ATTORNEY 26-94093	1,319.49
						1,778.82
09/18/2026	GEN	136119	006369	SIMPLIFIED BUSINESS SOLUTIONS	AUG26 PROFFESIONAL SERVICE AG090926-CM	4,571.09
					AUG26 IT SUPPORT/SUPPLIES AG090926-CM	573.75
						5,144.84
09/18/2026	GEN	136120	000518	SIR SPEEDY #6310	ELECTIONS SIGNS/SUPPLIES - CLERK	282.48
09/18/2026	GEN	136121	003166	STATE BAR OF MICHIGAN	2027 MEMBER DUES FOR STATE BAR JUDGE-32	415.00
09/18/2026	GEN	136122	006631	STEVEN WAGNER PLUMBING	ANNUAL MAINT/SPRINKLER CITY PROP-DPW	1,190.00
09/18/2026	GEN	136123	004774	SUBURBAN LIBRARY PROPRIETARY FUND	MOVIE LICENSING-SEPT2026-AUG2027-LIB	329.00
09/18/2026	GEN	136124	007759	SUPERIOR EXCAVATING INC	EMER CATCH BASIN REPAIRS AG090926-DPW	8,477.50
09/18/2026	GEN	136125	000170	T & M ASHPHALT	EMER R&R VAN ANTWERP ROADWAY AP090926	54,098.55
09/18/2026	GEN	136126	006882	TANEESHA BRANTLEY	CLEANING SERVICES KELLY RD-DPW	200.00
					CLEANING SERVICES KELLY RD-DPW	200.00
						400.00
09/18/2026	GEN	136127	007311	THE CRACKED EGG OF HARPER WOODS	AUG26 (13CT) PRISONER MEALS-HWPD	138.25
09/18/2026	GEN	136128	007249	THOMAS W. JAKUC	MIDC ATTORNEY HOUSE COUNSEL	996.50
09/18/2026	GEN	136129	006653	TURF AND TIMBER TREE EXPERTS	TREE REMOVAL/TRIM/CLEAN AG090926-DPW	2,100.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	2,400.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	900.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	2,800.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	1,800.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	1,700.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	1,800.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	3,600.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	900.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	1,600.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	2,600.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	3,500.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	4,600.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	2,200.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	3,200.00
						35,700.00
09/18/2026	GEN	136130	006653	TURF AND TIMBER TREE EXPERTS	TREE REMOVAL/TRIM/CLEAN AG090926-DPW	1,800.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	900.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	4,700.00
					TREE REMOVAL/TRIM/CLEAN AG090926-DPW	1,400.00
						8,800.00
09/18/2026	GEN	136131	003501	UNI-DIG INC	30 YDS OF BRUSH DROPPED AG090926-DPW	1,050.00
					60 YDS OF BRUSH DISPOSAL AG090926-DPW	2,100.00
					30 YDS OF BRUSH DISPOSAL AG090926-DPW	1,050.00
					90 YDS OF BRUSH DISPOSAL AG090926-DPW	3,150.00
					30 YDS OF BRUSH DISPOSAL AG090926-DPW	360.00
					30 YDS OF BRUSH DISPOSAL AG090926-DPW	1,050.00
					30 YDS OF BRUSH DISPOSAL AG090926-DPW	1,050.00
						9,810.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
09/18/2026	GEN	136132	000470	VERIZON WIRELESS	FD TELEMETRY-CM	14.04
09/18/2026	GEN	136133	001428	WAYNE COUNTY	JUNE26 BOARDING OF PRISONERS-HWPD	1,050.00
09/18/2026	GEN	136134	005271	WCA ASSESSING	SEPT26 CONTRACT ASSMT AG090926-CL	7,038.50
09/18/2026	GEN	136135	003887	WITMER PUBLIC SAFETY GROUP	FIRE EQUIPMENT PARTS-MAINTENANCE SUPPLY	439.11
09/18/2026	GEN	136136	000302	WOLVERINE CONTRACTORS, INC.	21 AA CRUSHED ROCK/FUEL CHARGE AG090926	1,053.00
					21 AA CRUSHED ROCK/FUEL CHARGE AG090926	1,053.00
					SAND/FUEL CHARGE AG090926-DPW	2,616.82
					CONCRETE OUT W/DUMP/LOAD AG090926-DPW	789.06
						5,511.88
09/18/2026	GEN	136137	007445	YEO & YEO	FINAL BILLING ANNUAL AUDIT 123125-08312	1,000.00
09/18/2026	GEN	136138	004830	CORELOGIC CENTRALIZED REFUNDS	2026 SUMMER TAX REFUND	2,160.62
					Total Paper Check:	965,844.13

GEN TOTALS:

(1 Check Voided)
Total of 96 Disbursements: 965,844.13

MARIA A. NAWROCKI, FINANCE DIRECTOR

JOHN M. SZYMANSKI, CITY MANAGER

TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE BILLS ARE VALID OBLIGATIONS
OF THE CITY OF HARPER WOODS AND ARE DUE AND PAYABLE

LESLIE M. FRANK, CITY CLERK

VALERIE J. KINDLE, MAYOR

BY RESOLUTION THE BILLS PROCESSED PRESENTED ABOVE ARE HEREBY APPROVED
FOR PAYMENT AT THE REGULAR COUNCIL MEETING

PAYROLL DEDUCTION CHECK REGISTER FOR CITY OF HARPER WOODS
FOR CHECK DATES 9/5/2026 thru 9/18/2026
CHECK NUMBERS 136039 thru 136041

Check Date	Check#	Vendor Name	Description	Amount
09/10/2026	136039	MISSION SQUARE	P/R DEDUCTIONS W/H 9/10/2026	8,378.00
09/10/2026	136040	MISDU	P/R DEDUCTIONS W/H 9/10/2026	937.24
09/10/2026	136041	NATIONWIDE 457 COMPENSATION PLAN	P/R DEDUCTIONS W/H 9/10/2026	1,025.00

GRAND TOTAL $10,340.24

MARIA A. NAWROCKI, FINANCE DIRECTOR

JOHN M. SZYMANSKI, CITY MANAGER

TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE PAYROLL DEDUCTIONS ARE VALID OBLIGATIONS OF THE CITY OF HARPER WOODS AND ARE DUE AND PAYABLE

LESLIE M. FRANK, CITY CLERK

VALERIE J. KINDLE, MAYOR

BY RESOLUTION THE PAYROLL LIABILITIES PROCESSED ARE PRESENTED ABOVE ARE HEREBY APPROVED FOR PAYMENT AT THE REGULAR COUNCIL MEETING

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0303-0
Invoice No: 167904

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0303-0 TEMPORARY WATER SYSTEM OPERATOR
FOR: WATER SYSTEM OPERATIONS

Professional Services from July 27, 2026 to August 23, 2026

Professional Personnel

	Hours	**Rate**	**Amount**	
RESEARCH/REVIEW				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.50	145.39	72.70	
Meeting to discuss various items				
ADDITIONAL SERVICES				
SENIOR PROJECT ENG II / SUR II / ARCH II				
GUINNANE, PAUL	.50	145.39	72.70	
Main break Nixle released: 21346 + 21216 Littlestone – Confirm GVIW leak with HT				
GUINNANE, PAUL	.50	145.39	72.70	
Follow up on water main break: 21346 + 21216 Littlestone repair at GVIW				
GUINNANE, PAUL	2.00	145.39	290.78	
WSE/SS work items and follow up with DPW: Update CCCP (residential inspections and schedule). DPW extension request. Review Cross Connection Rules manual and Email suggested edits to DPW and HydroCorp.				
Totals	3.50		508.88	
Total Labor				**508.88**
			Total this Invoice	**$508.88**

Outstanding Invoices

Number	**Date**	**Balance**
166379	7/7/2026	1,514.80
167155	8/10/2026	1,215.89
Total		**2,730.69**

Please include the project number and invoice number on your check.

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0313-0
Invoice No: 167906

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0313-0 HARPER & VAN ANTWERP RES. DEVELOPMENT
FOR: CONSTRUCTION ADMINISTRATION

Professional Services from July 27, 2026 to August 23, 2026

Professional Personnel

	Hours	Rate	Amount
PRINTS			
TECHNICIAN I			
CARROLL, JULIANA	.40	76.79	30.72
Scans			
CONTRACT ADMINISTRATION			
SENIOR PROJECT MANAGER			
KERN, RICHARD	.30	145.39	43.62
Coordinate field walk meeting, Discuss project with developer			
KERN, RICHARD	.20	145.39	29.08
E-mail Filing			
KERN, RICHARD	.80	145.39	116.31
Field Visit			
KERN, RICHARD	1.50	145.39	218.09
Punch List Review Meeting			
KERN, RICHARD	.30	145.39	43.62
Review complaint			
TECHNICIAN III			
ANKAWI, MICHELLE	.50	94.75	47.38
Upload and Update spreadsheet and send G2 Invoice to the city.			
PACKARD, CONNIE	1.00	94.75	94.75
IDR check			
TECHNICIAN I			
HARRINGTON, MICHELLE	.40	76.79	30.72
Review G2 invoice			
CONSTRUCTION OBSERVATION			
TEAM LEADER			
DEFAUW, BRYAN	8.00	114.13	913.04
Site visit with observer			
TECHNICIAN III			
BARBARO, VITO	9.00	94.75	852.75
inspection			
SCHAFER, RYAN	6.00	94.75	568.50
inspection/paperwork			
TECHNICIAN II			
STILTNER, BRIAN	59.00	85.76	5,059.84
fraser square concrete			

STILTNER, BRIAN	3.00	85.76	257.28	
fraser square concrete measure day				
CONSTRUCTION DOCUMENTS				
SENIOR PROJECT ENG II / SUR II / ARCH II				
GUINNANE, PAUL	.50	145.39	72.70	
ACT-342589 WM permit expiration, check file and status of construction				
Totals	90.90		8,378.40	
Total Labor				**8,378.40**
			Total this Invoice	**$8,378.40**

Outstanding Invoices

Number	Date	Balance
166381	7/7/2026	1,279.52
167158	8/10/2026	7,711.33
Total		**8,990.85**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0395-0
Invoice No: 167919

CITY OF HARPER WOODS
19617 HARPER AVE.
HARPER WOODS, MI 48225-2095

Project 0180-0395-0 2026 PAVEMENT STRIPING PROGRAM
FOR: CONTRACT ADMINISTRATION

Professional Services from July 27, 2026 to August 23, 2026

Fee

Construction Cost	91,296.45			
Fee Percentage	9.00			
Total Fee	8,216.68			
Percent Complete	100.00	Total Earned	8,216.68	
		Previous Fee Billing	8,216.68	
		Current Fee Billing	0.00	
		Total Fee		**0.00**

Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.20	145.39	29.08	
Follow up on status of project				
KERN, RICHARD	.20	145.39	29.08	
Review pay estimate				
CONTRACT ADMINISTRATION				
TECHNICIAN III				
ANKAWI, MICHELLE	.50	94.75	47.38	
Create IDR and send estimate through D-E				
Totals	.90		105.54	
Total Labor				**105.54**

Total this Invoice **$105.54**

Outstanding Invoices

Number	Date	Balance
166397	7/8/2026	166.80
167169	8/10/2026	410.88
Total		**577.68**

Please include the project number and invoice number on your check.

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0388-0
Invoice No: 167914

CITY OF HARPER WOODS
19617 HARPER AVE.
HARPER WOODS, MI 48225-2095

Project 0180-0388-0 2026 MISCELLANEOUS CONCRETE REPAIRS
FOR: CONTRACT ADMINISTRATION

Professional Services from July 27, 2026 to August 23, 2026

Fee

Construction Cost	100,000.00			
Fee Percentage	6.00			
Total Fee	6,000.00			
Percent Complete	100.00	Total Earned	6,000.00	
		Previous Fee Billing	6,000.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**

Professional Personnel

	Hours	Rate	Amount
PRINTS			
TECHNICIAN I			
CARROLL, JULIANA	.70	76.79	53.75
Scans			
UTILITIES			
TECHNICIAN I			
CARROLL, JULIANA	6.50	76.79	499.14
Checking sketches			
CARROLL, JULIANA	.90	76.79	69.11
Scans			
PRELIMINARY ENGINEERING			
SENIOR PROJECT MANAGER			
KERN, RICHARD	.30	145.39	43.62
Check on complaints			
KERN, RICHARD	.50	145.39	72.70
Discuss project with FDV, 21175 Norwood complaint and response			
KERN, RICHARD	.10	145.39	14.54
E-mail Filing			
CONTRACT ADMINISTRATION			
TEAM LEADER			
VARICALLI, FRANK	1.00	114.13	114.13
VARICALLI, FRANK	4.80	114.13	547.82
Project coordination, discussion with inspector			
VARICALLI, FRANK	.50	114.13	57.07
Review quantities for pay estimate			
VARICALLI, FRANK	4.50	114.13	513.59
Site visit, discussion with inspector & contractor			

TECHNICIAN III				
ANKAWI, MICHELLE	.50	94.75	47.38	
Create Internal CO to fix pay item				
ANKAWI, MICHELLE	.50	94.75	47.38	
Upload and Update spreadsheet and send G2 Invoice to the city.				
PACKARD, CONNIE	1.50	94.75	142.13	
Go through IDRs for Frank and redo estimates				
PACKARD, CONNIE	.80	94.75	75.80	
IDR check and estimate				
PACKARD, CONNIE	1.00	94.75	94.75	
IDR checks				
TECHNICIAN I				
HARRINGTON, MICHELLE	.20	76.79	15.36	
Review G2 Invoice				
CONSTRUCTION OBSERVATION				
GRADUATE ENG I / SURV I / ARCH I				
ALBACHA, KHALED	22.00	114.13	2,510.86	
Inspection				
STRICKER, CALVIN	10.50	114.13	1,198.37	
Watching concrete pours				
TEAM LEADER				
DEFAUW, BRYAN	16.00	114.13	1,826.08	
Site visit with observer				
TECHNICIAN III				
SELBY, PATRICK	43.00	94.75	4,074.25	
Construction Observation				
TECHNICIAN I				
BARRETT, BLAKE	5.00	76.79	383.95	
Construction observation				
DEGENFELDER, DOMINIC	35.00	76.79	2,687.65	
Construction observation				
FIELD SERVICES				
SENIOR PROJECT ENG II / SUR II / ARCH II				
GUINNANE, PAUL	1.00	145.39	145.39	
Concrete pavement removal field measurements, photos and sketch in DPW yard per FDV request.				
GUINNANE, PAUL	.50	145.39	72.70	
Follow up with FDV on sketch and quantities and progress (HWDPW)				
Totals	157.30		15,307.52	
Total Labor				**15,307.52**
			Total this Invoice	**$15,307.52**

Outstanding Invoices

Number	Date	Balance
166394	7/8/2026	2,862.87
167166	8/10/2026	4,944.52
Total		**7,807.39**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0255-0
Invoice No: 167903

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0255-0 MISS DIG REQUESTS
FOR: GENERAL MISS DIG ADMINISTRATION
Professional Services from July 27, 2026 to August 23, 2026
Professional Personnel

	Hours	Rate	Amount	
GIS UPDATES				
GIS ANALYST				
KOWALCHICK, ANTHONY	1.00	114.13	114.13	
create miss dig maps				
Totals	1.00		114.13	
Total Labor				**114.13**
		Total this Invoice		**$114.13**

Outstanding Invoices

Number	Date	Balance
166378	7/7/2026	312.52
167156	8/10/2026	803.92
Total		**1,116.44**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

September 04, 2026
Project No: 0180-0393-0
Invoice No: 167918

CITY OF HARPER WOODS
19617 HARPER AVE.
HARPER WOODS, MI 48225-2095

Project 0180-0393-0 NG911 GIS UPDATES
FOR: GIS ASSISTANCE

Professional Services from July 27, 2026 to August 23, 2026

Professional Personnel

	Hours	Rate	Amount	
GIS UPDATES				
GIS ANALYST				
KOWALCHICK, ANTHONY	.50	111.13	55.57	
talk to the state about address point problem.				
Totals	.50		55.57	
Total Labor				**55.57**
		Total this Invoice		**$55.57**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0329-0
Invoice No: 167907

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0329-0 ROSCOMMON POCKET PARK
FOR: CONTRACT ADMINISTRATION

Professional Services from July 27, 2026 to August 23, 2026

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.20	145.39	29.08	
Approve additional work				
KERN, RICHARD	.20	145.39	29.08	
Attempt contact with contractor				
KERN, RICHARD	.20	145.39	29.08	
Discuss project with contractor				
KERN, RICHARD	.30	145.39	43.62	
Field Visit, Discuss project with contractor				
KERN, RICHARD	.20	145.39	29.08	
Follow up on resident contact				
KERN, RICHARD	.20	145.39	29.08	
Follow up on status of project				
KERN, RICHARD	.70	145.39	101.77	
Notice of Potential Default Correspondence				
KERN, RICHARD	.30	145.39	43.62	
Project Review				
KERN, RICHARD	1.00	145.39	145.39	
Site/Progress Meeting				
Totals	3.30		479.80	
Total Labor				**479.80**
		Total this Invoice		**$479.80**

Outstanding Invoices

Number	Date	Balance
166382	7/7/2026	625.29
Total		**625.29**

Please include the project number and invoice number on your check.

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0399-0
Invoice No: 167921

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0399-0 WATER RELIABILITY STUDY UPDATE
FOR: RELIABILITY STUDY UPDATE

Professional Services from July 27, 2026 to August 23, 2026

Fee

Total Fee	23,400.00			
Percent Complete	80.00	Total Earned	18,720.00	
		Previous Fee Billing	9,360.00	
		Current Fee Billing	9,360.00	
		Total Fee		**9,360.00**
			Total this Invoice	**$9,360.00**

Outstanding Invoices

Number	Date	Balance
167171	8/10/2026	9,360.00
Total		**9,360.00**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0365-0
Invoice No: 167913

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0365-0 2025 SANITARY SEWER CLEANING & TV INSP
FOR: PROJECT CLOSEOUT

Professional Services from July 27, 2026 to August 23, 2026

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TECHNICIAN III				
ANKAWI, MICHELLE	.50	94.75	47.38	
Approve final estimate, create cover letter, sent through DocuSign				
Totals	.50		47.38	
Total Labor				**47.38**
		Total this Invoice		**$47.38**

Outstanding Invoices

Number	Date	Balance
166387	7/8/2026	235.06
167161	8/10/2026	151.82
Total		**386.88**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0391-0
Invoice No: 167917

CITY OF HARPER WOODS
19617 HARPER AVE.
HARPER WOODS, MI 48225-2095

Project 0180-0391-0 2026 SANITARY SEWER CLEANING AND TV INSP
FOR: CONTRACT ADMINISTRATION

Professional Services from July 27, 2026 to August 23, 2026

Fee

Construction Cost	100,000.00			
Fee Percentage	6.00			
Total Fee	6,000.00			
Percent Complete	100.00	Total Earned	6,000.00	
		Previous Fee Billing	6,000.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
GRADUATE ENGINEER II / SURV II / ARCH II				
WILSON, HOLLY	.50	111.13	55.57	
Transitioning the 2025 project to this project				
TEAM LEADER				
VARICALLI, FRANK	.30	114.13	34.24	
VARICALLI, FRANK	.70	114.13	79.89	
Contract administration				
TECHNICIAN III				
PACKARD, CONNIE	.50	94.75	47.38	
change order				
TECHNICIAN I				
CARROLL, JULIANA	1.00	76.79	76.79	
Built CS Book				
GIS UPDATES				
SENIOR GIS ANALYST				
SVOBODA, JOSEPH	1.50	114.13	171.20	
CCTV maps PDF revisions				
Totals	4.50		465.07	
Total Labor				**465.07**

Total this Invoice **$465.07**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD, SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0364-0
Invoice No: 167912

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0364-0 2025 SANITARY SEWER FCIPP PROGRAM
FOR: PROJECT CLOSEOUT

Professional Services from July 27, 2026 to August 23, 2026

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.50	145.39	72.70	
Compile information for State Response on Reimbursement Request				
KERN, RICHARD	.50	145.39	72.70	
Conference Call with Finance Director				
KERN, RICHARD	.30	145.39	43.62	
Review information from State for Reimbursement				
Totals	1.30		189.02	
Total Labor				**189.02**
		Total this Invoice		**$189.02**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0390-0
Invoice No: 167916

CITY OF HARPER WOODS
19617 HARPER AVE.
HARPER WOODS, MI 48225-2095

Project 0180-0390-0 2026 SANITARY SEWER FCIPP PROGRAM
FOR: CONTRACT ADMINISTRATION

Professional Services from July 27, 2026 to August 23, 2026

Fee

Construction Cost	100,000.00			
Fee Percentage	6.00			
Total Fee	6,000.00			
Percent Complete	100.00	Total Earned	6,000.00	
		Previous Fee Billing	6,000.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
GRADUATE ENGINEER II / SURV II / ARCH II			
WILSON, HOLLY	1.00	114.13	114.13
Correspondence			
WILSON, HOLLY	1.00	114.13	114.13
Pay Estimate Review and Correspondence			
TEAM LEADER			
VARICALLI, FRANK	1.90	114.13	216.85
VARICALLI, FRANK	.60	114.13	68.48
Contract administration			
VARICALLI, FRANK	.50	114.13	57.07
Project coordination, discussion with inspector			
TECHNICIAN III			
ANKAWI, MICHELLE	1.00	94.75	94.75
Generate IDR, Approve Invoice, create cover letter and send through DocuSign			
CONSTRUCTION OBSERVATION			
GRADUATE ENGINEER II / SURV II / ARCH II			
WILSON, HOLLY	1.00	114.13	114.13
IDR updates			
WILSON, HOLLY	13.00	114.13	1,483.69
Sewer Lining Prep Observation			
WILSON, HOLLY	2.00	114.13	228.26
Sewer Lining Prep Observation - Contractor No-Show			
TEAM LEADER			
DEFAUW, BRYAN	1.00	114.13	114.13
Site visit with observer			
TECHNICIAN III			
BARBARO, VITO	6.00	94.75	568.50

inspection			
Totals	29.00	3,174.12	
Total Labor			**3,174.12**
		Total this Invoice	**$3,174.12**

Outstanding Invoices

Number	Date	Balance
166396	7/8/2026	624.75
167168	8/10/2026	922.27
Total		**1,547.02**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 15, 2026
Project No: 0180-0308-0
Invoice No: 167905

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0308-0 VERNIER WATER MAIN-KELLY TO BEACONSFIELD
FOR: ENGINEERING DESIGN

Professional Services from July 27, 2026 to August 23, 2026

Fee

Construction Cost	1,000,000.00			
Fee Percentage	6.22			
Total Fee	62,200.00			
Percent Complete	100.00	Total Earned	62,200.00	
		Previous Fee Billing	49,760.00	
		Current Fee Billing	12,440.00	
		Total Fee		**12,440.00**
		Total this Invoice		**$12,440.00**

Outstanding Invoices

Number	Date	Balance
166380	7/7/2026	9,330.00
167157	8/10/2026	12,440.00
Total		**21,770.00**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0362-0
Invoice No: 167911

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0362-0 2025 STORM SEWER REPAIRS
FOR: CONSTRUCTION ADMINISTRATION
Professional Services from July 27, 2026 to August 23, 2026
Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TECHNICIAN III				
ANKAWI, MICHELLE	.50	94.75	47.38	
Follow up on past due G2 Invoices				
PACKARD, CONNIE	.20	94.75	18.95	
IDR check and estimate				
TECHNICIAN I				
HARRINGTON, MICHELLE	.10	76.79	7.68	
File G2 testing reports and email.				
CONSTRUCTION OBSERVATION				
TECHNICIAN II				
ELGERT, JEFFREY	7.00	85.76	600.32	
Punch List				
Totals	7.80		674.33	
Total Labor				**674.33**

Total this Invoice **$674.33**

Outstanding Invoices

Number	Date	Balance
161266	10/14/2025	(608.28)
166386	7/8/2026	413.91
Total		**(194.37)**

Please include the project number and invoice number on your check.

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0389-0
Invoice No: 167915

CITY OF HARPER WOODS
19617 HARPER AVE.
HARPER WOODS, MI 48225-2095

Project 0180-0389-0 2026 STORM SEWER REPAIRS
FOR: CONTRACT ADMINISTRATION

Professional Services from July 27, 2026 to August 23, 2026

Fee

Construction Cost	300,000.00			
Fee Percentage	6.00			
Total Fee	18,000.00			
Percent Complete	100.00	Total Earned	18,000.00	
		Previous Fee Billing	18,000.00	
		Current Fee Billing	0.00	
		Total Fee		**0.00**

Professional Personnel

	Hours	Rate	Amount
CONSTRUCTION PLAN DRAFT			
GRADUATE ENGINEER II / SURV II / ARCH II			
WILSON, HOLLY	1.00	114.13	114.13
Pay Estimate Review and Correspondence			
PRELIMINARY ENGINEERING			
SENIOR PROJECT MANAGER			
KERN, RICHARD	.30	145.39	43.62
Check on complaints			
KERN, RICHARD	.10	145.39	14.54
E-mail Filing			
KERN, RICHARD	.30	145.39	43.62
Estimate Review, Discuss with FDV			
CONTRACT ADMINISTRATION			
TEAM LEADER			
VARICALLI, FRANK	1.30	114.13	148.37
VARICALLI, FRANK	1.00	114.13	114.13
Contract administration			
VARICALLI, FRANK	.50	114.13	57.07
Project coordination, discussion with inspector			
TECHNICIAN III			
ANKAWI, MICHELLE	.50	94.75	47.38
Approve Invoice , create cover letter and send through DocuSign			
PACKARD, CONNIE	.20	94.75	18.95
IDR check and estimate			
CONSTRUCTION OBSERVATION			
TEAM LEADER			
DEFAUW, BRYAN	2.00	114.13	228.26

Site visit with observer			
Totals	7.20	830.07	
Total Labor			**830.07**
		Total this Invoice	**$830.07**

Outstanding Invoices

Number	Date	Balance
166395	7/8/2026	10,865.86
167167	8/10/2026	620.70
Total		**11,486.56**

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0346-0
Invoice No: 167909

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0346-0 KELLY ROAD SS4A GRANT APPLICATION
FOR: GRANT APPLICATION ASSISTANCE

Professional Services from July 27, 2026 to August 23, 2026

Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.70	145.39	101.77	
SS4A Response				
Totals	.70		101.77	
Total Labor				**101.77**
		Total this Invoice		**$101.77**

Outstanding Invoices

Number	Date	Balance
166384	7/8/2026	42.47
Total		**42.47**

Please include the project number and invoice number on your check.

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0400-0
Invoice No: 167922

CITY OF HARPER WOODS
19617 HARPER AVE.
HARPER WOODS, MI 48225-2095

Project 0180-0400-0 MIO-TAC TECHNICAL ASSISTANCE GRANT APPL
FOR: GRANT APPLICATION ASSISTANCE

Professional Services from July 27, 2026 to August 23, 2026

Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT MANAGER				
KERN, RICHARD	.50	145.39	72.70	
Grant Application Development				
KERN, RICHARD	.70	145.39	101.77	
Grant Application Development and Submittal				
KERN, RICHARD	2.00	145.39	290.78	
Grant Application Development, Prepare SEMCOG Support Letters				
KERN, RICHARD	1.30	145.39	189.01	
Meet with City to review application, Prepare for meeting				
KERN, RICHARD	.30	145.39	43.62	
Review application				
KERN, RICHARD	1.00	145.39	145.39	
SEMCOG Support Letter Drafts				
Totals	5.80		843.27	
Total Labor				**843.27**
			Total this Invoice	**$843.27**

Please include the project number and invoice number on your check.

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 04, 2026
Project No: 0180-0331-0
Invoice No: 167908

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0331-0 2024 DWRF LEAD WATER SERVICE REPLACEMENT
FOR: CONSTRUCTION ADMINISTRATION

Professional Services from July 27, 2026 to August 23, 2026

Professional Personnel

	Hours	**Rate**	**Amount**	
CONTRACT ADMINISTRATION				
SENIOR PROJECT MANAGER				
KERN, RICHARD	1.00	145.39	145.39	
Disbursement Request				
KERN, RICHARD	.30	145.39	43.62	
Documentation to State for final grant reimbursement and closeout				
KERN, RICHARD	.20	145.39	29.08	
Revise disbursement request				
KERN, RICHARD	.60	145.39	87.23	
Revised disbursement request, Check on complaints				
KERN, RICHARD	.30	145.39	43.62	
Update LWS List				
CONSTRUCTION OBSERVATION				
TECHNICIAN II				
STILTNER, BRIAN	16.00	85.76	1,372.16	
punch list review				
Totals	18.40		1,721.10	
Total Labor				**1,721.10**

Billing Limits	**Current**	**Prior**	**To-Date**
Labor	1,721.10	56,993.17	58,714.27
Limit			120,000.00
Remaining			61,285.73

Total this Invoice **$1,721.10**

Outstanding Invoices

Number	**Date**	**Balance**
166383	7/7/2026	7,357.54
167159	8/10/2026	463.57
Total		**7,821.11**

WCA ASSESSING

September 1, 2026

City of Harper Woods
Finance Department
19617 Harper
Harper Woods, MI 48225

RE: Assessment Services – October 2026

For contract assessment services rendered:

Contract Fee (Annually $84,462 ÷ 12)............... $7,038.50

TOTAL AMOUNT DUE $7,038.50

Respectfully submitted,

Lynette Hobyak
Business Manager

38110 Executive Drive, Suite 100
Westland, MI 48185
734-595-7727 Office
734-595-7736 Fax

doxim

1911 Woodslee Drive
Troy MI 48083
E-mail: AccountingTeam@doxim.com

Invoice

Document No.	214152
Date	8/31/2026
Currency	USD
Page	1/1
Balance Due (USD)	5,038.88

Bill To:
City Of Harper Woods
Attn: Kim Keogh
19617 Harper Avenue
Harper Woods MI 48225-2772
United States

Ship To:
City Of Harper Woods
Attn: Kim Keogh
19617 Harper Avenue
Harper Woods MI 48225-2772
United States

Please Remit Top Portion with Payment

PO Number	Customer ID	Payment Terms	Date In	Rep	Account No.	Job No.
	HARPER	Due Upon Receipt	8/21/2026			256789

Item Code	Description	Qty	Unit Price	Ext. Price
WTR	Print Water Bill Statements	5,674	0.08635	489.95
FOLDIN	Fold, Insert, Sort & Mail	5,674	0.05978	339.19
PRT	Print Water Bill Stock	5,674	0.03854	218.68
PU	Postage Used - 5,674 Pieces	1	3,816.09200	3,816.09
DATA	Data Processing Fee	1	164.48930	164.49
SC-1	Materials Price Increase	1.00	10.48000	10.48

Comments:

Subtotal	5,038.88
Tax	0.00
Total	5,038.88
Payment/Credit	0.00
Balance Due (USD)	5,038.88

Remittance Information:

Direct deposits (ACH) to:
PNC Bank
Routing Number: 031207607
Account Number: 8026381629

Make All Checks Payable to:
Doxim
PO Box 933472
Cleveland, OH 44193

Please send remittance to:
ardetroit@doxim.com

doxim

Invoice

Document No.	214399
Date	8/31/2026
Currency	USD
Page	1/1
Balance Due (USD)	77.99

1911 Woodslee Drive
Troy MI 48083
E-mail: AccountingTeam@doxim.com

Bill To:
City Of Harper Woods
Attn: Kim Keogh
19617 Harper Avenue
Harper Woods MI 48225-2772
United States

Ship To:
City Of Harper Woods
Attn: Kim Keogh
19617 Harper Avenue
Harper Woods MI 48225-2772
United States

Please Remit Top Portion with Payment

PO Number	Customer ID	Payment Terms	Date In	Rep	Account No.	Job No.
	HARPER	Due Upon Receipt	8/21/2026			256797

Item Code	Description	Qty	Unit Price	Ext. Price
	Summer tax for City Usage			
PRT	Print Blank Stock- 8.5x11, 1/1 - Qty 50	1	52.50000	52.50
UPS	UPS	1	24.96000	24.96
SC-1	Materials Price Increase	1.00	0.53000	0.53

Comments:

Subtotal	77.99
Tax	0.00
Total	77.99
Payment/Credit	0.00
Balance Due (USD)	77.99

Remittance Information:

Direct deposits (ACH) to:
PNC Bank
Routing Number: 031207607
Account Number: 8026381629

Make All Checks Payable to:
Doxim
PO Box 933472
Cleveland, OH 44193

Please send remittance to:
ardetroit@doxim.com

THE DISTRICT COURT

FOR THE

32A DISTRICT OF MICHIGAN

REBEKAH R. COLEMAN
District Judge

TAMIE RICE
Court Administrator

19617 HARPER AVENUE
HARPER WOODS, MICHIGAN 48225-2095

Criminal Clerk - (313) 343-2590
Traffic Bureau - (313) 343-2591
Civil Clerk - (313) 343-2592
Probation Dept. - (313) 343-2599

FAX - (313) 343-2594

September 16, 2026

Memorandum to: John Szymanski, City Manager

From: Tamie Rice, Court Administrator

Re: Simplified Business Solutions – Proposal # 32ADC20260914

Attached is the proposal for replacement of laptops with expired warranties.

Please submit to council for approval of replacement laptops in the amount of $19,490.23.

Thank you,

Tamie Rice

Tamie Rice
Court Administrator
32A District Court

SIMPLIFIED BUSINESS SOLUTIONS

Simplified Business Solutions, LLC
310 Huron Ave Ste 3 Port Huron, Mi
48060 Phone 810.990.4479
tobrien@team-sbs.com
www.team-sbs.com

Proposal# 32ADC20260914
DATE: Sept 14, 2026

TO:
32a District Court Harper Woods
Attn: Tami Rice
19617 Harper Ave
Harper Woods, MI 48225

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Tim O'Brien	Laptop Proposal	Net 30	Upon approval

DESCRIPTION	QTY	UNIT PRICE	LINE TOTAL
Dell Pro 16 16250 • Windows 11 Pro • Ultra 5 10 Core CPU • 16GB RAM 512GB SSD Hard Drive • 3 Years Support	10	$1,670.00	$16,700.00
2026 MacBook Pro • Windows 11 Pro • Apple M2 10 Core CPU • 16GB RAM 512GB SSD Hard Drive • 3 Years Support	1		$2,790.23
		Shipping	$0.00
		No Tax	**$0.00**
		Total	**$19,490.23**

I Approve this Proposal____DATE________________

THANK YOU FOR YOUR BUSINESS!

GUARDIAN UNDERGROUND

INVOICE

14429 HARBOR ISLAND
DETROIT, MI. 48215
313-995-1165

DATE: September 16, 2026
INVOICE # 9593
FOR: *Salter Park*

Bill To:
CITY OF HARPER WOODS

19600 EAST 8 MILE
HARPER WOODS, MI 48225
313-343-2570

Service Date: 9/3

PO # 36910

DESCRIPTION	AMOUNT
Removed old non functioning hydrant and installed a new one, had to cut down frost jacket . Installed and aligned hydrant.	$ 1,400.00
TOTAL	$ 1,400.00

THANK YOU FOR YOUR BUSINESS!

GUARDIAN UNDERGROUND

INVOICE

14429 HARBOR ISLAND
DETROIT, MI. 48215
313-995-1165

DATE: September 16, 2026
INVOICE # 9594
FOR: *20016 Lancaster*

Bill To:
CITY OF HARPER WOODS

Service Date: 9/15

19600 EAST 8 MILE
HARPER WOODS, MI 48225
313-343-2570

PO # 36910

DESCRIPTION	AMOUNT
Dug up and made repair on 8" gate valve. Installed one new valve, replaced all old bolts and bonnets on the other. Backfilled to rough grade with 14 yards of sand and cleaned up work site.	$ 4,900.00
TOTAL	$ 4,900.00

THANK YOU FOR YOUR BUSINESS!

GUARDIAN UNDERGROUND

INVOICE

14429 HARBOR ISLAND
DETROIT, MI. 48215
313-995-1165

DATE: September 16, 2026
INVOICE # 9595
FOR: *20235 Eastwood*

Bill To:
CITY OF HARPER WOODS

Service Date: 9/8

19600 EAST 8 MILE
HARPER WOODS, MI 48225
313-343-2570

PO # 36910

DESCRIPTION	AMOUNT
***************EMERGENCY REPAIR*************	
Dug up and made repair on 8" watermain due to a blow out. Installed one 8X20" repair clamp, bacfilled with 21 yards of 21A stone and cleaned up work site.	$ 5,100.00
TOTAL	$ 5,100.00

THANK YOU FOR YOUR BUSINESS!

GUARDIAN UNDERGROUND

INVOICE

14429 HARBOR ISLAND
DETROIT, MI. 48215
313-995-1165

DATE: September 16, 2026
INVOICE # 9596
FOR: *18941 Elkhart*

Bill To:
CITY OF HARPER WOODS

19600 EAST 8 MILE
HARPER WOODS, MI 48225
313-343-2570

Service Date: 9/1

PO # 36910

DESCRIPTION	AMOUNT
Dug up and removed stop box due to tenants illegally turning water on.	$ 500.00
TOTAL	$ 500.00

THANK YOU FOR YOUR BUSINESS!

GUARDIAN UNDERGROUND

INVOICE

14429 HARBOR ISLAND
DETROIT, MI. 48215
313-995-1165

DATE: September 16, 2026
INVOICE # 9597
FOR: *20889 Ridgemont*

Bill To:
CITY OF HARPER WOODS

19600 EAST 8 MILE
HARPER WOODS, MI 48225
313-343-2570

Service Date:

PO # 36910

DESCRIPTION	AMOUNT
Dug up and installed new stopbox and 3/4" valve. Shut off for owner to make repairs.	$ 900.00
TOTAL	$ 900.00

THANK YOU FOR YOUR BUSINESS!

TURF & TIMBER
TREE EXPERTS
21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS:	BILL TO:
20235 EASTWOOD HARPER WOODS MI 48225	DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1962 DATE: SEPTEMBER 9, 2026	EMAIL: HWDPW@HARPERWOODS.NET

JOB DESCRIPTION	PRICE
9-7-2026 – HOLIDAY – EMERGENCY WATER MAIN BREAK – (2) LINDENS REMOVALS + STUMPS	$6,800.00
*DUMPED 1 LOAD OF CHIPS AT DPW YARD AS RECYCLE YARDS CLOSED ON HOLIDAY	
*INCLUDING HAULING WOOD, CHIPPING BRUSH , GRINDING STUMP & CLEAN UP	

AMOUNT DUE UPON RECEIPT	**$6,800.00**

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

NU APPEARANCE MAINTENANCE INC.
19942 Harper Ave
Harper Woods, MI 48225-1759
USA
3138840515
nuappearance@comcast.net

BILL TO
Marjorie Dufort
Department of Public Works
19600 E. Eight Mile Road
Harper Woods, MI 48225

INVOICE # 35776
DATE 09/14/2026
DUE DATE 10/14/2026
TERMS Net 30

P.O. NUMBER
36936

SALES REP
SAK

Service Addresses: 20088 Woodland; 21173 & 21179 Manchester.			
Assist city workers with storm cleanup 9/3.	1	1,500.00	1,500.00

We accept cash, checks, money orders, credit and debit cards. Please call the office if you would like to pay with a card. All card payments will incur a 3% fee.
Thank you for your business!

BALANCE DUE **$1,500.00**

NU APPEARANCE MAINTENANCE INC.
19942 Harper Ave
Harper Woods, MI 48225-1759
USA
3138840515
nuappearance@comcast.net

BILL TO
H.W. Department of Public Works
Marjorie Dufort
19600 E. Eight Mile Road
Harper Woods, MI 48225

INVOICE # 35761
DATE 09/03/2026
DUE DATE 10/03/2026
TERMS Net 30

P.O. NUMBER
36936

SALES REP
AFK

MAIN BREAK RESTORATIONS:			
Restorations 8/27/26: 18981 Kingsville; 18605 Old Homestead; 18925, 20650, 20666 Eastwood; 19616 Lochmoor; 20016, 20308 Country Club; 20616 Fleetwood; 19713 Anita; 20240, 20462, 20518 Hollywood.			
Labor Hours	30	47.00	1,410.00
Materials: Topsoil; Seed Mix; Peat Moss; Starter Fertilizer.	1	1,080.25	1,080.25
Restorations 8/28/26: 21432 Prestwick			
Labor Hours	12	47.00	564.00
Materials: Topsoil; Seed Mix; Peat Moss; Starter Fertilizer.	1	666.50	666.50

Thank You For Your Business!

BALANCE DUE **$3,720.75**

NU APPEARANCE MAINTENANCE INC.
19942 Harper Ave
Harper Woods, MI 48225-1759
USA
3138840515
nuappearance@comcast.net

BILL TO
H.W. Department of Public Works
Marjorie Dufort
19600 E. Eight Mile Road
Harper Woods, MI 48225

INVOICE # 35760
DATE 09/03/2026
DUE DATE 10/03/2026
TERMS Net 30

P.O. NUMBER
36936

SALES REP
AFK

TREE RESTORATIONS:			
Restorations 8/24 & 8/25/26: 18997 Kenosha; 19339 Woodcrest; 18755, 18961 Woodland; 19391, 19179 Old Homestead; 20637 Woodmont; 19606 Damman; 20522 Lochmoor; 2246, 20605 Anita; 20360 Eight Mile; 19984, 20016, 20201 Lancaster.			
Labor Hours	66	47.00	3,102.00
Materials: Topsoil; Seed Mix; Peat Moss; Starter Fertilizer.	1	2,413.25	2,413.25
Restorations 8/26/26: 19475 Beaconsfield; 21143 Hunt Club; 20951 Beaufait; 21152 Lennon; 21663 Newcastle; 21409 Severn; 21136 Littlestone; 21115 Parkcrest.			
Labor Hours	30	47.00	1,410.00
Materials: Topsoil; Seed Mix; Peat Moss; Starter Fertilizer.	1	1,084.75	1,084.75

Thank You For Your Business!

BALANCE DUE **$8,010.00**

NU APPEARANCE MAINTENANCE INC.
19942 Harper Ave
Harper Woods, MI 48225-1759
USA
3138840515
nuappearance@comcast.net

BILL TO

Marjorie Dufort
Department of Public Works
19600 E. Eight Mile Road
Harper Woods, MI 48225

INVOICE # 35759
DATE 09/03/2026
DUE DATE 10/03/2026
TERMS Net 30

P.O. NUMBER
36936

SALES REP
AFK

Service Areas: I-94 Service Drive Bridges; Municipal Building; Library.			
Spray to Control Weeds on concrete cracks and crevices. Completed 8/13 & 8/14.	1	600.00	600.00

Thank you for your business!

BALANCE DUE **$600.00**

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF SEPTEMBER 21, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 1 - RENEWAL - PROFESSIONAL SERVICES AGREEMENT HYDROCORP

EXPLANATION / SUMMARY

The current Cross Connection Control program with HydroCorp, Inc. expires in November 2026. The DPW Superintendent has received a proposal from HydroCorp, Inc. to extend their contract for an additional five (5) years. The State of Michigan mandates that communities participate and have a cross control program in place.

As this is a specialized service we were unable to locate any other companies to provide a proposal for this service and as such, it is requested that competitive bidding be waived.

RECOMMENDED ACTION:

By RESOLUTION, to approve the extension of the Cross Connection Control Program agreement with HydroCorp, Inc. for a five-year period, at a total cost of $36,501.43, to be paid in annual installments over the term of the agreement, and further authorize the City Manager to execute the agreement on behalf of the City.

SUBMITTED BY: ________________________ **City Manager, John Szymanski**

___Approved ___Vote

DEPARTMENT OF PUBLIC WORKS
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139

Telephone : 313.343.2570 Fax : 313.343.2572 hwdpw@harperwoods.net

September 17, 2026

To: John Szymanski- City Manager
From: Heather Toutant-Director Public Works
RE: Contract renewal – 5 Years - $36,501.43

Dear C.M. Szymanski:

The Safe Drinking Water Act (1974) requires the city to perform inspections, testing and reporting of back flow devices. Attached is the proposed contract renewal for EPA/EGLE mandated commercial back flow testing and reporting.

This continued partnership will support our long-standing commitment to safe drinking water for our community.

Please submit to council for approval, the 5 year contract renewal for HydroCorp in the amount of $36,501.43.

Please let me know if you have questions.

Respectfully,

Heather Toutant
Director of Public Works
Harper Woods DPW

HYDROCORP

RENEWAL SERVICE AGREEMENT

OUR SERVICES

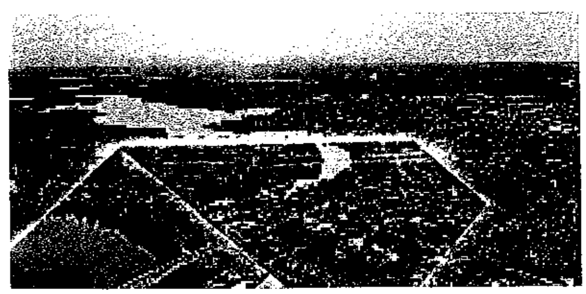
- Cross-Connection Control Programs
- Backflow Preventer Test Tracking
- Water Meter Replacement & Testing
- Piping Schematics
- Water Quality Management & Sampling

DEVELOPED FOR

Heather Toutant
City of Harper Woods, MI

19617 Harper Avenue
Harper Woods, MI, 48225

9/2/2026



PROTECTING PEOPLE, WATER, & CRITICAL PIPING INFRASTRUCTURE

For more than four decades, HydroCorp has been dedicated to advancing drinking water safety, compliance, and sustainability nationwide. Specializing in cross-connection control, backflow prevention, and detailed piping system schematics, HydroCorp integrates technology with deep industry expertise to streamline on-site activities, customer service, and data management.

Corporate Office
5700 Crooks Road, Suite 100
Troy, MI 48098

844-493-7646
info@hydrocorpinc.com
hydrocorpinc.com

Statement of Work

HydroCorp™ ("Company") will provide the following services to the City of Harper Woods, MI ("Client"). This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the City of Harper Woods, MI with the necessary data and information to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Regulations. Once this project has been approved and accepted by the City of Harper Woods, MI and HydroCorp, you may expect completion of the following elements within a 60 month period. The continued components of the project include:

1.1. Program Review and Program Start-up Meeting. Company will conduct a Program Startup Meeting, if requested, for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice, Compliance Notice, Non-Compliance Notices 1-2, and Penalty Notices
  - Testing Notices 1,2, and 3, if applicable
- Special Program Notices and Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Utility owned buildings, schools, high hazard facilities, special circumstances.)
- Review/establish procedure for vacant facilities.
- Establish facility inspection schedule.
- Review/establish procedures and protocols for addressing specific hazards.
- Review/establish high-hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools, educational and public awareness brochures

1.2. Inspections. Company will perform Non-Residential Interior initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Rules.

1.3. Inspection Schedule. Company shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Client Contract Manager. The initial check-in will include a list of inspections scheduled. An exit interview will include a list of completed inspections.

1.4. Program Data. Company will generate and document the required program data for the Facility Types listed in the Services using the Company's Software Data Management Program. Program Data shall remain property of Client; however, Company's Software Data Management program shall remain the property of Company. View only and report capabilities are granted to Client. Additional Services include:

(a) Prioritize and schedule inspections
(b) Notify users of inspections and backflow device installation/testing requirements, if applicable
  i. If applicable, Qualified Michigan Backflow Preventer Testers will register via HydroCorp Managed Software and be verified for current credentials prior to online test forms being accepted. Credential shall be maintained in HydroCorp Software and updated by HydroCorp staff.
  ii. All testers are required to register & process results online
  iii. Company does not accept test forms via fax, mail, or email from testers, water customers, or client
(c) Monitor inspection compliance using Company's online software management program
(d) Maintain the program to comply with all Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division regulations
(e) Provide data management and program notices for all inspection and testing (if applicable) services throughout the term

1.5. Account Listing Information. Client shall provide the following information to Company during initial onboarding. Company will accept updates via standard account template no more often than once per month. ***Any development work to enter facility listing in Company database will be charged at the rate of $80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.*** Information to include:

(a) Account Listing: City of Harper Woods, MI to provide accurate account listing of active non-residential water customers with and without known backflow preventer assemblies.
(b) Account Listing Format: Account listing to be provided in Excel format only; Required Account Information: Service Name, Service Street Address, Service City, Service State, Service Zip, Mailing Name, Mailing Street Address, Mailing City, Mailing State, Mailing Zip.
(c) Required Device Information: Last Test Date, size, make, model, and serial number (if applicable)
  i. All previous test data must be provided in excel format. Company will not accept paper tests for upload.

1.6. Cross Connection Control Plan and Review of Cross-Connection Control Ordinance. Company will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of Client. Company will review or assist in the development of a cross-connection control ordinance.

1.7. Public Relations Program. Company will assist Client with a community-wide public relations program, including general awareness brochures and website cross-connection control program content. The utility/city will provide HydroCorp with an electronic copy of the utility logo or utility letterhead and all envelops for the mailing of all official program correspondence only (300 dpi in either .eps, or other high-quality image format).

1.8. Support. Company will provide ongoing support via phone, website, or email for the Term.

1.9. Facility Types. The facility types included in the program are as follows: industrial; institutional; commercial; miscellaneous water users; and multifamily. Large industrial and high-hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. Company typically allows a maximum of up to three (3) hours of inspection time per facility. An independent cross-connection control survey (at the business owner's expense) may be required at these larger/complex facilities, and the results submitted to Client to help verify program compliance.

1.10. Inspection Terms. Company will perform a maximum of 275.00 inspections over the Term. The total inspections include all initial inspections, compliance, and re-inspections. Additional Inspections above the contract terms will be billed separately at a rate of $132.73. Company Personnel will not enter confined spaces. *Vacant facilities that have been provided to Company, scheduled no show, or refusal of inspection will count as an inspection/site visit for purposes of the contract.*

1.11. Compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division . Company will assist in compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division cross-connection control program requirements for all commercial, industrial, institutional, residential, multifamily, and public authority facilities.

1.12. Inventory. Company shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model, and serial number (if applicable).

1.13. Annual Year-End Review. Company will conduct an annual or year-end review meeting to discuss the overall program status and specific program recommendations.

1.14. Vacuum Breakers. HydroCorp will provide up to six (6) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.

The above services will be provided for:

Year	Annual Amount
Year 1	$6,739.15
Year 2	$7,008.72
Year 3	$7,289.07
Year 4	$7,580.63
Year 5	$7,883.86
Contract Total	$36,501.43

Contract Amount is based upon a 60 Months term and shall renew in 12-month increments after term unless written cancellation by either party received at least 60 days prior to renewal. HydroCorp will invoice Annually. Pricing is valid for 90 days from the date of the proposal.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date of 12/1/2026.

City of Harper Woods, MI

By:
Title:

HydroCorp

By: David C. Cardinal
Its: Vice President of Operations

HYDROCORP, LLC
TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

1. Applicability. These terms and conditions (these "**Terms**") are the only terms which govern the provision of the professional services ("**Services**") by HydroCorp, LLC, a Michigan limited liability company ("**Company**") to the customer named on the attached statement of work, order form, proposal, or purchase order ("**Client**", and together with Company the "**Parties**" and each individually a "**Party**"). The attached statement of work, order form, proposal, or purchase order (the "**Proposal**") and these Terms (collectively, this "**Agreement**") comprise the entire agreement between the Parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. The Proposal is limited to and conditional upon Client's acceptance of these Terms exclusively. Any additional or different terms proposed by Client, whether in the Proposal or otherwise, are unacceptable to Company, are expressly rejected by Company, and will not become a part of the Proposal.

2. Performance of Services; Company Obligations. Company shall provide to Client the Services described and in accordance with the terms and conditions set forth in this Agreement. Additional Services may be added only by executing a new Proposal. Company shall provide Client with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only.

3. Client Obligations. Client shall: (a) designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the "**Client Contract Manager**"), with such designation to remain in force unless and until a successor Client Contract Manager is appointed; (b) require that the Client Contract Manager respond promptly to any reasonable requests from Company for instructions, information, or approvals required by Company to provide the Services; (c) cooperate with Company in its performance of the Services and provide access to Client's premises, employees, contractors, and equipment as required to enable Company to provide the Services; (d) take all steps necessary, including obtaining any required licenses or consents, to prevent Client-caused delays in Company's provision of the Services; (e) comply with all responsibilities listed on the Proposal in connection with Company's provision of the Services.

4. Fees and Expenses. In consideration of the provision of the Services by Company and the rights granted to Client under this Agreement, Client shall pay the fees set out in the applicable Proposal. Payment to Company of such fees and the reimbursement of expenses pursuant to this Section 4 shall constitute payment in full for the performance of the Services. Unless otherwise provided in the applicable Proposal, all payments shall be due and payable within thirty (30) days of the date set forth on an invoice. Client shall reimburse Company for all reasonable expenses incurred in accordance with the Proposal if such expenses have been pre-approved, in writing by the Client Contract Manager, within thirty (30) days of receipt by Client of an invoice from Company accompanied by receipts and reasonable supporting documentation. Client shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Client hereunder; and to the extent Company is required to pay any such sales, use, excise, or other taxes or other duties or charges, Client shall reimburse Company in connection with its payment of fees and expenses as set forth in this Section 4. Notwithstanding the previous sentence, in no event shall Client pay or be responsible for any taxes imposed on, or regarding, Company's income, revenues, gross receipts, personnel, or real or personal property or other assets.

5. Intellectual Property; Ownership.

(a) Except as set forth in Section 5(c), Client is, and shall be, the sole and exclusive owner of all right, title, and interest in and to the Deliverables (as defined herein) upon full payment of any fees owed to Company, including all Intellectual Property Rights (as defined herein) therein. Company agrees, and will cause its employees or contractors (the "**Company Representatives**") to agree, that with respect to any Deliverables that may qualify as "work made for hire" as defined in 17 U.S.C. § 101, such Deliverables are hereby deemed a "work made for hire" for Client. To the extent that any of the Deliverables do not constitute a "work made for hire", Company hereby irrevocably assigns, and shall cause the Company Representatives to irrevocably assign to Client, in each case without additional consideration, all right, title, and interest throughout the world in and to the Deliverables, including all Intellectual Property Rights therein. Company shall cause the Company Representatives to irrevocably waive, to the extent permitted by applicable law, any and all claims such Company Representatives may now or hereafter have in any jurisdiction to so-called "moral rights" or rights of droit moral with respect to the Deliverables. As used herein: (a) "**Deliverables**" mean all documents, work product, and other materials that are delivered to Client hereunder or prepared by or on behalf of Company in the course of performing the Services; and (b) "**Intellectual Property Rights**" means all (i) patents, patent disclosures, and inventions (whether patentable or not), (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, together with all of the goodwill associated therewith, (iii) copyrights and copyrightable works (including computer programs), and rights in data and databases, (iv) trade secrets, know-how, and other confidential information, and (v) all other intellectual property rights, in each case whether registered or unregistered and including all applications for, and renewals or extensions of, such rights, and all similar or equivalent rights or forms of protection in any part of the world.

(b) Upon Client's reasonable request, Company shall, and shall cause the Company Representatives to, promptly take such further actions, including execution and delivery of all appropriate instruments of conveyance, as may be necessary to assist Client to prosecute, register, perfect, or record its rights in or to any Deliverables.

(c) Company and its licensors are, and shall remain, the sole and exclusive owners of all right, title, and interest in and to the Pre-Existing Materials (as defined herein), including all Intellectual Property Rights therein. Company hereby grants Client a limited, irrevocable, perpetual, fully paid-up, royalty-free, non-transferable, non-sublicenseable, worldwide license to use, perform, display, execute, reproduce, distribute, transmit, modify (including to create derivative works), import, make, have made, sell, offer to sell, and otherwise exploit any Pre-Existing Materials to the extent incorporated in, combined with or otherwise necessary for the use of the Deliverables solely to the extent reasonably required in connection with Client's receipt or use of the Services and Deliverables. All other rights in and to the Pre-Existing Materials are expressly reserved by Company. As used herein, "**Pre-Existing Materials**" means all documents, data, know-how, methodologies, software, and other materials, including computer programs, reports, and specifications, provided by or used by Company in connection with performing the Services, in each case developed or acquired by Company prior to the commencement or independently of this Agreement.

(d) Client and its licensors are, and shall remain, the sole and exclusive owner of all right, title, and interest in and to the Client Materials (as defined herein), including all Intellectual Property Rights therein. Company shall have no right or license to use any Client Materials except solely during the Term to the extent necessary to provide the Services to Client. All other rights in and to the Client Materials are expressly reserved by Client. As used herein, "**Client Materials**" means any documents, data, know-how, methodologies, software, and other materials provided to Company by Client.

6. Access to Company's Software Data Management Program; Management Reports.

(a) Subject to the terms and conditions in this Section 6, Client may, at Client's option, elect to access and use Company's Software Data Management Program (the **"Software"**) during the Term. Company will generate and document the required program data for the facility types listed in the Proposal using the Software. Any Client Materials inserted into the Software by or on behalf of Client, or any Deliverables produced as a result of the Software, shall remain property of Client; however, the Software shall remain the property of HydroCorp.

(b) Client agrees to not (i) copy, modify, or create derivative works of the Software, in whole or in part; (ii) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer, or otherwise make available the Software; (iii) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive the source code of the Software, in whole or in part; (iv) remove any proprietary notices from the Software; or (v) use the Software in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property rights of Company.

(c) Client acknowledges that, as between Client and Company, Company owns all right, title and interest, including all intellectual property rights in and to the Software and any derivative works thereof, including all changes, modification, improvements, updates, version, and new releases or any information or data generated by the Software.

(d) Company warrants as of the date of the Proposal, the Software is in functioning condition and is not delivered with viruses or malicious code. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, THE SOFTWARE IS PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ALL IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. COMPANY MAKES NO WARRANTY (i) THAT CLIENT'S USE OF THE SOFTWARE WILL MEET CLIENT'S REQUIREMENTS, BE ACCURATE, OR BE ERROR FREE, (ii) THAT THE SOFTWARE WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION; (iii) THAT ANY DEFECTS OR ERRORS WILL BE CORRECTED; (iv) THAT CLIENT MAY RELY ON THE SOFTWARE FOR COMPLIANCE WITH ANY STATUTORY OR REGULATORY REQUIREMENTS AND/OR REPORTING OBLIGATIONS; OR (v) THAT THE SOFTWARE WILL BE COMPATIBLE WITH ANY HARDWARE OR SYSTEMS SOFTWARE CONFIGURATION.

(e) Comprehensive management reports in electronic, downloadable format on a, as applicable to Client, monthly, quarterly, and/or annual basis shall be available for access by Client. Reports to include the following information: (i) name, location, and date of inspections; (ii) number of facilities inspected/surveyed; and (iii) number of facilities compliant/non-compliant.

7. Confidentiality. From time to time during the Term, either Party (as the **"Disclosing Party"**) may disclose or make available to the other Party (as the **"Receiving Party"**), non-public, proprietary, and confidential information of Disclosing Party, whether disclosed in writing or orally, and whether or not labeled as "confidential" (**"Confidential Information"**); provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party's breach of this Section 7; (b) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source that was not legally or contractually restricted from disclosing such information; (c) the Receiving Party establishes by documentary evidence, was in Receiving Party's possession prior to Disclosing Party's disclosure hereunder; or (d) the Receiving Party establishes by documentary evidence, was or is independently developed by Receiving Party or its personnel without using any of the Disclosing Party's Confidential Information. The Receiving Party shall: (i) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (ii) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (iii) not disclose any such Confidential Information to any person or entity, except to the Receiving Party's Representatives (as hereinafter defined) who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. If the Receiving Party becomes legally compelled to disclose any Confidential Information, the Receiving Party shall provide: (A) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (B) reasonable assistance, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Receiving Party remains required by applicable law to disclose any Confidential Information, the Receiving Party shall disclose no more than that portion of the Confidential Information which, on the advice of the Receiving Party's legal counsel, the Receiving Party is legally required to disclose and, upon the Disclosing Party's request, shall use commercially reasonable efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment. As used herein, **"Representatives"** mean a Party's affiliates and each of their respective employees, agents, contractors, subcontractors, officers, directors, partners, shareholders, attorneys, third-party advisors, successors and permitted assigns.

8. Indemnification. Client shall defend, indemnify, and hold harmless Company and its affiliates and its and their respective members, managers, officers, directors, employees, agents, successors, and permitted assigns from and against all Losses (as defined herein) arising out of or resulting from any third-party claim arising out of or resulting from: (a) bodily injury, death of any person, or damage to real or tangible, personal property resulting from the grossly negligent or willful acts or omissions of Client; or (b) Client's breach of any representation, warranty, or obligation of Client in this Agreement. As used herein, **"Losses"** mean all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees and the cost of enforcing any right to indemnification hereunder and the cost of pursuing any insurance providers.

9. Representations and Warranties. Each Party represents and warrants to the other Party that: (a) if an entity, it is duly organized, validly existing and in good standing as a corporation or other entity as represented herein under the laws and regulations of its jurisdiction of incorporation, organization, or chartering, or, if a municipal agency, it has the authority under the laws of its state of jurisdiction; (b) it has the full right, power, and authority to enter into this Agreement, to grant the rights and licenses granted hereunder, and to perform its obligations hereunder; (c) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary corporate action of the Party; and (d) when executed and delivered by such Party, this Agreement will constitute the legal, valid, and binding obligation of such Party, enforceable against such Party in accordance with its terms.

10. Limited Warranty.

(a) Company warrants that it shall perform the Services: (i) in accordance with the terms and subject to the conditions set out in the respective Proposal and this Agreement; (ii) using personnel of industry standard skill, experience, and qualifications; and (iii) in a timely, workmanlike, and professional manner in accordance with generally recognized industry standards for similar services.

(b) Company's sole and exclusive liability and Client's sole and exclusive remedy for breach of this warranty shall be as follows:

i. Company shall use commercially reasonable efforts to promptly cure any such breach; provided, that if Company cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client's written notice of such breach, Client may, at its option, terminate the Agreement by serving written notice of termination in accordance with Section 12.

ii. In the event the Agreement is terminated pursuant to Section 10(b)(i) above, Company shall within thirty (30) days after the effective date of termination, refund to Client any fees paid by Client as of the date of termination for the Service or Deliverables, less a deduction equal to the fees for receipt or use of such Deliverables or Service up to and including the date of termination on a pro-rated basis.

iii. The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after delivery of such Service or Deliverable to Client.

iv. COMPANY MAKES NO WARRANTIES EXCEPT FOR THAT PROVIDED IN SECTION 10(a) ABOVE. ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, ARE EXPRESSLY DISCLAIMED.

11. Limitation of Liability. IN NO EVENT SHALL COMPANY BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL COMPANY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID TO COMPANY PURSUANT TO THE APPLICABLE PROPOSAL GIVING RISE TO THE CLAIM.

12. Term and Termination. This Agreement shall commence on the effective date of the Proposal and shall continue thereafter (a) for the term set forth in the Proposal or (b) if the term is silent, until the Services are completed by Company, unless, in either case, earlier terminated by either Party as set forth herein (the "**Term**"). Upon commencement of each Proposal, Client acknowledges and agrees that the fees owed by Client to Company shall be subject to an annual increase equal to the Consumer Price Index for All Urban Consumers (CPI-U); U.S. City Average; All items, not seasonally adjusted, 1982–1984=100 reference base, as of such annual fee increase date, or 4%, whichever is greater. Either Party may terminate this Agreement, effective upon written notice to the other Party (the "**Defaulting Party**"), if the Defaulting Party: (i) breaches this Agreement, and such breach is incapable of cure, or with respect to a breach capable of cure, the Defaulting Party does not cure such breach within thirty (30) days after receipt of written notice of such breach; (ii) becomes insolvent or admits its inability to pay its debts generally as they become due; (iii) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven (7) business days or is not dismissed or vacated within forty-five (45) days after filing; (iv) is dissolved or liquidated or takes any corporate action for such purpose; (v) makes a general assignment for the benefit of creditors; or (vi) has a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business. Termination of this Agreement will not automatically terminate any outstanding Proposal, and the applicable Proposal shall continue in full force and effect until (A) completion of the Services set forth in the applicable outstanding Proposal (B) termination of the applicable Proposal pursuant to additional terms set forth therein, or (C) termination of the Proposal by the non-Defaulting Party.

13. Insurance.

(a) During the term of this Agreement, Client shall, at its own expense, maintain and carry insurance with financially sound and reputable insurers, in full force and effect that includes, but is not limited to, commercial general liability on an all-risk basis and including extended coverage for matters set forth in this Agreement with financially sound and reputable insurers. Upon Company's request, Client shall provide Company with a certificate of insurance from Client's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance shall name Company as an additional insured. Client shall provide Company with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy. Except where prohibited by law, Client shall require its insurer to waive all rights of subrogation against Company's insurers and Company.

(b) During the term of this Agreement, Company shall, at its own expense, maintain and carry the following types of insurance: (i) Comprehensive General Liability with limits no less than one million dollars ($1,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate; (ii) Excess Umbrella Liability with limits no less than five million dollars ($5,000,000) per occurrence and five million dollars ($5,000,000) in the aggregate; (iii) Automobile Liability with limits no less than one million dollars ($1,000,000), combined single limit; (iv) Worker's Compensation with limits no less than one million dollars ($1,000,000) per occurrence; and (v) Errors and Omissions Liability with limits no less than two million dollars ($2,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate. Upon Client's request, Company shall provide Client with a certificate of insurance from Company's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance for the Comprehensive General Liability policy shall name Client as an additional insured. Company shall provide Client with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy.

14. Entire Agreement. This Agreement, including and together with any related Proposals, exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

15. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "**Notice**") must be in writing and addressed to the other Party at its address set forth on the Proposal (or to such other address that the receiving Party may designate from time to time in accordance with this Section 15). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party; and (b) if the Party giving the Notice has complied with the requirements of this Section 15.

16. Severability. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

17. Waiver. No waiver by any Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and

signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

18. Assignment; Successors and Assigns. Client shall not assign, transfer, delegate, or subcontract any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Company. Any purported assignment or delegation in violation of this Section 18 shall be null and void. No assignment or delegation shall relieve Client of any of its obligations under this Agreement. Company may assign any of its rights or delegate any of its obligations to any affiliate or to any person acquiring all or substantially all of Company's assets without Client's consent. This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.

19. Relationship of the Parties. The relationship between the Parties is that of independent contractors. The details of the method and manner for performance of the Services by Company be under its own control, Client being interested only in the results thereof. Company shall be solely responsible for supervising, controlling, and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give Client the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. The Services must meet Client's final approval and shall be subject to Client's general right of inspection throughout the performance of the Services and to secure satisfactory final completion. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the Parties, and neither Party shall have authority to contract for or bind the other Party in any manner whatsoever.

20. No Third-Party Beneficiaries. This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

21. Choice of Law. This Agreement and all related documents including all exhibits attached hereto and all matters arising out of or relating to this Agreement, whether sounding in contract, tort, or statute are governed by, and construed in accordance with, the laws of the State in which Client's principal place of business in located, without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State in which Client's principal place of business in located.

22. Waiver of Jury Trial. EACH PARTY ACKNOWLEDGES THAT ANY CONTROVERSY THAT MAY ARISE UNDER THIS AGREEMENT, INCLUDING EXHIBITS, SCHEDULES, ATTACHMENTS, AND APPENDICES ATTACHED TO THIS AGREEMENT, IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES AND, THEREFORE, EACH SUCH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, ATTACHMENTS, OR APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.

23. Force Majeure. No Party shall be liable or responsible to the other Party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations of Client to make payments to Company hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted Party's (**"Impacted Party"**) reasonable control, including, without limitation, the following force majeure events (**"Force Majeure Event(s)"**): (a) acts of God; (b) flood, fire, earthquake, pandemics, epidemics, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages, or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other similar events beyond the reasonable control of the Impacted Party. The Impacted Party shall give notice within ten (10) days of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of fifteen (15) days following written notice given by it under this Section 23, the other Party may thereafter terminate this Agreement upon fifteen (15) days' written notice.

24. Publicity. Unless the a Party provides the other Party with written notice to the contrary or of any reasonable restrictions or requirements, such Party acknowledges and agrees that the other Party shall have the right to use such Party's name, likeness, and logos in any digital, online, and printed publicity or marketing materials prepared by the other Party and in presentations to current or prospective clients and others.

Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost-effective and professionally managed cross-connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 110,000 Cross Connection Control Inspections ***annually***.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 550 communities in Michigan, Wisconsin, Minnesota, Maryland, Delaware, Virginia, California, Idaho, Utah & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars, and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF SEPTEMBER 21, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 2 - PROGRESS PAYMENT NO. 3 - 2026 STORM SEWER REPAIRS, #180-389

EXPLANATION / SUMMARY

Attached is a letter from our City Engineers transmitting Progress Payment No. 3 on the 2026 Storm Sewer Repair Project, #180-389.

It is recommended that this payment be approved.

RECOMMENDED ACTION:

By RESOLUTION, By RESOLUTION, to approve payment to Great Lakes Contracting Solutions, LLC in the amount of $7,495.96 for Progress Payment No. 3 on the 2026 Storm Sewer Repair Project, #180-389.

SUBMITTED BY: ______________________ **City Manager, John Szymanski**

___Approved ___Vote

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

September 17, 2026

John Szymanski, City Manager
City of Harper Woods
19617 Harper Avenue
Harper Woods, MI 48225

Reference: **Payment Invoice 03**
2026 Storm Sewer Repairs
City of Harper Woods
AEW Project No. 0180-0389

Dear Mr. Szymanski:

Enclosed please find Construction Payment Invoice 03 for the above-referenced project. For work performed through September 13, 2026, we recommend issuing payment for the ***Current Payment Amount (see Page 5)*** in the amount of ***$7,495.96*** to Great Lakes Contracting Solutions, LLC, 2300 Edinburgh, Waterford, MI 48328-1722.

If you have any questions or need additional information, please contact our office.

Sincerely,

DocuSigned by:
R. Ryan Kern
5E691957BEA142C...

Ryan Kern, PE
Senior Project Manager/Construction Services Dept Lead

cc: Heather Toutant, DPW Director
Leslie Frank, City Clerk
Sandra F. Mulvihill, Great Lakes Contracting Solutions, LLC

Anderson, Eckstein & Westrick, Inc.
Detailed Payment
0180-0389

Description	2026 Storm Sewer Repairs
Payment Number	3
Pay Period	08/10/2026 to 09/13/2026
Prime Contractor	Great Lakes Contracting Solutions, LLC 2300 Edinburgh Waterford, MI 48328-1722
Payment Status	Approved
Awarded Project Amount	$335,000.00
Authorized Amount	$335,000.00
Remarks	% Complete 70.2%

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantit Placed To Da
Section: 1 - Description								
0001	1027051	LSUM	$19,499.500	1.000	0.000	1.000	1.000	1.0(
_: Bonds, Insurance & Initial Set-Up Expense								
0002	1027051	LSUM	$7,500.000	1.000	0.000	1.000	1.000	1.0(
_: Mobilization								

Docusign Envelope ID: 6F003BD1-ECE2-8DE5-8093-EA737116B71C

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quanti Placed To Da
0003	2030011	Ea	$675.000	30.000	0.000	28.000	28.000	28.0(
Dr Structure, Rem								
0004	2037001	Ft	$15.000	350.000	0.000	193.800	193.800	193.8(
_: Sewer, Remove, Less than 24 inch								
0005	2047011	Syd	$12.500	330.000	13.000	53.800	66.800	66.8(
_: Driveway, Conc, Rem								
0006	2040055	Syd	$13.750	60.000	0.000	24.400	24.400	24.4(
Sidewalk, Rem								
0007	2040050	Syd	$13.750	850.000	0.000	794.790	794.790	794.7?
Pavt, Rem								
0008	4027001	Ft	$125.000	25.000	0.000	0.000	0.000	0.0(
_: Sewer, PVC Truss, 06 inch								
0009	4027001	Ft	$130.000	25.000	0.000	0.000	0.000	0.0(
_: Sewer, PVC Truss, 08 inch								
0010	4027001	Ft	$135.000	150.000	0.000	18.000	18.000	18.0(
_: Sewer, PVC Truss, 10 inch								
0011	4027001	Ft	$159.000	150.000	5.800	144.700	150.500	150.5(
_: Sewer, PVC Truss, 12 inch								
0012	4027050	Ea	$450.000	30.000	0.000	13.000	13.000	13.0(
_: Dr Structure Wrap, 12 inch								
0013	4027050	Ea	$675.000	20.000	3.000	18.000	21.000	21.0(
_: Dr Structure Wrap, 18 inch								

Detailed Payment:

)180-0389

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantit Placed To Da
0014	4037050	Ea	$975.000	15.000	0.000	12.000	12.000	12.0(
_: Dr Structure, 24 inch dia, with Sump								
0015	4037050	Ea	$1,450.000	15.000	0.000	16.000	16.000	16.0(
_: Dr Structure, 36 inch dia, with Sump								
0016	4037050	Ea	$200.000	10.000	3.000	5.000	8.000	8.0(
_: Dr Structure Cover, Adjust, Case 1								
0017	4037050	Ea	$200.000	10.000	1.000	0.000	1.000	1.0(
_: Dr Structure Cover, Adjust, Case 2								
0018	4037001	Ft	$150.000	45.000	8.000	6.200	14.200	14.2(
_: Dr Structure Cover, Adj, Add Depth								
0019	4021203	Ea	$375.000	15.000	0.000	0.000	0.000	0.0(
Sewer Tap, 10 inch								
0020	4021204	Ea	$475.000	30.000	0.000	1.000	1.000	1.0(
Sewer Tap, 12 inch								
0021	4037050	Ea	$125.000	45.000	0.000	0.000	0.000	0.0(
_: Point Pipes								
0022	4040071	Ft	$10.750	600.000	36.000	171.000	207.000	207.0(
Underdrain, Subgrade, 4 inch								
0023	6020207	Ft	$30.000	85.000	0.000	183.100	183.100	183.1(
Joint, Expansion, E2								
0024	6027001	Ft	$30.000	85.000	0.000	19.500	19.500	19.5(
_: Joint, Expansion, Erg, Modified								

Detailed Payment:

0180-0389

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quanti Placed To Da
0025	8030044	Sft	$8.750	270.000	0.000	0.000	0.000	0.00
Sidewalk, Conc, 4 inch								
0026	8037010	Sft	$10.750	270.000	0.000	221.100	221.100	221.10
_: Sidewalk Ramp, Conc, 8 inch								
0027	8030010	Ft	$70.000	40.000	0.000	30.000	30.000	30.00
Detectable Warning Surface								
0028	8010005	Syd	$51.850	330.000	13.000	53.800	66.800	66.80
Driveway, Nonreinf Conc, 6 inch								
0029	6027011	Syd	$66.400	700.000	9.900	769.100	779.000	779.00
_: Conc Pavt, Nonreinf, 8 inch w/ Integral Curb								
0030	6027011	Syd	$72.000	150.000	0.000	0.000	0.000	0.00
_: Conc Pavt, Nonreinf, 9 inch w/ Integral Curb								
0031	8167011	Syd	$9.500	185.000	70.300	0.000	70.300	70.30
_: Surface Restoration, Seeding								
0032	1027051	LSUM	$20,000.000	1.000	0.000	1.000	1.000	1.00
_: Traffic Control and Maintenance								
								Section Total
								Total Payment

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date
Completion Date 07/29/2026	07/29/2026	07/29/2026	N/A	$0.00	N/A

Summary

Current Approved Work:	$7,495.96	**Approved Work To Date:**
Current Stockpile Advancement:	$0.00	**Stockpile Advancement To Date:**
Current Stockpile Recovery:	$0.00	**Stockpile Recovery To Date:**
Current Retainage:	$0.00	**Retainage To Date:**
Current Retainage Released:	$0.00	**Retainage Released To Date:**
Current Liquidated Damages:	$0.00	**Liquidated Damages To Date:**
Current Adjustment:	$0.00	**Adjustments To Date:**
Current Payment:	$7,495.96	**Payments To Date:**
Previous Payment:	$7,889.73	**Previous Payments To Date:**

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

DocuSigned by:
R. Ryan Kern
5E691997BEA142C...
R. Ryan Kern

09/17/2026

Detailed Payment:

0180-0389

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF SEPTEMBER 21, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 3 - PROGRESS PAYMENT NO. 2 - 2026 PAVEMENT STRIPING PROJECT, #180-396

EXPLANATION / SUMMARY

Attached is a letter from our City Engineers transmitting Progress Payment No. 2 on the 2026 Pavement Striping Project, #180-396.

It is recommended that this payment be approved.

RECOMMENDED ACTION:

By RESOLUTION, to approve payment to PK Contracting, LLC in the amount of $26,492.59 for Progress Payment No. 2 on the 2026 Pavement Striping Project, #180-396.

SUBMITTED BY: ______________________ **City Manager, John Szymanski**

___Approved ___Vote

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

September 17, 2026

John Szymanski, City Manager
City of Harper Woods
19617 Harper Avenue
Harper Woods, MI 48225

Reference: **Payment Invoice 02**
2026 Pavement Striping Program
City of Harper Woods
AEW Project No. 0180-0396

Dear Mr. Szymanski:

Attached is Payment Invoice 02 for the above-referenced Project. For work completed through September 15, 2026, we recommend issuing payment for the ***Current Payment Amount (see Page 4)*** in the amount of ***$26,492.59*** to PK Contracting, LLC, 1965 Barrett Drive, Troy, Michigan 48084.

If you have any questions or need additional information, please contact our office.

Sincerely,

DocuSigned by:
R. Ryan Kern
5E691957BEA142C...

R. Ryan Kern, P.E.
Senior Project Manager/Construction Services Dept Lead

cc: Heather Toutant, DPW Director
Leslie Frank, City Clerk
Kimberly Tomatti, PK Contracting, LLC

Anderson, Eckstein & Westrick, Inc.

Detailed Payment

0180-0396

Description	2026 Pavement Striping Program
Payment Number	2
Pay Period	07/20/2026 to 09/13/2026
Prime Contractor	P.K. Contracting, LLC 1965 Barrett Dr Troy, MI 48084-5372
Payment Status	Approved
Awarded Project Amount	$91,296.45
Authorized Amount	$91,296.45
Remarks	% Complete 48.1%

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantit Placed To Dat
Section: 1 - Description								
0001	8110153	Ft	$0.850	7,507.000	0.000	7,930.000	7,930.000	7,930.00
Pavt Mrkg, Sprayable Thermopl, 4 inch, White								
0002	8110154	Ft	$0.850	6,444.000	0.000	9,113.000	9,113.000	9,113.00
Pavt Mrkg, Sprayable Thermopl, 4 inch, Yellow								

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date
0003	8110093	Ft	$3.500	4,119.000	2,411.900	0.000	2,411.900	2,411.90
Pavt Mrkg, Polyurea, 6 inch, Crosswalk								
0004	8110110	Ft	$6.500	1,890.000	913.400	0.000	913.400	913.40
Pavt Mrkg, Polyurea, 12 inch, Crosswalk								
0005	8110113	Ft	$9.000	762.000	560.200	0.000	560.200	560.20
Pavt Mrkg, Polyurea, 18 inch, Stop Bar								
0006	8110114	Ft	$15.950	788.000	382.800	0.000	382.800	382.80
Pavt Mrkg, Polyurea, 24 inch, Stop Bar								
0007	8110405	Ea	$285.000	7.000	2.000	0.000	2.000	2.00
Pavt Mrkg, Polyurea, Lt Turn Arrow Sym								
0008	8110412	Ea	$285.000	4.000	2.000	0.000	2.000	2.00
Pavt Mrkg, Polyurea, Rt Turn Arrow Sym								
0009	8110418	Ea	$275.000	3.000	2.000	0.000	2.000	2.00
Pavt Mrkg, Polyurea, Thru Arrow Sym								
0010	8110416	Ea	$300.000	8.000	0.000	0.000	0.000	0.00
Pavt Mrkg, Polyurea, Thru and Lt Turn Arrow Sym								
0011	8110417	Ea	$300.000	4.000	1.000	0.000	1.000	1.00
Pavt Mrkg, Polyurea, Thru and Rt Turn Arrow Sym								
0012	8110410	Ea	$285.000	9.000	0.000	0.000	0.000	0.00
Pavt Mrkg, Polyurea, Only								
0013	8110414	Ea	$320.000	8.000	6.000	0.000	6.000	6.00
Pavt Mrkg, Polyurea, School								

Detailed Payment:

0180-0396

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date
0014	8110343	Sft	$3.500	3,000.000	0.000	0.000	0.000	0.000
Rem Spec Mrkg								
0015	8112159	Sft	$1.500	6,750.000	0.000	0.000	0.000	0.000
Scarification, for Polyurea Spec Mrkg								
								Section Totals
								Total Payments

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date
Calendar Days	90.0 Days	90.0 Days	56.0 Days	$0.00	60.0 Days

Detailed Payment:

0180-0396

Summary

Current Approved Work:	$29,436.21	**Approved Work To Date:**
Current Stockpile Advancement:	$0.00	**Stockpile Advancement To Date:**
Current Stockpile Recovery:	$0.00	**Stockpile Recovery To Date:**
Current Retainage:	$2,943.62	**Retainage To Date:**
Current Retainage Released:	$0.00	**Retainage Released To Date:**
Current Liquidated Damages:	$0.00	**Liquidated Damages To Date:**
Current Adjustment:	$0.00	**Adjustments To Date:**
Current Payment:	$26,492.59	**Payments To Date:**
Previous Payment:	$13,037.89	**Previous Payments To Date:**

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

DocuSigned by:
R. Ryan Kern
5E691957BEA142C...

09/17/2026

R. Ryan Kern

Detailed Payment:

0180-0396

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF SEPTEMBER 21, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 4 - PROGRESS PAYMENT NO. 2 - CONCRETE PAVEMENT REPAIR PROJECT#180-388

EXPLANATION / SUMMARY

Attached is a letter from our City Engineers transmitting Progress Payment No. 2 on the Concrete Pavement Repair Project, #180-388.

It is recommended that this payment be approved.

RECOMMENDED ACTION:

By RESOLUTION, to approve payment to L. Anthony Construction Inc. in the amount of $7,986.35 for Progress Payment No. 2 on the Concrete Pavement Repair Project, #180-388.

SUBMITTED BY: ________________ **City Manager, John Szymanski**

___Approved ___Vote

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

September 17, 2026

John Szymanski, City Manager
City of Harper Woods
19617 Harper Avenue
Harper Woods, MI 48225

Reference: **Payment Invoice 02**
2026 Miscellaneous Concrete Pavement Repairs
City of Harper Woods
AEW Project No. 0180-0388

Dear Mr. Szymanski:

Enclosed please find the Construction Payment Invoice 02 or the above-referenced project. For work performed through September 13, 2026, we recommend issuing payment for the ***Current Payment Amount: (see Page 4)*** in the amount of ***$7,986.35*** to L. Anthony Construction Inc., 12185 East Ridge Drive, Bruce Township, MI 48065.

If you have any questions or need additional information, please contact our office.

Sincerely,

DocuSigned by:
R. Ryan Kern
5E691957BEA142C...

Ryan Kern, PE
Senior Project Manager/Construction Services Dept Lead

cc: Heather Toutant, DPW Director
Leslie Frank, City Clerk
L. Anthony Construction Inc.

Anderson, Eckstein & Westrick, Inc.
Detailed Payment
0180-0388

Description	2026 Miscellaneous Concrete Pavement Repairs
Payment Number	2
Pay Period	08/10/2026 to 09/13/2026
Prime Contractor	L. Anthony Construction Inc. 12185 East Ridge Drive Bruce Township, MI 48065
Payment Status	Approved
Awarded Project Amount	$340,000.00
Authorized Amount	$340,000.00
Remarks	% Complete 96.5%

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quanti Placed To Da
Section: 1 - Description								
0001	1027051	LSUM	$29,000.000	1.000	0.000	1.000	1.000	1.0
_: Mobilization								
0002	2047010	Sft	$1.000	2,699.000	96.500	880.900	977.400	977.4
_: Sidewalk, Rem								

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quanti Placed To Da
0003	2047011	Syd	$9.000	180.000	11.000	175.790	186.790	186.79
_: Driveway, Conc, Rem								
0004	2057021	Cyd	$20.000	36.000	0.000	0.000	0.000	0.0
_: Subgrade Undercutting, Type II, Modified								
0005	4027050	Ea	$350.000	18.000	1.000	8.000	9.000	9.0
_: External Structure Wrap, 18 inch								
0006	4030004	Ea	$200.000	18.000	1.000	9.000	10.000	10.0
Dr Structure Cover, Adj, Case 1, Modified								
0007	4030280	Ft	$200.000	29.000	2.000	3.000	5.000	5.0
Dr Structure, Adj, Add Depth								
0008	4030304	Ea	$20.000	22.000	2.000	2.000	4.000	4.0
Dr Structure, Tap, 4 inch								
0009	4037050	Ea	$375.000	11.000	1.000	1.000	2.000	2.0
_: Dr Structure Cover, Catch Basin								
0010	4037050	Ea	$375.000	4.000	0.000	0.000	0.000	0.0
_: Dr Structure Cover, Sanitary Manhole								
0011	4040071	Ft	$10.000	357.000	21.000	221.000	242.000	242.0
Underdrain, Subgrade, 4 inch								
0012	6020207	Ft	$12.000	216.000	0.000	157.900	157.900	157.9
Joint, Expansion, E2								
0013	6027001	Ft	$12.000	216.000	45.700	101.400	147.100	147.1
_: Joint, Expansion, Erg, Modified								

Detailed Payment:

0180-0388

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quanti Placed To Da
0014	6030030	Ea	$5.000	2,160.000	11.000	597.000	608.000	608.0(
Lane Tie, Epoxy Anchored								
0015	6037001	Ft	$1.500	3,740.000	87.100	2,400.000	2,487.100	2,487.1(
_: Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb								
0016	6037011	Syd	$14.000	2,808.000	54.300	2,988.300	3,042.600	3,042.6(
_: Pavt Repr, Rem, Modified								
0017	6030040	Syd	$65.000	0.000	0.000	0.000	0.000	0.0(
Pavt Repr, Nonreinf Conc, 6 inch								
0018	8010005	Syd	$44.000	180.000	11.000	175.790	186.790	186.79
Driveway, Nonreinf Conc, 6 inch								
0019	8030010	Ft	$30.000	36.000	0.000	1.000	1.000	1.0(
Detectable Warning Surface								
0020	8030044	Sft	$5.000	1,980.000	96.500	2,523.200	2,619.700	2,619.7(
Sidewalk, Conc, 4 inch								
0021	8030046	Sft	$5.500	360.000	0.000	216.700	216.700	216.7(
Sidewalk, Conc, 6 inch								
0022	8037010	Sft	$6.000	360.000	0.000	30.000	30.000	30.0(
_: Sidewalk Ramp , Conc, 8 inch								
0023	8167011	Syd	$6.000	360.000	37.600	208.530	246.130	246.1:
_: Surface Restoration (Seeding)								
0024	1027051	LSUM	$12,000.000	1.000	0.000	1.000	1.000	1.0(
_: Traffic Control and Maintenance								

Detailed Payment:

)180-0388

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantit Placed To Da
0030	6030044	Syd	$65.000	2,808.000	54.300	2,988.300	3,042.600	3,042.6
Pavt Repr, Nonreinf Conc, 8 inch								

Section Total

Total Payment

Summary

Current Approved Work:	$7,986.35	**Approved Work To Date:**
Current Stockpile Advancement:	$0.00	**Stockpile Advancement To Date:**
Current Stockpile Recovery:	$0.00	**Stockpile Recovery To Date:**
Current Retainage:	$0.00	**Retainage To Date:**
Current Retainage Released:	$0.00	**Retainage Released To Date:**
Current Liquidated Damages:	$0.00	**Liquidated Damages To Date:**
Current Adjustment:	$0.00	**Adjustments To Date:**
Current Payment:	$7,986.35	**Payments To Date:**
Previous Payment:	$303,064.10	**Previous Payments To Date:**

certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

DocuSigned by:
R. Ryan Kern
5E691957BEA142C...

09/17/2026

R. Ryan Kern

Detailed Payment:

0180-0388

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF SEPTEMBER 21, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 5 - INTRODUCTION AND ADOPTION - ORDINANCE NO. 2026-05 TO AMEND THE CROSS CONNECTION CONTROL ORDINANCE

EXPLANATION / SUMMARY

I received a memorandum from the DPW Superintendent regarding a technical amendment to our Cross Connection Control Ordinance.

The company conducting our residential backflow inspections, Hydrocorp, Inc., has requested that we update the ordinance to reflect the proper State department now overseeing these processes and clarify the testing requirements.

Since these are technical changes, I recommend we introduce and adopt the amendment tonight, assuming there are no objections.

The amendment has been reviewed by the City Attorney and I, and we recommend its introduction and adoption.

RECOMMENDED ACTION:

By RESOLUTION, to introduce, place for the first reading and adopt an ordinance entitled, "An Ordinance to Amend Chapter 27, Division 2, Sections 41-52, Regulations on Cross Connections with Public Water Supply System of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

SUBMITTED BY: ____________________ **City Manager, John Szymanski**

___Approved ___Vote

DEPARTMENT OF PUBLIC WORKS
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139

Telephone : 313.343.2570 Fax : 313.343.2572 hwdpw@harperwoods.net

September 17, 2026

To: John Szymanski- City Manager
From: Heather Toutant-Director Public Works
RE: Ordinance revisions

Dear C.M. Szymanski:

HydroCorp has reviewed our current ordinance as part of our upcoming residential backflow inspection program.

Attached is a suggested update to the Cross Connection Control ordinance section 27.

The main change is in the name of the State department covering this process, from Environmental Quality (DEQ) to Environment, Great Lakes and Energy (EGLE). This change is in sub sections 41,42 and 45.

Also included are changes to the wording in subsection 45 to clarify testing requirements.

Please let me know if you have questions.

Respectfully,

Heather Toutant

Heather Toutant
Director of Public Works
Harper Woods DPW

DIVISION 2. - REGULATIONS ON CROSS CONNECTIONS WITH PUBLIC WATER SUPPLY SYSTEM

- **Sec. 27-41. - [Rules adopted.]**

The City of Harper Woods adopts by reference the Water Supply Cross Connection Rules of the Michigan Department of ~~Environmental Quality being~~ Environment, Great Lakes and Energy beingR325.11401 to R325.11407 of the Michigan Administrative Code.

(Ord. No. 2011-03, § 1, 11-7-2011)

- **Sec. 27-42. - [Inspections.]**

It shall be the duty of the City of Harper Woods to inspect all properties served by the public water supply where cross connections with the public water supply is deemed possible. The frequency of inspections and re-inspections based on potential health hazards involved shall be as established by City of Harper Woods and as approved by the Michigan Department of ~~Environmental Quality~~ Environment, Great Lakes and Energy.

(Ord. No. 2011-03, § 2, 11-7-2011)

- **Sec. 27-43. - [Right to enter property.]**

The representatives of the City of Harper Woods shall have the right to enter any property served by a connection to the public water supply system of Harper Woods for the purpose of inspecting the piping system or systems thereof for cross connections. On request, the owner, lessees, or occupants of any property so served shall furnish to the inspection agency any pertinent information regarding the piping systems on such property. The refusal of such information or refusal of access, when requested, shall be deemed evidence of the presence of cross connection.

(Ord. No. 2011-03, § 3, 11-7-2011)

- **Sec. 27-44. - [Right to discontinue water service.]**

The City of Harper Woods is hereby authorized and directed to discontinue water service after reasonable notice to any property wherein all connection in violation of this division exists and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water supply system. Water service to such property shall not be restored until cross connection(s) has been inspected and found to be in compliance with the provisions of this division.

(Ord. No. 2011-03, § 4, 11-7-2011)

- **Sec. 27-45. - [Testing of backflow prevention devices.]**

All testable backflow prevention assemblies shall be tested at the time of installation or relocation ~~and after any repair~~ and/or repair to be sure that the assembly is working properly. Subsequent testing of devices shall be conducted on an annual basis or at a time interval specified by the City of Harper Woods and in accordance with Michigan Department of ~~Environmental Quality~~ Environment, Great Lakes and Energy requirements. Only individuals that hold a valid Michigan plumbing license and have successfully passed an approved backflow testing class shall perform such testing. Each tester shall also be approved by the City of Harper Woods. Individual(s) performing assembly testing shall certify the results of his/her testing.

(Ord. No. 2011-03, § 5, 11-7-2011)

- **Sec. 27-46. - [Preventing contamination of potable water.]**

(a)

[*Protection.*] The potable water supply made available on the property served by the public water supply shall be protected from possible contamination as specified by this division and by the state and city plumbing code.

(b)

[*Labeling of non-potable water sources.*] Any water outlet which could be confused for potable or domestic purposes and which is not supplied by the potable system must be labeled in a conspicuous manner as: "WATER UNSAFE FOR DRINKING."

(Ord. No. 2011-03, § 6, 11-7-2011)

- **Sec. 27-47. - [Supplementary to state and city plumbing codes.]**

This division does not supersede the state plumbing code and city plumbing ordinance, but is supplementary to them.

(Ord. No. 2011-03, § 7, 11-7-2011)

- **Sec. 27-48. - [Violations; penalty.]**

Any person or customer found guilty of violating any of the provisions of this division or any written order of the City of Harper Woods, in pursuance thereof, shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of not less than $100.00 nor more than $500.00 for each violation. Following notification, each day for which a violation of the provisions of this division shall occur shall be deemed a separate and additional violation for the purposes of this division.

(Ord. No. 2011-03, § 8, 11-7-2011)

- **Secs. 27-49—27-52. - Reserved.**

ORDINANCE NO. 2026-05

AN ORDINANCE TO AMEND CHAPTER 27, ARTICLE II, DIVISION 2, SECTIONS 27-41 THROUGH 27-48 OF THE HARPER WOODS CODE OF ORDINANCES - REGULATIONS ON CROSS CONNECTIONS WITH PUBLIC WATER SUPPLY SYSTEM IN THE CITY OF HARPER WOODS

SECTION 1. Chapter 27 Waters, Sewers and Sewage Disposal, Article II, Division 2, Sections 27-41 through 27-48 for the City of Harper Woods Code of Ordinances be amended as follows:

The City of Harper Woods Ordains:

DIVISION 2. - REGULATIONS ON CROSS CONNECTIONS WITH PUBLIC WATER SUPPLY SYSTEM

Sec. 27-41. - Rules adopted.
The City of Harper Woods adopts by reference the Water Supply Cross Connection Rules of the Michigan Department of Environment, Great Lakes and Energy being R325.11401 to R325.11407 of the Michigan Administrative Code.

Sec. 27-42. - Inspections.
It shall be the duty of the City of Harper Woods to inspect all properties served by the public water supply where cross connections with the public water supply is deemed possible. The frequency of inspections and re-inspections based on potential health hazards involved shall be as established by City of Harper Woods and as approved by the Michigan Department of Environment, Great Lakes and Energy.

Sec. 27-43. - Right to enter property.
The representatives of the City of Harper Woods shall have the right to enter any property served by a connection to the public water supply system of Harper Woods for the purpose of inspecting the piping system or systems thereof for cross connections. On request, the owner, lessees, or occupants of any property so served shall furnish to the inspection agency any pertinent information regarding the piping systems on such property. The refusal of such information or refusal of access, when requested, shall be deemed evidence of the presence of cross connection.

Sec. 27-44. - Right to discontinue water service.
The City of Harper Woods is hereby authorized and directed to discontinue water service after reasonable notice to any property wherein all connection in violation of this division exists and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water supply system. Water service to such property shall not be restored until cross connection(s) has been inspected and found to be in compliance with the provisions of this division.

Sec. 27-45. - Testing of backflow prevention devices.
All testable backflow prevention assemblies shall be tested at the time of installation or

relocation and/or repair to be sure that the assembly is working properly. Subsequent testing of devices shall be conducted on an annual basis or at a time interval specified by the City of Harper Woods and in accordance with Michigan Department of Environment, Great Lakes and Energy requirements. Only individuals that hold a valid Michigan plumbing license and have successfully passed an approved backflow testing class shall perform such testing. Each tester shall also be approved by the City of Harper Woods. Individual(s) performing assembly testing shall certify the results of his/her testing.

Sec. 27-46. - Preventing contamination of potable water.
(a) [Protection.] The potable water supply made available on the property served by the public water supply shall be protected from possible contamination as specified by this division and by the state and city plumbing code.

(b) [Labeling of non-potable water sources.] Any water outlet which could be confused for potable or domestic purposes and which is not supplied by the potable system must be labeled in a conspicuous manner as: "WATER UNSAFE FOR DRINKING."

Sec. 27-47. - Supplementary to state and city plumbing codes.
This division does not supersede the state plumbing code and city plumbing ordinance, but is supplementary to them.

Sec. 27-48. - Violations; penalty.
Any person or customer found guilty of violating any of the provisions of this division or any written order of the City of Harper Woods, in pursuance thereof, shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of not less than $100.00 nor more than $500.00 for each violation. Following notification, each day for which a violation of the provisions of this division shall occur shall be deemed a separate and additional violation for the purposes of this division.

SECTION 2. REPEAL
All Ordinances or parts of ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. SEVERABILITY
If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance, it being the intent of the Council of the city of Harper Woods that this ordinance shall stand, notwithstanding the invalidity of any article, section, subsection, sentence, clause, phrase or portion thereof.

SECTION 4. EFFECTIVE DATE This Ordinance shall become effective ten (10) days after being published in a newspaper of general circulation within the City of Harper Woods.

Valerie Kindle, Mayor

Leslie M. Frank, City Clerk

INTRODUCTION AND FIRST READING:
SECOND READING AND ADOPTION:
PUBLISHED:
EFFECTIVE DATE:

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF SEPTEMBER 21, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 6 - ASSET MANAGEMENT POLICY AND PROCEDURES

EXPLANATION / SUMMARY

In closing out the federal and state grants for the Harper Woods Community Center Dome, it was noted that while the City has asset management procedures in place, there is no written 'Asset Management Policy'. A policy has been drafted for your consideration and approval so that it can be submitted to State or Federal officials, if requested.

This policy establishes the framework for managing the City of Harper Woods' physical capital assets efficiently throughout their lifecycle, supporting fiscal responsibility, regulatory compliance, long-term infrastructure reliability, and accountability across all municipal departments.

It is recommended that this policy be approved.

RECOMMENDED ACTION:

By RESOLUTION, adopt the City of Harper Woods' Asset Management Policy and Procedures as submitted.

SUBMITTED BY: ____________________ **City Manager, John Szymanski**

___Approved ___Vote

City of Harper Woods
- Asset Management Policy and Procedures

1. Purpose and Scope

This policy establishes the framework for managing the City of Harper Woods' physical capital assets efficiently throughout their lifecycle. Effective asset management ensures fiscal responsibility, regulatory compliance, long-term infrastructure reliability, and transparent accountability across all municipal departments.

2. Definitions

- **Capital Asset:** Tangible or intangible assets with a useful life greater than one year and a capitalization value threshold exceeding **$2,500** (e.g., infrastructure, machinery, vehicles, equipment, and buildings).
- **Asset Lifecycle:** The stages of an asset's existence, encompassing planning, acquisition, operation, maintenance, rehabilitation, and ultimate disposal or replacement.
- **Asset Register:** The centralized, authoritative inventory containing detailed records, valuation, condition, and location of all municipal assets, maintained within the city's general ledger on the **BS&A** software system (or current city reporting software)

3. Governance and Responsibilities

- **City Manager / Deputy City Manager:** Retains ultimate oversight of the asset management framework, policy enforcement, and final approval of capital asset strategies and surplus disposals.
- **Department Heads:** Responsible for tracking, safeguarding, and maintaining physical assets assigned to their respective departments, as well as reporting condition updates and disposal needs.
- **Finance Department, or its Designees:** Maintains the official financial asset register in BS&A, monitors depreciation, oversees capital budgeting, and conducts periodic physical inventories.

4. Asset Acquisition and Inventory Tracking

- **Acquisition Protocol:** All capital asset purchases must comply with the city's procurement policies, ensuring proper authorization, budgetary allocation, and competitive bidding where applicable.
- **Tagging and Registration:** Upon purchase, every physical asset meeting the $2,500 capitalization criteria must be assigned within a special accounting classification (code:

977000) a unique tracking number. Assets identified by the 977000 accounting code will be entered into the City's Fixed Asset Register.

- **Information Required in Register:**
  - Asset description and serial/model number
  - Date of acquisition and original purchase cost
  - Assigned department and physical location
  - Estimated useful life and salvage value
  - Funding source and vendor details

5. Special Capital Projects: Harper Woods Recreation Center

- **Project Scope:** Involving significant capital investment—specifically the **$2.5 million** completion of the Harper Woods Recreation Center funded through federal and state allocations—all assets procured or constructed under this project are subject to rigorous tracking.
- **Grant Compliance and Documentation:** Assets and infrastructure funded via federal and state dollars must maintain distinct records within BS&A to satisfy grantor reporting requirements, compliance audits, and federal/state asset retention timelines.
- **Milestone Inspections:** Post-completion evaluations of the recreation center facilities and equipment must be conducted semi-annually to ensure adherence to grant provisions and long-term structural integrity.

6. Operations, Maintenance, and Condition Assessment

- **Preventive Maintenance Schedules:** Each department must maintain and adhere to scheduled maintenance programs (tracked via BS&A work orders where applicable) for critical infrastructure, vehicles, and equipment to maximize operational lifespan.
- **Condition Ratings:** Assets will be formally inspected and evaluated on an annual basis using a standardized 1 to 5 condition rating scale (1 = Excellent, 5 = Failed/Unusable).
- **Data Integrity:** Maintenance logs and inspection findings must be promptly updated in BS&A to reflect the true operating status of the asset.

7. Asset Disposal and Decommissioning

- **Surplus Declaration:** When an asset becomes obsolete, uneconomical to repair, or exceeds its useful life, the department head responsible must submit a Surplus Declaration form to the City Manager's Office.
- **Disposal Approval Thresholds:**
  - Disposal of assets with an estimated residual value *under* $5,000 may be authorized by the Department Head and Finance.
  - Disposal of assets with an estimated residual value of **$5,000 or greater** requires formal review and approval by the Deputy City Manager / City Manager.
- **Disposal Methods:** Approved disposal routes include public auction, sealed bids, trade-in, recycling, or scrap, conducted in compliance with local ordinances and state statutes.

- **Accounting Removal:** Upon final disposition, the Finance Department must be notified immediately to retire the asset from the financial ledger and update BS&A.

8. Audit and Compliance

- **Periodic Inventory Audits:** Random spot-checks and a comprehensive physical audit of municipal assets will be conducted biennially by Finance and independent internal auditors.
- **Corrective Action:** Audit discrepancies, including unaccounted-for or missing equipment, must be investigated and documented in a formal written report submitted to the Deputy City Manager within 30 days.

CITY OF HARPER WOODS

CITY COUNCIL MEETING OF SEPTEMBER 21, 2026

AGENDA EXPLANATION

NEW BUSINESS NO. 7 - ADOPT 2027 BUDGET SCHEDULE

EXPLANATION / SUMMARY

Attached is the proposed schedule for the review of the 2027 Budget. It is recommended that the schedule be approved.

RECOMMENDED ACTION:

By MOTION, to approve the 2027 Budget Meeting Schedule with workshops to be held at regular meetings on October 5, and October 19 and, only if necessary, to hold special meetings on October 12 and further to hold a public hearing on the 2027 Budget on November 2, 2026.

SUBMITTED BY:____________________**City Manager, John Szymanski**

___Approved ___Vote

CITY OF HARPER WOODS

2027 BUDGET

CITY COUNCIL SCHEDULE

September 25, 2026	Proposed Budget and Budget Workbooks Provided to Council
October 5, 2026	Budget workshop – Following Regular City Council Meeting
October 12, 2026	Budget Workshop – 7:00 p.m. (If needed)
October 19, 2026	Budget Workshop – Following Regular City Council Meeting
October 28, 2026	Publish Public Hearing Notice
November 2, 2026	Public Hearing – At Regular City Council Meeting Adopt Budget